

*The Constitution of the Associated Student Body of
Montgomery High School*

THE CONSTITUTION OF THE ASSOCIATED STUDENT BODY OF MONTGOMERY HIGH SCHOOL
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Preamble

We, the members of the Associated Student Body of Montgomery High School, in order to encourage enthusiasm for the standards, the ideals, and the efficiency of the school; in order to gain understanding and knowledge of the functions of democracy by living in a democratic society; and in order to cooperate to the fullest extent with the students, faculty, and administration in the conduct of all student affairs with proper regard for the responsibilities entrusted in us, do ordain and establish this constitution and hereby agree to abide by its provisions.

Article I: Title

Section 1. The name of this organization shall be the Associated Student Body of Montgomery High School.

Article II: Membership

Section 1. Enrollment in Montgomery High School shall constitute membership in the Associated Student Body of Montgomery High School. All students regularly enrolled shall be entitled to all privileges extended to members. No fee of any kind shall be used as the basis for membership in this organization.

Section 2. Faculty members shall automatically become non-voting members of this organization.

Section 3. Since the principal is directly responsible for the welfare of the school, it is expressly understood that all powers set forth are delegated by the principal to the students and shall be exercised subject to his approval.

Article III: The Student Government

Section 1. The Student Government shall consist of the officers elected and appointed by the Associated Student Body of Montgomery High School.

Section 2. This body shall be responsible for encouraging the enthusiasm for the standards, the ideals, and the efficiency of the school.

Section 3. A seventy percent majority of the members of the Student Government shall constitute a quorum needed to transact business.

Section 4. The Student Government shall attend all regularly scheduled meetings of the Student Senate, unless otherwise excused by the Vice President of the Associated Student Body.

Section 5. Vacancies in the Student Government shall be filled at the discretion Student Government Class Advisor.

Section 6. In the case of a vacancy of the office of Student Body Vice President, the Student Body President shall appoint a successor to the office of Student Body Vice President with approval by the Student Government Class Advisor.

Article IV: Offices and Responsibilities of the Student Body

Section 1. A) The elected offices in this organization shall include:

- a. President
- b. Vice President
- c. Accountant

B) The appointed offices in this organization shall include:

- a. Publicity Director(s)
- b. Activities Director(s)
- c. Community Service Director(s)
- d. Spirit Commissioner(s)

Section 2. The duties of the President shall be:

- a. To act as commander-in-chief of the Student Government.
- b. To preside over all Student Government meetings.
- c. To serve as President Pro-Tempore of the Senate.
- d. To guarantee that all decisions and activities prepared are for the common welfare of the students, staff, school, and/or community.
- e. To aid in the efficient operation of the three permanent committees within the Student Government.
- f. To delegate those powers vested in him/her as he/she sees fit.
- g. To see to it that all decisions of this organization are carried out.
- h. To provide for the efficient operation of the Student Government in this school.
- i. To represent Montgomery High School to the community.

Section 3. The duties of the Vice President/Treasurer shall be:

- a. To aid the President and to assume those powers vested in the President in the event of the President's absence or in the event of the removal or resignation of the President.
- b. To preside over all Senate meetings, and to be in charge of the full operation of the Senate.
- c. To set up the necessary machinery for Student Body and Class elections.
- d. To serve as chairperson of the School Climate Commission as outlined in Article XII, § 2.
- e. To provide for a Student Body Election Convention for the election of all Student Body Officers as outlined in Article VIII.
- f. To maintain records of the accounts of the Associated Student Body and other student organizations and to provide a report to the Student Government and the Senate at their regular meetings.
- g. To expend no money unless so authorized by the Student Government or the Senate.
- h. To handle funds pursuant to provisions set forth by the chief accounting officers of Montgomery High School. I'm

Section 4. The duties of the Secretary shall be:

- a. To keep an accurate record of all business transacted by the Student Government and the Student Senate, and to take minutes at any other meeting which he/she is requested to do so.
- b. To make available copies of the minutes of the Student Government and Senate Meeting.
- c. To be responsible for all official correspondence of the Student Government and the Senate.

Section 5. The duties of the Spirit Commissioner(s) shall be:

- a. To organize all school rallies.
- b. To work, in cooperation with the spirit team, toward the development of better school spirit.
- c. To act as coordinator for all pep groups that may be organized.
- d. To serve as member(s) of the Events Coordination Council, as outlined in Article XII, § 3.

Section 6. The duties of the Activities Director(s) shall be:

- a. To prepare and assist, when applicable, in planning on campus activities.
- b. To act as a liaison between the Student Government class and all campus clubs.
- c. To serve as chairperson(s) of the Events Coordination Council as outlined in Article XII, § 3.

Section 7. The duties of the Publicity Director(s) shall be:

- a. To be responsible for the preparation and release of all publicity to notify the Student Body of upcoming events.
- b. To be the head of the Publicity Committee which includes work with Video Bulletin, School Website, Social Media, posters and fliers.

Section 8. The duties of the Community Services Director(s) shall be:

- a. To devise and carry out concise plans to better the community in and around Montgomery High School.
- b. To serve as chairperson of the Community Services Committee as outlined in Article XII, § 4.

Section 9. Failure to fulfill any of the duties as outlined in Sections two through ten of this Article, or any of the duties as assigned by the President or the Student Government, are cause for removal from office.

Article V: Qualifications of Student Body Officers

Section 1. All Student Body Officers must qualify according to the following Sections:

Section 2. All officers shall be elected or appointed for terms not to exceed one school year.

Section 3. All persons holding a Student Body office must possess a valid and current Student Body Card.

Section 4. To be eligible to hold office, a student must have at least a 2.50 grade point average with no semester grade of "F" during his/her term.

Section 5. All officers must maintain at least a 2.50 grade point average throughout his/her incumbency. If the said standard is not retained, the office holder will be placed on probation for a period of five weeks. If the grade point average is not raised to the said standard by the end of the probation period, the office holder will be removed from office by impeachment or resignation.

Section 6. The duly elected Student body President, and Vice President must be a member of the 12th grade class during the year he/she serves.

Section 7. All Student Body Officers and the Class Presidents must be enrolled in the Student Government class.

Article VI: The Student Senate

Section 1. The purpose of the Student Senate shall be to ensure a closer cooperation among all the classes and activities of the Student Body and to represent their classes as a whole.

Section 2. The Vice President of the Student Body shall serve as President of the Senate.

Section 3. The voting members of the Senate shall be elected in the fourth period classes of every grade level.

Section 4. If the Senator is unable to attend a Senate meeting, the alternate Senator shall attend and shall assume all powers vested in the Senator.

Section 5. Senators and their alternates shall be elected by a simple majority vote of their respective classes within the first three weeks of the year. They shall serve a term of one school year.

Section 6. The Senators shall have the following duties and responsibilities:

- a. To attend all Senate meetings
- b. To review and take appropriate action on any piece of legislation, decisions, and/or action of the Student Government.
- c. To give voice to any problems or difficulties which may arise between classes, clubs, or any other groups with the student body.
- d. To make a complete report to their respective class as soon as possible after a Senate meeting, and to keep their class informed of pending and current legislation.

Section 7. All class officers, except class presidents, shall be non-voting members of the Student Senate. They may debate upon any question and any legislation that comes before the senate, but they shall not make any motions.

Section 8. All Student Body and Class officers and all VIPs are ineligible for Senatorship.

- Section 9. Regular meetings shall be held at least once in each calendar month or at such time as may be decided by the Student Body Vice President.
- Section 10. A majority of the roster of Senators shall constitute the quorum necessary to transact business in the Senate.
- Section 11. Legislation in the Senate shall be the preparation and enactment of suggestions and proposals which affect an activity and/or interest of the Student Body.
- Section 12. Legislation can be introduced to the floor of the Senate only with the approval of the Student Body Vice President.
- Section 13. All proposed legislation requires a majority vote of the senators present to be approved. Proposed constitutional amendments require a two-thirds vote of the senators present to be approved.
- Section 14. In case of a vacancy in the Senate, the Alternate shall become the Senator and the affected Class shall elect a new Alternate.
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Article VII: Election of the Student Body Officers

- Section 1. Elections shall be held prior to the final two weeks of the school year in order to elect the Student Body Officers who will serve the following school year.
- Section 2. The Vice President of the Student Body shall preside over the elections of Student Body President, Vice President, and Accountant.
- Section 3. Each candidate seeking nomination must circulate a petition which he/she shall obtain from the Vice President of the Student Body and on which she/he shall obtain the signatures of at least twenty five members of the Associated Student Body. This petition must be returned to the Vice President before the deadlines set by him/her. No student may sign more than one petition for any one office. If a signature appears on more than one petition for any one office, that signature shall be declared null and void.
- Section 4. Each candidate must submit teacher recommendations from each course they are currently enrolled in. If teacher recommendations demonstrate a candidate is not a strong candidate for Student Government, said candidate will be ineligible to run for election.
- Section 5. A candidate shall be elected by a majority vote of the Freshman, Sophomore, and Junior classes.
- Section 6. The Vice President of the Student Body shall conduct Student Body Elections as outlined in Article VIII.
- Section 7. In the event that elections are held in violation of any provision set forth in this Article, the elections shall be declared null and void and shall be held again as soon as possible.
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Article VIII: Student Body Election Convention

- Section 1. Student Body Elected officers shall be determined through a Student Body Election Convention.
- Section 2. A primary election will be conducted before the Election Convention in which the candidates with the two greatest pluralities shall continue on to the Convention.
- Section 3. The percentage weight of the electoral election shall be proposed by the Vice President and approved by the Senate at least one month before the scheduled Convention.
- Section 4. Each Freshman, Sophomore, and Junior electing class shall be appointed a state in which three delegates, including the Senator, Alternate, and an elected delegate shall represent.
- Section 5. The delegates shall attend the Convention and cast one electoral vote per delegate.
- Section 6. The candidates for the office of president shall participate in a debate determined by the Climate Committee.
- Section 7. The candidate that secures the majority of the vote shall be sworn in as the duly-elected Student Body Officer.

Section 8. In the event of a tie, the delegation shall cast a power vote in which a single vote will be cast for the candidate with the majority approval by each state. In the event of a tie within the state, during this power vote, the state shall abstain its vote.

Section 9. In the event that Student Body Elections are held in violation of any of the provisions set forth in Sections one through seven in this Article, the results shall be nullified and a new election shall be held as soon as possible.

Article IX: Offices and Responsibilities of the Classes

Section 1. The officers of each Class shall include:

- a. President
- b. Vice President/Treasurer
- c. Secretary

Section 2. The duties of the Class President shall be:

- a. To preside over all class meetings.
- b. To direct Class activities and to provide for the general welfare of the class in conjunction with the Student Government.
- c. To aid in the preparation of class reunions of the graduating class of the graduation year served.

Section 3. The duties of the Class Vice President/Treasurer shall be:

- a. To aid the Class President and to assume those powers vested in the Class President in the event of the President's absence or in the event of the removal or resignation of the Class President.
- b. To aid in the preparation of class reunions of the graduating class of the graduation year served.
- c. To maintain accurate records of the financial accounts of the class.
- d. To report on these accounts when requested to do so.
- e. To handle funds pursuant to that as directed for the Associated Student Body Vice President/Treasurer as dictated in Article IV, § 5.

Section 4. The duties of the Class Secretary/Historian shall be:

- a. To keep an accurate record of all business transactions of the class and to provide these when requested to do so.
- b. To carry on all correspondence of the class.
- c. To keep a written and pictorial record of all school activities involving the Student Government, classes, organized clubs, and groups.
- d. To aid in the preparation of class reunions of the graduating class of the graduation year served.

Section 5. All Class Officers shall be responsible for encouraging enthusiasm for the standards, the ideals, and the efficiency of the school.

Section 6. Failure to fulfill the duties set forth in Sections two through six of this Article is cause for removal from office.

Article X: Qualifications of the Class Officers

Section 1. The qualifications for Class Officers shall be:

- a. Must be a member of the Class they are to serve.
- b. Shall serve for a term not to exceed one school year.
- c. Must maintain at least a 2.00 grade point average during his/her incumbency. If said standard is not maintained, the office holder will be placed on probation for a period of five weeks. If the grade point average is not raised to the stated standard by the end of the probation period, the office holder shall be removed from office by impeachment or resignation.
- d. A vacancy in a class office, excluding the presidency, shall be appropriately filled by the Class President pursuant to the qualifications set forth herein.
- e. In the case of a vacancy in the office of Class President, it shall be filled by the Class Vice President. He/she will appoint a successor to the vacant office of Vice President with the consent of the Student Government Advisor.

Article XI: Election of the Class Officers

Section 1. Elections for tenth, eleventh, and twelfth grade class officers (for the following school year) shall be held after the elections of Student Body Officers. Those people elected shall serve the following school year. The grade nine officers shall be elected within the first four weeks of the new school year.

Section 2. The Vice President of the Student Body shall preside over all Class elections.

Section 3. Each candidate seeking nomination must circulate a petition which he/she shall obtain from the Vice President of the Student Body and on which he/she shall obtain the signatures of at least twenty five members of the candidate's respective class, and return the petition to the Vice President before the deadlines set by him/her. No student may sign more than one petition for any one office. If a signature appears on more than one petition for any one office, that signature shall be declared null and void. Class Officer petitions shall only be signed by members of that respective class. If a signature appears on a class petition and the signer is not a member of that class, his/her signature shall be declared null and void.

Section 4. Each candidate must submit teacher recommendations from each course they are currently enrolled in. If teacher recommendations demonstrate a candidate is not a strong candidate for Student Government, said candidate will be ineligible to run for election.

Section 5. A candidate shall be elected by a majority of that candidate's respective class using the secret ballot method of election.

Section 6. In the event that class elections are held in violation of any of the provisions set forth in Sections one through four in this Article, then the results shall be nullified and a new election shall be held as soon as possible.

Section 7. In the case of an absolute tie the senate's vote will decide the winner.

Article XII: Permanent Committees of the Student Government and Selection of Directors

Section 1. The permanent committees of the Student Government shall be the School Climate Commission, Events Coordination Council, Community Services Committee, and the Publicity Committee.

a. Selection of Activities Director(s), Community Service Director(s), Publicity Director(s), and Spirit Commissioner(s) shall be through application and interview and conducted after Student Body elections.

b. Each candidate seeking nomination must circulate a petition which he/she shall obtain from the Vice President-elect of the Student Body and on which she/he shall obtain the signatures of at least twenty five members of the Associated Student Body. This petition must be returned to the Vice President-elect before the deadlines set by him/her. No student may sign more than one petition for any one office. If a signature appears on more than one petition for any one office, that signature shall be declared null and void.

c. Each candidate must submit teacher recommendations from each course they are currently enrolled in. If teacher recommendations demonstrate a candidate is not a strong candidate for Student Government, said candidate will be ineligible to apply for selection.

d. Each director shall complete an application unique to their position outlining their qualifications for the position. The position of Spirit Commissioner(s) shall be selected with an additional tryout after the interviews are completed.

e. Once applications are completed, selection for each director will be made by an interview committee comprised of:

- i. Student Government Advisor
- ii. Student Body President Elect
- iii. Student Body Vice President Elect
- iv. Student Body Accountant Elect

Section 2. The School Climate Commission (SCC) shall consist of the Student Body Vice President as its chairman, Student Body Accountant, an assigned activism director and a recommended 25% of the remaining Student Government to act as at-large members. The duties of the SCC shall be to:

- a. Request and accept feedback from the Associated Student Body by means of the student senate, school-wide surveys, and through other methods of outreach to the student body.
- b. Constantly improve the rapport with the faculty of Montgomery High School by a variety of means.

The duties of the members of the committee shall be to:

- a. Coordinate the election and execution of the student Senate and corresponding monthly meetings to collect and collate feedback from the Associated Student Body.
- b. Meet weekly (or as assigned by the President of the Associated Student Body)
- c. Interpret the suggestions and comments of the Associated Student Body and bring them to the attention of the Student Government in a professional and courteous manner through a monthly or bimonthly report presented to the Student Government Class.
- d. Ensure the consistency of communication between the students, faculty, and the Student Government of Montgomery High School.

The duties of the Activism director include but are not limited to:

- a. Coordinate with the governing bodies of Montgomery High School such as the site council, the administration, the staff, and the school county board, in order to address the issues that call for district approval.

The duties of the Club Director include but are not limited to:

- a. Meet with club presidents and representatives in order to ensure better communication and coordination.

- b. Communicate the concerns and comments of clubs to the Student Government class and
- c. Execute club day, once a year minimum.

The duties of the Diversity director include but are not limited to:

- a. Represent the concerns of racial and underrepresented groups on campus in the Student Government class.

Section 3. The Spirit and Recreational Event Coordination Council (SRECC) shall consist of the Student Body Activities Director(s) as its chairperson(s), the Spirit Commissioner(s), and a recommended 25% of the remaining Student Government to act as at-large members. The duties of the ECC and its members shall be to:

- a. Organize activities for the Student Body.
- b. Work closely with the Vice Principal to create and publicize an Activities Calendar for all sports, performing arts, academic, election, and activity events.

Section 4. The Community Services Committee (CSC) shall be headed by the Community Services Director(s) and shall consist of a recommended 25% of the remaining Student Government to act as at-large members. The duties of the CSC shall be to:

- a. Organize activities that aid in the benefit of Montgomery High School's internal and external community.

Section 5. The Publicity Committee shall be headed by the Publicity Director(s) and shall consist of a recommended 10% of the remaining Student Government to act as at-large members. The duties of the PC shall be to:

- a. Publicize activities for the Student Body through work with Video Bulletin, School Website, Social Media, posters and fliers.

Article XIII: Guidelines of Impeachment

Section 1. The failure of a Student Body Officer, Class Officer, Student Senator, or a committee member to uphold all provisions set forth in this Constitution shall constitute grounds for removal from office either by impeachment or resignation.

Section 2. If any member of the Student Body is able to obtain the signatures of at least twenty five percent of the Student Body, or if the Student Senate votes by a simple majority of the roster of Senators to impeach a Student Body Officer, then the President of the Senate (or Pro-Tempore if the President is charged), shall preside over the hearing.

Section 3. At an impeachment hearing of a Student Body Officer, at least three accusers shall present their charges. Of these accusers, at least one shall be a Student Senator in order that the Senator may introduce the proceedings.

- a. A two-thirds vote of the roster of Senators shall constitute the sentencing of the Student Body Officer in question.

Section 5. Impeachment charges against a class officer shall be instituted by obtaining the signatures of at least twenty five percent of the officers' respective class and presenting them to the President of the Senate.

Section 6. If impeachment charges are brought against a Class Officer the Student Government shall call a hearing before the Senators of that respective Class at which the President of the Senate shall preside. At the impeachment hearing, three accusers shall present charges. At least one accuser must be a Senator of the respective Class of the officer accused. A two-thirds vote of the respective Class' Senators shall constitute impeachment.

Section 7. Impeachment charges against a Senator shall be instituted by receiving the signatures of a majority of said Senator's respective class. Upon receiving such a petition, the Student Government shall call a hearing before the Senate. The President of the Senate shall preside over the proceedings.

- a. At an impeachment hearing of a Student Senator, at least three accusers from the respective class of the Senator in question must present their charges.

- b. A two-thirds vote of the roster of senators shall constitute the sentencing of the Student Senator in question. The Senator in question shall still be considered a voting member of the Student Senate during his/her impeachment trial.

Section 10. Impeachment proceedings against a member of a committee shall be conducted in the same manner as those for a student body officer as set forth in sections two through four of this article.

Section 11. All Student Body Officers, Class Officers, Student Senators, and committee members are reserved the option and the right to submit a letter of resignation to the Student Government and/or the Student Senate, either when requested to do so or when he/she feels it is appropriate. Within such a letter, the Officer, Senator, or committee member shall state his or her reasons for resigning and the date on which their resignation shall take effect. The resignation is subject to approval by the Student Government Class Advisor. The specific contents shall remain confidential between the resignee and the Student Government Class Advisor, unless otherwise stipulated by the resignee.

Article XIV: Financial Guidelines

Section 1. A budget shall be completed, adopted, and delivered to the Business Office no later than thirty days after the establishment of an organization.

Section 2. An organization's revenues shall be reported by the treasurer of that group to the manager of the Business Office and the members at large of his or her respective organization at an interval to be determined by the individual organization.

Section 3. The disbursement of funds shall be voted on by a quorum of the organization's at large members and reported to the Business Office by the organization's treasurer.

Section 4. Statements and financial reports shall be made available to the associated student body and its organizations at any time by the Business Office.

Article XV: Amendments to the Constitution

Section 1. Amendments to this Constitution require a two-thirds vote of approval of the Senators present at any Senate meeting, previous notice at the preceding Senate Meeting, and ratification requires a three-fourths vote.

Section 2. A completely revised Constitution requires previous notice at any Senate meeting and a two-thirds vote of approval by the roster of Senators. The Student Government shall determine what constitutes a completely revised Constitution.

Section 3. If the proposed new Constitution is approved by the Senate and ratified, then the new Constitution becomes effective immediately.

Revised and completed this thirty first day of January, two thousand twenty by the Student Government of Montgomery High School, subject to ratification.

RATIFIED: