

# **OAK PARK AND RIVER FOREST HIGH SCHOOL**

## **Finance Committee Meeting Agenda**

**May 13, 2008  
Board Room  
8:30 a.m.**

- |   |                      |
|---|----------------------|
| <b>1. Minutes</b>   |                      |
| <b>2. Construction Update</b>                                     | <b>Jack Lanenga</b>  |
| <b>3. Turf Bid</b>  | <b>Jack Lanenga</b>  |
| <b>4. Athletic Spring Uniform Bid</b>                             | <b>Tim Keeley</b>    |
| <b>5. Printing Bid</b>  | <b>Tim Keeley</b>    |
| <b>6. Class Ring Bid</b>  | <b>Tim Keeley</b>    |
| <b>7. Prevailing Wage</b>   | <b>Cheryl Witham</b> |
| <b>8. Resolution to Transfer Funds</b>                            | <b>Cheryl Witham</b> |
| <b>9. PTAB Resolution</b>   | <b>Cheryl Witham</b> |
| <b>10. What if Analysis of a Hypothetical Decline in EAV</b>      | <b>Information</b>   |
| <b>11. Update Oak Park &amp; River Forest Benefits Consortium</b> | <b>Information</b>   |
| <b>12. Public Act 95 – 707 Contracts</b>                          | <b>Information</b>   |
| <b>13. Monthly Financials</b>                                     | <b>Information</b>   |
| <b>14. Treasurer's Report</b>                                     | <b>Information</b>   |

### **Finance Committee Members**

**Chair: John Rigas**

Board of Education

DLT

Jim Hunter – FSEC Chair

<b>July, 2008</b> Disbursements 07-08 Preliminary Budget Triton Contract	<b>August, 2008</b> 08 - 09 Tentative Budget Food Service Cargo Van Bid B & G Employment	<b>September, 2008</b> 08 - 09 Budget Five year plan assumptions Life Safety Amendment - MALL 2007 Audit Report	<b>October, 2008</b> Levy Timeline BOE Budget Details Discussion of Budget Cycle
<b>November, 2008</b> 5 Year Plan Projections 2008 Levy Books & Fees Report Health Insurance Renewal	<b>December, 2008</b> Adopt 2008 Levy Renewal of Driver's Ed Waiver Life Safety Capital Imprv Long Range Plan Life Safety Amendment -Rigging	<b>January, 2009</b> Food Service Rollover Bids Authority to Commence Amend. Budget 08/09 Authority to Commence 09/10Budget Prep	<b>February, 2008</b> Student Fees Childcare fees TIF Reports Life Safety Amendment
<b>March, 2008</b> Athletic Uniform Bids Bid Calendar and Process Facility 5 Year Plan	<b>April, 2008</b> Sub Teacher & Sub Clerical Pay 08/09 FY 2008 Amended Budget Food Service Lunch Prices Staffing Report & Budget '09 Authorization to Commence 2008 Audit	<b>May, 2008</b> Prevailing wage Resolution to transfer funds PTAB Resolution Turf Bid Ombudsman Contract New Law Regarding Contracts Info Update on Consortium	<b>June, 2008</b> FY 09 Preliminary Budget Social Workers Contracts Property & Liability Ins Renewal Workers Comp Renewal 2007 Audit Report OT Contracts Paper Bid Office Supply Bid

**Every Meeting:**

Minutes  
Construction Update  
Financial Reports  
Treasurer's Report

OAK PARK AND RIVER FOREST HIGH SCHOOL  
201 North Scoville Ave.  
Oak Park, IL 60302

**FINANCE COMMITTEE MEETING**

Tuesday, April 15, 2008

A Finance Committee meeting was held on Tuesday, April 15, 2008. Chair John P. Rigas called the meeting to order at 8:50 a.m. in the Board Room. Committee members present were: John C. Allen, IV (departed at 9:03 a.m.), Jacques A. Conway, Valerie J. Fisher, Dr. Ralph H. Lee, Dr. Dietra D. Millard, Sharon Patchak-Layman, and John P. Rigas. Also present were Dr. Attila J. Weninger, Superintendent; Cheryl L. Witham, Chief Financial Officer; Jack Lanenga, Assistant Superintendent for Operations; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Kay Foran, Director of Community Relations and Communications; Doug Wiley, Supervisor of Finance; Tim Keeley, Purchasing Coordinator; James Hunter, FSEC Chair; and Ann Courter and Steve Alstead, community members.

**Minutes**

The Finance Committee minutes of March 11, 2008, were accepted, as presented.

**Stadium Lights**

Ms. Patchak-Layman suggested a tandem proposal that would include the District applying to the Village of Oak Park for a special use permit for a single nighttime game and a moratorium on stadium lights for one year. This suggestion would correlate with the neighbors request for a moratorium. She asked that the letter written by Oak Park Village attorney Ray Heiss regarding this issue be attached to the minutes of this meeting. She felt that having a moratorium would be a good neighbor gesture, i.e. acting positively in order to build a good relationship with the neighbors. A large part of Mr. Heiss' correspondence stressed the importance of the District having good relationships with the neighbors in order to have their support for the activities at the school. She felt the school needed time to develop that good relationship. The request for holding one night game was a result of hearing from students that having a night game would be fun, similar to having the fireworks at the school on the Fourth of July. She felt this could be a coordinated effort with the police, etc., and include devising traffic patterns, etc.

Mr. Rigas stated that the special lights be necessary to have a nighttime football game would rent for approximately \$50,000 to \$75,000 for one night. He asked who would pay that expense. Dr. Millard added that a night game could not be scheduled because the athletic calendar had already been set. Ms. Patchak-Layman suggested that if the Board of Education were interested in pursuing this suggestion, more information could

be sought from the Athletic Director, e.g., scheduling and specific costs relative to the renting of appropriate lights, etc.

Dr. Millard stated that the District complimented the neighbors for their civility in this matter, as they have been gracious in their efforts to continue to negotiate. Many discussions have already been held and she questioned whether more discussions would have true benefit; the Board of Education understands the neighbors' concerns. Ms. Patchak-Layman felt more conversations would calm things down and mirror the process and time that went into putting lights on the south field. She remembered the discussions regarding the installation of lights on the south field including traffic patterns, timing of the lights, and specific activities, etc. Dr. Millard reiterated that the Board of Education already had those conversations and encouraged Ms. Patchak-Layman to ask those who were Board of Education members at the time for their comments.

Mr. Rigas stated that the Finance Committee could not take action. The Committee would have to recommend that the Board of Education agenda include a proposal to have a moratorium on submitting an application for lights to the Village of Oak Park and to reopen the discussion with the neighbors. It was the consensus of the majority of the Finance Committee members present not to recommend any further action to the Board of Education. Ms. Patchak-Layman disagreed.

Mr. Lanenga reported that he would keep the neighbors informed and would talk with Musco Lighting. He added that to have 60-foot lights would require two diesel trucks with generators. There would be significant noise because of the generators and the lights would have significant "spillage."

### **Food Service Beverage RFP**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the award of the beverages contract to Coca-Cola under its consent agenda at the regular April Board of Education meeting, because

- 1) its proposal received the highest overall score when subjected to the RFP's stated scoring system;
- 2) Coca-Cola offered the selection of products that the Food Service Director felt would be most desirable within the District's nutritional program; and
- 3) Pepsi would not allow the storage or display of dairy products in its coolers (a pre-requisite of the qualification of the RFP).

When asked if the District could have bid the water separately, Mr. Keeley stated that when one bids Coca-Cola or Pepsi one gets the entire product line.

Ms. Patchak-Layman asked if the 12 oz. cans of sodas were carbonated. If so, how does that mesh with the Wellness Committee's activities of not serving unhealthy, no-nutritional value products to students? Ms. Witham responded that while there is a

Wellness Policy and a Committee that is working on the goals to be rolled out, the goals are not yet complete. However, carbonated beverages within the school have been limited during the day. One of the challenges in the Wellness Policy is the size of the drinks; products such as Gatorade are not presently being sold by these companies in the prescribed package. Problems arise in finding appropriate portion packaging, particularly as it relates to beverages. Ms. Patchak-Layman noted that the question regarding soda was yes or no answer in terms in having it at the school; it had nothing to do with size.

### **Food Service Bread Product RFP**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the recommendation to award the ALPHA Baking Company and Sara Lee contracts for bread products for the Northern Illinois Independent Purchasing Cooperative under its consent agenda at the regular April Board of Education meeting, as presented.

### **PE Uniforms**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the recommendation for PE Uniforms to Ambassador Athletic Apparel, as presented, under its consent agenda at the regular April Board of Education meeting.

When asked whether any of the companies submitting bids were new to bid, Mr. Keeley replied that Itch'n to be Stichin was a new company to bid.

### **Sub Teacher & Sub Clerical Pay 2008/09**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the recommendation to increase Substitute Pay and Clerical Staff Pay as follows:

#### **Certified Substitutes (Teachers)**

- \$110 per diem
- \$115 per diem (after 20<sup>th</sup> day – retroactive to the first day)
- \$174 per diem (long term 4-12 weeks)
- \$199 per diem (long term 13–24 weeks)
- \$224 per diem (long term 25-38 weeks)

#### **Non-Certified (clerical Staff)**

- \$12.50 per hour
- \$13.50 per hour (after 20<sup>th</sup> day – retroactive to the first day)

When asked if the District found it difficult to get substitute teachers, Mr. Edgecombe reported that it was only difficult getting clerical substitutes. Often substitute teachers are used to fill substitute clerical positions. When asked how the per diem of \$224 per day

compared with the faculty's, Mr. Edgecombe responded that it was significantly less, i.e., \$40,000 for substitute teachers versus \$47,000, plus benefits for regular teachers.

Ms. Patchak-Layman asked what happened in the instructional activity when a substitute is used versus having a long-term staff person. Mr. Edgecombe responded that the teachers do provide two-weeks of plans and sometimes the teachers are involved in the long-term planning with the substitute. If not, division heads monitor the substitute's activities. While Ms. Patchak-Layman suggested hiring substitutes who have long-term assignments, e.g., twenty weeks or more to improve instructional quality, Mr. Edgecombe reported that it would have significant impact on the overall budget as well as a questionable discussion of instructional integrity. He continued that it was difficult to project costs in this area and that the District has exceeded its budget.

### **Projected Fiscal Year 2009 Certified/Non-Certified FTE Summary – First Semester.**

Mr. Edgecombe presented the Projected Fiscal Year 2009 Certified/Non-Certified FTE Summary – First Semester. This report was developed to assist the Business Office with the development of the FY 2009 Budget. It provides projected FTE information for first semester of fiscal year 2009 as well as historical information for the previous four-year period.

The chart showed that first semester it is projected that faculty FTE will increase by .6 FTE when compared with the 2007-08 school year due to three additional sections across instructional programs.

The projected FTE of non-certified employees increases by 2.44 when compared with the 2007-08 school year, due to moving the contractual occupational therapist to employee status and the need to hire additional one-to-one teaching assistants for incoming special education students.

The Administrative FTE is projected to increase by 1.5 due to the move of Assistant Principal for Student Services from .5 percent of service to 1.0 percent of service and the move of the Assistant Principal for Student Activities from the non-certified employee group.

Overall FTE has increased by 4.54, due to changing the status of the Occupational Therapist and the additional TA's needed to meet the needs of special education students. Mr. Edgecombe stated that the District could no longer consider a person a contractual worker since he/she was being directed by the District.

### **Agile Mind Contract**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the Agile Mind Contract for the 2008-09 school year, as presented. Mr. Prale reported that for the last two years the Math Division had used an online program to support students in multiple levels of the Algebra Program, i.e., Agile

Mind. The cost of the contract is \$15,000, which is the same as the cost for the 2007-08 school year. There are 500 student licenses at a cost of \$30 per student and 10 teacher licenses. Of the 500 student licenses, 120 are used in the block program and 170 in the Algebra I course.

### **Amended Budget**

Ms. Witham highlighted various areas that were amended in the FY 2007-08 Budget for the Committee members (attached to and made a part of the minutes of this meeting). The Board of Education approved the resolution to place the Amended Budget for FY '08 on display for thirty days beginning April 16, 2008 at its Special Board of Education meeting held earlier that day.

Ms. Witham noted that the Board of Education would take a final vote on the amended budget in May.

Dr. Millard complimented Ms. Witham on the form of the report as it was easy to read and understand.

### **Food Service Lunch Prices**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the increased cost for both breakfast and lunch as presented at its regular April Board of Education meeting under the Consent Agenda. The prices will be as follows:

#### Breakfast Prices

School	2007-08	2008-09
O.P.R.F.H.S.	\$1.75	\$1.80
District 97	\$.90	\$.95

#### Lunch Prices

School	2007-08	2008-09
O.P.R.F.H.S.	\$2.25	\$2.30
District 97	\$1.50	\$1.55

Currently, O.P.R.F.H.S. is serving 2,000 meals per day to District 97. The payoff of the equipment will happen sooner than expected. Because gas and food prices are rising, the recommended increase was \$.05 per meal. District 200 is looking to recoup monies, gain efficiencies, and break even.

O.P.R.F.H.S. meets annually with District 97 to review program details; the District 97 business manager, Don Robinson, agreed to the increase.

O.P.R.F.H.S. students will be notified of the increase after Board of Education approval.

### **Monthly Financials**

Ms. Patchak-Layman asked for a list of the account codes and account numbers; Ms. Witham will provide.

### **Treasurer's Report**

Ms. Witham presented the Committee the February 2008 Financial Reports which will be presented to the Board of Education for approval at its regular April Board of Education meeting.

### **Township Treasurer's Report**

Ms. Witham provided the Board of Education with a report that the Trustee of Funds had distributed interest income to O.P.R.F.H.S. for the period of July 1 through December 31, 2007, in the amount of \$1,095,924.79.

### **Adjournment**

The Finance Committee adjourned at 9:36 a.m.





The Village of Oak Park  
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123 Madison Street  
Oak Park, Illinois 60302-4272

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April 11, 2008

Attila Weninger, Superintendent  
Oak Park and River Forest High School  
201 N. Scoville Avenue  
Oak Park, Illinois 60302

Dear Dr. Weninger:

You have requested direction from the Village as to the proper channels by which Oak Park and River Forest High School District 200 ("OPRFHS") may seek a vote by the Village Board about installing, erecting and using 88-100 feet light poles and lights in its stadium.

Seven years ago, Steve LeBrecht, then Assistant Superintendent for Business and Finance, asked me what the best course of action for OPRFHS would be to obtain Village approval for the installation of similar stadium lighting for the high school recreational fields immediately south of Lake Street and East Avenue in the Village.

While the questions are slightly different my answer is essentially the same. I have enclosed a copy of my 2/22/01 letter to Steve LeBrecht. The most appropriate course of action for OPRFHS to follow in seeking Village authorization to install, erect and use the above-described lighting in its stadium would be to apply for an amendment to the Village Zoning Ordinance to provide for stadium lighting in the OPRFHS stadium as a special use and to also apply for such a special use permit with the Zoning Administrator. These applications were pursued simultaneously seven years ago and could be simultaneously pursued again by the OPRFHS.

The attached 8/1/02 letters of Jack Lanenga, OPRFHS Director Operations, to the Village Zoning Administrator initiated those actions then by applying for an amendment to the text of the Oak Park Zoning Ordinance, Section 4.5.2, authorizing Light Standards as a special use at athletic fields and

applying for a special use permit for the recreational fields south of Lake Street and east of East Avenue.

Ordinance 2002-O-52 (attached) adopted by the Village Board on September 30, 2002 amended Section 4.5.2 of the Zoning Ordinance entitled "Authorized Special Uses" by adding new Subsection 4.5.2AA entitled "Light Standards" which permits light standards not exceeding one hundred feet (100') in height for illuminating athletic fields in the B-3 or less restrictive district.

Another text amendment would be required now because unlike the recreational fields which are located in a B-3 zone district, the OPRFHS stadium is located in both an R-7 Multiple-Family zone district in the south portion of the stadium and R-2 Single-Family residential in the north portion of the stadium. The Zoning Ordinance would need to be amended to provide for stadium lights as a special use in the R-7 and R-2 zone districts.

Whether an applicant is applying for a text amendment, a special use permit or a variation, the burden is on the applicant to establish that the applied for text amendment, special use or variation meets each of the standards set forth the Zoning Ordinance. Section 2.2.2D of the Zoning Ordinance contains the standards relating to Amendments thereto. Section 2.2.3D of the Zoning Ordinance contains the standards relating to Special Uses and Section 2.2.4C of the Zoning Ordinance contains the standards relating to Variations.

The appropriateness of seeking Village approval for stadium lighting through an application for a special use permit can best be seen in the first standard for special uses set forth in Section 2.2.3D1 of the Zoning Ordinance which considers whether the proposed structure or use at the particular location is necessary or desirable to provide a service or a facility that is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or community.

This neighborhood and community benefit standard should be a necessary component of any informed decision-making process on the appropriateness of stadium lighting at the OPRFHS stadium.

The variation process does not address the "public benefit" issue and is more rooted in standards which focus on "unusual hardship" and the fact such a hardship has not been created by persons having a proprietary interest in the property.

It is common for a municipal zoning ordinance to track most, but not all, of the standards set forth for variations and special uses in the Illinois Compiled Statutes. The Village Zoning Ordinance is no exception.

Fundamental concepts like those referenced hereinabove are common to most ordinances. While adoption of these standards is not mandatory, the substantial body of case law developed around these standards presents a compelling argument for adhering to them.

There is precedent in Illinois for municipalities to use the special use permit process to address the appropriateness of athletic field lighting at a particular location.

In the 1986 Court case of Wilmette Park District v. Village of Wilmette, for example, the Illinois Supreme Court affirmed Wilmette's special use permit process for athletic field lights when it determined that the Park District must apply to the Village for a special use permit to install such athletic field lights.

A quick review of the Zoning Ordinance standards for text amendments, special uses or variations will make it readily apparent that impact on the surrounding neighborhood is always a critical consideration in any request for zoning relief.

There are obvious similarities and dissimilarities between the lighting special use proposed by OPRFHS in 2002 and the application which OPRFHS may propose in the future. One important similarity, however, is the need for OPRFHS to make an earnest effort at neighborhood outreach long before it files an application. Neighborhood support is critical for any zoning application.

Whatever the similarities and dissimilarities of the current situation and the situation in 2002 may be, I will offer that OPRFHS was able to successfully reach out to its neighbors in 2002. Ordinance 2002-O-52 (attached) authorized the lighting special use permit for the recreational fields and sets forth a number of limitations which were imposed upon the use of the stadium lighting. I believe that most, if not all, of them were agreed to by OPRFHS.

On the night that the special use permit for the lights appeared on the Board agenda for action, only one resident appeared to voice an objection.

Please forgive me if I am sounding preachy about this. I know that you are aware of the importance of neighborhood outreach and I am sure that OPRFHS has already devoted a great deal of time and effort to it. My only real message to you on this is that there cannot be too much interaction between OPRFHS and the neighbors in attempting to resolve perceived neighborhood impact issues.

The special use process differs from the variation process in that the ultimate decision-maker for special use permits is the Village. In the variation process the Village of Oak Park has vested the Zoning Board of Appeals with final administrative authority.

The hearing process is very similar. The Village Board appointed hearing body for special use permit applications, which may be any appointed or elected commission or committee, including but not limited to the Zoning Board of Appeals or the Plan Commission (this is also true for text amendments) will conduct the hearing but is ultimately only responsible for making a recommendation to the Village Board.

Both zoning ordinance text amendments and special use permits may be adopted by a simple majority vote of the full Board (4 of 7 members). A super majority of the full Board (5 of 7 members) may be required to adopt the ordinance if in the case of the zoning amendment 20% of the adjoining property owners to the property upon which the change is proposed file a written protest against the proposed amendment, or in the case of the special use permit the hearing body recommends against the special use.

Lastly, while ex parte communications should be avoided with the hearing body and Village Board during the special use permit application and hearing process, please do not hesitate to contact the Village Manager or me if some issue arises during discussions between the neighbors and OPRFHS that requires Village action or involvement.

If you have any questions, please do not hesitate to call.

Very truly yours,

VILLAGE OF OAK PARK



Raymond L. Heise  
Village Attorney

RLH:kdb  
Enclosures

cc: President and Board of Trustees  
Tom Barwin, Village Manager  
Craig Failor, Village Planner  
Michael Bruce, Village Zoning Administrator



The Village of Oak Park  
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February 22, 2001

Stephen LeBrecht  
Assistant Superintendent for Business and Finance  
District 200  
Oak Park and River Forest High School  
201 N. Scoville Avenue  
Oak Park, Illinois 60302

Re: Stadium Lighting

Dear Steve:

I have confirmed with Phil Ritchey, the Village Zoning Administrator, and Dick Martens, the Village Zoning Attorney, that the best course of action for Oak Park-River Forest High School is to seek an amendment to the zoning ordinance to provide for stadium lighting for recreational fields as a special use and to also file an application for such a special use permit with the zoning administrator.

Chuck Dressel of the Huskie Boosters Club indicated to me yesterday that this process needs to begin as soon as possible. I would therefore suggest that you contact Phil Ritchey at (708) 358-6431 as soon as possible to begin the process.

Very truly yours,

VILLAGE OF OAK PARK

Raymond L. Heise  
Village Attorney

RLH:kdw

cc: Phil Ritchey  
Dick Martens  
Carl Swenson  
Chuck Dressel

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, ILLINOIS 60302-2296

Director of Operations

August 1, 2002

(708) 434-3214  
FAX (708) 434-3914

Zoning Officer Phillip Ritchie  
The Village of Oak Park  
Village Hall  
123 Madison  
Oak Park, IL 60302-4272

Hand Delivered

Dear Mr. Ritchie:

Oak Park and River Forest High School would like to apply for an amendment to the text of the Oak Park Zoning Ordinance, Section 4.5.2, Authorized Special Uses.

In preparing our previous application for a special-use permit, we found that there is no reference in the ordinance to lighting for athletic fields. Consequently, we are requesting that the ordinance be amended to allow for the installation of lighting standards at athletic fields. Specific language may apply as follows:

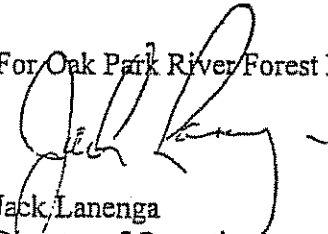
**4.5.2 Authorized Special Uses: Lighting Standards for Athletic Fields.** *Athletic fields shall be permitted to be lighted with light standards for safely extended play hours.*

Our property is bounded by Lake Street on the north, Scoville Avenue on the east, East Avenue on the west, and the CTA green line/Metra tracks to the south. We do not anticipate that this amendment would change the zoning classification of our property.

Thank you for your consideration of this amendment. We are happy to be providing improved safety for the students of Oak Park River Forest High School, and for the neighboring community.

Please let me know if there is any additional information needed from us to continue this process. We look forward to answering any questions that the Board of Trustees may have at their August 5<sup>th</sup> meeting.

For Oak Park River Forest High School,



Jack Lanenga  
Director of Operations

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, ILLINOIS 60302-2296

August 1, 2002

Zoning Officer Phillip Ritchie  
The Village of Oak Park  
Village Hall  
123 Madison  
Oak Park, IL 60302-4272

Dear Mr. Ritchie,

Oak Park and River Forest High School would like to apply for a special-use permit for our property located south of our main campus. That property is bounded by Lake Street on the north, Scoville Avenue on the east, East Avenue on the west, and the CTA green line/Metra tracks to the south.

We are currently in the process of installing playing fields on that space. There will be two fields, primarily used for lacrosse, field hockey, and soccer, as well as by football. The fields will be wrapped with a new running track. To extend our practice time, we are asking for a special-use permit for installing lights on these fields. Our use of the land is consistent with the goals and objectives of the comprehensive plan of the Village of Oak Park, and complies with the published standards for a special-use permit. Our rationale for this request is as follows:

1. The use of lights will extend the practice time available to our teams. Currently our teams travel to various locations in Oak Park and River Forest for practice and for games. Installing lights will allow us to run two or three shifts of practice for various teams, thus serving the needs of more children.
2. We are committed to working closely with our neighbors to create a desirable amenity in the neighborhood. First, the lights we have selected have specially installed spill controls to avoid excess light in the surrounding neighborhood. Secondly, the height of the light towers was designed to create light that flows vertically to light the field rather than a greater degree of horizontal light created by towers of less elevation. Thirdly, we have pledged to our neighbors that we will limit the use of the lights by having them shut off by 8:00 P.M. each night.
3. The entire project on the south fields of OPRFHS will benefit the neighborhood. As the drawings show, the complex includes a running track that is designed to be used by the neighborhood. The entire complex will be landscaped appropriately, including landscaping to help alleviate sight and sound intrusions into the neighborhood.

4. We believe that our track record of taking care of our property speaks for itself. Despite heavy usage by both students and the community, the grounds of OPRFHS are clean, neat and well-maintained. That would, of course, be our intention on the fields we are proposing to light. This complex is a wonderful improvement to the neighborhood, and we will maintain it as such.

Thank you for your consideration of this special-use of our property. Please be assured that our primary motivation for this request is to ensure that our students have a safe, secure, and excellent place to play and practice the athletic endeavors they have chosen. At the same time, we feel we have also remained sensitive to the concerns of our neighbors, and intend to continue to maintain good, positive communications with them throughout this process.

Please let me know if there is any additional information needed from us to allow this process to continue, and I will be sure to provide that to you. I have enclosed a print of the site, all of the legal descriptions of the 5+ parcels involved, and the appropriate PIN numbers.

For Oak Park River Forest High School,



Jack Lanenga  
Director of Operations

Enclosures:

Name and address of applicant  
Legal descriptions, street description, PIN numbers  
Site plan of proposed use



ORDINANCE AMENDING THE OAK PARK ZONING ORDINANCE AND  
GRANTING A SPECIAL USE PERMIT FOR LIGHT STANDARDS TO  
ILLUMINATE THE SOUTH ATHLETIC FIELD AT OAK PARK-RIVER  
FOREST HIGH SCHOOL

BE IT ORDAINED by the President and Board of Trustees of the Village of Oak Park, County of Cook, State of Illinois, in accordance with the Home Rule Powers granted to it under Article VII, Section 6 of the Constitution of the State of Illinois (1970), as amended, as follows:

SECTION 1: That the Oak Park Plan Commission, acting as the hearing body in accordance with the Zoning Ordinance, has considered an application for an amendment to the Zoning Ordinance to authorize light standards for illuminating athletic fields as a special use and issuance of a special use permit to allow the use of light standards for the High School's athletic field located on the block bounded by Lake Street, Scoville Avenue, the CTA Green Line/Union Pacific embankment and East Avenue (the "South Campus Tract") pursuant to said text amendment and pursuant to notice duly published on August 14, 2002 in the Oak Leaves, a newspaper of general circulation in the Village, and pursuant to a public hearing held on August 29, 2002 at 7:00 p.m. in the Council Chambers of the Village Hall, 123 Madison Street, Oak Park, Illinois held in accordance with said notice.

SECTION 2: That the Plan Commission delivered to the President and Board of Trustees, for the Board's consideration, written Findings of Fact and its Recommendations adopted by the Plan Commission on September 9, 2002 and

which are attached hereto as Exhibit A (hereinafter sometimes referred to as "Plan Commission Report").

SECTION 3: That the President and Board of Trustees hereby adopt the Findings of Fact and Recommendations of the Plan Commission, as set forth in Exhibit A attached hereto and made a part hereof.

SECTION 4: That the Oak Park Zoning Ordinance is amended by adding the following special use to Section 4.5.2 as new Subsection 4.5.2AA to read as follows:

AA. Light Standards

Light standards not exceeding one hundred feet (100') in height for illuminating athletic fields in the B-3 or less restrictive district.

and by amending Section 3.1 the Use Matrix to reflect athletic field light standards as a special use in the B-3 Zone District.

SECTION 5: That a special use permit be granted to Oak Park and River Forest High School pursuant to the foregoing text amendment to allow the installation and use of light standards not exceeding one hundred feet (100') in height at the South Campus Tract, SUBJECT TO the conditions set forth in the Plan Commission's Recommendation attached hereto as Exhibit A.

SECTION 6: That in the event any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, the then owner shall be deemed to be in violation of said Zoning Ordinance and the Zoning Administrator shall take appropriate action, and this special permit shall be subject to revocation.

SECTION 7: The Village Clerk is hereby authorized and directed to record this Ordinance, at the Applicant's expense, with the Cook County Recorder of Deeds.

THIS ORDINANCE shall be in full force and effect from and after its adoption and approval as provided by law. The Village Clerk is directed to publish this ordinance in pamphlet form.

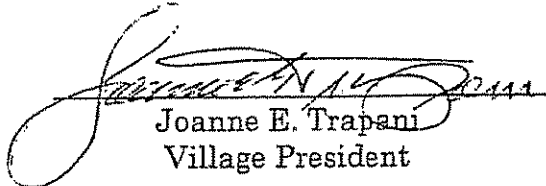
ADOPTED this 17<sup>th</sup> day of September, 2002 pursuant to a roll call vote as follows:

AYES: Trustees Carpenter, Ebner, Gockel and Turner and President Trapani

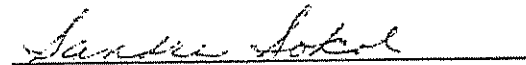
NAYS: None

ABSENT: Trustees Hodge-West and Kostopulos

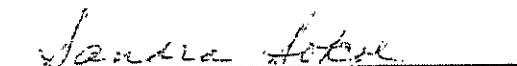
APPROVED by me this 17<sup>th</sup> day of September, 2002.

  
Joanne E. Trapani  
Village President

ATTEST:

  
Sandra Sokol  
Village Clerk

Published by me in pamphlet form this 30<sup>th</sup> day of September, 2002.

  
Sandra Sokol  
Village Clerk



The Village of Oak Park  
Village Hall  
123 Madison Street  
Oak Park, Illinois 60302-4272

708 383 6400  
Fax 708 383 6692  
TTY 708 383 0048  
village@vil.oak-park.il.us

September 9, 2002

President and Board of Trustees  
Village of Oak Park  
123 W. Madison Street  
Oak Park, Illinois 60302

Re: Application of Oak Park and River Forest High School  
for a Text Amendment and Special-Use to Permit the Use of Light  
Standards at the High School's South Athletic Fields

Dear Ladies and Gentlemen:

By letter dated August 1, 2002, Oak Park and River Forest High School (hereinafter "the Applicant") filed an application for an amendment to the Zoning Ordinance to authorize light standards for illuminating athletic fields as a special-use and for the issuance of a special-use permit pursuant to the proposed text amendment to allow the use of light standards for the High School's athletic fields located on the block bounded by Lake Street, Scoville Avenue, the CTA Green Line/Union Pacific embankment, and East Avenue ("South Campus Tract"). This matter was referred to the Plan Commission, sitting as a Zoning Commission, (hereinafter "Plan Commission") to hold the required public hearing.

A public hearing was scheduled for August 29, 2002 at 7:00 p.m. in the Council Chambers of the Village Hall, Madison and Lombard, Oak Park, Illinois. Notice of the time and place of this public hearing was published on August 14, 2002, in the "Oak Leaves," a newspaper of general circulation in the Village of Oak Park. Letters were also mailed by the Secretary of the Plan Commission to Village water service users in the neighborhood advising them of the proposal and the public hearing to be held.

Having fully heard and considered the testimony and evidence received at the public hearing, the Plan Commission makes the following findings of fact:

FINDINGS OF FACT

1. That the Applicant is a consolidated public high school district which is governed by the Board of Education for District 200.
2. That the Applicant's main campus is bounded by Erie Street on the north, Scoville Avenue on the east, Lake Street on the South and Linden Avenue on the west. This campus includes eight tennis courts, a football stadium, three baseball/softball diamonds and one non-conforming field used for field hockey.
3. That approximately three thousand students attend Oak Park and River Forest High School.
4. That the Applicant has for many years bussed student athletes to off-campus fields, primarily those owned by the Park District of Oak Park, for soccer, lacrosse and some field hockey practices and games.
5. That through voluntary sales and condemnation proceedings, the Applicant recently obtained ownership of the South Campus Tract, which it is converting to athletic fields. This Tract formerly contained an automobile dealership, a funeral home, a restaurant and a kidney dialysis center. The Applicant has removed all buildings and other improvements on the South Campus Tract, except a changeable message sign which it constructed along Lake Street.
6. That the Applicant is installing artificial turf on the South Campus Tract and will soon begin using this Tract for its field sports, including its soccer, lacrosse and field hockey teams. The

Tract may be used for football practices, but no goal posts will be installed on this Tract.

7. That the Applicant wishes to extend the use of the athletic fields it is installing on the South Campus Tract by illuminating the Tract with lights atop 98' high light standards at the four corners of the Tract.

8. That the South Campus Tract is located in the "B-3" Central Business Zone District, in which retail, office and service uses are generally permitted. No building or structure may exceed 60' in height in this district.

The Text Amendment

9. That the Applicant has applied for a text amendment which would permit light standards for athletic fields throughout the Village.

10. That because the Applicant's light standards exceed the 60' limitation imposed in the "B-3" district, the Applicant's need for zoning relief is limited to the height limitation in the "B-3" district. A more narrowly drawn special-use amendment authorizing light standards not exceeding 100' for illuminating athletic fields in the "B-3" or less restrictive district will better address the Applicant's needs for the South Campus Tract.

11. That the South Campus Tract is surrounded by the following uses: to the north, Lake street (a primary arterial street) followed by the Applicant's main campus which is zoned "R-7" Multiple Family District; to the east, Scoville Avenue (a residential street) followed by Ridgeland Common, a tract which is zoned "R-2" Single Family District and which is owned and operated by the Park District which uses the west end of the tract for a baseball diamond and the east end for a swimming pool/ice arena; to the south, a recently vacated street (North Boulevard), which is now part

of the South Campus Tract, followed by the CTA/Union Pacific railroad embankment which is zoned "B-3" Central Business District; and to the west, East Avenue (a collector street at this location) followed by townhomes in the Euclid Place Planned Development whose underlying zoning is "B-1/B-2" General Business District.

12. That the baseball diamond at the east end of Ridgeland Common (opposite the South Campus Tract) is illuminated by 60' light standards which cast a significant glare, or light spillage, over the surrounding area.

13. That in order to better contain light spillage and glare into the surrounding areas, the Applicant proposes to use 98' light standards which are capable of directing light "down" rather than "out." This arrangement nearly eliminates players getting "light in their eyes" during athletic practices and games.

#### The Special Use

14. That in the event the enabling text amendment is adopted, the Applicant has requested that a special-use permit be granted to allow use of the 98' light standards to illuminate the South Campus Tract.

15. That the evidence indicated that the proposed use of the 98' light standards at the South Campus Tract as conditioned below is desirable to provide a facility that is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or the community. The use of the lights will extend practice times allowing two practices per day after school, and permit games up to 8:00 p.m., the time the Applicant agreed to turn off the high lights, in any event. This extended use of the fields will significantly decrease the need to bus student athletes to other facilities

and increase the opportunities for working parents to watch games. Moreover, the Applicant has agreed to make the athletic fields available to youth groups, running clubs, the Park District and others when not needed by the Applicant, provided that any user agrees to the conditions set forth below. One resident testified that athletic fields in the Village are in such short supply that three youth soccer teams often must practice on one field. Extending the use of the new athletic fields into the early evening by using artificial lights will help alleviate the critical shortage of athletic fields in the Village.

16. That the evidence indicated that as conditioned below, the proposed use of the 98' light standards will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety and general welfare. The more intense business and commercial uses which formerly occupied the South Campus Tract were often used until 9:00 p.m. or later (e.g., car dealer, restaurant, funeral home). The proposed high lights emit little spillover light to adjacent property – less light across the perimeter streets than emitted by the existing street lights. When not in use by the Applicant, the newly installed low impact running track which is located at the perimeter of the South Campus Tract will be available to community groups and recreational runners up to 10:00 p.m., when the South Campus Tract will be located. The Applicant indicated that the existing or enhanced street lighting or low level security lighting, would be sufficient to illuminate the track prior to the 10:00 closure of the facility. The Applicant also proposes to buffer the use of all lights by planting a number of trees (some 4 inches in diameter with established height of 20' – 25') in the parkways along East Avenue and Lake Street, pursuant to the landscape plan which was submitted into evidence.

17. That the evidence indicated that the Applicant's proposed use of 98' light standards to



illuminate the South Campus athletic fields as conditioned below will be designed, arranged and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations. The South Campus Tract is surrounded by public streets; to the north is the Applicant's main campus; to the east is a similar recreation facility with night lighting; to the south is a railroad embankment and to the west are townhomes in a planned unit development. The underlying zone of the South Campus Tract permits far more intense development than the use proposed by the Applicant. The early turn off of the lights, which will be on electric timer, and the buffer provided by the proposed landscaping will alleviate any adverse effects on neighboring property.

18. That the evidence indicated that the extended use of the athletic fields in the South Campus Tract by using the proposed light standards as conditioned below is consistent with the goals and objectives of the Oak Park Comprehensive Plan, including the goal to provide in the most efficient manner those public services and facilities which maintain Oak Park as a desirable community. The extended use of the Applicant's south athletic fields by use of the proposed light standards will allow additional high school youth and community residents of all ages the opportunity to use a recreational amenity which is in high demand. This extended use will also free up the Park District fields which the High School and other community teams presently use. More moderate use of the Park District fields, which one resident described as unsafe from overuse, will allow better maintenance and field conditions for these facilities.

19. That the evidence indicated reasonable assurance by the Applicant that the proposed installation of the light standards will be completed in a timely manner, if authorized. The Applicant indicated that the light standards could be erected in approximately two weeks, if authorized.

20. That the evidence indicated that the issuance of a special-use permit for installation of light standards on the South Campus Tract as conditioned below is in the best interests of the Village of Oak Park.

Recommendation

Pursuant to the authority vested in it by the statutes of the State of Illinois and the ordinances of the Village of Oak Park, the Plan Commission, sitting as a Zoning Commission, hereby recommends to the President and Board of Trustees as follows:

A. That the text of the Zoning Ordinance be amended by adding the following special use to Section 4.5.2:

Light Standards

Light standards not exceeding one hundred feet (100') in height for illuminating athletic fields in the B-3 or less-restrictive district.

B. That a special-use permit be granted to Oak Park and River Forest High School pursuant to provisions of the foregoing text amendment to authorize the installation and use of light standards not-exceeding 100' at the South Campus Tract, SUBJECT TO the following conditions and restrictions:

1. That the four light standards and landscaping around the South Campus Tract be installed and maintained in substantial conformity with the plan by Wight and Company dated August 8, 2002 which was submitted into evidence.
2. That the light standards not exceed 100' in height and have a silver, galvanized steel finish.
3. That the lights atop the light standards be turned off not later than 8:00 p.m., Monday through Saturday.
4. That the lights atop the light standards not be used on Sundays.

5. That the gates to the South Campus Tract be locked at 10:00 p.m., Sunday through Saturday, and re-opened at 6:00 a.m. each morning.
6. That light spillage from the light standards across the streets surrounding the South Campus Tract shall not exceed the foot candles set forth in the attached plan drawn by the Musco Lighting Company.
7. That no commercial concessions be provided on the South Campus Tract.
8. That adequate trash receptacles and trash clean-up services be provided at the South Campus Tract.
9. That signage be provided at each gated entrance to the South Campus Tract, directing users to observe the "permit parking only" status of on-street parking in the neighborhood and other applicable conditions imposed herein.
10. That the Applicant not rent the South Campus Tract for commercial purposes to a for-profit entity.
11. That in the event that any of the foregoing conditions and restrictions shall not be fulfilled at any time in the future, said events shall be deemed a violation(s) of the Zoning Ordinance and the Zoning Administrator shall take appropriate action.

---

Colette Lueck, Chairperson  
Plan Commission,  
Sitting as a Zoning Commission.

This report was adopted by a 6  
to 0 vote of the Plan Commission,  
sitting as a Zoning Commission, this  
9th day of September, 2002.

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Jack Lanenga  
DATE: May 13, 2008  
RE: Construction Update

---

**BACKGROUND**

There is no report at this time.

**SUMMARY OF FINDINGS**

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

TO: Board of Education  
FROM: Jack Lanenga, John Stelzer, Robert Zummallen  
RE: Turf Replacement Project

## **BACKGROUND**

The turf on the Oak Park River Forest High School Stadium is in need of replacement. The Board of Education agreed with staff that the turf has become a liability for athletes. The field was originally installed by SRI, a company that went bankrupt. Without a warranty, the only option available is to replace the turf.

## **SUMMARY OF FINDINGS**

We received 5 bids. The bid specifications indicated that we would use an evaluation tool to determine the most qualified bidder. As part of the process, one or more members of the team visited 15 different fields. At least 3 references were checked for each vendor. Attached you will find the evaluation tool we used as well as the actual bid tabulations. For your further information, we have included the summary reports of each reference check and field observation. It became increasingly clear that there is a consensus of the committee that Field Turf is our unanimous choice for this project. The strong references, the crisp definition of their fields, obvious attention to detail, and the fact that they are a company with a good reputation have lead us to this recommendation.

## **RECOMMENDATION**

1. Recommend that the Board of Education approve the bid of Field Turf for the replacement of the turf at the Oak Park River Forest High School Stadium
2. That staff be instructed to attempt to negotiate a lower rate with Field Turf. We believe there is some precedence for this with Field Turf, and we believe that the cost they have built in for demolition is subject to review.
3. That we include in the approval alternate bid #2, the end zone lettering. This is the only opportunity we will have to do this, so we recommend the extra expenditure of \$15,000.



Vendor	Cost	Total points Awarded	Bid Price 0-50 points	Playability, Quality of Installation 0-15 points	References 0-10 points	Exceptions/excl usions from bid specs 0-5 points	Warranty per specs 0-10 points	Schedule Compliance 0-10 points
FieldTurf	445,015	95	45	15	10	5	10	10
Kiefer/Mondo	396,900	94	50	12	8	5	9	10
Sportexe	404,000	94	49	13	9	5	10	8
General Sports (AstroPlay)	411,268	91	48	12	10	4	9	8
Sprinturf	425,606	89	47	10	7	5	10	10

Oak Park and River Forest High School  
 2008 Field Truf Replacement  
 Project No.: 07-4825-30  
 Date: 4/30/2008

Bid Group #:1

Bid Package #: 01



TCO Fill

TCO No Lettering

Demolition

Bidder	Base Bid	Alt. Bid 1	Alt. Bid	Alt. Bid	Bid Security	Addendum	Remarks
<b>Kiefer Specialty Flooring/MooseSports (Moose)</b> 2910 Falling Water Blvd. Lindenhurst, IL 60046	396,900	47,400	14,550	155,700	✓	1	
<b>Sprinturf</b> 1200 Liberty Ridge Drive, #100 Wayne, PA 19087	425,606	37,000	12,000	0	✓	✓	
<b>General Sports Venue (AstroTurf)</b> 400 Water St. Rochester, MI 48307	411,268	38,430	19,189	250,609	✓	✓	
<b>Field Turf</b> 594 Summerdale Ave Glen Ellyn, IL 60137	445,015	63,236 <sup>25</sup>	15,000	16,863 <sup>25</sup>	✓	✓	
<b>A-Turf</b> 2228 Mount Curve St. Joesph, MI 49085	X	X	X	X	X	X	
<b>Forever Green Athletic Fields</b> 1961 Hartel St. Levittown, PA 19057	X	X	X	X	X	X	
<b>Sportex</b> 240 Annapolis Dr. Vernon Hills, IL 60061	404,000	21,079	11,550	251,710	✓		
M							



# Field Turf

## References

### **Field: Rockford Park District (Soccer Field)**

**Installation date: October 2007**

**Contact: Scott Pilkerton - Facilities Director**

- Used nonstop Monday thru Sunday, minimal downtime
- Players love it, performs the way it should (similar to properties of grass). Functions well.
- Multiuse in functions (trade shows, craft fairs, etc) bounces back and performs.
- Installation issues. Minor seam issues (not glued right) Felt Field Turf was rushed to get it in. Almost seemed too busy at the time?
- Outstanding customer service/leadership. Corporate has flown in and will take care of.
- Turf material was late; however crews worked OT (their dime) and weekends to get it installed on time.
- Some deterioration: Groomed weekly. Fibers to come up with each groom.
- Provided groomer along with training
- When asked if they would use Field Turf again, I was told "Yes, most definitely"

### **Field: Lincoln Way Community HS District North**

**Installation date: Dec. 2007**

**Contact: Paul Gonzalez**

- 3 fields currently installed. Installing a 4<sup>th</sup> right now.
- Feels that Field Turf is the best on the market
- Researched ALL competition prior to using Field Turf. Saw some bad stuff.
- Excellent playability
- Minor imperfections (seams, stitching) Field turf has responded promptly and remedied
- Field turf uses a designated repair crew.
- Training and groomers provided
- No deterioration noticed.
- Met all schedules. Ran into an issue with one center logo. Installation contractor used bad glue. Field Turf responded, made a new logo and had it installed within one week on their dime. (Drawback, center logo was coned off for graduation) Contractor is no longer with Field Turf
- Absolutely would use Field Turf again.

### **Field: Bolingbrook/Romeoville High School - Football fields**

**Installation date: August 2007**

**Contact: Gary Grizaffi**

- General use for football, marching band, soccer, and graduations.
- Used them at West Chicago previously, they wanted Field Turf. High profile job.
- Good things about the rep. Jonathan Huard, feels he is an honest guy and was valuable to the project.
- With the exception of weather problems, Field installer that Field Turf had on site was extremely easy to work with and did an excellent job. Good quality.
- Schedule: Per clients request and additional paid overtime, they turned over the field 1 week in advance
- No complaints to date on playability. Extremely happy with the product. Players and coaches agree.
- No issues to date with maintenance.
- No notice of fibers coming up or general deterioration to date

- Provided training and sold the school additional equipment for grooming
- When asked if they would use them again the response was "yes"

**Riverside Brookfield High School**  
**Otto Zeman, Athletic Director**

- Project done on time
- Loves the field
- No issues with anything-no repairs, no seams, etc
- Would recommend Field Turf

**Nazareth Academy, LaGrange, IL**  
**Dwayne Buturusis**

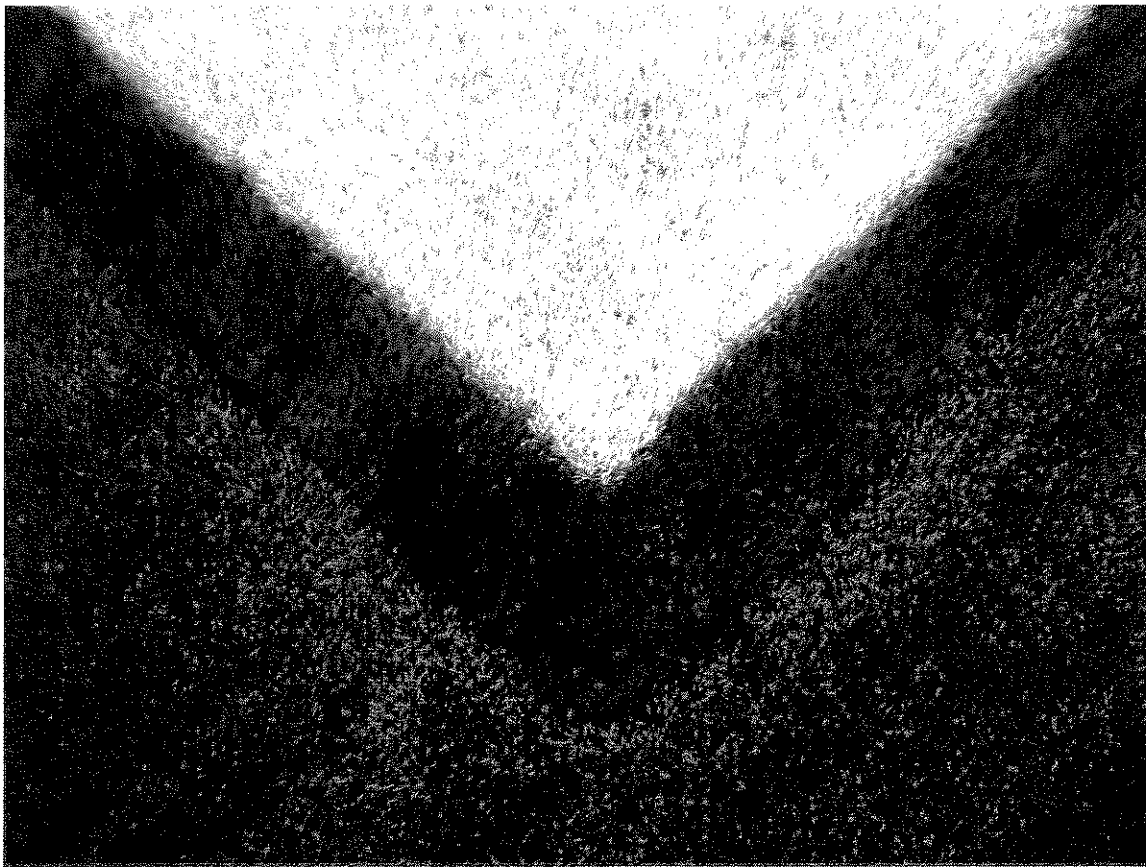
- Loved every part of the installation and process
- Fast turnover-still met schedule
- Used by everyone, including PE-everyone loves it
- Soccer, lacrosse and football
- Did full research because they did not need to use bids-went with Field Turf

**Field Observations:**



**Riverside Brookfield**

- Lettering, logo, and numbers were exceptionally crisp
- Varying colors was striking (any vendor can provide this)
- Fibers were straight and solid
- Field seemed appropriately soft and hard
- No loose fibers



**Nazareth**

- Lettering, logo, and numbers were exceptionally crisp
- Varying colors was striking (any vendor can provide this)
- Fibers were straight and solid
- Field seemed appropriately soft and hard
- No loose fibers

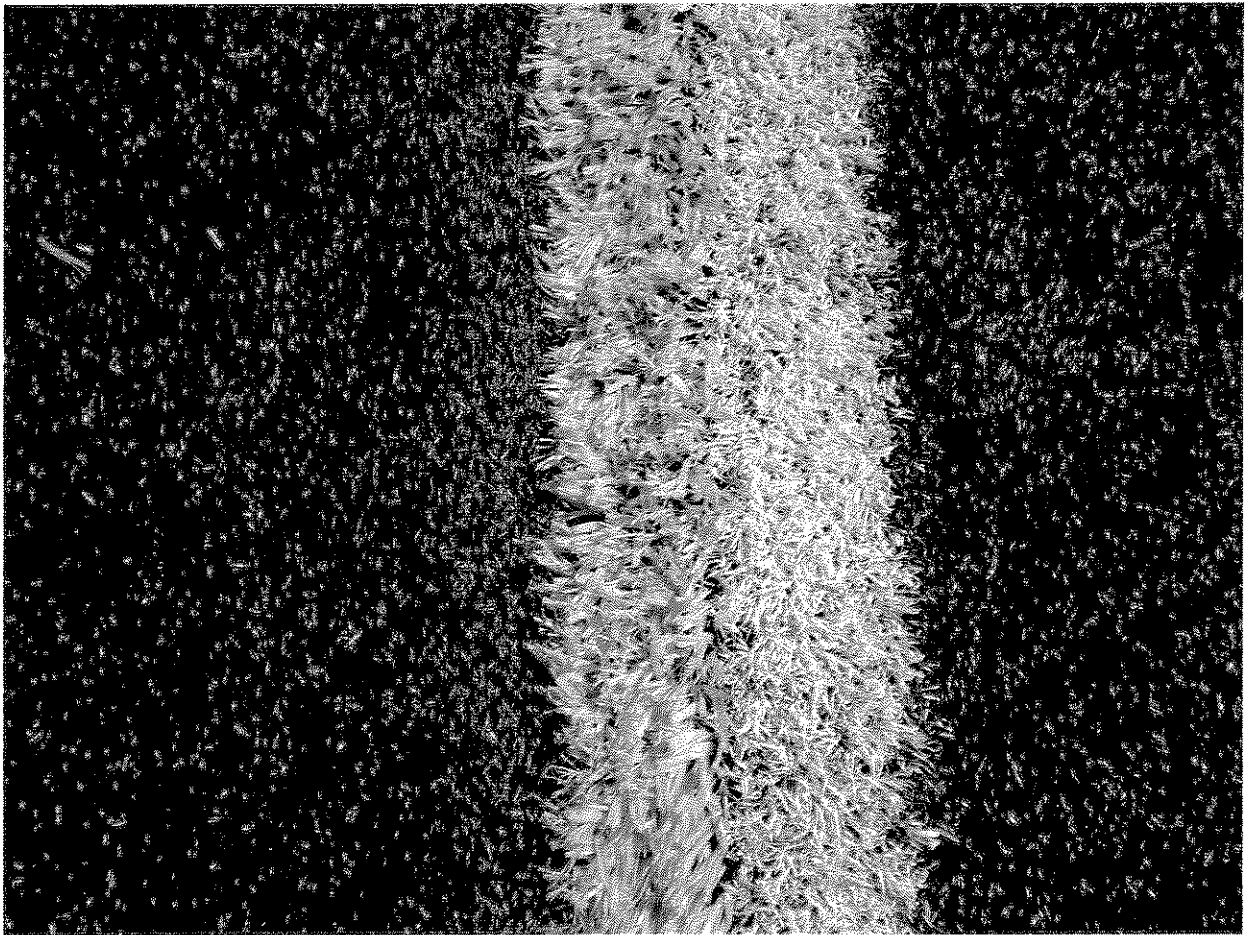
**Lyons Township**

- Older field-4 years
- Still in pristine condition
- Maintained well
- Warranty fulfilled as needed
- Fibers were still straight and true
- AD loved the product still

## **Mondo/Kiefer**

### References

- 1) **Sue Hansfield, Ast. A.D., Northern Illinois University, DeKalb, IL**
  - Service from corporate (Steve Hayes) was very good
  - NIU has several projects by Kiefer (weight room floor, indoor practice facility, soccer facility to be done summer 2008)
  - Encountered problems with the installation crews
  - Logo had to be re-done three (3) times
  - Entire indoor practice facility turf had to be completely re-done – this was attributed to inexperienced/unprofessional installation crews
- 2) **Jerry Beckerle, Director of Midwest Soccer Academy, St. Louis, MO**
  - Service from corporate was very good
  - Installation crews went the extra mile to get project finished on time
  - Installation crews were “local”
  - Very happy with product
- 3) **Karl Costello, Athletic Director, Niles North HS**
  - Customer Service was very good – Steve Hayes and Don Traske
  - Coordination between corporate and installers was very good
  - Experienced a few “issues” with installation crews, but the general contractor and/or Steve Hayes dealt with it immediately
  - Timetable was met – actually finished several days ahead of schedule
  - Very happy with product – School Board recently approved another Mondo field to be installed at Niles West

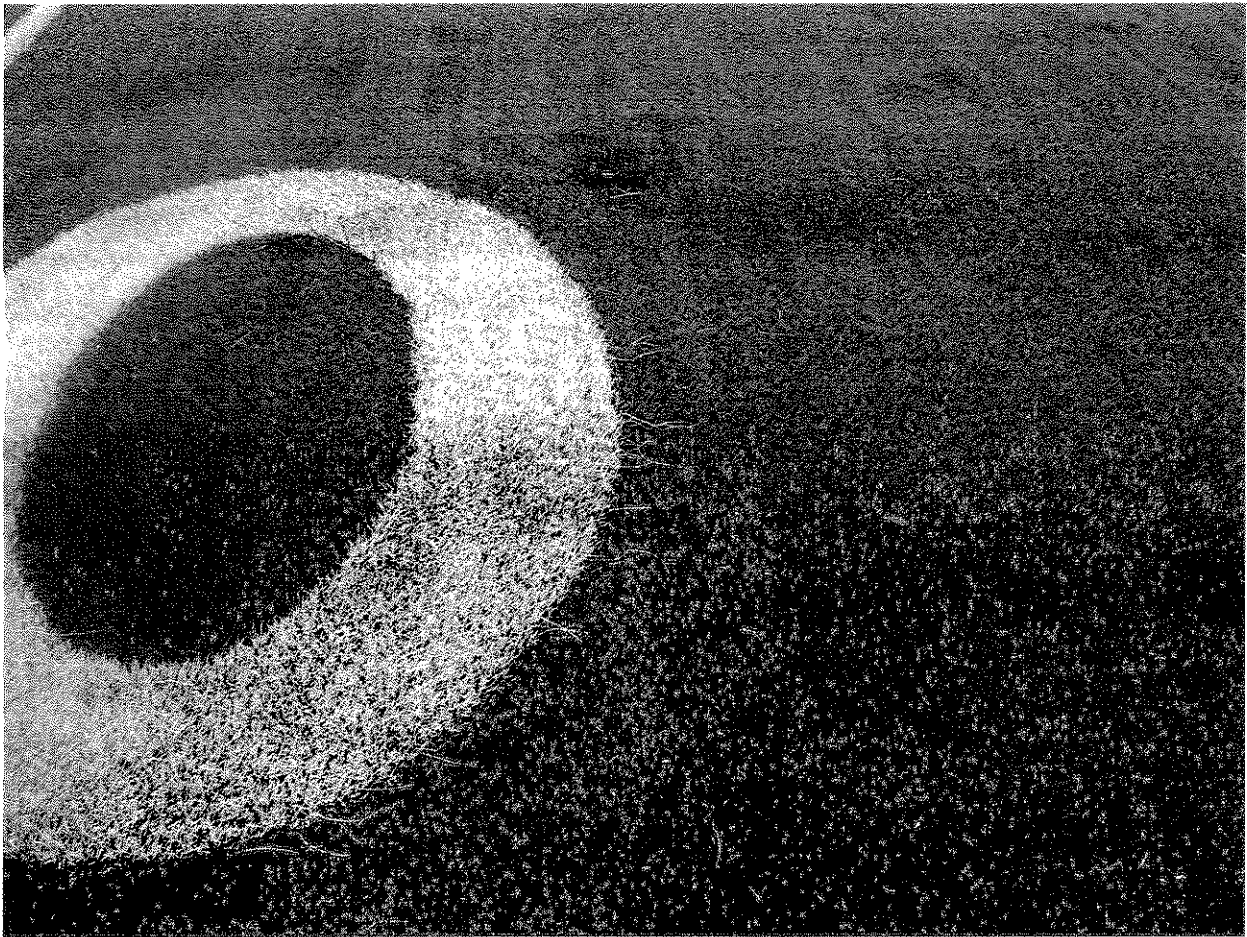


**4) Dick VanderKamp, Facility Coordinator, Grand Rapids Christian HS, Grand Rapids, MI**

- Company was great to work with
- No Change orders
- Customer service is so good that the company rep (salesman) walks the field and calls for service-GRCHS does not have to
- On-time installation
- Happy with product, company, durability (one year)
- Training was excellent
- Biggest problem is keeping groups off the field-in demand!

**Field Observation (old style)-JL**

- Field is clearly well maintained—pristine condition!
- Some unevenness in the field—could be sub-surface
- Some strands of “grass” are loose on the field.
- Seemed hard, but 100% rubber in-fill
- Excellent training!



Max Hetrick Facilities Director 317-557-6510 Plainfield School District, Plainfield Indiana.  
May 5<sup>th</sup>, 2008

- New Field finished in April 2008
- Kiefer worked thru GC did not do the subgrade work.
- Field was completed on time and Kiefer was very accommodating.
- Have not yet provided training to staff – This is a new School that will be staffed for August 2008.
- Field was for football and soccer only.

#### Field Observations:

- Field was all rubber (no sand) rubber was within  $\frac{1}{4}$  of top of turf.
- Field had a 1% slope to sidelines.
- Some unevenness in the field – subgrade was by others.
- Main seems were sewn and all lettering, hash marks were glued.
- Lines and letters were straight and true.
- Field felt very soft obviously new.
- Had some loose grass laying around – field needed to be regroomed. Rubber could have been more evenly distributed
- Strands of grass seemed to be spaced a bit too far apart—Could be more dense

# SportExe

## Reference Check

Benedictine University

Lou Simios

- Used for football, soccer, intramurals
- Conduct several events each year with local high schools and local groups
- University loves field
- Provided training on grooming
- Spoke highly of durability
- When they call for service they get immediate response from Dominick
- Easy Maintenance—groom it every 100 hours of use
- No issues with deterioration or fibers coming loose. One hash mark is a continual problem
- SportExe has a dedicated maintenance crew as part of warranty for inspections and repair
- If he had a choice, he would do his baseball field in SportExe tomorrow

Argo High School

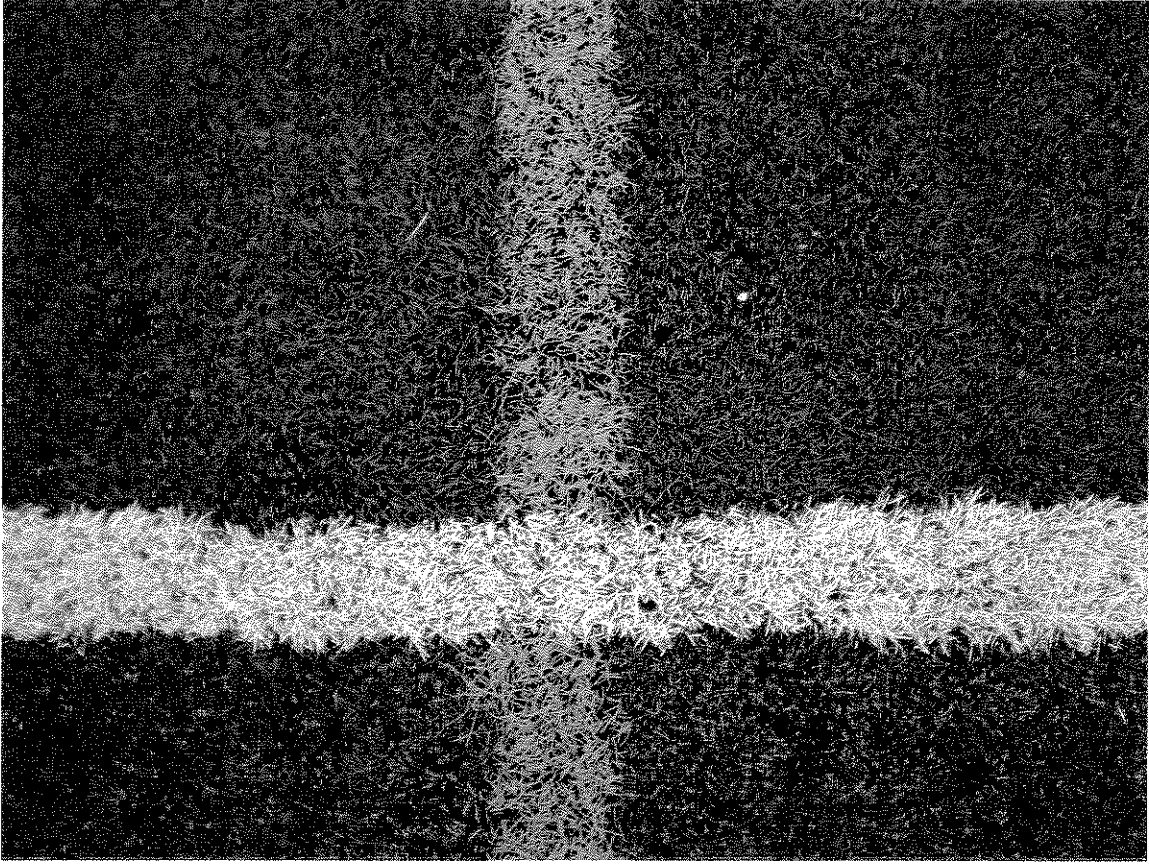
Frank Stout and AD

- Loves the field
- Less injuries
- Used year round
- Low maintenance
- Only repair was done immediately
- Used extensively by community

## Field Observations

Argo High School

- Loose fibers
- All rubber
- Seemed like it was durable
- Seemed functional but not striking (crisp)



Chicago Academy/Wright Jr. College Bldg

- All rubber field
- New in 2007
- Seemed functional but not crisp
- Fibers were bent (could be maintenance issue)
- Lines were straight
- A few seams were visible, but not all

Camdenton High School  
Camdenton, MO

- Installed 2005
- Crew and installation was excellent
- Good as new even today
- Lines and logo are crisp and clean
- All rubber field—very soft



## **General Sports Venue (Astro Turf)**

### **References**

**Waynesville H.S, Waynesville, Mo**  
**John Oetinger, Asst. Superintendent**

- Astro turf XPE field 1 year old
- Field is all rubber
- Very happy with the workmanship and the product.
- General sports provided training to staff.
- Field is new and there have been no callbacks.
- Their Architect will be checking and measuring the rubber infill after 1 year to make sure it meets the specification.
- Schedule was met

**Shawnee Mission West High School Shawnee Mission, KS**  
**Rusty Newman, Athletic Director**

- Was very satisfied with the service and workmanship of General Sports
- Shawnee Mission has had 3 fields put in recently from Sprinturf, Sportexe and General Sports. Liked General Sports the best so far.
- Field is 1 year old.
- Rusty felt all turf was pretty much the same but the installation was the most important.
- They received training of field maintenance.
- Schedule was met

**Plainwell High School Plainwell, Mi**  
**Bill Andrew, Athletic Director**

- Field is 1 year old and the workmanship and crew was excellent.
- The field plays great and Bill, students and staff cannot say enough good things about it.
- Field is all rubber
- They have a rival school with Field Turf and coaches and referees have told Bill his field is superior to Field Turf's in looks and playability.
- Training was provided.
- Project was done 5 days early
- They have not had a need for call back but have been reassured from General Sports that they would always be there for anything that may happen to the field.
- PE and all sports including baseball and softball on a regular basis use field.

- Would highly recommend General Sports--the installation crew and front office were great to work with.

**Blue Valley High School Blue Valley, KS**  
**Jody Gill, Athletic Director**

- Blue Valley has 4 General sports field. They were all bid as one project.
- All the fields were all rubber – Jody feels that the sand goes to the bottom anyway and they will only use rubber to replace the lost rubber.
- They were provided training.
- General sports did have to come back and repair some glued seems.
- Field is 3 years old and plays great and is widely used by the District.
- General Sports were on time with this project, which was good because they were the GC for the entire project.

**Milwaukee Kickers Soccer Club**  
**3 fields**  
**Mike Shaw, Director of Operations**

- Excellent installation-timely and efficient
- Had 2 SRI fields-needed to be replaced for same reason as ours!
- Has received rave reviews from pro soccer and arena football teams
- Used constantly—7 a.m.-1 a.m.
- Only service call is pending-4 days

## Field Inspection



### **Milwaukee Kickers Soccer Club**

**3 fields**

**Mike Shaw, Director of Operations**

- Not enough rubber—vendor is returning to add rubber
- Lots of “grass” is loose on field-hasn’t been groomed in 4 weeks
- Able to scuff up the grass-actually came loose under my feet
- Lines were indistinct
- Field had bent fibers—partially b/c of the paucity of rubber

# SprintTurf

## References-

University of North Dakota

Rick Tonder

Football/soccer

- Excellent surface—"Recruiting tool"
- Installation was not only not a problem, but the company saved them \$ by using a creative design for drainage
- Cuts down on injuries (per trainers)
- They have not had a single call back for repair—turf is a year old
- Training was excellent, but he stressed ease of maintenance

Crystal Lake Park District

Ann Viger

Softball complex

- Installation was a smooth process
- "Staff is overjoyed!"
- Used constantly-no down time
- Used by schools in area—baseball, softball—as well as rec leagues
- Anticipates 5 year pay back on investment due to increased revenue
- No repairs, so no report on customer service
- Received excellent instruction on maintenance



Matt Donovan Associate Athletic Director 317-223-5636 University of Indianapolis,  
Indianapolis, Indiana May 5<sup>th</sup>, 2008

- Field was 5 years old
- Had a hard time getting company to come back and do work after original installation.
- Gives company a C-

#### Field Observations:

- Field was all rubber (no sand) Field was in need of rubber replacement.
- Field had 1% slope to sidelines
- Field was very hard
- Field had a lot of seams both sewn and glued that were coming loose and had been repaired by U of I maintenance.
- There was some loose turf lying around the field.
- Field lines were not very straight and cut jagged.



Roncalli High School Dave Gervasio Business Manager 317-787-8277 Indianapolis,  
Indiana.

- Field is 1 year old
- Field looked pretty good – had some fibers lying on the field.
- Provided groomer and training to staff.
- Was late on completion and despite phone calls from Dave have not returned for second G-max test.
- Field was all rubber (No sand)

- Seams were sewn and letters and hash marks glued
- Field was obviously short of rubber and I am sure did not have enough on completion.
- There were some fibers scattered around the field
- Field had 1% slope to sidelines
- Field was used for Football and soccer
- Subsurface looked good and was completed by a subcontractor
- Field felt good – was fairly soft.



Behrens Park  
Elmhurst, IL

- Lines were fuzzy (not crisp)
- Seams were noticeable
- Fibers were bent
- District loves product
- Used constantly
- Needed additional rubber
- 100% rubber field infill
- Very little loose fiber
- Entire field not as crisp as several other fields

# ***Oak Park and River Forest High School***

## ***District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: May 13, 2008

RE: Executive Bid Summary for Athletic Spring Uniform Bids

### **BACKGROUND**

Team uniforms are on a revolving 4-year replenishment schedule that will allow for OPRFHS athletes to have high quality competition wear while amortizing the expense of new uniforms over a reasonable amount of time.

On April 7, 2008, bids were solicited for Athletic Spring Uniforms. Items in this bid included Boys Lacrosse warm-ups, Badminton Jerseys, Girls Softball warm-ups and Girls Soccer Uniforms.

In concert with the Head Coaches, John Stelzer compiled a list of specifications for products to fulfill the needs of the fall sports listed above. Quality of product, functionality of product and value of product were all taken into consideration at this time.

### **SUMMARY OF FINDINGS**

Bids were received from three vendors, Boathouse Sports, Salkeld Sports and Sunburst Sportswear.

An alternative product was offered for the Girls Soccer Uniforms by Boathouse Sports. A sample was received and product was not to specifications (bid called for embroidered art, sample included sublimated [dyed into the material] art).

Bid results:

	<u>QTY</u>	<u>SUNBURST SPORTSWEAR</u>	<u>SALKELD SPORTS</u>	<u>BOATHOUSE SPORTS</u>
Boys Lacrosse Warm-ups	30	\$123.98	\$166.00	<b>\$105.00</b>
Badminton Uniforms	16	\$24.88	<b>\$20.95</b>	\$35.55
Girls Softball Warm-up Jackets	24	\$92.98	\$109.00	<b>\$73.00</b>
Girls Soccer Uniforms	80	\$44.98	<b>\$42.50</b>	33.65*

**\*Alternative product. Quality not equal to that of specified product.**

### **RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

In reviewing the bids from the three qualified bidders, the following awards are being recommended:

- Badminton Uniforms and Girls Soccer Uniforms should be awarded to Salkeld Sports. The District has worked with Salkeld on several sportswear items over the past five years and have found them to be an honest vendor that provides quality products at a fair price.
- Boys Lacrosse Warm-ups and Girls Softball Warm-up Jackets should be awarded to Boathouse Sports. The District has purchased similar products from Boathouse Sports in the past four years. Products have proven to be of high quality and durability.

***Oak Park and River Forest High School***  
***District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: May 13, 2008

RE: District Printing Service Bid

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**BACKGROUND**

On April 30, 2008 bids were received for District Printing Services. The District will be entering into a one-year contract with the successful vendor to produce the following publications: *Student Handbook and Planner, School Profile, Tradition of Excellence Book, Academic Catalog, Summer School Brochure, Crest, Interpretations and Commencement Book.*

**SUMMARY OF FINDINGS**

Bids were received from three vendors: Boss Online, Inc, MECK Printing and Star Total Printing.

Bid results:

	<b>MECK Printing</b>	<b>Boss Online</b>	<b>*Star Total Printing</b>
<b>Base Price</b>	<b>\$36,485.00</b>	\$55,523.85	\$40,472.00
<b>**Hourly Rate</b>	<b>\$65.00</b>	\$0.00	\$80.00
<b>Total</b>	<b>\$39,085.00</b>	\$55,523.85	\$43,672.00

**\*Star Total Printing did not submit a complete bid (gave "no bid" for *Commencement Book* job**

**\*\*Total based on assumption of 40 hours of billable design time. In FY 07-08, the District incurred less than 15 hours of billable design time.**

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

It is recommended that the District enter into a contract with MECK Printing. This will be presented for approval at the Board of Education meeting on May 22<sup>nd</sup>. The District has worked with Kristian Frumpkin (an OPRFHS alum and the owner of MECK) for about five years. Kristian has been attentive, timely and extremely flexible in his dealings with the various departments at the District.



# ***Oak Park and River Forest High School***

## ***District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: May 13, 2008

RE: Executive Bid Summary for Class Ring RFP

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### **BACKGROUND**

On May 1, 2008 proposals were solicited for Class Rings, Diplomas and Graduation Announcements. This RFP will result in a two-year contract with the successful vendor.

### **SUMMARY OF FINDINGS**

Bids were received from two vendors: Herff-Jones and Jostens. Balfour Inc. submitted a "no bid." All pricing provided by the bidders was analyzed using the previous year's order history for this products group.

Bid results:

	<u>Herff-Jones</u>	<u>Jostens</u>
<b>Total Ring Cost</b>	<b>\$27,620.60</b>	<b>\$28,163.60</b>
<b>Total Stationary Cost</b>	<b>\$10,022.50</b>	<b>\$ 8,455.00</b>
<b>8-1/2" x 6-3/8" Diploma Cover</b>	<b>\$1,500.00</b>	<b>\$ 2,437.50</b>
 <b>Total Cost of Contract</b>	 <b>\$39,143.10</b>	 <b>\$39,056.10</b>

In addition, both companies have offered comparable programs to compliment the services that they will be providing to the District (Guest speakers, scholarships, school spirit programs).

### **RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

It is recommended to award the Class Ring RFP to Jostens. This will be presented for approval at the Board of Education meeting on May 22<sup>nd</sup>. The District has worked with Jostens for the past two years. The Student Activities Office, which is the primary contact for the class ring vendor, has been extremely satisfied with the professionalism and promptness of service provided by Jostens.

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Cheryl L. Witham  
DATE: May 13, 2008  
RE: Resolution for Prevailing Wage

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**BACKGROUND**

It is a requirement of the Illinois Department of Labor that local governmental bodies annually adopt a resolution for prevailing wages to be paid to workers in certain job classifications.

**SUMMARY OF FINDINGS**

This information is then filed with the Illinois Department of Labor and the Illinois Secretary of State after which a legal notice is placed in a local newspaper. This is in compliance with the 1931 Davis Bacon Act, which stipulates that outside contractors must pay the prevailing wages for certain classifications, and the school must require this as part of the bid specifications.

**RECOMMENDATIONS**

This resolution will be presented to the Board of Education on May 22, 2008 for adoption.



**AN ORDINANCE OF THE BOARD OF EDUCATION OF THE  
OAK PARK AND RIVER FOREST HIGH SCHOOL, COOK COUNTY, ILLINOIS  
ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS,  
WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID SCHOOL**

**WHEREAS**, The State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, (Ill. Rev. Stat. 1987, Ch. 48, par.39s-1 et seq. as amended by Public Acts 86-799 and 86-693) and

**WHEREAS**, the aforesaid Act requires that the Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Oak Park and River Forest High School, Cook County, Illinois, employed in performing construction of public works, for said Oak Park and River Forest High School, Cook County, Illinois.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE  
OAK PARK AND RIVER FOREST HIGH SCHOOL, COOK COUNTY, ILLINOIS:**

**SECTION 1:** To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Oak Park and River Forest High School, Cook County, Illinois, is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June of the current year a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Oak Park and River Forest High School, Cook County, Illinois. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

**SECTION 2:** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Oak Park and River Forest High School, Cook County, Illinois, to the extent required by the aforesaid Act.

**SECTION 3:** The Secretary of the Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, shall publicly post or keep available for inspection by any interested party in the main office of this Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

**SECTION 4:** The Secretary of the Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**SECTION 5:** The Secretary of the Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

**SECTION 6:** The Secretary of the Board of Education of the Oak Park and River Forest High School, Cook County, Illinois, shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

**PASSED THIS 22nd day of May, 2008.**

**APPROVED:**

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President  
Board of Education, Oak Park and River Forest High  
School, District No. 200, Cook County, Illinois

**ATTEST:**

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Secretary  
Board of Education, Oak Park and River  
Forest High School, District No. 200,  
Cook County, Illinois

STATE OF ILLINOIS)  
 )  
COUNTY OF COOK )

CERTIFICATE

I, **John P. Rigas**, DO HEREBY CERTIFY THAT I am the Secretary of the Board of Education of the Oak Park and River Forest High School; that the foregoing is a true and correct copy of an Ordinance duly passed by the Board of Education of the Oak Park and River Forest High School being entitled:

**“AN ORDINANCE OF THE BOARD OF EDUCATION OF THE OAK PARK AND RIVER FOREST HIGH SCHOOL, COOK COUNTY, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID SCHOOL”,**

at a regular meeting held on the 22<sup>nd</sup> day of May, 2008, the ordinance being part of the official records of said Board of Education of the Oak Park and River Forest High School.

**DATED** this 22nd day of May, 2008.

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Secretary  
Board of Education, Oak Park and River Forest  
High School, District No. 200,  
Cook County, Illinois

## Cook County Prevailing Wage for May 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		33.150	33.650	1.5	1.5	2.0	7.970	5.680	0.000	0.220
ASBESTOS ABT-MEC		BLD		26.180	27.930	1.5	1.5	2.0	8.760	6.410	0.000	0.310
BOILERMAKER		BLD		39.450	43.000	2.0	2.0	2.0	6.720	8.490	0.000	0.300
BRICK MASON		BLD		36.430	40.070	1.5	1.5	2.0	7.700	8.770	0.000	0.440
CARPENTER		ALL		37.770	39.770	1.5	1.5	2.0	8.960	6.910	0.000	0.490
CEMENT MASON		ALL		39.850	41.850	2.0	1.5	2.0	7.490	6.520	0.000	0.170
CERAMIC TILE FNSHER		BLD		30.150	0.000	1.5	1.5	2.0	5.850	6.600	0.000	0.340
COMM. ELECT.		BLD		33.940	36.440	1.5	1.5	2.0	7.200	5.590	0.000	0.700
ELECTRIC PWR EQMT OP		ALL		37.300	43.450	1.5	1.5	2.0	8.310	10.77	0.000	0.280
ELECTRIC PWR GRNDMAN		ALL		29.090	43.450	1.5	1.5	2.0	6.450	8.390	0.000	0.220
ELECTRIC PWR LINEMAN		ALL		37.300	43.450	1.5	1.5	2.0	8.310	10.77	0.000	0.280
ELECTRICIAN		ALL		37.800	40.400	1.5	1.5	2.0	10.00	7.650	0.000	0.750
ELEVATOR CONSTRUCTOR		BLD		43.925	49.420	2.0	2.0	2.0	8.775	6.960	2.640	0.000
FENCE ERECTOR		ALL		28.640	30.140	1.5	1.5	2.0	7.750	5.970	0.000	0.350
GLAZIER		BLD		33.000	34.500	1.5	2.0	2.0	6.740	10.15	0.000	0.600
HT/FROST INSULATOR		BLD		37.400	39.150	1.5	1.5	2.0	8.760	10.11	0.000	0.310
IRON WORKER		ALL		39.250	41.250	2.0	2.0	2.0	9.950	12.74	0.000	0.300
LABORER		ALL		33.150	33.900	1.5	1.5	2.0	7.970	5.680	0.000	0.220
LATHER		BLD		37.770	39.770	1.5	1.5	2.0	8.960	6.910	0.000	0.490
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		ALL		27.680	0.000	1.5	1.5	2.0	7.520	8.770	0.000	0.440
MARBLE MASON		BLD		36.430	40.070	1.5	1.5	2.0	7.700	8.770	0.000	0.440
MATERIAL TESTER I		ALL		23.150	0.000	1.5	1.5	2.0	7.970	5.680	0.000	0.220
MATERIALS TESTER II		ALL		28.150	0.000	1.5	1.5	2.0	7.970	5.680	0.000	0.220
MILLWRIGHT		ALL		37.770	39.770	1.5	1.5	2.0	8.960	6.910	0.000	0.490
OPERATING ENGINEER		BLD 1		41.550	45.550	2.0	2.0	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		BLD 2		40.250	45.550	2.0	2.0	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		BLD 3		37.700	45.550	2.0	2.0	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		BLD 4		35.950	45.550	2.0	2.0	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		FLT 1		47.250	47.250	1.5	1.5	2.0	6.850	5.600	1.900	0.000
OPERATING ENGINEER		FLT 2		45.750	47.250	1.5	1.5	2.0	6.850	5.600	1.900	0.000
OPERATING ENGINEER		FLT 3		40.700	47.250	1.5	1.5	2.0	6.850	5.600	1.900	0.000
OPERATING ENGINEER		FLT 4		33.850	47.250	1.5	1.5	2.0	6.850	5.600	1.900	0.000
OPERATING ENGINEER		HWY 1		39.750	43.750	1.5	1.5	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		HWY 2		39.200	43.750	1.5	1.5	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		HWY 3		37.150	43.750	1.5	1.5	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		HWY 4		35.750	43.750	1.5	1.5	2.0	6.850	5.600	1.900	0.700
OPERATING ENGINEER		HWY 5		34.550	43.750	1.5	1.5	2.0	6.850	5.600	1.900	0.700
ORNAMNTL IRON WORKER		ALL		37.350	39.600	2.0	2.0	2.0	7.750	12.09	0.000	0.500
PAINTER		ALL		35.400	39.820	1.5	1.5	1.5	6.550	7.400	0.000	0.420
PAINTER SIGNS		BLD		28.970	32.520	1.5	1.5	1.5	2.600	2.310	0.000	0.000
PILEDRIIVER		ALL		37.770	39.770	1.5	1.5	2.0	8.960	6.910	0.000	0.490
PIPEFITTER		BLD		40.000	42.000	1.5	1.5	2.0	8.660	7.550	0.000	1.120
PLASTERER		BLD		36.100	38.270	1.5	1.5	2.0	7.000	7.740	0.000	0.400
PLUMBER		BLD		41.000	43.000	1.5	1.5	2.0	8.840	5.560	0.000	0.980
ROOFER		BLD		35.000	38.000	1.5	1.5	2.0	6.800	3.870	0.000	0.330
SHEETMETAL WORKER		BLD		33.400	36.070	1.5	1.5	2.0	6.460	7.850	0.000	0.590
SIGN HANGER		BLD		26.510	27.360	1.5	1.5	2.0	4.200	2.280	0.000	0.000
SPRINKLER FITTER		BLD		40.500	42.500	1.5	1.5	2.0	8.500	6.850	0.000	0.500
STEEL ERECTOR		ALL		36.250	37.750	2.0	2.0	2.0	8.970	10.77	0.000	0.300
STONE MASON		BLD		36.430	40.070	1.5	1.5	2.0	7.700	8.770	0.000	0.440
TERRAZZO FINISHER		BLD		31.810	0.000	1.5	1.5	2.0	5.850	9.200	0.000	0.280
TERRAZZO MASON		BLD		35.390	38.390	1.5	1.5	2.0	5.850	10.05	0.000	0.320
TILE MASON		BLD		36.630	40.630	1.5	1.5	2.0	5.850	7.850	0.000	0.480

TRAFFIC SAFETY WRKR	HWY		24.300	25.900	1.5	1.5	2.0	3.780	1.875	0.000	0.000
TRUCK DRIVER	E	ALL 1	29.950	30.600	1.5	1.5	2.0	6.150	4.800	0.000	0.150
TRUCK DRIVER	E	ALL 2	30.200	30.600	1.5	1.5	2.0	6.150	4.800	0.000	0.150
TRUCK DRIVER	E	ALL 3	30.400	30.600	1.5	1.5	2.0	6.150	4.800	0.000	0.150
TRUCK DRIVER	E	ALL 4	30.600	30.600	1.5	1.5	2.0	6.150	4.800	0.000	0.150
TRUCK DRIVER	W	ALL 1	30.950	31.500	1.5	1.5	2.0	6.500	3.950	0.000	0.000
TRUCK DRIVER	W	ALL 2	31.100	31.500	1.5	1.5	2.0	6.500	3.950	0.000	0.000
TRUCK DRIVER	W	ALL 3	31.300	31.500	1.5	1.5	2.0	6.500	3.950	0.000	0.000
TRUCK DRIVER	W	ALL 4	31.500	31.500	1.5	1.5	2.0	6.500	3.950	0.000	0.000
TUCKPOINTER	BLD		36.900	37.900	1.5	1.5	2.0	5.910	8.350	0.000	0.400

## Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.  
 OSA (Overtime is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensn (Pension)  
 Vac (Vacation)  
 Trng (Training)

## Explanations

### COOK COUNTY

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor



***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: May 13, 2008

RE: Resolution to Transfer Interest from the Bond and Interest Fund to the  
Operations and Maintenance Fund

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**BACKGROUND**

In the past the District has annually transferred interest earnings and excess funds from the Bond and Interest Fund to the Operations and Maintenance Fund as provided in Section 10-22.14 of The School Code of Illinois.

**SUMMARY OF FINDINGS**

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

A resolution that outlines the authority to transfer interest earnings and excess funds from the Bond and Interest Fund to the Operations and Maintenance Fund will be presented to the Board of Education on May 22, 2008.



**RESOLUTION OF OAK PARK AND RIVER FOREST HIGH SCHOOL  
DISTRICT NUMBER 200, COOK COUNTY, ILLINOIS  
MAKING TRANSFER TO THE OPERATIONS AND MAINTENANCE FUND**

**WHEREAS**, this school district has previously issued bonds for the construction of certain public improvements and/or for certain alterations and repairs, and the purposes for which said bonds have been issued have been fully accomplished and paid for in full and funds remain in the Bond and Interest Fund for this district; and

**WHEREAS**, The Operations and Maintenance Fund of the district bears the nearest relation to the purposes for which the bonds were issued; and

**WHEREAS**, certain excess funds remain in said Fund and is available for transfer;

**WHEREAS**, Section 10-22.14 of The School Code of Illinois permits the Board by resolution to transfer such excess funds to the Operations and Maintenance Fund,

**NOW THEREFORE**, Be It Resolved, by the Board of Education of Oak Park and River Forest High School District Number 200, Cook County, Illinois, as follows:

**Section 1:** That this Board of Education hereby finds that the recitals and the preambles to this Resolution are true and correct and hereby incorporate the same as findings of this Board of Education.

**Section 2:** This Board of Education hereby finds that excess funds exist in the Bond and Interest Fund of said District and this Board of Education hereby finds that the transfer of excess funds is not restricted by law or by any action of this Board of Education.

**Section 3:** That this Board of Education hereby further finds that the Operations and Maintenance Fund of this District is the fund most in need of such excess funds from the Bond and Interest Fund.

**Section 4:** That pursuant to the provisions of The Illinois School Code, the Treasurer of this school district is hereby directed to transfer all interest on investments from the Bond and Interest Fund of this district to the Operations and Maintenance Fund of this district, and the Treasurer is further hereby directed to make all necessary entries in this books and records providing for such permanent transfer.

**Section 5:** That the Secretary of this Board of Education shall deliver or cause to be delivered to the Treasurer of this District a certified copy of this Resolution upon its adoption as required by law.

**Section 6:** This Resolution shall be in full force and effect immediately upon its adoption.

**ADOPTED** this 22<sup>nd</sup> day of May, 2008.

---

President, Board of Education

**ATTEST:**

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Secretary, Board of Education

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

**SECRETARY'S CERTIFICATE**

I, John P. Rigas, acting Secretary of the Board of Education of Oak Park and River Forest High School District Number 200, Cook County, Illinois, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**“RESOLUTION OF OAK PARK AND RIVER FOREST HIGH SCHOOL  
DISTRICT NUMBER 200, COOK COUNTY, ILLINOIS  
MAKING TRANSFER TO THE OPERATIONS AND MAINTENANCE FUND:**

which resolution was duly adopted by said Board of Education at a regular meeting held on the 15<sup>th</sup> day of May, 2007.

I do further certify that a quorum of said Board of Education was present at said meeting, and that all requirements of the Illinois Open Meetings Act were met.

**IN WITNESS WHEREOF**, I have hereunto set my hand to this document on the 15<sup>th</sup> day of May, 2007.

---

Secretary, Board of Education  
Oak Park and River Forest High School  
District Number 200  
Cook County, Illinois

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: May 13, 2008

RE: Approval of PTAB Resolution

---

**BACKGROUND**

The Administration is asking the Board of Education to consider this resolution giving the Administration, in conjunction with our law firm Franczek, Sullivan, authority to file a Request to Intervene in Appeal Proceedings for the re-assessment of property within our District.

**SUMMARY OF FINDINGS**

These PTAB requests have a negative effect on our property tax collection in subsequent years and the revenue cannot be recaptured. This request is necessary because the District must intervene within 30 days of notice. This is often too short a time period to bring the issue before the Board of Education.

This resolution must be approved by the Board of Education on an annual basis.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

This resolution will be presented to the Board of Education on May 22, 2008 for consideration.

**Resolution Authorizing Intervention  
in Proceedings before the  
State of Illinois Property Tax Appeal Board**

**Whereas**, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board ("PTAB"); and

**Whereas**, an appeal before the PTAB seeks a reduction in the assessed value of the parcel or parcels; and

**Whereas**, a reduction in the assessed value of a parcel or parcels granted by the PTAB will lead to the issuance of a real estate tax refund from the Board of Education of Oak Park and River Forest High School District 200 ("Board"); and

**Whereas**, the number of such appeals has been increasing in terms of both the absolute number of appeals filed and the total dollar amount of assessed valuation reductions sought; and

**Whereas**, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district's revenue interest in the assessed value of a parcel or parcels; and

**Whereas**, the time period during which a taxing district may intervene is only 30 days after the taxing district's receipt, from the Cook County Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

**Whereas**, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board's real property tax base by intervening in PTAB appeals filed on parcels within the boundaries of the Board.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Education of Oak Park and River Forest High School District 200, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.
2. The Board hereby authorizes Franczek Sullivan P.C., as its legal representative, to: a) file a Request to Intervene in Appeal Proceedings in all 2006 assessment-year appeals filed at the PTAB for which the Board receives notice from the Cook County Board of Review and b) represent the Board's interests in those proceedings.
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.
5. This resolution shall be in force and effect upon its adoption.

After a full and complete discussion thereof, Member \_\_\_\_\_ moved that the foregoing Resolution be adopted and Member \_\_\_\_\_ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Abstaining: \_\_\_\_\_

PRESENT: \_\_\_\_\_

Absent from Meeting: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Education

ATTEST

\_\_\_\_\_  
Secretary, Board of Education



***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: May 13, 2008

RE: What if Analysis of a Hypothetical Decline in EAV

---

**BACKGROUND**

During the Finance Committee Meeting in April, a Board member asked for an agenda item concerning the possible effect on revenue for the District if the total EAV in the two communities were to decline.

**SUMMARY OF FINDINGS**

It is important to note that the fair market value of property in Oak Park and River Forest is not directly tied to the EAV that Cook County assigns to individual properties. In addition, it is important to compare the rate that the District is presently collecting to the maximum rate allowed.

The District's extended rate for the 2006 levy was \$2.751. The actual maximum rate allowable under the law is \$4.60. Senate Bill 1682, which was enacted in 2006, permits school districts to levy at the statutory rate while also remaining in compliance with the PTELL laws. Although individual rates will still not be permitted to exceed the statutory ceiling, a taxing district's limiting rate will be the governor on its ability to increase its property tax revenues.

<b><i>Levy Purpose</i></b>	<b><i>District Current Rate</i></b>	<b><i>Statutory Rate</i></b>
<b><i>Educational</i></b>	2.2048	3.50
<b><i>Special Education</i></b>	.0208	.40
<b><i>Operations &amp; Maintenance</i></b>	.2564	.55
<b><i>Transportation</i></b>	.0415	As needed
<b><i>Working Cash</i></b>	.0159	.05
<b><i>Fire Prevention &amp; Safety</i></b>	.0520	.10
<b><i>Tort</i></b>	.0570	As needed
<b><i>IMRF/SS</i></b>	.1000	As needed
<b><i>Total</i></b>	2.750	4.60

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

In essence, the simple answer is that the District's total levy amount will continue to be the previous years levy amount plus the increase in CPI, not to exceed 5%, plus the value of new property. The District can allocate the total levy among the funds as indicated in the above table.

There is an inverse relationship between EAV and the limiting rate. In other words, as EAV increases the levy rate decreases. Likewise, if EAV were to decrease, the levy rate would increase. The 2006 EAV in Oak Park and River Forest totaled \$1,953,507,430. The EAV would have to plummet to \$11,682,353 in order for the rate to increase to \$4.60.

**RECOMMENDATIONS/FUTURE DIRECTIONS**

**There is no recommendation at this time. Reduced revenue due to a change in EAV is unlikely.**

Table 11

**Tax-Rate Limitations in Effect for the 2000-2001 School Year**  
**School District Tax Rate Limitations<sup>a</sup>**  
 (Chicago School District Number 299 not included)

<b>Purpose</b>	<b>District Type</b>	<b>Percent Without Referendum</b>	<b>Percent With Referendum</b>
Educational	Elementary	0.92 <sup>b</sup>	3.50
	Secondary	0.92 <sup>b</sup>	3.50
	Unit	1.84 <sup>b</sup>	4.00 <sup>c</sup>
Operations and Maintenance	Elementary	0.25 <sup>b</sup>	0.55
	Secondary	0.25 <sup>b</sup>	0.55
	Unit	0.50 <sup>b</sup>	0.75 <sup>c</sup>
Capital Improvements	All	N/A	0.75 <sup>d</sup>
Transportation	Elementary	0.12 <sup>e</sup>	As Needed <sup>f</sup>
	Secondary	0.12	As Needed <sup>f</sup>
	Unit	0.20	As Needed <sup>f</sup>
Summer School	All	N/A	0.15
Bond and Interest	All	N/A	As Needed
Rent	All	N/A	As Needed
Municipal Retirement/ Social Security <sup>h</sup>	All	As Needed <sup>g</sup>	N/A
Tort Immunity <sup>i</sup>	All	As Needed	N/A
Health Insurance	All	N/A	As Needed
Working Cash	All	0.05	N/A
Fire Prevention, Safety, Energy Conservation, and School Security	All	0.05	0.10
	Elementary	0.02	0.40
	Secondary	0.02	0.40
Special Education	Unit	0.04	0.80
	Secondary	N/A	0.05
	Unit	N/A	0.05
Area Vocational Education	All	As Needed <sup>g</sup>	N/A
Tort Judgment Bonds	All	0.05	0.10
Leasing <sup>j</sup>	All	0.05	N/A
Temporary Relocation	All Eligible	0.05	N/A

<sup>a</sup> These limitations apply to the 2000 tax levies for taxes extended and collected during calendar year 2001. N/A means not applicable.

<sup>b</sup> Subject to possible backdoor referendum (Section 17-2.2 of the School Code).

<sup>c</sup> Coterminous dual districts forming a unit district may have a maximum rate of 6.0% for educational, and 1.1% for operations and maintenance purposes (Sections 17-3 and 17-5 of the School Code).

<sup>d</sup> For a maximum period of six years.

DATE 10/22/07 TAX YEAR 2006

AGENCY TAX RATE REPORT

AGENCY 04-2020-000 CONSOLIDATED HIGH SCHOOL 200  
 PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION  
 2005 AGGREGATE EXTENSION 2006 EAV MINUS NEW PROP, ANNEX.,  
 X 1.0340 REC TIF VAL, EXP. INCENTIVES  
 PLUS DISCONNECTIONS  
 53,456,729 / 1,943,590,636

PRIOR YEAR COOK COUNTY EAV 1,970,385,120  
 CURR NEW PROP, ANNEX., REC. TIF VAL,  
 EXP. INCENTIVES MINUS DISCONNECT PROP 10,122,310  
 TOTAL 1,980,507,430

2006 EAV  
1,953,712,946

COOK COUNTY  
 DUPAGE  
 LAKE  
 WILL  
 KANE  
 MCHENRY  
 DEKALB  
 GRUNDY  
 KANKAKEE  
 KENDALL  
 LA SALLE  
 LIVINGSTON

LIMITING RATE

= 2.751

1,953,712,946

AGENCY OVERALL EAV

TOTAL

1,953,712,946

FUND DESCRIPTION OF FUND	LEVY AMOUNT LOSS AMOUNT	LOSS %	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	REDUCED LEVY SEE	PTELL BELOW	100.00% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
008 I.M.R.F.	968,977	3	998,046	0.0000	998,046	0.0511	0.0511	998,347	998,347	0.0511
016 SOCIAL SECURITY	29,069									
019 LIABILITY INSURANCE	968,977	3	998,046	0.0000	998,046	0.0511	0.0511	998,347	998,347	0.0511
051 TRANSPORTATION	29,069									
052 EDUCATION	1,081,500	3	1,113,945	0.0000	1,113,945	0.0570	0.0570	1,113,616	1,113,616	0.0570
053 BUILDING	32,445									
054 BUILDING BONDS (BONDS & INT. SCHOOL)	787,553	3	811,180	0.0000	811,180	0.0415	0.0415	810,790	810,790	0.0415
055 WORKING CASH FUNDS	23,627									
056 LIFE SAFETY	43,090,781	3	44,383,504	3.5000	44,383,504	2.2718	43,075,463*	43,075,463	43,075,463	2.2048
058 SPECIAL EDUCATION	1,292,723									
182 LIFE SAFETY BOND	4,866,247	3	5,012,234	0.5500	5,012,234	0.2565	5,009,319*	5,009,319	5,009,319	0.2564
400 LIMITED BONDS	145,987									
402 LIFE SAFETY LIMITED BONDS	484,388	5	508,607	0.0000	508,607	0.0260	0.0260	508,607	508,607	0.0260
	24,219									
	987,841	3	1,017,476	0.0500	976,856	0.0500	0.0500	310,640*	310,640	0.0159
	29,635									
	987,841	3	1,017,476	0.1000	1,017,476	0.0521	1,015,930*	1,015,930	1,015,930	0.0520
	29,635									
	395,136	3	406,990	0.4000	406,990	0.0208	0.0208	406,372	406,372	0.0208
	11,854									
	0	5	0	0.0000	0	0.0000	0.0000	0	0	0.0000
	0									
	2,379,378	5	2,498,347	0.0000	2,498,347	0.1279	0.1279	2,498,347	2,498,347	0.1279
	118,969									
	0	5	0	0.0000	0	0.0000	0.0000	0	0	0.0000
	0									

TOTAL CAP FUNDS

TOTAL NON CAP FUNDS

AGENCY GRAND TOTAL

55,758,897  
3,006,95455,718,277  
3,006,954

53,738,824

53,738,824  
3,006,9542,751  
0.1539

58,765,851

58,725,231

53,738,824

56,745,778

2,905

AGENCY'S REDUCTION

2006 NON CAP FUNDS TAX EXTENSION TOTAL

3,006,764.22 2006 TAX EXTENSION GRAND TOTAL

56,755,361.08

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: May 13, 2008

RE: Update Oak Park & River Forest Benefits Consortium

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**BACKGROUND**

Business Managers from the Oak Park and River Forest government agencies have met regularly for the past few years in an effort to share information, exchange ideas and discuss potential economies of scale for purchasing or services.

The group has explored the idea of a benefits consortium.

**SUMMARY OF FINDINGS**

Attached is an executive summary prepared by the group.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)  
INFORMATION ONLY**



April 25, 2008

## **OPRF Business Managers Employee Benefits Consortium**

### **Business Managers Group**

Business Managers from the Oak Park and River Forest government agencies have met regularly for the past few years in an effort to share information, exchange ideas and discuss potential economies of scale for purchasing or services. Government agencies represented at the Business Managers meetings have included: Villages of Oak Park and River Forest, School Districts 97, 200 and 90, Oak Park and River Forest Public Libraries, Oak Park and River Forest Park Districts and Oak Park Township. Topics that have been discussed include: buildings and grounds, food service, internet services and employee benefits.

### **Employee Benefits Consortium Exploration**

A few of the business managers have previous experience with "consortium" arrangements for securing employee benefits and were interested in pursuing the idea of forming an Oak Park River Forest consortium. As a result, several Business Managers meetings were held in early 2007 to specifically discuss employee benefits and the potential of forming a consortium. The group agreed that in order to learn more about the concept, they would invite insurance brokers to discuss issues related to consortiums including forming a consortium, operational and financial structures, pros and cons, etc. Suggestions for invitations came from the group. The following brokers were interviewed on June 18, 2007:

- Gallagher Benefits Services
- GCG Financial, Inc. (current OPRF broker for employee benefits)
- Vista National
- Caywood & Associates (current Township broker for P&C insurance)

Following the initial interviews, Frank Spataro with the Village of Oak Park asked that the group interview the Village's current broker CBC, Financial. CBC was interviewed the following week.

An issue that each broker raised during the discussions was a potential problem with Blue Cross/Blue Shield (BC/BS) working with a newly formed consortium. BC/BS had previously indicated to brokers that they would not recognize or work with a newly formed consortium. Currently each of the government agencies uses BC/BS as a service provider and many in the group expressed a preference for staying with BC/BS.

### **Gallagher Benefits Services**

Gallagher Benefits Services ("Gallagher") was the only broker interviewed that felt that if the consortium formed that BC/BS would not turn down the opportunity to work with the new consortium. Gallagher had more experience forming and managing consortiums than any other broker and the consortiums they manage have had great success. Based on discussions with the brokers, Gallagher's position that BC/BS would work with

a newly formed consortium and Gallagher's experience, the Business Managers group agreed to continue exploring the idea of forming a consortium with Gallagher.

#### *Gallagher Information Provided on Benefits Consortiums*

Benefits of participating in a consortium:

- Ownership of the consortium is vested in the members.
- Individual members gain greater purchasing power through membership in larger group:
  - Reduced costs of claim administration;
  - Reduced stop loss premiums;
  - Reduced professional fees (legal, accounting, consulting);
  - Reduction of costs for benefits related services (COBRA, FSA, EAP, Wellness, etc.);
- Risk sharing among all members to mitigate wide cost fluctuations for each member at renewal.
- Greater credibility (predictability) to renewal claim projections reducing need for large rate margin factors.
- Interest earnings on reserve and surplus balances credited to consortium fund balance.
- Each member enjoys virtually unlimited plan design flexibility.
- Structure of the consortium guarantees full disclosure of all financial data.

Steps to form a consortium:

- Appoint member to the consortium from each government agency.
- Select a broker.
- Interview and select legal representation to draft by-laws.
- Adopt by-laws.
- Determine whether to form a new consortium or join existing consortium.
- Create Operational Structure.
- Create Financial Structure.

#### Union Environments

The government agencies that operate in union environments (primarily the Village of Oak Park and the Schools) expressed concern about interfering with existing union contract commitments. The formation of a consortium, however, will not interfere with contract obligations. Consortiums are formed so that the members of the consortiums (each government agency) have freedom to design plans for their individual agencies, typically referred to as "plan design freedom." Plan design freedom allows each government agency to select benefits, select service providers, structure employer/employee contributions, etc. to suit their individual entity's needs.

#### **Continued Exploration of a Employee Benefits Consortium**

- *Observing a working consortium:* Gallagher invited members of the Business Managers group to attend the yearly plan renewal meeting of the Intergovernmental Personnel Benefits Cooperative ("IPBC"). IPBC is a municipal benefits cooperative which has been operating for 30 years, has 49 member communities and insures over 8,000 employees and over 20,000 lives. Gallagher is the broker for the IPBC.



On March 19, 2007 representatives from the Business Managers group attended the yearly plan renewal meeting in order to observe the meeting. Those that attended the meeting were introduced to several members of the cooperative including village managers, finance directors and human resource directors. We had the opportunity to speak with them briefly about participating in the cooperative and all remarks were favorable. The level of sophistication with which the cooperative operated, the financial information and analysis provided by Gallagher and the low rate of renewals for the plan year were impressive. One observation made from attending the IPBC meeting was the level at which the discussions took place. The discussion level was primarily at the city manager and finance director level. The IPBC manages over \$40 million dollars in reserves and it was obvious that the issues and the resources are taken seriously by the highest level of management in the organization.

- *Broker of Record letters for Ancillary Benefits:* Gallagher recommended that the Business Manager group obtain pricing information on ancillary benefits (dental, life, and short-term and long-term disability) to demonstrate the cost saving potential of forming and working in a consortium. In order to obtain pricing from the market, Gallagher requested that each government agency provide a "Broker of Record letter" identifying Gallagher as the broker of record for the ancillary benefits mentioned above. Once the Broker of Record letters and census data from the government agencies are provided, Gallagher can go to the market and solicit proposals. The Broker of Record letters have been provided, however, census data has not been provided by all government agencies.
- *Interviewing Law Firms:* Legal representation is necessary for drafting by-laws which set forth the operational and financial structure of the consortium and to address legal issues that may arise. Representatives from the Business Managers group interviewed attorneys from the three Chicago law firms: Ancel Glink, Seyfarth Shaw and Franczek Sullivan. Each firm has experience with schools, municipalities and other types of local governments as well as experience in forming and working with benefit consortiums. Each of the firms has the experience and resources necessary to provide appropriate legal representation. The determining criteria will be which firm will best serve the needs of an OPRF benefits consortium. Legal representation is on the agenda for discussion at the next Business Managers group meeting.
- *Business Managers Group:* The Business Managers group has continued to meet regularly on the issue of the benefits consortium and other issues. During the entire process, regular updates have been provided, both at meetings and through e-mail communications, to the full group on the progress of gathering information and learning about forming a benefits consortium. The Business Managers were encouraged to raise questions, attend meetings with the Gallagher broker and share information with their boards, executive directors, superintendents and employee groups.

**Summary**

The Business Managers group started exploring the idea of forming an employee benefits consortium in late 2006. In order to educate themselves, it was necessary to work with a broker in the industry familiar with the pros and cons of the concept. After meeting with a number of brokers in the industry, the group agreed that Gallagher had the most experience and was the only broker that felt that BC/BS would work with a newly formed consortium. Since most government agencies currently have BC/BS, there was desire among the group to continue with BC/BS.

A broker with Gallagher Benefits Services has worked with the Business Managers group over the past 9-12 months to educate the group about forming a consortium, operational and financial structures, potential savings, long term planning benefits and pros and cons of forming a new consortium or joining an existing consortium. Other than staff time, no expenditures or commitments have been made on behalf of the government agencies. Although no commitments have been made at this time, it is hopeful that during May 2008, agencies that are interested will provide census data to go forward with soliciting bids on ancillary benefits, by May-June 2008 we can move forward with engaging a law firm to draft by-laws and by June 2008, the consortium will be formed. Once that has been accomplished the consortium can move forward with securing additional employee benefits including health insurance for the next renewal period throughout 2009. Regardless of the renewal time for participating agencies, the agencies would be able to join the consortium at their renewal time in 2009.

The next meeting of the Business Managers group is scheduled for May 20, 2007 at the Village of Oak Park. At that meeting, Gallagher is scheduled to address the group and present information about the pros and cons of forming a new consortium or joining an existing consortium.

***Oak Park and River Forest High School***  
***District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: May 13, 2008

RE: Public Act 95-707 Contracts

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**BACKGROUND**

The school district will be required to list all contracts over \$25,000 on the District's website, including bargaining unit contracts and employee contracts. In addition, annually, the district must report contracts for the previous fiscal year by December 1 in conjunction with the district's annual Statement of Affairs. This report must include: The total number and total value of all contracts awarded by the district, and the total number and total value of all contracts awarded to minority-owned businesses, female-owned businesses, businesses owned by individuals with disabilities and locally-owned businesses.

**SUMMARY OF FINDINGS**

The business office is preparing to collect data in order to meet this obligation. The Business Office does not presently gather information concerning the ownership of businesses. We are changing our procedures and will be in compliance by June 2<sup>nd</sup>.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**  
**INFORMATION ONLY**



**REPORTING REQUIREMENTS FOR  
SCHOOL DISTRICT CONTRACTS**

**(P.A. 95-707, effective 1-11-08)**

SB 783 (P.A. 95-707), the much-awaited *FY2008 Budget Implementation Act* ("Act"), imposes new obligations on school districts with respect to public disclosure of significant contracts. Under the Act, which adds new Section 10-20.40 to the listing of board duties under the Illinois *School Code* (105 ILCS 5/10-20.40), all school boards (including Chicago) must now immediately undertake the following:

- list on their existing district Internet websites all contracts over \$25,000 and any contracts entered into with an exclusive bargaining representative; and
- annually report on all contracts over \$25,000 awarded by the district in the previous fiscal year. This report is to be submitted to ISBE prior to December 1 in conjunction with the district's annual Statement of Affairs, made available to the public, and also published on the district's website. The report must include at least the following:
  - The total number and total value of all contracts awarded by the district, and
  - The total number and total value of all contracts awarded to minority-owned businesses, female-owned businesses, businesses owned by individuals with disabilities, and locally-owned businesses.

**1. Exactly which contracts are included as "contracts over \$25,000?"**

The statute does not expressly define either what types of "contracts" must be listed on websites or included in the annual report to ISBE or what constitutes "over \$25,000." Certainly, those written contracts (bid or otherwise approved) with a vendor, employee, or third-party service-provider in which the stated cost exceeds \$25,000 fall within the reporting requirement. It is less clear, however, whether contracts that state a cost under \$25,000, but may ultimately exceed that threshold, are also included. Similarly, it is not clear whether the law requires districts to list those professional services which are retained on an hourly or project-by-project basis, but which accrue more than \$25,000 in fees in a given year. Arguably, this website reporting law is narrower in scope than the annual Statement of Affairs reporting obligations, which include payments and expenditures over certain amounts (e.g., staff salaries). At least one ISBE representative has expressed that "contracts over \$25,000" only include those contracts in which the stated cost exceeds \$25,000, but we will need to await further ISBE guidance.

**2. Must a board post contracts over \$25,000 and CBAs online, or just list them?**

Again, although the law can be interpreted in different ways, we believe that listing the vendors, personnel, providers, or parties to contracts over \$25,000 and collective

(con't)

bargaining agreements should suffice. Other recent laws with reporting obligations, such as the statute requiring board meeting minutes to be placed on a district's website, expressly refer to the posting of the documents themselves.

**3. District contracts reported in the annual Statement of Affairs only apply to those awarded during the previous fiscal year. Is the new online listing requirement also limited to contracts awarded in the previous year?**

Because the law contains no time limitation for the online listing requirement, one could construe the intent as obligating districts to maintain a running list on their websites of contracts and CBAs as they are awarded, approved, or occur and for the duration in which they remain in effect. In contrast, it is arguably a reasonable interpretation to list only those contracts from the prior fiscal year as reported on the district's Statement of Affairs. We recommend that you consider your community's needs for up-to-date website information as you develop procedures for implementing this contract reporting law. Additionally, date references on your website may also be helpful to users (e.g., contract listing "as of" or "revised last" with a specific date).

**4. In reporting the total value of all contracts awarded to minority-owned, female-owned, individuals with disabilities-owned, and locally-owned businesses, should I report four separate values, or just one value for the entire group?**

The breakdown of values could be interpreted either way. ISBE's initial interpretation is that all four subgroups would be reported as one group, but ISBE officials are reviewing the new law and may interpret it differently by the time its Statement of Affairs forms are revised. Until the issue is clarified, we advise against investing significant resources updating the district's contract records system to implement this law. Moreover, because most districts currently have little or no knowledge of their vendors' business ownership details, ISBE may ultimately weigh in on how such information should be gathered.

**5. How do I know if a business fits within one of the reporting subgroups?**

The *Business Enterprise for Minorities, Females and Persons with Disabilities Act* (30 ILCS 575/0.01), referenced in the new law, defines businesses owned by minorities, females, or individuals with disabilities as those that are "at least 51% owned by" and "the management and daily business operations of which are controlled by" such individuals. A not-for-profit agency for individuals with disabilities that is tax exempt under Section 501 of the *Internal Revenue Code* is also considered a "business owned by a person with a disability."

**6. What if my district does not have a website?**

The list of contracts over \$25,000 and CBAs is only required to be posted on a website if the district maintains one. However, even if the district does not have a website, the required annual report containing the number and value of contracts awarded must still be "made available to the public." This could be accomplished by making copies available in the district office.

for both the district gaining territory and the district losing territory. Copies of any intergovernmental agreements between the district gaining territory and the district losing territory detailing any transfer of fund balances and staff must also be submitted. In all instances of changes in boundaries, ~~However,~~ the district losing territory shall not count the average daily attendance of pupils living in the territory during the year preceding the effective date of the boundary change in its claim for reimbursement under Section 18-8 for the school year following the effective date of the change in boundaries and the district receiving the territory shall count the average daily attendance of pupils living in the territory during the year preceding the effective date of the boundary change in its claim for reimbursement under Section 18-8 for the school year following the effective date of the change in boundaries. The changes to this Section made by this amendatory Act of the 95th General Assembly are intended to be retroactive and applicable to any annexation taking effect on or after July 1, 2004.

(Source: P.A. 84-1250.)

(105 ILCS 5/10-20.40 new)

Sec. 10-20.40. Report on contracts.

(a) This Section applies to all school districts, including a school district organized under Article 34 of this Code.

(b) A school board must list on the district's Internet

website, if any, all contracts over \$25,000 and any contract that the school board enters into with an exclusive bargaining representative.

(c) Each year, in conjunction with the submission of the Statement of Affairs to the State Board of Education prior to December, 1 provided for in Section 10-17, each school district shall submit to the State Board of Education an annual report on all contracts over \$25,000 awarded by the school district during the previous fiscal year. The report shall include at least the following:

(1) the total number of all contracts awarded by the school district;

(2) the total value of all contracts awarded;

(3) the number of contracts awarded to minority owned businesses, female owned businesses, and businesses owned by persons with disabilities, as defined in the Business Enterprise for Minorities, Females and Persons with Disabilities Act, and locally owned businesses; and

(4) the total value of contracts awarded to minority owned businesses, female owned businesses, and businesses owned by persons with disabilities, as defined in the Business Enterprise for Minorities, Females and Persons with Disabilities Act, and locally owned businesses.

The report shall be made available to the public, including publication on the school district's Internet website, if any.



***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl Witham

DATE: May 13, 2008

RE: Financial Reports

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**BACKGROUND**

It is a requirement that the Board of Education accepts and approves the monthly Financial Reports.

**SUMMARY OF FINDINGS**

Attached are the Financial Reports for the March, 2008 financial information.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The March, 2008 Financial Reports, will be presented to the Board of Education for approval at the May 22, 2008, Board of Education meeting.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Education Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<b><i>Receipts</i></b>						
Property Taxes	44,357,020	41,543,133	93.7%	43,038,199	40,487,986	94.1%
Other Local Sources	3,446,615	791,411	23.0%	2,522,189	1,362,844	54.0% 1
State Sources	3,684,954	1,802,173	48.9%	3,305,287	1,782,491	53.9%
Federal Sources	1,089,708	709,634	65.1%	1,211,974	982,060	81.0% 2
Transfers/Other	-	-	N/A	-	-	N/A
	<u>52,578,297</u>	<u>44,846,351</u>	<u>85.3%</u>	<u>50,077,649</u>	<u>44,615,381.00</u>	<u>89.1%</u>
<b><i>Expenditures</i></b>						
General Instruction	19,754,658	12,501,184	63.3%	21,373,598	12,529,050	58.6%
Special Education	6,879,210	4,221,252	61.4%	7,943,039	4,452,601	56.1%
Adult Education	23,600	10,175	43.1%	19,500	6,000	30.8%
Vocational Programs	199,320	163,715	82.1%	290,570	177,369	61.0%
Interscholastic Programs	1,711,227	1,119,047	65.4%	1,910,530	1,218,983	63.8%
Summer School	301,441	151,894	50.4%	334,383	167,027	50.0%
Other Instructional	255,619	173,228	67.8%	260,823	168,321	64.5%
Support Svcs. - Pupil	5,798,342	3,532,519	60.9%	6,592,357	3,482,209	52.8%
Support Svcs. - Admin.	5,671,999	3,828,250	67.5%	4,788,070	3,147,725	65.7%
Transfers	-	-	N/A	-	-	N/A
	<u>40,595,416</u>	<u>25,701,264</u>	<u>63.3%</u>	<u>43,512,870</u>	<u>25,349,285</u>	<u>58.3%</u>
Change in Fund Balance	11,982,881	19,145,087		6,564,779	19,266,096	
Beginning Balance	<u>23,690,403</u>	<u>23,690,403</u>		<u>35,673,284</u>	<u>35,673,284</u>	
Ending Balance	<u>35,673,284</u>	<u>42,835,490</u>		<u>42,238,063</u>	<u>54,939,380</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

2. Original budget was understated due to estimates of what the Title revenues would be. This has been corrected with the amended budget.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Tort Immunity Fund**

	<u>Unaudited</u> <u>2006-2007</u>	<u>Fiscal to Date</u> <u>March 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>March 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	1,080,371	1,011,696	93.6%	1,072,469	1,036,942	96.7%
Other Local Sources	75,800	2,421	3.2%	18,180	17,157	94.4% 1
	<u>1,156,171</u>	<u>1,014,117</u>	<u>87.7%</u>	<u>1,090,649</u>	<u>1,054,099</u>	<u>96.6%</u>
<i>Expenditures</i>						
General Instruction	1,619	1,619	100.0%	37,592	24,903	66.2%
Interscholastic Programs	17,409	15,444	88.7%	55,026	42,484	77.2%
Support Svcs. - Pupil	19,843	19,763	99.6%	61,540	57,489	93.4%
Support Svcs. - Admin.	650,170	607,569	93.4%	631,312	565,924	89.6%
	<u>689,041</u>	<u>644,395</u>	<u>93.5%</u>	<u>785,470</u>	<u>690,800</u>	<u>87.9%</u>
Change in Fund Balance	467,130	369,722		305,179	363,299	
Beginning Balance	851,954	851,954		1,319,084	1,319,084	
Ending Balance	<u>1,319,084</u>	<u>1,221,676</u>		<u>1,624,263</u>	<u>1,682,383</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

**Bookstore Fund**

	<u>Unaudited</u> <u>2006-2007</u>	<u>Fiscal to Date</u> <u>March 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>March 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Other Local Sources	845,801	696,410	82.3%	864,136	708,116	81.9%
	<u>845,801</u>	<u>696,410</u>	<u>82.3%</u>	<u>864,136</u>	<u>708,116</u>	<u>81.9%</u>
<i>Expenditures</i>						
Support Svcs. - Admin.	837,364	779,564	93.1%	864,528	773,807	89.5% 1
	<u>837,364</u>	<u>779,564</u>	<u>93.1%</u>	<u>864,528</u>	<u>773,807</u>	<u>89.5%</u>
Change in Fund Balance	8,437	(83,154)		(392)	(65,691)	
Beginning Balance	777,954	777,954		786,391	786,391	
Ending Balance	<u>786,391</u>	<u>694,800</u>		<u>785,999</u>	<u>720,700</u>	

1. Several textbooks were purchased through the state textbook loan program and thus did not need to be purchased with District funds.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Cafeteria Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>	
<b><i>Receipts</i></b>							
Other Local Sources	1,436,243	1,121,303	78.1%	2,032,248	1,408,254	69.3%	1
State Sources	11,044	6,679	60.5%	10,945	6,019	55.0%	
Federal Sources	211,788	141,682	66.9%	207,962	133,748	64.3%	
	<u>1,659,075</u>	<u>1,269,664</u>	<u>76.5%</u>	<u>2,251,155</u>	<u>1,548,021</u>	<u>68.8%</u>	
<b><i>Expenditures</i></b>							
Support Svcs. - Admin.	1,663,750	1,152,530	69.3%	2,309,350	1,642,463	71.1%	1
Construction	-	-	N/A	-	-	N/A	
	<u>1,663,750</u>	<u>1,152,530</u>	<u>69.3%</u>	<u>2,309,350</u>	<u>1,642,463</u>	<u>71.1%</u>	
Change in Fund Balance	(4,675)	117,134		(58,195)	(94,442)		
Beginning Balance	<u>405,574</u>	<u>405,574</u>		<u>400,899</u>	<u>400,899</u>		
Ending Balance	<u>400,899</u>	<u>522,708</u>		<u>342,704</u>	<u>306,457</u>		

1. Increase from prior year due to expansion of the hot lunch service provided to District 97.

**Operations and Maintenance Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>	
<b><i>Receipts</i></b>							
Property Taxes	4,227,661	3,955,112	93.6%	4,695,879	4,665,435	99.4%	
Other Local Sources	1,630,423	906,878	55.6%	1,215,262	1,217,687	100.2%	1
Transfers	8,225	-	0.0%	105,500	-	0.0%	
	<u>5,866,309</u>	<u>4,861,990</u>	<u>82.9%</u>	<u>6,016,641</u>	<u>5,883,122</u>	<u>97.8%</u>	
<b><i>Expenditures</i></b>							
Support Svcs. - Admin.	3,634,580	2,711,463	74.6%	4,973,182	3,354,030	67.4%	2
	<u>3,634,580</u>	<u>2,711,463</u>	<u>74.6%</u>	<u>4,973,182</u>	<u>3,354,030</u>	<u>67.4%</u>	
Change in Fund Balance	2,231,729	2,150,527		1,043,459	2,529,092		
Beginning Balance	<u>3,044,606</u>	<u>3,044,606</u>		<u>5,276,335</u>	<u>5,276,335</u>		
Ending Balance	<u>5,276,335</u>	<u>5,195,133</u>		<u>6,319,794</u>	<u>7,805,427</u>		

1. Increased amounts of corporate personal property replacement taxes have been received as well as greater interest being earned on the District's investments. CPPRT receipts were increased with the amended budget

2. Payments for services such as telephone, water/sewer, and natural gas were paid from the Education fund in the prior year. These are now paid from the O&M fund.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Life Safety Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i>Receipts</i>						
Property Taxes	846,753	791,651	93.5%	959,286	946,494	98.7%
Other Local Sources	61,444	7,526	12.2%	341	11,288	3310.3% 1
Bond Proceeds	-	-	N/A	-	-	N/A
	<u>908,197</u>	<u>799,177</u>	<u>88.0%</u>	<u>959,627</u>	<u>957,782</u>	<u>99.8%</u>
<i>Expenditures</i>						
Construction	1,974,114	1,853,321	93.9%	825,000	575,627	69.8%
Transfers	621,238	-	0.0%	613,963	-	0.0%
	<u>2,595,352</u>	<u>1,853,321</u>	<u>71.4%</u>	<u>1,438,963</u>	<u>575,627</u>	<u>40.0%</u>
Change in Fund Balance	(1,687,155)	(1,054,144)		(479,336)	382,155	
Beginning Balance	<u>2,096,471</u>	<u>2,096,471</u>		<u>409,316</u>	<u>409,316</u>	
Ending Balance	<u>409,316</u>	<u>1,042,327</u>		<u>(70,020)</u>	<u>791,471</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

**Restricted Building Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i>Receipts</i>						
Other Local Sources	64,158	1,216	1.9%	110,000	109,519	99.6%
Bond Proceeds	-	-	N/A	-	-	N/A
	<u>64,158</u>	<u>1,216</u>		<u>110,000</u>	<u>109,519</u>	
<i>Expenditures</i>						
Construction	<u>797,757</u>	<u>645,551</u>	80.9%	<u>344,720</u>	<u>317,037</u>	92.0%
	<u>797,757</u>	<u>645,551</u>	80.9%	<u>344,720</u>	<u>317,037</u>	92.0%
Change in Fund Balance	(733,599)	(644,335)		(234,720)	(207,518)	
Beginning Balance	<u>1,755,694</u>	<u>1,755,694</u>		<u>1,022,095</u>	<u>1,022,095</u>	
Ending Balance	<u>1,022,095</u>	<u>1,111,359</u>		<u>787,375</u>	<u>814,577</u>	

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Bond and Interest Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i><b>Receipts</b></i>						
Property Taxes	3,106,524	2,914,291	93.8%	2,935,618	2,797,262	95.3%
Other Local Sources	94,697	8,225	8.7%	105,500	35,945	34.1% 1
Bond Proceeds	-	-	N/A	-	-	N/A
Accrued Interest on Bonds	-	-	N/A	-	-	N/A
Transfer	621,238	-	0.0%	613,963	-	0.0%
	<u>3,822,459</u>	<u>2,922,516</u>	<u>76.5%</u>	<u>3,655,081</u>	<u>2,833,207</u>	<u>77.5%</u>
<i><b>Expenditures</b></i>						
Debt Service	3,473,523	3,247,826	93.5%	3,480,973	3,262,951	93.7%
Transfers	8,225	-	0.0%	105,500	-	0.0%
	<u>3,481,748</u>	<u>3,247,826</u>	<u>93.3%</u>	<u>3,586,473</u>	<u>3,262,951</u>	<u>91.0%</u>
Change in Fund Balance	340,711	(325,310)		68,608	(429,744)	
Beginning Balance	<u>2,156,995</u>	<u>2,156,995</u>		<u>2,497,706</u>	<u>2,497,706</u>	
Ending Balance	<u>2,497,706</u>	<u>1,831,685</u>		<u>2,566,314</u>	<u>2,067,962</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

**Transportation Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i><b>Receipts</b></i>						
Property Taxes	796,672	746,333	93.7%	767,601	755,152	98.4%
Other Local Sources	66,463	3,988	6.0%	26,146	27,095	103.6% 1
State Sources	825,006	343,100	41.6%	589,890	403,171	68.3%
Federal Sources	-	-	N/A	-	-	N/A
	<u>1,688,141</u>	<u>1,093,421</u>	<u>64.8%</u>	<u>1,383,637</u>	<u>1,185,418</u>	<u>85.7%</u>
<i><b>Expenditures</b></i>						
Support Svcs. - Pupil	1,454,055	878,059	60.4%	1,288,697	606,860	47.1% 2
	<u>1,454,055</u>	<u>878,059</u>	<u>60.4%</u>	<u>1,288,697</u>	<u>606,860</u>	<u>47.1%</u>
Change in Fund Balance	234,086	215,362		94,940	578,558	
Beginning Balance	<u>1,298,210</u>	<u>1,298,210</u>		<u>1,532,296</u>	<u>1,532,296</u>	
Ending Balance	<u>1,532,296</u>	<u>1,513,572</u>		<u>1,627,236</u>	<u>2,110,854</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

2. Expenditures lower than the prior year due to timing of payment for special education summer school transportation. Amount was accrued for in the current year due to transportation company billing us in a more timely fashion.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Illinois Municipal Retirement/Social Security Fund**

	<b>Unaudited</b>	<b>Fiscal to Date</b>		<b>Original</b>	<b>Fiscal to Date</b>	
	<b>2006-2007</b>	<b>March 31</b>	<b>%</b>	<b>Budget</b>	<b>March 31</b>	<b>%</b>
		<b>2007</b>		<b>2007-2008</b>	<b>2008</b>	
<b><i>Receipts</i></b>						
Property Taxes	1,848,290	1,730,543	93.6%	1,921,770	1,859,283	96.7%
Other Local Sources	106,891	2,705	2.5%	72,722	18,882	26.0% 1
	<u>1,955,181</u>	<u>1,733,248</u>	88.6%	<u>1,994,492</u>	<u>1,878,165</u>	94.2%
<b><i>Expenditures</i></b>						
General Instruction	261,200	170,010	65.1%	292,044	175,822	60.2%
Special Education	160,983	98,913	61.4%	171,868	107,706	62.7%
Adult Education	-	-	N/A	-	-	N/A
Vocational Programs	20,470	13,159	64.3%	20,979	14,447	68.9%
Interscholastic Programs	96,943	64,278	66.3%	94,794	81,850	86.3% 2
Summer School	7,790	4,021	51.6%	6,348	5,498	86.6%
Other Instructional	1,306	805	61.6%	1,553	974	62.7%
Support Svcs. - Pupil	327,771	204,794	62.5%	332,880	216,499	65.0%
Support Svcs. - Admin.	865,877	641,221	74.1%	761,484	655,549	86.1% 3
	<u>1,742,340</u>	<u>1,197,201</u>	68.7%	<u>1,681,950</u>	<u>1,258,345</u>	74.8%
Change in Fund Balance	212,841	536,047		312,542	619,820	
Beginning Balance	<u>489,133</u>	<u>489,133</u>		<u>701,974</u>	<u>701,974</u>	
Ending Balance	<u>701,974</u>	<u>1,025,180</u>		<u>1,014,516</u>	<u>1,321,794</u>	

1. Increase from the prior year due to the District investing its own funds with PMA. This has led to greater returns in the form of interest income.

2. Budget for athletic director was originally placed in the Education fund with the reasoning that the position would be filled by a certified individual. It was actually filled by a non-certified employee. This has been corrected in the amended budget.

3. Amounts for increased food service personnel were not included in the original budget. This has been corrected in the amended budget.

**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Working Cash Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i><b>Receipts</b></i>						
Property Taxes	838,318	784,163	93.5%	959,286	289,050	30.1% 1
Other Local Sources	156,182	7,911	5.1%	71,549	30,967	43.3%
	994,500	792,074	79.6%	1,030,835	320,017	31.0%
<i><b>Expenditures</b></i>						
Transfers	-	-	N/A	-	-	N/A
	-	-	N/A	-	-	N/A
Change in Fund Balance	994,500	792,074		1,030,835	320,017	
Beginning Balance	2,744,941	2,744,941		3,739,441	3,739,441	
Ending Balance	3,739,441	3,537,015		4,770,276	4,059,458	

1. A large percentage of the Districts PTELL reduction was taken from the Working Cash fund and as such the Working Cash fund is receiving a lower amount of property taxes than originally anticipated. The amended budget has been corrected for all funds to reflect this change.

**Dental Insurance Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i><b>Receipts</b></i>						
Insurance Premiums	421,764	270,282	64.1%	497,988	281,181	56.5%
Other Local Sources	5,647	-	0.0%	-	-	N/A
	427,411	270,282	63.2%	497,988	281,181	
<i><b>Expenditures</b></i>						
Staff Services	354,350	217,696	61.4%	497,988	272,786	54.8%
Change in Fund Balance	73,061	52,586		-	8,395	
Beginning Balance	95,719	95,719		168,780	168,780	
Ending Balance	168,780	148,305		168,780	177,175	



**OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**March 2008**

**Health Insurance Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2007-2008</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i>Receipts</i>						
Insurance Premiums	2,913,169	1,840,120	63.2%	4,573,577	3,118,239	68.2%
Other Local Sources	28,112	-	0.0%	-	-	N/A
Transfers	-	-	N/A	-	-	N/A
	<u>2,941,281</u>	<u>1,840,120</u>	62.6%	<u>4,573,577</u>	<u>3,118,239</u>	68.2%
<i>Expenditures</i>						
Staff Services	<u>2,125,257</u>	<u>950,952</u>	44.7%	<u>4,545,433</u>	<u>2,921,734</u>	64.3% 1
Change in Fund Balance	816,024	889,168		28,144	196,505	
Beginning Balance	<u>204,812</u>	<u>204,812</u>		<u>1,020,836</u>	<u>1,020,836</u>	
Ending Balance	<u>1,020,836</u>	<u>1,093,980</u>		<u>1,048,980</u>	<u>1,217,341</u>	

1. District is now self funded for PPO medical insurance. This was not the case in the prior year.

**Self-Insurance Workers' Comp Fund**

	<b>Unaudited 2006-2007</b>	<b>Fiscal to Date March 31 2007</b>	<b>%</b>	<b>Original Budget 2006 - 2007</b>	<b>Fiscal to Date March 31 2008</b>	<b>%</b>
<i>Receipts</i>						
Insurance Premiums	85,000	85,000	100.0%	-	-	N/A
Other Local Sources	1,236	-	0.0%	-	-	N/A
Transfers	-	-	N/A	-	-	N/A
	<u>86,236</u>	<u>85,000</u>	N/A	<u>-</u>	<u>-</u>	
<i>Expenditures</i>						
Staff Services	<u>33,501</u>	<u>-</u>	N/A	<u>50,238</u>	<u>34,953</u>	N/A
Change in Fund Balance	52,735	85,000		(50,238)	(34,953)	
Beginning Balance	<u>-</u>	<u>-</u>		<u>52,735</u>	<u>52,735</u>	
Ending Balance	<u>52,735</u>	<u>85,000</u>		<u>2,497</u>	<u>17,782</u>	

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Cheryl Witham  
DATE: May 13, 2008  
RE: Treasurer's Reports

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**BACKGROUND**

It is a requirement that the Board of Education accepts and approves the monthly Treasurer's Reports.

**SUMMARY OF FINDINGS**

Attached is the Treasurer Report for March, 2008.

The Treasurer's report for the April financial information will be presented at the June Finance Committee meeting.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The March, 2008 Financial Reports, will be presented to the Board of Education for approval at the May 22, 2008, Board of Education meeting.



**Oak Park & River Forest High School District 200**  
**Treasurers Report**  
**March 31, 2008**

<u>Funds</u>	<u>Opening Cash Balance 03/01/08</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Adjustments to Cash (JE's)</u>	<u>Ending Cash Balance 03/31/08</u>	<u>% of Total</u>
10 Education	42,785,581.96	14,302,917.30	2,861,791.47	(286,363.00)	53,940,344.79	70.34%
13 Tort Immunity	1,292,843.93	362,340.87	250.00	4,475.00	1,659,409.80	2.16%
14 Food Service	313,959.50	192,323.61	222,319.85	(11,418.42)	272,544.84	0.36%
15 Book Store	392,873.80	14,035.53	39,824.06	3,588.56	370,673.83	0.48%
<b>Total - Education Fund</b>	<b>44,785,259.19</b>	<b>14,871,617.31</b>	<b>3,124,185.38</b>	<b>(289,717.86)</b>	<b>56,242,973.26</b>	<b>73.35%</b>
20 Operations, Building & Maintenance	6,148,060.95	1,735,397.20	338,954.44	(42,302.62)	7,502,201.09	9.78%
22 Restricted Fund	813,041.36	1,648.31	113.25	-	814,576.42	1.06%
<b>Total - Building Fund</b>	<b>6,961,102.31</b>	<b>1,737,045.51</b>	<b>339,067.69</b>	<b>(42,302.62)</b>	<b>8,316,777.51</b>	<b>10.85%</b>
30 Bond & Interest Fund	1,027,451.81	973,176.47	-	-	2,000,628.28	2.61%
40 Transportation Fund	1,781,813.68	265,328.92	91,283.95	(655.00)	1,955,203.65	2.55%
50 IMRF & SS Fund	765,960.09	646,277.11	141,062.03	-	1,271,175.17	1.66%
70 Working Cash	3,933,211.42	108,077.08	-	-	4,041,288.50	5.27%
80 Harris - PMA	458,141.53	24,682.32	17,011.14	1,354.84	467,167.55	0.61%
80 Park National	171,399.07	90,531.89	61,427.35	-	200,503.61	0.26%
<b>Total - Activity Funds</b>	<b>629,540.60</b>	<b>115,214.21</b>	<b>78,438.49</b>	<b>1,354.84</b>	<b>667,671.16</b>	<b>0.87%</b>
81 Dental Self Insurance	172,460.81	1,810.49	32,144.01	35,048.13	177,175.42	0.23%
82 Medical Self Insurance	1,207,180.97	12,771.37	303,358.78	300,747.51	1,217,341.07	1.59%
83 Workers' Comp Self Insurance	22,257.04	-	-	(4,475.00)	17,782.04	0.02%
90 Fire Prevention & Safety	444,244.41	329,126.57	-	-	773,370.98	1.01%
<b>Total - All Funds</b>	<b>\$ 61,730,482.33</b>	<b>\$ 19,060,445.04</b>	<b>\$ 4,109,540.33</b>	<b>\$ 0.00</b>	<b>\$ 76,681,387.04</b>	<b>100.00%</b>

**Summary of adjustments to cash:**

Reclassification of food service chargebacks.  
Reclassification of bookstore chargebacks.  
Reclassification of expenditures  
PPO/Pharmacy reclassification.

Oak Park & River Forest High School District 200  
Cash and Investments  
March 31, 2008

	<u>Account Balance</u>	<u>Treasurer's Control</u>	<u>% of Total</u>
<b>Harris Bank Comingled Account (treas ofc.)</b>			
Statement CTTO	3,603,845.83		
Less: Outstanding Checks	(10,648.33)		
Plus: Deposits in Transit	-		
Adjusted	<u>3,593,197.50</u>	3,593,197.50	4.69%
<b>Park National Student Activity Account</b>			
Statement Balance	215,232.54		
Less: Outstanding Checks	(15,796.93)		
Plus: Deposits in Transit	1,068.00		
Adjusted	<u>200,503.61</u>		0.26%
<b>Harris ISDLAF Account (Liquid &amp; Max)</b>			
Statement Balance	73,300,208.27		
Less: Outstanding Checks	(486,659.64)		
Plus: Deposits in Transit	17,259.98		
Adjusted	<u>72,830,808.61</u>		94.98%
<b>Park National Imprest Account</b>			
Statement Balance	15,026.97		
Less: Outstanding Checks	(1,725.00)		
Plus: Deposits in Transit	-		
Adjusted	<u>13,301.97</u>		0.02%
<b>Chase Bank Athletic Imprest Account</b>			
Statement Balance	175.35		
Less: Outstanding Checks	-		
Plus: Deposits in Transit	-		
Adjusted	<u>175.35</u>		0.00%
<b>Petty Cash</b>	<u>3,400.00</u>		0.00%
<b>Workers Compensation Escrow</b>	<u>40,000.00</u>		0.05%
<b>Total Cash and Investments</b>	<b>\$ 76,681,387.04</b>	<b>\$ 3,593,197.50</b>	<b>100.00%</b>

**Oak Park & River Forest High School District 200**  
**Schedule of Investments**  
**March 31, 2008**

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	Average Interest Rate *	Investment Value 03/31/08	% of Total	Prior Month % of Total
<b><u>By Financial Institution</u></b>				
Government Securities	3.76%	720,000.00	0.94%	1.44%
Harris ISDLAF - Liquid MM	2.87%	38,914.96	0.05%	0.00%
Harris ISDLAF - Max MM	3.07%	52,541,293.31	68.32%	92.80%
Harris ISDLAF - CD's	2.65%	20,000,000.00	26.01%	0.00%
Harris - CTTO MM	*	3,603,845.83	4.69%	5.75%
<b>Total All Investments by Institution</b>		<b><u>76,904,054.10</u></b>	<b>100.00%</b>	<b>100.00%</b>

	Average Interest Rate *	Investment Value 03/31/08	% of Total	Prior Month % of Total
<b><u>By Investment Type</u></b>				
CD's	2.65%	20,000,000.00	26.01%	0.00%
Federal Home Loan Bank	4.02%	480,000.00	0.62%	1.06%
Fed. Home Loan Mort. Corp.	3.50%	240,000.00	0.31%	0.38%
Money Market	2.97%	56,184,054.10	73.06%	98.56%
<b>Total All Investments by Type</b>		<b><u>76,904,054.10</u></b>	<b>100.00%</b>	<b>100.00%</b>

	Average Interest Rate *	Investment Value 03/31/08	% of Total	Prior Month % of Total
<b><u>By Maturity Age</u></b>				
1 month	0.00%	-	0.00%	0.00%
2 months	3.50%	240,000.00	0.31%	0.00%
3 months	0.00%	-	0.00%	0.38%
4-6 months	2.99%	5,480,000.00	7.13%	1.06%
7-9 months	0.00%	-	0.00%	0.00%
10-12 months	2.70%	5,000,000.00	6.50%	0.00%
1 year +	2.39%	5,000,000.00	6.50%	0.00%
2 years +	2.79%	5,000,000.00	6.50%	0.00%
Mature on demand	2.97%	56,184,054.10	73.06%	98.56%
<b>Total Investments</b>		<b><u>76,904,054.10</u></b>	<b>100.00%</b>	<b>100.00%</b>