

**OAK PARK AND RIVER FOREST HIGH SCHOOL  
Finance Committee Meeting**

**Tuesday, October 16, 2007  
7:30 AM**

**Board Room  
AGENDA**

- 1. Minutes**
- 2. Construction Update** **Jack Lanenga**
- 3. Girl Scout Rental Request** **Jack Lanenga**
- 4. Preliminary Levy** **Cheryl Witham**
- 5. Board of Education Budget Details** **Cheryl Witham**

**Finance Committee Members**

Chair: John P. Rigas

Board of Education

D.L.T.

Jim Hunter – FSEC Chair

<p align="center"><b>July, 2007</b></p> <p>Disbursements</p> <p>07-08 Preliminary Budget</p> <p>Triton Contract</p>	<p align="center"><b>August, 2007</b></p> <p>07 - 08 Tentative Budget</p> <p>Food Service Cargo Van Bid</p> <p>B &amp; G Employment</p>	<p align="center"><b>September, 2007</b></p> <p>07-08 Budget</p> <p>Five year plan assumptions</p> <p>Life Safety Amendment - MALL</p> <p>2006 Audit Report</p>	<p align="center"><b>October, 2007</b></p> <p>Levy Timeline</p> <p>BOE Budget Details</p>
<p align="center"><b>November, 2007</b></p> <p>5% Cap Analysis</p> <p>Life Safety Amendment -rigging</p> <p>2007 Levy</p> <p>Books &amp; Fees Report</p> <p>Health Insurance Renewal</p> <p>Renewal of Driver's Ed Waiver</p> <p>Staffing Review</p> <p>5 Year Plan Projections</p> <p>2007 Audit Repot</p>	<p align="center"><b>December, 2007</b></p> <p>2007 Levy</p>	<p align="center"><b>January, 2008</b></p> <p>Dental Renewal</p> <p>Authority to commence budget prep</p> <p>Youth intervention contract</p> <p>Childhood collaborative contract</p> <p>Discussion of Budget Cycle &amp; Approval</p>	<p align="center"><b>February, 2008</b></p> <p>Student Fees</p> <p>Childcare fees</p> <p>Food Service Rollover Bids</p>
<p align="center"><b>March, 2008</b></p> <p>Amended budget</p> <p>TIF Reports</p>	<p align="center"><b>April, 2008</b></p> <p>Sub Teacher &amp; Clerical Pay 08/09</p>	<p align="center"><b>May, 2008</b></p> <p>Prevailing wage</p> <p>Resolution to transfer funds</p> <p>PTAB Resolution</p>	<p align="center"><b>June, 2008</b></p> <p>308 Contracts</p> <p>Property &amp; Liability Ins Renewal</p> <p>Workers Comp Renewal</p>

**Every Meeting:**  
Construction Update  
Financial Reports  
Minutes

**OAK PARK AND RIVER FOREST HIGH SCHOOL**  
**Finance Committee Meeting**

**October 16, 2007**

**BOARD OF EDUCATION BUDGET DETAILS**

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Per discussion, at the September 18th Finance Committee meeting, the below table represents the detailed Board of Education budget for fiscal year 2008.

**Board of Education**  
**2007 - 2008 Budget**

Clerk of the Board Salary			\$ 28,692.00
Audit Fees			\$ 27,913.00
Legal Fees			\$123,000.00
Board Member Conference & Travel			\$ 3,000.00
Recruiting			\$ 10,000.00
Misc Contract Services			\$ 25,000.00
* Principal and Asst. Principal searches	\$	8,400.00	
* Classified Ads (searches)	\$	16,000.00	
Retiree Plaques	\$	500.00	
BoE name tags and plates	\$	100.00	
Periodicals			\$ 1,000.00
Food			\$ 10,000.00
BoE and Committee Meetings	\$	5,000.00	
Awards and recognition	\$	100.00	
Holiday Tea	\$	2,000.00	
Negotiations	\$	-	
* Principal and Asst Principal Searches	\$	2,200.00	
Parent Meetings	\$	700.00	
Dues and Fees			\$ 50,000.00
ED RED	\$	8,500.00	
Des Plains Valley Region	\$	30,000.00	
Rotary	\$	1,050.00	
FED ED	\$	295.00	
IASB (dues, self eval., policies, conference)	\$	6,130.00	
Triton (Future Focus)	\$	600.00	
Wed Journal-public notices	\$	100.00	
College Board	\$	325.00	
IHSA	\$	3,000.00	
			\$278,605.00

\* Dr. Weninger has recommended that we move these expenditures to the Human Resources budget when we amend the budget next semester.

October 12, 2007

TO: Board of Education, Finance Committee  
FROM: Jack Lanenga  
RE: Girl Scouts Request

Attached is a request from the Girl Scouts to use the field house at no cost as a distribution point for Girl Scout cookies. The field house is available that day, and we have the time tentatively booked for them. In addition to the \$80 per hour fee, there would also be costs for cleaning up the field house after they leave.

Although this is certainly your decision, and the letter is addressed to you, I would recommend that the request for using the field house at no cost be denied. The Girl Scouts are a wonderful organization, and the cookies..... However, several other groups in the same category are charged for facility use, including non-profit groups such as the Boy scouts, Cub Scouts, Pee-Wee Football and church groups, among others. Our policy states that the only groups that use the facility with no rental costs are fellow taxing bodies such as the Village, the library, and other schools. Not charging the Girl Scouts would set a precedent we may not want to set.

*Kathleen King Marifjeren*  
*735 Wesley Avenue*  
*Oak Park, IL 60304*

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September 7, 2007

District 200 School Board  
Oak Park, IL

Dear Board Members,

I am requesting a waiver of the facilities fee to use the OPRF Field House on Saturday, February 23, 2008 for the purpose of distributing Girl Scout cookies to the troops of the Oak Park and River Forest communities. Our need is from 7 AM to approximately 5 PM – 10 hours – and we were quoted an \$80 per hour fee.

There are approximately 400 adults and 1500 girl scouts within the two villages. The girls sell cookies in January; they are delivered on one specific day in the community in February, sorted and picked up by the troops on the same day. Last year, our girls sold over 8,600 cases of cookies. The proceeds fund troop activities and service projects for the year, maintain camp facilities, fund program opportunities for the girls and provide financial assistance for girls who need it.

For the last six years, Foley Rice Cadillac has generously allowed us to use their used car showroom and the back bay areas for the delivery station – at no charge at all. In fact, they probably incurred expense when they cleared out the showroom before we arrived and restored it after we departed. This was Terry Rice's way of contributing to the community.

Prior to 2000, we did not need a large facility to distribute the cookies because there were volunteers like me (four or five of us) who took delivery of 2,000 or more cases in our garages and distributed them to 20 or so troops. When Lone Tree Council was merged (due to financial conditions) with Illinois Crossroads Council, only one delivery was allowed in the Oak Park and River Forest area. Thus, our need for a very large, accessible space.

Approximately fifty pallets of cookies are delivered. The Field House has a large overhead door which would easily accommodate these pallets without having to take off the top three or four rows. The Field House also has a tremendous amount of space in which to sort. We usually only sort 12 troops at a time, across a row in the front, so we wouldn't be using the entire Field House, probably less than half of the south end.

The girl scout community in Oak Park and River Forest consists entirely of volunteers like myself who coordinate the leaders, service projects (our big one is on October 20 where we canvass both villages for the Food Pantry), community events for the girls, the cookie program and facilitate the girl scout meetings in which the girls learn to become women of courage, confidence and character. The cookie program is more than selling cookies. It is a program designed to teach a girl life skills – leadership, communication, goal-setting, planning, financial management – to raise her self-esteem as she grows into the woman of tomorrow.

Please help us in this endeavor by waiving the facilities fee for our use of the Field House to distribute Girl Scout cookies to the troops. We will be able to provide the required insurance endorsement and certificate. Thank you.

Sincerely yours,

Kathleen King Marifjeren  
708-421-2735

# OAK PARK AND RIVER FOREST HIGH SCHOOL

## Finance Committee Meeting

OCTOBER 16, 2007

### PRELIMINARY LEVY

The Preliminary Levy must be placed on display no less than 20 days in advance of adoption. The Board of Education will adopt the 2007 Levy at its regularly scheduled Board meeting on December 20, 2007. A Truth in Taxation meeting will be held at the regularly scheduled Board Meeting on December 20, 2007.

Property tax is a fairly consistent tax, but with the passage of the Property Tax Extension Limitation Law (PTELL or "tax cap") in 1995 the District lost control over its growth; it is now limited to the lesser of 5% or the previous year Consumer Price Index (CPI) plus new property. The total tax received will not exceed the "tax cap" limitation. The value of new property is unknown to the District at this time and is therefore an estimate. Regardless of how much the District requests, no more than the maximum allowable under the law will be received.

For the 2007 Levy the CPI used is 2.5% and EAV for new property is estimated at \$20,000,000 plus \$20,345,170 in TIF carveouts. The estimate of the 2007 aggregate tax Levy is 104.56 percent of the Preliminary 2006 Levy.

<b>Fund</b>	<b>Preliminary 2006 Levy</b>	<b>Preliminary 2007 Levy</b>
Education	\$ 43,075,463	\$ 44,612,278
Liability Insurance	1,113,616	1,141,456
Special Education	406,372	476,232
O&M	5,009,319	5,067,320
Transp.	810,790	831,060
IMRF	998,347	1,023,306
SS	998,347	1,023,306
Working Cash	310,640	997,029
Life Safety	1,015,930	1,024,058
Total	\$ 53,738,824	\$ 56,196,045
Bond & Interest	\$3,006,954	\$3,008,516
<b>TOTAL LEVY</b>	<b>\$ 56,745,778</b>	<b>\$ 59,204,561</b>

#### The following is the Timeline for the Levy

<b>October 16</b>	<b>Finance Meeting</b>	<b>Preliminary Levy</b>
<b>November 6</b>	<b>Finance Meeting</b>	<b>Preliminary Levy</b>
<b>December 20</b>	<b>BOE Meeting</b>	<b>Public Hearing</b>
<b>December 20</b>	<b>BOE Meeting</b>	<b>Final Adoption of Levy</b>

The Truth in Taxation Act (35ILCS 200/18-60) requires a public hearing if the estimate of the aggregate tax Levy exceeds 105 percent of the amount extended the previous year. On December 20<sup>th</sup>, the District will give the community an opportunity for public comment concerning the Levy.