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## Student and Family Services

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## Memorandum

**DATE:** March 4, 2017

**TO:** Ed Navarro, Principal, Rincon Valley Middle School and Santa Rosa Accelerated Charter

**FROM:** Steve Mizera, Assistant Superintendent, Student and Family Services

**RE:** Enrollment Clarification: Santa Rosa Accelerated Charter students to RVMS and MCHS

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This is a follow-up memo to the meeting with parents and administrators of Santa Rosa Accelerated Charter (SRACS), Rincon Valley Middle School (RVMS), and Maria Carrillo High School (MCHS). The intent of this memo is to clarify enrollment progression for current SRACS students to RVMS and MCHS.

On May 25, 2016, SRCS' Board of Education reviewed new regulations on open enrollment and capacities at District school sites including MCHS. As a transition to these new regulations, Student and Family Services has committed to allowing current SRACS students and former SRACS students currently attending RVMS to follow their enrollment pattern to MCHS. This applies to students who are:

- a. Current RVMS students, 7<sup>th</sup> or 8<sup>th</sup> grade, who previously attended SRACS in either 5<sup>th</sup> or 6<sup>th</sup> grade, shall be allowed "priority" registration and treated as if they are a "resident" within MCHS enrollment boundaries. This applies to families that live within SRCS boundaries and to those families who reside outside the SRCS boundaries (Outside SRCS boundary families will be approved through the "Inter-district" enrollment process).
- b. Current SRACS 5<sup>th</sup> and 6<sup>th</sup>-grade students will be granted enrollment to RVMS as outlined in SRACS's provisions and then shall be provided the option for priority enrollment at MCHS, in the same manner as noted above in bullet "a."

These transition policies shall not apply to new students and families enrolling at either SRACS or RVMS for the 2017/18 school year beginning in August. Students enrolling for the 2017/18 school year will follow matriculation paths as designated by the Board of Education.

I ask that Mr. Navarro communicates this information immediately to all current SRACS 5<sup>th</sup> & 6<sup>th</sup>-grade families and to his current 7<sup>th</sup> and 8<sup>th</sup> families who were formerly enrolled at SRACS. Also, I ask that Mr. Navarro creates information that will be sent out in every acceptance letter for next year's incoming 5<sup>th</sup>-grade SRACS class. This will inform new families that they have an enrollment right to RVMS, but the enrollment right will not apply to MCHS. These families will be subject to the District's Open Enrollment policy and regulations.

This memo is to be posted on the SRACS' and RVMS' website.

**CC:** Diann Kitamura, Superintendent, Santa Rosa City Schools  
Dr. Anna Guzman, Asst. Superintendent, K-12 Curriculum & Instruction  
Vicki Zands, Principal, Maria Carrillo High School