

Town of Putnam	
Economic & Community Development Commission	
Conference Room #201	
Tuesday, May 9 th 8:00 AM	
Join Zoom Meeting:	
http://us06web.zoom.us/j/8752937162?pwd=eVNiUyt3WWHiTE5iMIZ5UWtpOGpDdz09	
	Meeting opened at 8:14am
1. Roll Call	Mayor Barney Seney, Chairman Paul Grenier, Director Carly DeLuca, Vice-Chairman Lee Konicki Members Ron Coderre, Doug Taylor, and Administrative Assistant Jackie Lefevre. Absent: Commission member Dawn Krasnecky
2. Approval of Meeting Minutes*	
	i. April 11 th : Member Coderre motioned to approve the minutes, as presented, seconded by Vice-Chair Konicki, motion carried.
3. Reporting of Expenditures	Expenditures were reviewed
4. New Business	
	i. Small Business Loans: Administrative Assistant to research clear guidelines for loans. Information to be reported. Currently, there is one SB loan open. There are two SB fund accounts.
	ii. One-Pager Initiative: Director provided samples of 2 one-page initiatives: 1) tax incentives and 2) "why do business in Putnam." The font on the tax incentives was printed too small. It is being returned for revision. Suggestion to ask the Assessor if the tax incentive one-pager can be included with tax invoices.
	iii. Pocket Parks: plants for Union Square have been picked up, the majority distributed to the local businesses/volunteers who have adopted. Plaques have been ordered.
	iv. Farmers Market: an invitation to participate in the Thompson Health Fair was received. The Director will participate. Display board recently used at the QVCC Symposium will be utilized. Other items such

	as carrot pens, Saturday Farmer's Market reusable bags and information about the market will be available. Health Fair is Wednesday, May 10, 2023, 12 to 4 pm. Discussion ensued on the possibility of getting water to the market. v. Community Garden: opening day was Saturday, May 6th. There are two new gardeners. Only 1 ground bed and 3 raised beds remain. An Aubuchon gift card has been anonymously received in support of the garden.
5. Old Business	
	i. Beautification Day: the day was a success! There were over 200 volunteers, 150 bags of trash were collected.
	ii. Strategic Plan: Discussion ensued. The majority agree with the five action items as presented. The five include: add trees back to Main St.; Hire a blight officer; promote regular St./sidewalk clean-up ; encourage service clubs or businesses to sponsor more trash receptacles and beautify entrances into town.
	iii. Business Retention Gifts: Town's Fire Marshall will be taking drone shots of businesses within the Industrial Park. These pics will be framed and provided as gifts to each business.
6. Updates	
	i. Ribbon Cuttings: none are presently scheduled. Recent PBA mixer/ribbon cuttings at The Stacks, which houses the businesses of Savage Systems, REAL Custom Training and Quiet Corner Physical Therapy, had a good turnout.
	ii. Available Commercial Properties: list was reviewed. Director has a meeting with buyers of 2 Furnace St.
	iii. Industrial Park Tours: Admin Assistant is scheduling tours. Director has toured 4 thus far. Commission members are invited to join in tours, please let us know. Vice-Chair Konicki requested to accompany Director when she tours Custom Mouldings.
7. Public Participation	None
8. Adjournment*	Vice-Chair Konicki motioned to adjourn. Meeting adjourned at 9:11 am

*Vote Required