

The Dare County Board of Education met in **regular session** on Monday, April 17, 2023, at the Dare County Board of Commissioners Meeting Room in Manteo, NC. Members in attendance were Board Chairman Ron Payne, Vice-Chairman Barry Wickre, Susan Bothwell, Matt Brauer, David Twiddy, and Carl Woody. Mary Ellon Ballance was unable to attend.

Chairman Payne called the meeting to order at 5:00 p.m. and welcomed everyone to the meeting. He then requested a moment of silence and led the Board in the Pledge of Allegiance.

Next, Chairman Payne requested a motion to amend the agenda for the following reasons. Barry Wickre moved that the Board amend the agenda as requested. The motion was seconded by Carl Woody and approved 6 to 0 by the Board.

- Revise the Personnel Consent Agenda under Agenda Item VII.A;
- Add an Individual Class Size Waiver Request for First Flight Elementary School to the Consent Agenda under Agenda Item VII.D;
- Move agenda Item X.D – Student School Board Member Proposal from First Reading to Reports/Items for Information and renumber the agenda item as Item VIII.A;
- Add a new agenda item, VIII.B – Draft Budget Presentation under Reports and Items for Information; and
- Add a new agenda item, X.D – Proposed Contract for Replacement of Air Handling Units at Cape Hatteras Secondary School under New Business.

Susan Bothwell then made a motion that the Board approve the amended agenda. The motion was seconded by Carl Woody and approved 6 to 0 by the Board.

During *Public Comment*, Marion Midgett presented the Board with a complimentary copy of the League of Women Voters' *2023 Citizens Guide*. The Board also heard comments from the following individuals: Jennie Thomas and Melissa Trotter in regards to funding for Odyssey of the Mind; and George Lurie on behalf of the Jewish Leaders of the Outer Banks (JCOB). No action was required by the Board. A complete recording of all comments can be heard online at <https://www.daretolearn.org/board-of-education/board-meetings> under the April 17, 2023, Board of Education Meeting.

There were no announcements made during the *Announcements* portion of the meeting.

Carl Woody made a motion that the Board approve the following *Consent Agenda*. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board.

Personnel

Recommend the Board approve the personnel consent agenda as presented.

Minutes

Recommend the Board approve the Board meeting minutes for the following dates:

- March 13, 2023, Special Meeting
- March 13, 2023, Regular Meeting
- March 27, 2023, Board Retreat

Finance

Recommend the Board adopt the budget amendments as presented.

Other

Recommend the Board formally approve the release of Anthony Jose Gonzalez from Dare County Schools for the remainder of the 2022-2023 School Year to attend Tyrrell County Schools as requested.

Recommend the Board approve the Individual Class Size Waiver Request for First Flight Elementary School as requested.

Under *Reports and Items for Information*, Director of Secondary Instruction Denise Fallon presented a proposal to the Board about the possibility of having students serve on the board as student school board members. No action was required. The information was presented for possible consideration in the future.

Next, Superintendent Basnight provided a general overview of the proposed budget for 2023-2024 and shared highlights of the budget process. Following the presentation, copies of the proposed budget was distributed to the Board for their review prior to the budget workshop on Tuesday, April 25, 2023.

Following the reports, Chairman Payne opened the floor for *Unfinished Business*. There was no business discussed during that time so the Board moved on to *New Business*, and Chairman Payne turned the meeting over to Board Attorney Brian Shaw.

Mr. Shaw presented the first reading of the following policy manual updates for the Board's consideration. No action was taken by the Board. The updates will be presented for second reading and approval at the next regular board meeting.

- Revised Policy 2120: Code of Ethics for School Board Members
- Revised Policy 2121: Board Member Conflict of Interest
- Revised Policy 2123: Board Member Opportunities for Development
- Revised Policy 6455: Bids and Quotations
- NEW Policy 6402/9100: Ethics and the Purchasing Function
- NEW Policy 6128: Administration of Naloxone

Next, Director of Facilities Ian Adams presented a request to change the location of the softball field house at Manteo High School. Carl Woody made a motion that the Board approve the change in location as requested. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board.

Mr. Adams also presented the proposed Capital Improvement Plan for 2023-2024 to 2027-2028 to the Board for their consideration. Susan Bothwell made a motion that the Board approve the Dare County Schools Capital Improvement Plan for 2023-2024 to 2027-2028 as presented. The motion was seconded by Carl Woody and approved 6 to 0 by the Board.

Next, Mr. Adams presented a proposed contract with Southeastern Mechanical, Inc. in the amount of Four Hundred Fifty-Eight Thousand, Six Hundred Forty-Nine Dollars (\$458,649) to replace two air handling units at Cape Hatteras Secondary School. Carl Woody made a motion that the Board approve the contract with Southeastern Mechanical, Inc. and authorize staff to finalize contract documents and issue a Notice to Proceed to the contractor as soon as possible. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board.

For the final item under New Business, Superintendent Basnight informed the Board that the Facilities Naming Team had received a request from members of the community to name the Manteo High School soccer field in honor of Mr. Frank Vrablic for his many accomplishments while serving as a coach at Manteo High School. Mr. Basnight said the team would like to honor the request, but noted that Board Policy 9300 prohibits the naming of facilities after active staff members, coaches, board of education members or volunteers, which makes Mr. Vrablic is ineligible at this time since he is currently serving as a substitute teacher for Dare County Schools.

However, in the meanwhile and until Mr. Vrablic becomes eligible, Mr. Basnight said the team would like Board-approval to erect a plaque in the area of the Manteo High School soccer field that honors the accomplishments of Coach Frank Vrablic's soccer teams and approve a request to revisit the naming of the soccer field after Mr. Vrablic when he becomes eligible.

Carl Woody moved that the Board approve the Facilities Naming Team's request to erect a plaque in the area of the soccer field that honors the accomplishments of Coach Frank Vrablic's soccer teams as requested and approve the request to revisit the facilities naming request at such time as Coach Vrablic becomes eligible. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board.

Following *New Business*, Chairman Payne opened the floor for comments from the Board. No action was required.

With there being no further business, Carl Woody made a motion to adjourn the meeting. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board. The meeting was adjourned at 6:04 p.m.

Ron C. Payne, Board Chairman

Steve Basnight, Secretary



**DARE COUNTY
SCHOOLS**
PERSONNEL CONSENT AGENDA
AMENDED 4.17.23

Inform the Board of the following **RETIREMENT** resignations:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Linda Jernigan	Teacher	KHES	7/1/23
Angela Gard	Teacher	FFHS	5/1/23
Teresa Edwards	Teacher	MMS	7/1/23
Kimberly Creef	Teacher	MES	7/1/23

Inform the Board of the following **RESIGNATIONS**:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Tracey Simpkins	Child Nutrition	MIIS	3/10/23
Sabrina Ramirez	Teacher	MES	6/14/23
Diana Morrison	Counselor	MMS	4/27/23
LeRoy Hook	TA	FFHS	4/11/23
Justene Gallin	EC TA	FFMS	3/16/23
Julie Ennis	Teacher	FFHS	6/14/23
Katheryn Cooper	Teacher	FFHS	6/12/23

Inform the Board of the following **LEAVE of ABSENCE**:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Maria Aponte	Teacher	CHES	3/15/23-3/29/23

Inform the Board of the following **INTERNAL TRANSFERS**:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lisa Scott	Sub Monitor	Permanent Bus Monitor	4/1/2023
Sharon Keeton	Bus Driver	Sub Bus Monitor	4/1/2023
Jamie Boggio	EC TA / FFES	Kinder TA / FFES	4/3/2023
Amber Wilkerson	Teacher Assistant / NIIES	Data Manager / NIIES	4/24/2023
Leroy Hook	Teacher Assistant / FFHS	DCS Substitute	4/14/2023
Austin Brinson	PT Custodian & ASEP CHES	FT Custodian CHES	3/20/2023
Jane Aller	Custodian CHSS	Head Custodian/ CHES	3/28/2023
Miriam Barera Membreno	PT SNA / MES	FT Custodian / MES	4/17/2023
Sherri Lockamy	EC TA / FFES	EC Teacher / KHES	8/16/2023
Laura Barker	School Treasurer / FFMS	Accounting Tech / CO	5/1/2023

Recommend the Board approve the following personnel for **EMPLOYMENT** for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>	
Kellie Jones	Data Manager	NHES	3/27/23	declined
Angela Mattison	Custodian	FFHS	3/27/23	declined/took other offer
Laura Shaw	Media Coordinator	NHES	3/27/2023	
Dawn Henley	PT Custodian	KHES	3/24/2023	
Robyn Sawyer	EC TA	FFES	4/17/2023	
Amy Dail	EC TA	FFHS	4/24/2023	
Micah Oulette	Long Term Substitute Teacher	FFHS	4/17/2023	

Recommend the Board approve the following personnel for **EMPLOYMENT** for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hilliary Candler	English Teacher	MIIS	8/16/2023
Murray "Joe" Tynch	Aviation Instructor	FFHS	8/16/2023

Recommend the Board approve the following **SUBSTITUTE TEACHERS** for the 2022-23 school year:

<u>Name</u>	<u>Name</u>	<u>Name</u>
Catherine Foley	Katherine Calletano	Bonista Hurdle

Recommend the Board approve the following **SUBSTITUTE BUS DRIVERS/MONITORS** for the 2022-23 school year:

<u>Name</u>
Amanda White

Recommend the Board approve the following **COACHES** for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Season</u>
Nikolas Sitterly	Varsity Assistant Baseball	CHSS	Spring

Recommend the Board approve the following COACHES for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Season</u>
Kristen Dalton	Assit Varsity Girls Basketball	MHS	Winter
Heather Sulkowski	Head Varsity Girls Basketball	MHS	Winter

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 17th day of April 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	3/13/2023 Budget Resolution	Budget Amendment	4/17/2023 Amended Budget
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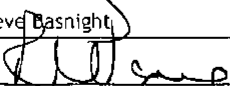

STATE EXPENDITURES

5000	Instructional Services	34,029,898.00	546,899.00	34,576,797.00
6000	System Wide Support Services	3,498,573.00	34,563.00	3,533,136.00
7000	Ancillary Services	2,000.00	0.00	2,000.00
8000	Non-Programmed Charges	46,883.00	0.00	46,883.00
TOTAL		37,577,354.00	581,462.00	38,158,816.00

STATE REVENUES

	State Funds	37,577,354.00	581,462.00	38,158,816.00
TOTAL		37,577,354.00	581,462.00	38,158,816.00

Explanation: To adjust State budgets to reflect revised allotments: additional funding for the following programs PRC 016 (Summer Reading Camp \$63,633), PRC 056 (Transportation \$34,563), PRC 071 (Supplemental Funds for Teachers \$486,628) and a minor decrease to PRC 003 (Non-instructional Support -\$3,362). Total increase to state revenues (net of the above adjustments) is \$581,462.

Requested by: <u>Emily Santora</u>	Date: <u>4/17/2023</u>
Recommended by: <u>Steve Basnight</u>	Budget Amendment #: BA-16 (State)
Approved by: <u></u> Chairman, Board of Education	<u></u> Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 17th day of April 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	02/13/2023 Budget Resolution	Budget Amendment	4/17/2023 Amended Budget
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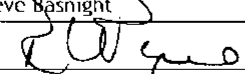
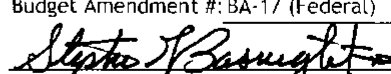
FEDERAL EXPENDITURES

5000	Instructional Services	7,984,408.42	49,880.00	8,034,288.42
6000	System Wide Support Services	8,777.29	0.00	8,777.29
7000	Ancillary Services	909.72	98,059.94	98,969.66
8000	Non-Programmed Charges	598,795.25	0.00	598,795.25
TOTAL		8,592,890.68	147,939.94	8,740,830.62

FEDERAL REVENUES

	Federal Funds	8,592,890.68	147,939.94	8,740,830.62
TOTAL		8,592,890.68	147,939.94	8,740,830.62

Explanation: To appropriate funds for federal grants received PRC 053 (School Nutrition Equipment - \$98,059.94), PRC 196 (Stem Pilot Program - \$29,880) and PRC 204 (School Psychologist Grant - \$20,000)

Requested by: <u>Emily Santora</u>	Date: <u>4/17/2023</u>
Recommended by: <u>Steve Basnight</u>	Budget Amendment #: BA-17 (Federal)
Approved by: <u></u> Chairman, Board of Education	<u></u> Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 17th day of April 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	03/13/2023 Budget Resolution	Budget Amendment	4/17/2023 Amended Budget
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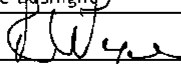
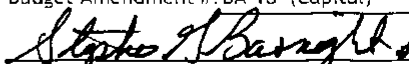
CAPITAL OUTLAY EXPENDITURES

5000	Instructional Services	599,383.00		599,383.00
6000	System Wide Support Services	3,834,243.00	142,550.00	3,976,793.00
7000	Ancillary Services	57,034.00		57,034.00
9000	Capital Outlay	50,262.00		50,262.00
TOTAL		4,540,922.00	142,550.00	4,683,472.00

CAPITAL OUTLAY REVENUES

	State Funds - Replacement Bus	0.00	142,550.00	142,550.00
	Local Funds	4,314,114.00	0.00	4,314,114.00
	Fund Balance Appropriated	226,808.00	0.00	226,808.00
TOTAL		4,540,922.00	142,550.00	4,683,472.00

Explanation: To appropriate state funding for the replacement of a yellow bus.

Requested by: <u>Emily Santora</u>	Date: <u>4/17/2023</u>
Recommended by: <u>Steve Basnight</u>	Budget Amendment #: BA-18 (Capital)
Approved by: <u></u> Chairman, Board of Education	<u></u> Superintendent, Board of Education