

CHILDREN, YOUTH AND FAMILIES DEPARTMENT

CHILD CARE SERVICES BUREAU

3401 Pan American Freeway NE

Albuquerque, NM 87107

(505)841-4800-Press (1) for information –FAX (505)841-4803

Applications accepted on walk-in basis or <https://eligibility.ececd.state.nm.us/>

By email ECECD.CA-North@state.nm.us

Monday-Friday - 8:00a.m. to 3:00 p.m.

APPLICATION PROCESS CHECKLIST:

1. Complete "Child Care Application" form
2. Gather documents listed bellow
3. Go to CYFD office
4. Take documents listed in items 1 and 2 above with you for your meeting with CYFD case worker

PROVIDER INFORMATION:

Learning Together Childcare Center, LLC.

3530 Gibson Boulevard SE Albuquerque, NM 87106

(505)255-3131 Ext. 28042

Contact Person: Paulina I Diaz Ruiz

License #

169153

Program Hours:

7:00am – 8:30am

2:45pm – 6:00pm

YOU MUST HAVE THE FOLLOW DOCUMENTATION:

- Current check stubs for 1 month
 - 2 Current check stubs if paid bi-weekly
 - 4 Current check stubs if paid weekly
 - If is a new job we provide a letter for your employer complete and signed
- Verification of any other income (child support, SSI, etc.)
- Birth certificate(s) for all children (even if you do not need child care for them)
- School schedule for adult household members (graduate/post graduate courses are no covered)
- Picture ID for head of household
- Current verification of residency (lease agreement, utility bill, bank account, etc.)
- **Child care provider information – Day care centers:** (name, address, phone number)
- TANF recipients may be required to obtain a (DWP005) **Work Participation Agreement** for job search, volunteer work, etc. from their TANF caseworker.

If you need information or a referral on selecting a child care provider, please call:

NEW MEXICO KIDS RESOURCE & REFERRAL at

(505)277-7900 or 1-800-691-9067 or www.newmexicokids.org