

# Washington Central Unified Union School District

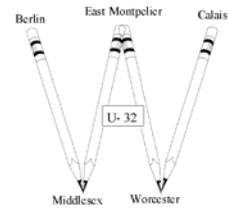
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



## WCUUSD Finance Committee

### Meeting Agenda

3.16.21 8:30-9:30 A.M.

<https://tinyurl.com/y7a34g48>

### Via Video Conference\*

Meeting ID: 892 3255 3681

Password: 885737

Dial by Your Location: 1-929-205-6099

1. Call to Order
2. Elect Chair of Committee
3. Approve Minutes of 2.16.21 – pg. 2
4. Discussion/Action
  - 4.1. Technology Bid (Action) – pg. 4
  - 4.2. Capital Timeline Review – pg. 17
  - 4.3. Authorization for Finance Committee to Award Bids - pg. 18
  - 4.4. Electric Vehicle Charger at Rumney – pg. 19
  - 4.5. House Ways and Means Testimony – pg.21
  - 4.6. Statewide Financial Software Update
5. Next Meeting Date and Future Agenda Items
  - 5.1. April 20, 2021
  - 5.2. March 30, 2021
  - 5.3. May 4, 2021
  - 5.4. May 18, 2021
  - 5.5. June 15, 2021
  - 5.6. Energy Project Consultant
  - 5.7. Net Metering Proposal
5. Adjourn

**\*Open Meeting Law temporary changes as of 3/30/20:**

**Boards are not required to designate a physical meeting location. Board members and staff are not required to be present at a designated meeting location.**

**Our building will not be open for meetings. All are welcome to attend virtually.**

# Washington Central Unified Union School District

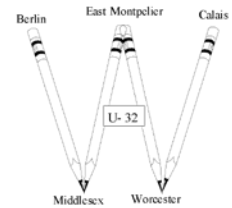
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



## **WCUUSD Finance Committee Meeting Minutes Unapproved 2.16.21 8:30 – 10:00 a.m.**

**Committee Members Present:** Flor Diaz-Smith, Scott Thompson, Chris McVeigh, and Kari Bradley  
**Administrators Present:** Bryan Olkowski and Lori Bibeau, Stephen Dellinger-Pate, Jim Garrity

1. **Call to Order:** Flor Diaz-Smith called the meeting to order at 8:30 a.m.
2. **Approve Minutes of 1.5.21:** Scott Thompson motioned to approve the minutes of 1.5.21. Chris McVeigh seconded. The motion carried unanimously.

### 3. Discussion/Action

#### 3.1. Cares Relief Grant Update:

Lori advised there was \$4.3 million approved for the final grants. She shared a breakdown of the different grants received.

**Food Service Grants:** \$50,626 submitted. This helped to hold our food service program harmless.

**Equipment Grant:** (compost containers, food carts etc.) All supplies were reimbursed for a total of \$80,000.

**Efficiency VT:** Disallowed the Rumney and CO ventilation renovations. The full amount was not used. Efficiency VT is in the process of deciding if this will be extended beyond Dec. 31, 2020. \$90,000 was not used.

**CRFLEA Grant:** Of the \$3,045,220.14, the actual local share that was used was \$1.7 million not all \$2 million. This grant was for additional expenses not covered by other grants. The eligible expenses was reviewed with some examples.

**ESSER Grant:** \$243,000 was approved. This was used for nurses, and the COVID -19 Coordinator for the remainder of the year. Jan 1<sup>st</sup>-June 30<sup>th</sup>. There was not a need to use fund balance.

#### 3.2. FY 19-20 Audit and Fund Balance Update :

Lori advised the fund balance is still the same as last year at \$2.5 million. She provided a breakdown. The fund balance has increased by \$254,593 for projected payroll expenses reimbursed by the Cares Relief Fund grant and is projected to increase \$966,000 this year.

#### 3.3. Review and Recommend Capital Projects for FY 21-22:

There was discussion-surrounding projects that need to be finished and new projects that need to be done immediately. There are three projects to be finished: Berlin parking lot, Rumney gym floor and U-32 parking lot. These were approved last year.

Projects that need to be done immediately are Storm water projects at Berlin and U-32. Berlin is expected to be \$215,000 and U-32 at \$415,000 for a total of \$630,000.

Lori explained that Storm water projects could take up to 4-5 years due to the process<sub>2</sub> involved with permits that need to be obtained etc.

The other projects that need to be done immediately are indoor air quality at Rumney and Central Office for a total of \$981,000. This exceeds the \$725,000 previously budgeted for.

A recommendation was made to transfer \$1.5 million from the general fund to the capital fund. **Scott Thompson motioned to recommend the two actions to the board to authorize the transfer of 1.5 million from the general fund to the capital fund subject to state and federal aid. Kari seconded. The motion passed unanimously.**

- 3.4. Hiring of Facilities Director:** Hiring of a Facilities Director was discussed and it was suggested that this search should start now so that this person could learn our district and be in place before these projects begin. This would help to take some of these duties off the principals and allow them to dedicate more time to instructional needs. There is funding available for this position.

**3.5. Technology Equipment - Authorization to proceed:**

Jim Garrity spoke about the infrastructure of the current environment for virtualization and storage equipment. He indicated that this needs to be replaced because of the way the current infrastructure was built is not sustainable. This equipment supports functions such as Infinite Campus. Approximate cost is approximately \$150-\$180,000.

**3.6. March 1<sup>st</sup> Annual Meeting Presentation:**

Flor suggested a slideshow of children in the district in addition to the budget presentation. Kari suggested adding a slide in regards to the \$4.3 million in grants received.

**4. Next Meeting Date and Future Agenda Items**

Time for next meetings 8:30-10:00

- March 16, 2021
- April 20, 2021
- May 18, 2021
- June 15, 2021
- Energy Project Consultant
- Net Metering Proposal

**5. Adjourn:** Flor Diaz Smith adjourned the meeting at 10:03 a.m.

## Washington Central Unified Union School District

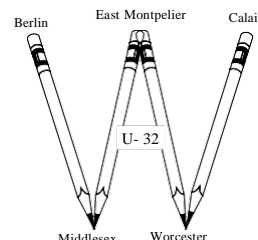
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



### MEMORANDUM

TO: WCUUSD Finance Committee, Bryan Olkowski, Superintendent  
FROM: Jim Garrity, vCIO and Interim IT Director  
DATE: March 16, 2021  
RE: Storage and Virtualization Refresh 2021

WCUUSD has completed an RFP process for a Storage and Virtualization refresh of its equipment that supports the district.

As a quick background, the district uses two compute infrastructure environments, one of which requires a refresh/replacement (of which the RFP was written):

- Google Classroom and Workspaces (Students and Teachers) – this resides in the cloud and no changes are being recommended here.
- Dell Servers and Dell VNX SAN Storage environment for its district backend infrastructure environment (Authentication and Authorization Services, File and Print Services, Update environment, Report server environment, SIS and LMS backend support services environment) – This environment is 7 years old. We are recommending a refresh and replacement upgrade of this legacy environment.

As of today, here are the budget numbers for the IT department:

- |                                      |        |
|--------------------------------------|--------|
| - Fund Balance                       | \$358K |
| - Available Capital Budget 2020-2021 | \$161K |
| - Total Available Funds for IT       | \$519K |

Previous IT Directors had budgeted the following funds for this project:

- |           |       |
|-----------|-------|
| - FY20-21 | \$90K |
|-----------|-------|

In the WCUUSD RFP, we asked for the following infrastructure:

- Hyperconverged 3 server and storage environment for the district to be placed at U-32.
- A highly available and disaster recovery (DR) hyperconverged instance of the infrastructure to be placed at a second location (Berlin).
- The district also asked for 10G switching to be installed and to be used by the hyperconverged infrastructure
- Optional: Individual micro hyperconverged infrastructure for each of the remaining 4 schools not covered by the primary server cluster or the DR server cluster.

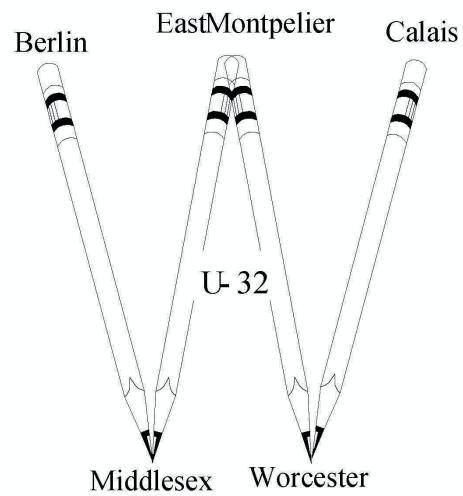
WCUUSD received three bids for the new hyperconverged server and storage infrastructure, inclusive of 5 years of support:

- |                           |  |
|---------------------------|--|
| - Cambridge Computer      | \$189,499 (includes remote site replacement)   |
| - HyTec Solutions Corp.   | \$201,600 (includes remote site replacement)   |
| - EchoStor (Dell Partner) | \$254,238 (does not include remote site repl.) |

WCUUSD would like to proceed with the lowest cost and highest value bid in Cambridge Computer and their Scale Computing Infrastructure. The highly available nature of the new environment combined with the ease of use for our technical team makes this solution an excellent move-forward option for the district for years to come.

**Recommendation:** Motion to award the Storage and Virtualization bid to Cambridge Computer in the amount of \$189,499.

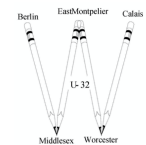
## **Request for Proposal**



## **Storage and Virtualization Equipment**

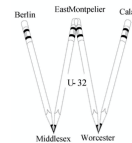
**Washington Central Unified Union School District**

**Released to Public: March 1, 2021**



## Table of Contents

1.	OVERVIEW OF THE WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT .....	3
2.	BACKGROUND OF NETWORK.....	3
3.	BACKGROUND OF CURRENT STORAGE AND VIRTUALIZATION ENVIRONMENT .....	4
4.	FUTURE STATE - SERVICES REQUESTED FOR STORAGE AND VIRTUALIZATION EQUIPMENT .....	4
5.	FUTURE STATE - HARDWARE REQUESTED FOR STORAGE AND VIRTUALIZATION EQUIPMENT.....	4
6.	GENERAL REQUIREMENTS .....	5
5.	QUOTE AND INFORMATION PROCESS .....	6
6.	PROPOSAL PREPARATION INSTRUCTIONS .....	7
7.	REQUIREMENTS .....	9
8.	CLIENT REFERENCES.....	9
10.	DECISION AND IMPLEMENTATION TIMELINE.....	10
	ATTACHMENT A.....	ERROR! BOOKMARK NOT DEFINED.



## **Washington Central Unified Union School District**

### **Request for Proposal (RFP)**

#### **Storage and Virtualization Equipment**

**Deadline for Bid Submission: March 12, 2021 4:00pm EST**

***The Board of Directors for WCUUSD reserves the right to reject any and all bids***

The Washington Central Unified Union School District seeks proposals and information for its replacement Storage Array Network (SAN) and Microsoft Hyper-V Virtual Hosts for our district. This equipment will be the backend support for students and staff resources district-wide. The Washington Central Unified Union School District (WCUUSD) replacement program's goal is to provide services to the district that will support Washington Central Unified Union School District's vision of collaborative education over the next five years.

### **1. Overview of the Washington Central Unified Union School District**

Founded late 2018, pursuant to the Vermont State Board of Education's final Statewide Plan and in conjunction with Act 46, the school districts of Berlin, Calais, East Montpelier, Middlesex, Worcester, and Union High School U32 were merged to create the Washington Central Unified Union School District in central Vermont.

The Washington Central Unified Union School District operates and administers technologies, and related support services for education to the public students from K-12.

The current shared technologies and services administered and supported by Washington Central Unified Union School District include:

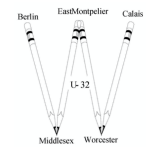
- Approximately 1,500 students and 300 faculty & staff.
- 1:1 program with Chromebooks (~1,200) in grades 3-12.
- Management of 500 PC's and laptops for faculty and staff.
- Management of 300 tablets and iPads for students (PreK-2) and faculty.
- Electronic collaboration system(s) including Google Apps for Education.
- Wide Area Network connecting 6 school buildings, and 2 non-instructional facilities.

### **2. Background of network**

WCUUSD acquires, maintains, and manages the network that interconnects the district. Network responsibilities include:

- Internet access for all faculty and students' computers.
- Internet filtering on all faculty and students' computers as mandated by CIPA and the E-rate funding.





## RFP Storage and Virtualization Equipment March 2021

- Design and ongoing management of high speed and high availability network to link all points of service.
- Our district has a wireless network that is designed to support both secure access as well as free public WiFi.
- Management of network service providers including contract negotiation, billing, service level management, and repair management.
- Design and consulting support for local networks.
- File storage and reliable data backups.

WCUUSD has Wide Area Network (WAN) fiber links that tie each of the facilities together for inter-site communications and coax services that provide internet bandwidth to each of the school sites.

WCUUSD also has firewalls and web content and email filters at each location throughout the district, centrally managed at the central office.

### 3. Background of Current Storage and Virtualization environment

The current storage and virtualization infrastructure consists of the following:

Central Office Configuration:

2 x HPE ProLiant DL360 Gen 8 servers (256GB RAM, Windows 2012 R2 Datacenter Hyper-V)

1 x HPE ProLiant DL360 Gen 9 servers (256GB RAM, Windows 2012 R2 Datacenter Hyper-V)

EMC VNX with 16TB of usable storage in a RAID 5 configuration today

24 Virtual Machines with standard SIS, LMS, File/Print, Accounting, and other services running in the environment. SQL Server and Tableau services require more IOPS and CPU resources than the other applications and services.

Each school (6) has a non-virtualized server (HPE ProLiant Gen 7 thru 9 servers) running Active Directory and File and Print Services.

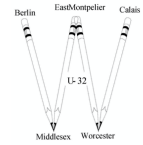
Additionally, there is a 24TB Synology onsite used for local backups (and one recently created iSCSI target for a file server (2TB))

### 4. Future State - Services Requested for Storage and Virtualization Equipment

The district will request a quote (bid) for receiving, unboxing, setup, installation and configuration of all systems and pieces for this project. The configuration must be setup to Washington Central Unified Union School District's specifications. This quote should be itemized separately from the remaining parts of the quote. WCUUSD will decide if it is going to accept this line item in the quote, reject this item and do the work itself, or reject this item in the quote and delegate this service request to another firm.

### 5. Future State - Hardware Requested for Storage and Virtualization Equipment

Washington Central Unified Union School District is looking for bids on the following

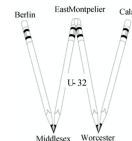


equipment / architecture:

1. Please provide hyperconverged platform and/or non-hyperconverged storage platform option. The district will be making a decision on its move forward platform at the conclusion of the quoting process.
2. 3 Virtualization Hosts at Central IT Office (Recommending 16-32 Cores, 256 GB RAM)
3. 1-2 Virtualization Hosts at Disaster Recovery (DR) location (Recommending 16-32 Cores, 256 GB RAM)
4. Hyperconverged (with hosts above) or non-hyperconverged storage infrastructure consisting of a minimum of 40TB usable capacity in each of the production and DR locations. Storage should include storage resiliency and redundancy within the environment and across the environment. Deduplication and compression for data storage optimization is recommended. Dual redundant and hot swappable power supplies, controllers, drives, etc. is strongly recommended.
5. Storage and Virtualization Infrastructure must be able to sustain a 99.98% availability guarantee at all times.
6. All devices must include a 3-year warranty as a base quote. Alternate bid with option extending the hardware warranty to 5 years will be considered and welcomed.

## **6. General Requirements**

- a. Quoters must submit their proposed quote with the bid response and must certify understanding that all services and terms of the final contract will be negotiated.
- b. Quoters must make known the terms of agreements or those dependencies the bidder has with any third party that could potentially prevent them from providing the products and/or service levels being proposed.
- c. The Washington Central Unified Union School District will consider partial bids and reserves the right to unbundle any or all quotes and award multiple contracts based on price, availability, and products when, in Washington Central Unified Union School District's judgment, it best serves the district. The Washington Central Unified Union School District reserves the right to seek additional or fewer quantities than provided in this RFQ/I.
- d. This RFQ/I is made without any previous agreement with any other person, firm or corporation making a bid for the same purpose and is in all respect fair and without collusion or fraud.
- e. The Washington Central Unified Union School District reserves the right to alter or cancel the Request for Proposal for Storage and Virtualization Equipment at any time.
- f. The Washington Central Unified Union School District reserves the right to reject any and all proposals for any reason. WCUUSD IT Team and the School Board will make the final decision on what vendor and solution is chosen.
- g. Proposals submitted in response to this RFP shall become the property of Washington Central Unified Union School District. Washington Central Unified Union School District will share all proposals with internal staff and board members. All proposals received will be released only when Washington Central Unified Union School District is legally required to do so.
- h. WCUUSD will conduct an internal Bid opening and an internal committee will read,

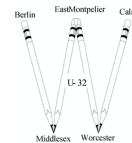


evaluate and analyze, score and tabulate, and recommend a solution to be presented to the Administration and Board for discussion, and potentially, approval.

- i. Any individual, business, organization, corporation, consortium, partnership, joint venture, or any other entity including subcontractors currently debarred or suspended is ineligible to bid. Any entity ineligible to conduct business in the State of Vermont for any reason is ineligible to respond to the RFP.
- j. The Evaluation Team reserves the right to refuse to consider any response from a vendor who:
  - Has been convicted for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of the contract or subcontract;
  - Has been convicted under State or Federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offense indicating a lack of business integrity or business honesty that currently and seriously affects responsibility as a State contractor;
  - Has been convicted or has had a civil judgment entered for a violation under State or Federal antitrust statutes;
  - Has violated contract provisions such as:
    - Knowing failure without good cause to perform in accordance with the specifications or within the time limit provided in the contract; or
    - Failure to perform or unsatisfactory performance in accordance with terms of one or more contracts;
  - Has violated ethical standards set out in law or regulation

## **5. Quote and Information Process**

- a. Proposal Delivery
  - a. RFP should be submitted no later than 4:00 PM ET on Friday, March 12, 2021. No late quotes and proposals will be accepted after the deadline. Any quote modifications are due by the submission date and time above if they are to be considered.
  - b. In an effort to limit the impact on our natural resources, we ask that all RFPs be submitted via email.
- b. RFP Designated Contact:
  - a. Name: Jim Garrity
  - b. Department: Information Technology
  - c. Address: 1130 Gallison Hill Road, Montpelier, VT 05602
  - d. Email Address: [jgarrity@u32.org](mailto:jgarrity@u32.org)
  - e. During this RFP process, no communications directly or indirectly related to this bid may be discussed with any member of the WCUUSD School Board, Administration, Faculty or Staff, except the RFP Designated Contact. Any communication that takes place outside of communication with this contact will



immediately disqualify the RFP respondent from this bid and could make them ineligible to bid on future WCUUSD opportunities.

- c. For questions or comments regarding this RFP process or the documents, please submit your questions or comments in email. You may submit requests for information and/or clarification in writing until 10:00 PM on March 8, 2021.

Please submit questions via email to [jgarrity@u32.org](mailto:jgarrity@u32.org).

- d. The district's goal is to respond to all questions by March 9, 2021 at the end of the day. All RFP respondents will receive an email of the questions asked and the responses.
- e. The RFP is referenced by its internal RFP number: WCU-RFP-HC001. This application number should be included in the subject line of all inquiries and proposal/quote submissions.

## 6. Proposal Preparation Instructions

**I. Cover Letter** (not required but maximum 1 page will be accepted)

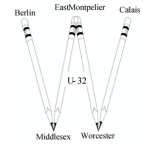
**II. Proposal Summary**

Please summarize your response and your company's qualifications. Additionally, you may use this section at your discretion to articulate why your company's products and services are uniquely suited for this district and this quoting process.

**III. Equipment Cost Quote**

Pricing tables must be included for services as proposed by the vendor. Additionally, the cost proposal should address the following points:

- Vendors should provide separate pricing schedules for each component you are responding to:
  - **Non Hyperconverged Solution:**
    - Location 1
      - Virtual Hosts,
      - SAN (Storage Array Network), OR
      - NAS (Network Attached Storage),
      - Warranty for 3 years, warranty for 5 years and any other applicable licenses.
    - Location 2
      - Virtual Hosts,
      - SAN (Storage Array Network), OR
      - NAS (Network Attached Storage),
      - 4 hour and NBD Warranty for 3 years,
      - Support Costs
      - Warranty option for 5 years
      - Any other applicable licenses.
      - Backup and Replication Licenses
  - **Hyperconverged (HCI) Solution**
    - **Location 1 & 2**



- HCI Cost for Location 1 and Location 2
- 4 hour and NBD Warranty for 3 years,
- Support Costs
- Warranty option for 5 years
- Any other applicable licenses.
- Backup and Replication Licenses

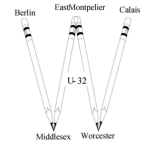
#### IV. Services Requested (Alternate or Additional Services or Expenses)

Response to the goals outlined under section Services Requested. These include:

- Receive, Unbox, Stage, Rack and Stack, Network connect, and setup Hyperconverged Infrastructure (HCI) or individual Storage Array Network (SAN) and Virtual Hosts for the Washington Central Unified Union School District's central IT office location and DR location. The total number of hosts will be finalized at time of contract signing, as quantities and locations may change.
- Setup backups and replication between locations.
- Test 1 Disaster Recovery failover

#### V. Additional Comments

- **It is the Washington Central Unified Union School District's expectation that proposed prices will be honored throughout the term of the negotiated agreement.**
- Vendors may choose to respond to partial or complete solutions. The Washington Central Unified Union School District welcomes cost-effective alternatives to products or designs which the vendor deems to be worthy of consideration. In cases where an alternative is being suggested, we request that you provide the rationale for the alternative.
- Please list all one-time charges and fees, such as for installation.
- Please describe your preferred pricing strategy for the products and services you would propose.
- Please list any optional or supplementary products or services you are proposing and the benefit to the Washington Central Unified Union School District, and how they would be priced.
- Please indicate the assumptions you used to develop the pricing strategy, or any other part of your proposal.
  - Additional features and functionality of proposed products that enhance the delivery of the new products and/or services (Options)
  - Documentation supporting the estimated life cycle of proposed products and product families, warranties and maintenance contracts, and any other information that would support an ongoing replacement program.
  - The plan for equipment must include new, not refurbished or remanufactured equipment
  - Provide remote fine tuning (if needed)
  - Documentation supporting the estimated life cycle of proposed products and product families, warranties and maintenance contracts,



and any other information that would support an ongoing replacement program.

## 7. Requirements

Response to each of the terms and conditions identified in the section *General Requirements*

## 8. Client References

The Washington Central Unified Union School District would like 3 references from the vendor. Please provide the following information for each reference:

- Name of company.
- Number of employees.
- Contact name and phone number.
- Approximate number of locations.
- Approximate number of computers.
- Vendor products currently in use.

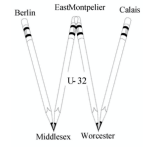
## 9. Basis of Award –

Awards will be granted using the following set of criteria (Rubric):

Criteria	Percentage
Overall Price for the Solution	25%
Product Ease of Use and Reliability	25%
Remote and Onsite (if necessary) Service & NPS	20%
Vendor School District References	10%
RFP Requirements Met	10%
Warranty Value/Depth/Term	10%
<b>Total:</b>	<b>100%</b>

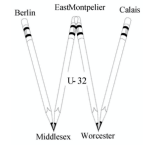
*Other factors of consideration may include, but are not limited to service scalability, reliability, management capability, industry position, and flexibility of terms and arrangements. The customer does not guarantee any award of contract by submitting an RFP.*

- The Washington Central Unified Union School District will not be liable in any way for any costs incurred by Vendors in the preparation of their quotes and proposals in response to this RFP nor for the presentation of their proposals and/or participation in any discussions or negotiations.
- Vendors must submit proposals that are complete, thorough and accurate. Brochures and other similar material may be included but should be relevant to the RFP.



## 10. Decision and Implementation Timeline

Decision Point	Due Date
Bid Released to General Public	March 1, 2021
Bid Questions are due	March 8, 2021 10:00pm EST
Bid Question Responses are due back to vendors	March 9, 2021
Bid Due Date to WCUUSD and Bid Opening	March 12, 2021 4:00pm EST
Bid Analysis and Internal Scoring	March 15, 2021 (Anticipated)
Vendor Recommendation to School Board – Board Awards Bid	March 17, 2021 (Anticipated)
Selected Vendor is Notified	March 19, 2021
Install Purchased Equipment	April 19-23, 2021
Report due to School Board on Status of Equipment Project	May 5, 2021



**Attachment A**  
**Washington Central Unified Union School District**  
**Storage and Virtualization Equipment**  
**Request for Proposal**

\*\*\*Bids are due March 12, 2021 by 4:00 P.M.\*\*\*

***\*\*You may modify this form to include all of your priced equipment and/or services as long as ALL of the relevant fields are present\*\****

**Please include items from Section 6.3 – Equipment Cost Quote**

Equipment, Licensing, Warranty, Support Costs for Equipment	Unit Price	Quantity	Extended Price

**Please include items from Section 6.4 – Alternative or Additional Services or Expenses**

Alternative or Additional Services or Expenses	Unit Price	Quantity	Extended Price

**Total cost for project** \_\_\_\_\_

The form must be completed fully and contain an original signature of the bidder or its authorized agent. **Bids should have a 60-day price guarantee.** Winning bidder guarantees that they will deliver equipment by the install date which commences on April 19, 2021.

Bids Submitted by:

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Authorized Representative Signature**

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Printed Authorized Representative

***The Board of Directors for WCUUSD reserves the right to reject any and all bids!***



# WCUUSD Capital Timeline

## FY 21-22

<b>Description</b>	<b>Berlin Storm Water</b>	<b>Rumney IAQ</b>	<b>Central Office IAQ</b>
Bid Out	March 1	March 24	April 8
Bid Due	March 26	April 13	April 28
Finance Committee	March 30	April 20	May 4
Contract Issued	April 2	April 22	May 6
Equipment Order	N/A	April 30	May 14
Construction on Site	June 24	June 21	May 24
Equipment Arrives	N/A	July 9	July 23
Substantial Completion	Aug 16	Aug 16	Sept 10
Final Inspection/Completion	Sept 10	Sept 22	Oct 8

<b>Description</b>	<b>Berlin Parking Project</b>	<b>Rumney Gym</b>	<b>U32 Sidewalk</b>
Construction on Site	June 24	June 24	June 24
Substantial Completion	Aug 6	Aug 6	Aug 6
Final Inspection/Completion	Aug 16	Aug 16	Aug 16

# Washington Central Unified Union School District

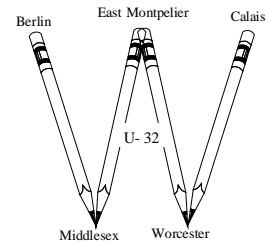
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



## MEMORANDUM

TO: WCUUSD School Board  
FROM: Bryan Olkowski, Superintendent; Lori Bibeau, Business Administrator  
DATE: March 8, 2021  
RE: Authorization for the Finance Committee to Award Bids

There are a number of bids that do not coincide with regularly scheduled board meetings.

The Capital timeline shows examples of time sensitive bids needing quick authorization.

We are asking board consideration to authorize the Finance Committee to award bids for these time sensitive projects.

**Superintendent's Recommendation:** Motion to authorize the WCUUSD Finance Committee to award bids on capital projects as necessary for the remainder of the 2020-2021 school year.

## Washington Central Unified Union School District

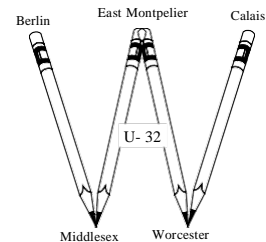
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



### MEMORANDUM

TO: WCUUSD School Board  
FROM: Bryan Olkowski, Superintendent; Jim Garrity, Interim Director of Technology  
DATE: March 10, 2021  
RE: Electric Vehicle Charger at Rumney Memorial School

This memorandum is a follow-up to the November 11, 2020 memo regarding the Electric Vehicle (EV) Charger at Rumney Memorial School. The board stated that they were open to keeping the charger on Rumney property and supporting the ongoing electricity consumption, but were no longer interested in incurring the support costs for the ChargePoint portal and technology and associated hotspot costs. These original costs were part of the original purchase and were included for five (5) years but will expire on or before May 27, 2021.

In speaking with Lauri Scharf of the Middlesex Select Committee and Energy Committee, the committee was appreciative of the board's approach here and understood the approach around shedding the costs for the service and hotspot.

The Middlesex Select Board was not currently interested in continuing to invest in the charger licensing and connectivity costs as there are smaller and faster chargers on the market today, but they do support having electric vehicle chargers within the town.

Lauri and the district spoke about seeing if the charger can function and charge a car without being connected to the hotspot and ChargePoint service.

Lauri reached out to Bill Powell at WEC and confirmed that the school district can use the charger, even if it is not connected to the ChargePoint service.

The ChargePoint representative, Ellen Ruddy, made the following statement to

Lauri and the district: "If the District has the station decommissioned when the network services expire – not disabled, they will be able to use the station as a dumb station. The District will need to call support around Oct 17,2021 and let support know to decommission the station but NOT TO DISABLE IT! If it is disabled it will not act as a dumb station."

Lauri mentioned that Bill Powell will assist Middlesex and the District on supporting our plan to keep the charger running, without support, if necessary. If there is any issue with the equipment after support ends, that liability rests with the District.

The Middlesex Energy Committee went on to say that it is available to discuss alternatives, such as setting up smaller “off-the-shelf” chargers in the Rumney parking lot, if there is an appetite for that.

**Finance Committee Recommendation:**

1. Motion to allow the EV Charger at Rumney to remain in operation, with ongoing electricity being provided by the school district.
2. Motion to non-renew the Charge Point service and associated hotspot for the Rumney EV Charger. The charger will continue to operate and slow charge vehicles on Rumney school grounds but will no longer be accessible via the Charge Point network. WCUUSD does not want to incur the software cost on an ongoing basis and the Middlesex Select Board and Energy committee do not want to incur the software cost either. We are voting to discontinue the ongoing software and maintenance cost for this device.

## Washington Central Unified Union School District

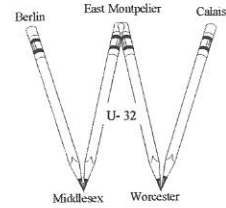
---

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

---

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan M. Olkowski  
Superintendent



**House Ways and Means Committee**  
**Attn: Rep. Janet Ancel, Chair**  
**115 State Street**  
**Montpelier, VT 05633-5301**

**March 10, 2021-Testimony H.31-An act relating to extending merger benefits to schools districts that were involuntarily merged under the State Board of Education's Act 46 merger order.**

Washington Central Unified Union School District is one of fourteen districts who were involuntarily merged under the State Board of Education's Act 46 merger order.

Washington Central Supervisory Union was previously comprised of: Berlin School District, Calais School District, East Montpelier School District, Middlesex School District, Worcester School District, Union 32 School District and Washington Central Supervisory Union. The new unified union school district is comprised of the same district entities as the Washington Central Supervisory Union.

### **Small Schools Support/Merger Support Grant (Title 16 V.S. A. S4015)**

On an annual basis, two of the districts, Calais School District and Worcester School District received Small Schools Support. Using the information provided by the Agency of Education, the two schools still meet the eligibility requirements to receive Small Schools Support of approximately \$181k for fiscal year 21-22. After conferring with Brad James, Finance Manager, Agency of Education, the current legislation only guarantees Small Schools Support in the form of a Merger Support Grant to districts who voluntarily merged.

### **Equalized Pupils (Title 16 V.S. A. S4010) Declining Enrollment 3.5% Hold Harmless**

In the past, Washington Central has qualified for the hold harmless calculation in the equalized pupil formula. This calculation is prepared by the Agency of Education on an annual basis. For the fiscal year 21-22 budget, Washington Central UUSD does not have a decline in equalized pupils to meet the formula requirements. However, due to a declining enrollment, the district may qualify for the fiscal year 22-23 budget.

After conferring with Brad James, Finance Manager, Agency of Education, the current legislation only provides the Hold Harmless provision for declining enrollment to district's who voluntarily merged.

**SUMMARY**

- We are asking for your support by extending these two merger benefits to school districts that were involuntarily merged under the State Board of Education's Act 46 merger order.
- H.31 would provide these same provisions not just to Washington Central Unified Union School District, but to all the fourteen districts who involuntarily merged per the Act 46 merger order.

Thank you for considering this request.

Sincerely,



Lori T. Bibeau

Washington Central UUSD Business Administrator



Bryan M. Olkowski

Washington Central UUSD Superintendent