

# Loss of Credit FAQ

**THE INITIAL LOSS OF CREDIT LIST WILL BE POSTED IN YOUR CLASS OF PAGE UNDER LOC.**

- **What is the Loss of Credit (LOC) Spreadsheet?**

- The Loss of Credit spreadsheet shows any student who has accumulated too many absences (5 or more in the Fall semester/5 or more in the Spring semester) in a course and have fallen 90% compulsory attendance law.

- **What does “LOSS of Credit” mean?**

Loss of credit means you will not receive credit for the course due to having too many absences. You will receive an “AF” on your report card for your semester average. The numerical value of an “AF” is 69. This may require you to take the course again, **even if you have a passing grade.** This will also impact your **GPA!**

- **What if all of my absence are excused? Do I still lose credit?**

- Unfortunately, all absences (Excused, Unexcused) count toward loss of credit, so, yes, too many excused absences **will** cause you to lose credit in a class.

- **What can I do to earn my credit back?**

- You must complete a Principal’s Plan and **attend and document tutorials** for the classes in which you have lost credit.

- **How many tutorials do I need to attend?**

- The spreadsheet on the Canvas LOC link will show you how many minutes of tutorials you must attend in order to earn your credit back in a class if you were absent after the “AS OF” date listed then you will need to add additional tutorials to the total (30 min. for each additional absence in a class). This is updated every 3 weeks.

- **How do I document my tutorials?**

- Come by the attendance office and pick yo a “Principal plan” for Credit Restoration form. Take it with you when you attend tutorials and have your teacher sign. Make sure the write the number of minutes you attend each attend each tutorial.

# Loss of Credit FAQ

- ▶ **What happens if I pass my classes but don't turn in the required documentation?**
  - ▶ You will receive an "**AF SEMESTER AVERAGE**" for all courses in which you have lost credit. This will impact your GPA and could result in you having to take the course again and/or impact your ability to graduate on time!
- ▶ **What happens if I fall below the 75% attendance level?**
  - ▶ You and your parent(s) must file an appeal with the Attendance Committee. This committee will determine whether you receive your credit for the courses in which you have lost credit.
  - ▶ This form may be picked up in the Attendance Office. Documented tutorials will play a LARGE role in the committee's decision!
- ▶ **When is the tutorial documentation and/or Appeal Form Due?**
  - ▶ The due date is listed on the Principal's Plan form. It is usually 2-3 weeks before the end of a semester.