



Barre Unified Union School District

**Spaulding High School
Central Vermont Career Center
Barre City Elementary and Middle School
Barre Town Middle and Elementary School**

Chris Hennessey, M.Ed.
Superintendent of Schools

A rock solid education for a lifetime of discovery

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MEMORANDUM

TO: **Barre Unified Union School District Policy Committee**
Chris Parker - Chair, Emily Reynolds - V. Chair, Michael Boutin, Jon Valsangiacomo, Tom Kelly

DATE: May 16, 2023

RE: BUUSD Policy Committee Meeting
May 17, 2023 @ 6:00 p.m.
In-Person: Spaulding High School Library, 155 Ayers St, Barre
Remote Options: Meeting Link: meet.google.com/dmf-dowp-dyg
Phone: (US)+1 929-266-2537 PIN: 179 047 596#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law.

AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
 - 4.1. Meeting Minutes of April 19, 2023
5. New Business
 - 5.1. VSBA Policy Audit Discussion w/Mrs. Cameron
 - 5.2. BUUSD Policy Index Review
 - 5.3. Alcohol and Drug Free Workplace (B3) (Required)
 - 5.4. Tobacco Prohibition (B7) (Required)
6. Old Business
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: June 21, 2023, 6:00 pm, SHS Library or via Google Meet
10. Adjournment

Parking Lot of Items:

- A. Student Alcohol and Drugs (C2) (Required)
- B. Child Nutrition Act Wellness Policy (C9) (Required)
- C. Proficiency Based Learning (D1) (Required)
- D. Communicable Disease Mitigation Measures for Students and Staff (F27) (Recommended) (VSBA New Replaces F33)
- E. Title I, Part A: Parent and Family Engagement (E1) (Required) [Cmt added 12/2022]

Under Review by VSBA

- A. Educational Support System (D21) (Recommended)
- B. Transgender and Gender Nonconforming Students (C28) (Recommended)
- C. Student Medication (C30) (Consider)
- D. Student Assessment (C33) (Consider)
- E. School-Community Relations (E30) (Consider)
- F. Visits by Parents, Community Members or Media (E32) (Consider) (Not BUUSD Policy)
- G. Staffing and Job Descriptions (B30) (Consider)(Not adopted By BUUSD 1/28/21)
- H. Educator Supervision & Evaluation: Probationary Teachers (B31) (Consider) (Not adopted By BUUSD 1/28/21)
- I. Personnel Files (B32) (Consider) (Not adopted By BUUSD 1/28/21)
- J. Fiscal Management & General Financial Accountability (F20) (Bd Adopted 5/2022; VSBA under review again)
- K. Financial Reports and Statements (F21) (VSBA under review; not BUUSD Policy)
- L. Capitalization of Assets (F23) (Recommended)

BOARD/COMMITTEE MEETING NORMS

1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
2. Make decisions based on clear information
3. Honor the board's decisions
4. Keep meetings short and on time
5. Stick to the agenda
6. Keep remarks short and to the point
7. Everyone gets a chance to talk before people take a second turn
8. Respect others and their ideas

DRAFT

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet
April 19, 2023 – 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Chris Parker, Chair (BT)
Emily Reynolds, Vice Chair (BT)
Michael Boutin (BC) –
Thomas Kelly (BC Community Member) joined
Jon Valsangiacomo – (BT Community Member)

COMMITTEE MEMBERS ABSENT:

OTHER BOARD MEMBERS PRESENT:

Giuliano Cecchinelli

ADMINISTRATORS AND STAFF PRESENT:

Chris Hennessey, Superintendent
Luke Aither, SHS Co-Principal

GUESTS:

Joelen Mulvaney Jan Trepanier

1. Call to Order

The Chair, Ms. Parker, called the Wednesday, April 19, 2023, meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference - Google Meet.

2. Additions and/or Deletions to the Agenda

Add 5.3 VSBA Policy Audit

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – March 20, 2023 Policy Committee Meeting

On a motion by Ms. Reynolds, seconded by Mr. Valsangiacomo, the Committee unanimously agreed to approve, as amended, the Minutes of the March 20, 2023 Policy Committee Meeting.

5. New Business

5.1 Review of BUUSD Policy Manual Index

A copy of the BUUSD Policy Manual Index (dated 04/11/23) was distributed.

Ms. Parker noted that there are a number of policies that will be presented to the Board in the near future, and also advised that some procedures have been added.

5.2 Teaching and Instructional Materials for Sensitive Issues Policy (D40)

A copy of the draft local policy was distributed.

Ms. Parker advised that a new local policy (D40) is being considered due to recent changes to VSBA Model policy D32 (which does not address sensitive issues). Legal counsel advised that it is not necessary to have this policy, and that his only concern was that #6 has the potential to cause issues relating to opting out of, and being provided with an alternative experience for sensitive issues.

Mr. Aither advised that the opt-out / alternative experience is in the District's current policy and has not posed an issue.

Accommodations have been provided to students who request an alternative experience, and the requests are generally centered around trauma related issues. Several Committee Members expressed support for the draft policy as written. It was noted that the page number should be removed. Joelen Mulvaney addressed the Committee and provided an overview of "Safe Spaces to Brave Spaces" (A New Way to Frame Dialogue Around Diversity and Social Justice – by Brian Arao and Kristi Clemens). Ms. Mulvaney provided additional details regarding an upcoming Talking Circle and invited administrators to attend.

On a motion by Mr. Valsangiacomo, seconded by Mr. Boutin, the Committee unanimously voted to present the Board with a First Reading of the Teaching and Instructional Materials for Sensitive Issues Policy (D40).

DRAFT

5.3 VSBA Policy Audit

Mr. Hennessey advised regarding a Policy Audit / Diagnostic Scan offered by VSBA. Sandra Cameron (VSBA) is willing to provide the Committee with an overview of the process which involves an audit/scan for all Required and Recommended policies. The cost is \$750 for each component (Required and Recommended), for a total cost of \$1500. The process includes providing the District with information relating to strengths, weaknesses, and steps necessary to get policies into compliance with the law. Brief discussion was held and the Committee agreed to invite Sandra Cameron to the May meeting. After discussion at the meeting, the Committee will make a decision regarding a recommendation to the Board. Mr. Hennessey will contact Ms. Cameron regarding her availability to attend the May meeting.

6. Old Business

None.

7. Other Business

None.

8. Future Agenda Items

May meeting:

VSBA Policy Audit (with Sandra Cameron)

B3 – Alcohol and Drug Free Work Place Policy

B7 – Tobacco Prohibition Policy

Add to Parking Lot:

C2 – Student Drugs and Alcohol Policy (Added by Mr. Aither – April 2023)

9. Next Meeting Date

The next meeting is Wednesday, May 17, 2023 at 6:00 p.m. at the Spaulding High School Library and via video conference.

10. Adjournment

On a motion by Mr. Valsangiacomo, seconded by Mr. Kelly, the Committee unanimously agreed to adjourn at 6:39 p.m.

Respectfully submitted,

Andrea Poulin

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

5/12/2023
Adopted
67 Policies

SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE
		Operational					Formally Documented												
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD								

(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)

A		BOARD OPERATIONS																											
VSBA List - Done	A1																				10/11/2019	5/18/2020	Board Member Conflict of Interest	Required	5/9/2019	6/13/2019		B3	
	A20																					3/3/2020	5/18/2020	Board Meetings, Agenda Preparation & Distribution	Recommend	3/23/2023	5/10/2023		
	A21																					3/3/2020	5/18/2020	Public Participation at Board Meetings	Recommend	9/12/2019	10/10/2019	Giuliano requested review; To cmt 10/17; Legal Council should review policy.	
VSBA List - Done	A22																					9/12/2022	11/21/2022	Non-Discrimination	Recommend	12/8/2022	1/12/2023		C6
	A23																					3/3/2020	5/18/2020	Community Engagement and Vision	Recommend	9/12/2019	10/10/2019		
	A24																					3/3/2020	5/18/2020	Board/Superintendent Relationship	Recommend	9/12/2019	10/10/2019		
	A30																					10/16/2021	1/11/2022	Role and Adoption of School Board Policies	Consider	8/25/2022	9/22/2022		A1
VSBA List - Done	A31																					1/17/2022	1/11/2022	Board Member Education	Consider	8/25/2022	9/22/2022		
Adopted	8																												

B		PERSONNEL																											
VSBA List - Done	B1																					4/18/2022	8/8/2022	Substitute Teachers	Required	8/25/2022	9/22/2022		D6
	B2																					10/11/2019	5/18/2020	Volunteers and Work Study Students	Required	5/9/2019	6/13/2019		D7
Pending Cmt Review	B3																					3/3/2020	6/2/2020	Alcohol & Drug-Free Workplace	Required	5/9/2019	6/13/2019	BUUSD version has an "Employer Responsibility" section that VSBA MP doesn't. To Cmt 5/17/23	D8
	B4																					10/11/2019	6/2/2020	Drug & Alcohol Testing: Transportation Employees	Required	5/9/2019	6/13/2019		D11
	B5																					10/20/2020	11/12/2020	Prevention of Employee Harassment	Required	12/17/2020	1/14/2021		D12
Pending Cmt Review	B7																					10/11/2019	6/2/2020	Tobacco Prohibition	Required	5/9/2019	6/13/2019	BUUSD version has some add'l language which can be considered for deletion. To Cmt 5/17/23	E8
	B8																					6/25/2020	11/12/2020	Electronic Communications between Employees and Students	Required	1/14/2021	1/28/2021		B40
VSBA - Pending Bd Approval	B20																					11/2/2022	11/15/2022	Personnel Recruitment, Selection, Appointment, & Background Check	Recommend	5/10/2023		VSBA Change 11/1/22 - To Cmt 12/19 - seek legal advise and refine wording - return to Cmt 1/30/23; Return to legal counsel for wording in #5 then back to cmt 2/20/23; Return to Legal Counsel further review/opinion regarding the possible addition of 2 more registries and review of Recruitment #4 return to cmt 3/20/2023; Sent to Board for 1st Read 5/10/2023 approved without optional sentence. Board 2nd read 5/24/23.	
NEW - Reviewed by Bd	B20-P																					Procedure	Procedure	Model Procedures on Personnel Recruitment, Selection, Appointmen, and Background Checks		5/10/2023		B20 going to Board to review with B20 5/10/23 - Parts pulled out to create B20-P procedure. Reviewed - remove 1st and 2nd reading, adoption section.	
	B21																					3/3/2020	5/18/2020	Professional Development	Recommend	7/22/2021	8/12/2021		D2
	B22																					3/3/20	3/11/2021	Complaints About Personnel	Recommend	1/27/2022	2/10/2022		
Adopted	10																												

C		STUDENTS																											
VSBA - Cmt Done	C1																					2/8/2022	4/18/2022	Student Records	Required	4/28/2022	5/12/2022		F5
VSBA List - Done	C2																					11/2/2022	11/15/2022	Student Drugs & Alcohol	Required	1/26/2023	2/9/2023		F7
	C3																					10/11/2019	6/2/2020	Transportation	Required	5/9/2019	6/13/2019	BUUSD version differentiates for no transportation at SHS	F9
VSBA List - Done	C4																					12/9/2020	12/10/2020	English Learners	Required	3/23/2023	5/10/2023		F19
	C5																					9/22/2022	1/17/2022	Firearms	Required	1/27/2022	2/10/2022		F21
	C6																					10/11/2019	5/18/2020	Participation of Home Study Students	Required	5/9/2019	6/13/2019		F23
VSBA List - Done	C7																					2/15/2022	4/18/2022	Student Attendance	Required	4/28/2022	5/12/2022		F25
VSBA List - Done	C8																					1/17/2022	4/18/2022	Pupil Privacy Rights	Required	4/28/2022	5/12/2022		F27
	C9																					10/11/2019	4/18/2022	Nutrition And Wellness	Required	4/23/2020	5/14/2020	BUUSD version differs from VSBA MP based on recommendation of SHAC	F28
	C10																					12/2/2015	5/18/2020	Policy on the Prevention of Hazing, Harassment and Bullying of Students	Required	5/9/2019	6/13/2019		F20
	C11																					10/3/2022	5/18/2020	Student Freedom of Expression in School-Sponsored Media	Required	5/9/2019	6/13/2019		F34
	C12																					9/1/2020	11/12/2020	Prevention of Sexual Harassment As Prohibited by Title IX	Required	1/14/2021	1/28/2021		C-10; C10P
VSBA List - Done	C13																					9/12/2022	11/12/2020	Homeless Students	Required	1/26/2023	2/9/2023		

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

5/12/2023
Adopted
67 Policies

SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE
		Operational					Formally Documented												
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD								

(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)																			
VSBA List - Done	C14						WS	WS	WS	WS	WS	1/31/2022	2/21/2022	Policy on Section 504 and ADA Grievance Protocol for Students and Staff	Required	8/25/2022	9/8/2022		
VSBA List - Done	C15								SH - p34-42			11/15/2022	11/15/2022	Student Conduct and Discipline	Required	1/26/2023	2/9/2023		C20
	C21								SH - p31, 39			3/3/2021	11/2/2020	Search and Seizure of Students by School Personnel	Recommend	11/12/2020	12/3/2020		F4
VSBA List - Done	C22								SH - p47-49			11/1/2022	11/15/2022	Student Athletics, Clubs, and Activities	Recommend	3/23/2023	5/10/2023		C23 & C24

	C25			X								3/3/2020	6/2/2020	Admission of Non-Resident Tuition Students	Recommend	5/9/2019	6/13/2019		F14
VSBA List - Done	C27						P	P	P	P	P	10/3/2022	11/1/2022	Student Self-Expression and Student Distribution of Literature	Recommend	12/8/2022	1/12/2023		F29
VSBA - Under Review	C28								P, O - Counseling Office			3/3/2020	12/10/2020	Transgender and Gender Nonconforming Students	Recommend	1/28/2021	2/11/2021		
	C29						P	P	P	P	P	7/21/2020	9/22/2020	District Equity Policy	Recommend	6/10/2021	6/24/2021		
VSBA - Under Review	C30						P	P	P, SH - p52	P	P	6/30/2008	5/18/2020	Student Medication	Consider	5/9/2019	6/13/2019		F6
VSBA - Under Review	C33						P	P	P	P	P	2/10/2016	5/18/2020	Student Assessment	Consider	5/9/2019	6/13/2019		F22
	C40						P	P			P	N/A	N/A	Entrance Age for Admission to Kindergarten	Does Not Exist	5/9/2019	6/13/2019		F35
	C41						WS	WS			P	N/A	N/A	Intra-District School Transfer	Does Not Exist	4/23/2020	5/14/2020		F36
	C42						P	P	P	P	P	N/A	N/A	Searches, Seizures, and Interrogation of students by Law Enforcement or other Non-School Personnel	Does Not Exist	5/9/2019	6/13/2019	To Cmt - 12/20 - Reviewed 12/20/21 by Cmt - no changes	F11
	C44											N/A	N/A	Anti-Racism Policy	Does Not Exist			New Local Policy; has been vetted; Not VSBA - No work to be done at this time.	
VSBA List - Done	C70						P	P	P	P	P	1/25/22	2/21/22	Use of Restraint and Seclusion	Recommended	10/27/22	11/10/2022		C34

Adopted 26

D INSTRUCTION

	D1								SH - p17-21			3/3/2020	6/2/2020	Proficiency Based Learning	Required	5/9/2019	6/13/2019	BUUSD version differs from VSBA MP based on recommendation of admin	G20
	D3						P	P	P	P	P	8/1/2019		Acceptable Use of Electronic Resources & the Internet	Required	11/11/2021	12/2/2021	Adopted and updated on website	G11
	D4								SH - p56			12/3/2015		Title I Comparability	Required	5/9/2019	6/13/2019	Awaiting VSBA Revision	G12
	D5								SH - P16			10/11/2019	6/2/2020	Animal Dissection	Required	5/9/2019	6/13/2019		G13
	D6						P	P	P	P	P	10/11/2019	5/18/2020	Class Size	Required	4/23/2020	5/14/2020		G14
	D7								SH - p56			10/11/2021	11/8/2021	Special Education	Required	12/2/2021	12/16/2021		D40
	D20											9/18/2013	5/18/2020	Curriculum Development and Coordination	Recommend	5/9/2019	6/13/2019		G1
VSBA - Under Review	D21								SH - p22			9/18/2013		Educational Support System	Recommend	5/9/2019	6/13/2019		G7
VSBA List - Done	D22											5/11/2022	12/8/2022	Selection of Library Materials	Recommend	12/8/2022	1/12/2023		
VSBA List - Done	D23			X								11/1/22	11/15/2022	Selection of Instructional Materials	Recommend	3/23/2022	5/10/2023		D32
New Local Policy	D40											-	-	Teaching About Controversial and Sensitive Issues	Local Policy	5/10/2023		To Board 1st Read 5/10 - Approved with change of Master Agreement to Collective Bargaining Agreement. To Board 2nd Read 5/24/23	

Adopted 10

E SCHOOL-COMMUNITY RELATIONS

VSBA - Pending Admin/Cmt Work	E1			X								9/24/2021	11/8/2021	Title I, Part A Parental Involvement	Required	5/9/2019	6/13/2019	VSBA Changes 9/24/21, Admin Edit Return to Cmt 12/19 - Remain in parking lot, more work needed.	H7
	E20								O - Office			12/21/2020	1/12/2021	Community Use of School Facilities	Recommend	5/9/2019	6/13/2019	Cmt 2/15/21 - No changes; website updated w/o Legal Notices/Footnotes.	H3
VSBA - Under Review	E30											8/1/09	6/2/2020	School-Community Relations	Consider	5/9/2019	6/13/2019		H30
VSBA - Under Review	E32								SH - p32			8/1/09	11/8/21	Visits by Parents, Community Members or Media	Consider			Not BUUSD Policy	

Adopted 3

F NON-INSTRUCTIONAL OPERATIONS

	F1											8/1/2019	5/18/2020	Travel Reimbursement Policy	Consider	5/9/2019	6/13/2019		E11
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BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

5/12/2023
67 Adopted Policies

SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE	
		Operational					Formally Documented													
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD									
(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)																				
VSBA List - Done	F2											8/15/2022	9/12/2022	Policy on Non-Discriminatory Mascots and School Branding	Required	10/27/2022	11/10/2022			
VSBA - Under Review	F20											3/25/2009	5/18/2020	Fiscal Management & General Financial Accountability	Recommend	4/28/2022	5/12/2022		E1	
VSBA - Under Review	F21											2/25/2009	10/12/2022	Financial Reports and Statements	Recommend			Not BUUSD policy		
	F22											9/17/2020	11/12/2020	Electronic Communications Use and Retention	Recommend	1/28/2021	2/11/2021			
VSBA - Under Review	F23											11/3/2016	5/18/2020	Capitalization of Assets	Recommend	9/12/2019	10/10/2019		E23	
	F24											11/6/2016	5/18/2020	Prevention of Conflict of Interest in Procurement	Recommend	5/9/2019	6/13/2019		E24	
	F25			X								10/24/2019	11/8/2021	Access Control	Recommend	1/27/2022	2/10/2022			
	F26									P		10/24/2019	4/19/2021	Security Cameras (Electronic Surveillance Policy)	Recommend	10/27/2022	11/10/2022		F41	
VSBA - Pending Cmt Work	F27											2/17/22 new	3/15/22 changed	Communicable Disease Mitigation Measures for Students and Staff (Recommended)	Recommend			NEW VSBA Policy 2/17/22 - Replaces F33 - To Cmt: 5/16/22 - Will seek additional info and revisit at a later date. Not currently BUUSD Policy. VSBA made changes on 3/15/22 . In Parking Lot	F33	
VSBA - Pending Rescind if F27 Adopted	F33											3/25/2009	5/18/2020	HIV Policy	Consider	5/9/2019	6/13/2019		VSBA replacing with F27 - 3/15/22; Rescind after F27 is Adopted	F32
	F40			X								N/A	N/A	Scholarship Awards Policy	Does Not Exist	5/9/2019	6/13/2019		E31	

Adopted 10

RESCINDED/NOT ADOPTED POLICIES

Removed	A25											8/5/2020	9/22/2020	Delegation of Authority During State of Emergency Due to COVID-19 Pandemic	Recommend	10/8/2020	10/22/2020	Recommended policy during COVID.	
Rescinded 4/14/22	A32											10/21/2021	1/11/2022	Board Goal-Setting & Evaluation	Consider	9/12/2019	10/10/2019	VSBA Removed 10/21/21. Rescinded by Board 4/14/22	
Rescinded 12/8/22	A33											5/11/2022	11/21/2022	School Visits By Board Members	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 12/8/22	A34											5/11/2022	11/21/2022	Board Relationships With School Personnel	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 11/14/19	B6											10/1/2019	Removed	Health Insurance Portability and Accountability Act Compliance	Required	-	-	This policy was deleted in October 2019. The VSBA reasoning for deletion of the policy is that the policy is covered under statute. To Cmt 4/18/22 - Removed by VSBA	
VSBA - Under Review; Not Adopted	B30											3/29/09	12/10/2020	Staffing and Job Descriptions	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Under Review; Not Adopted	B31											3/29/09	12/10/2020	Educator Supervision & Evaluation: Probationary Teachers	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Under Review; Not Adopted	B32											3/29/09	12/10/2020	Personnel Files	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Not Adopted	B33											3/39/09	12/10/2020	Resignations	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021.	
Not Adopted	C22											3/25/2009	3/11/2021	Student Activities (Elementary)	Recommend	Not Adopting	Not Adopting	To Cmt 3/15/21, not current BUUSD Policy; Cmt 4/26/21; To Bd 5/27 recommend not adopt. Board agreed to not adopt 5/27/21 Under review again by VSBA	
VSBA - Rescinded 11/2/22	C23											11/2/2022	11/15/2022	Student Clubs & Activities	Recommend	5/27/2021	6/10/2021	Board rescinded 5/10/23	F33
VSBA - Rescinded 11/2/22	C24											11/2/2022	11/15/2022	Interscholastic Sports	Recommend	5/9/2019	6/13/2019	Board rescinded 5/10/23	F12
VSBA - Not Adopted	C26											9/18/2013	8/31/2021	Tuition Payment	Recommend	Not Adopting	Not Adopting	Recommendation to Board to not adopt to Board 11/11. Board agreed to not adopt.	
VSBA - Rescinded 11/10/22	C31											6/14/2022	5/18/2020	Admission of Resident Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F13
VSBA - Rescinded 11/10/22	C32											2/10/2016	5/18/2020	Eighteen Year-Old Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F18
Rescinded 11/10/22	C34											3/3/2020	6/2/2020	Restraint and Seclusion	Consider	5/9/2019	6/13/2019	To Cmt - 5/16/22. VSBA replacing with C70; Rescind after C70 is Adopted; To cmt 10/17; To Board to Rescind 11/10 - C70 adopted C34 Rescinded.	C23
Rescinded 11/10/22	C43											N/A	N/A	STI and Pregnancy Prevention Policy	Does Not Exist	6/10/2021	6/24/2021	Luke requested review - Change in wording - To cmt 10/17; To Board to Rescind 11/10 - Approved to Rescind	F31

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

	5/12/2023
67	Adopted Policies

SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE	
		Operational					Formally Documented													
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD									
		(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)																		
Rescinded 11/14/19	D2											10/1/2019	Removed	Grade Advancement, Promotion, Acceleration, and Retention of Students	Required	-	-	Deleted in October 2019. This policy, which used to be required by statute, is no longer applicable because of Proficiency Based Grading/Graduation Requirements. To Cmt 4/18/22 - Removed by VSBA		
Rescinded after COVID	D22											5/11/2022	9/22/2020	Modes of Instruction During State of Emergency Due To COVID-19 Pandemic	Recommend	12/8/2022		VSBA Change 5/11/22; Bd 2nd read - 01/12/23	D31	
Rescinded 6/23/22	D30											July 2020	6/2/2020	Field Trips	Consider	4/23/2020	5/14/2020	Removed by VSBA - Cmt. Review 11/16/2020 - Committee will discuss in the spring 2021. (BUUSD version differs from VSBA MP based on recommendation of admin) VSBA Removed July 2020 - To Cmt 5/16/22; Rescinded by Board 6/23/22	G3	
Rescinded 1/12/2023	D31											5/11/22	6/2/2020	Selecting Library Materials	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; replaced with D22	G4	
Rescinded 5/10/23	D32											5/11/22	6/2/2020	Selection of Instructional Materials and Sensitive Issues	Consider	5/9/2019	6/13/2019	Board Rescinded 5/10/23	G5	
VSBA - Not BUUSD	D33											5/11/22	Not BUUSD	Local Action Plan		-	-	VSBA Removed - Not BUUSD Policy		
Rescinded 12/16/2021	D40											N/A	N/A	Special Education	Does Not Exist	12/2/2021	Rescinded 12/16/21	To Board: Rescinded D40 - Board Adopted D7 12/16/21	G15	
Not Adopted	E31											7/2020		Parental Involvement	Removed	none	none	VSBA Removed 7/2020 - BUUSD never adopted.		
VSBA Rescinded 6/23/22	F30											3/25/2009	5/18/2020	Budgeting	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; Replaced by F20; Board adopted 5/12/22	E2	
Not Adopted	F31											7/1/2020		Emergency Closings	Removed	None	None	VSBA Removed 7/2020 - Never adopted by BSU		
Not Adopted	F32											3/25/2009	11/8/2021	School Crisis Prevention and Response	Consider			To Cmt: 12/20/2021 Table - Luke Modify, have vetted, and return. VSBA Removed 8/2022; Not BUUSD Policy		
Rescinded 4/28/22	F41											F26	3/11/2021	Video Surveillance Policy	F26	5/9/2019	6/13/2019	Committee 4/26/21; Rescinded by Board 4/28/22	E32	

**BARRE UNIFIED UNION SCHOOL DISTRICT # 097
POLICY**

CODE: B 3

1ST READING: 5/9/2019

2ND READING: 6/13/2019

ADOPTED: 6/13/2019

ALCOHOL AND DRUG-FREE WORKPLACE

Policy

It is the policy of the Barre Unified Union School District (BUUSD) to maintain a workplace free of alcohol and drugs. No employee, volunteer or work study student will unlawfully manufacture, distribute, dispense, possess or use alcohol or any drug ~~on or~~ in the workplace. Nor shall any employee, volunteer or work study student be in the workplace while under the influence of ~~illegal~~ drugs or alcohol. If there are reasonable grounds to believe that an employee, volunteer or work study student is under the influence of ~~illegal~~ drugs or alcohol while on or in the workplace, the person will be immediately removed from the performance of ~~his or her~~ their duties.

Definitions

1. **Drug** means any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance as defined by state or federal statute or regulation.
2. **Workplace** means the site for the performance of work for the BUUSD, including any school building or any school premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event, where students are under the jurisdiction of a school district in the BUUSD.
3. **Employee** means all persons directly or indirectly compensated by the BUUSD, and all employees of independent contractors, who provide services to the BUUSD ~~or its member school districts.~~
4. **Volunteer** means an individual not employed by the BUUSD who works on an occasional or regular basis in the school setting to assist the staff. A volunteer works without compensation or economic benefits provided by the BUUSD
5. **Work Study Student** means a student who receives compensation for work performed at the BUUSD or a school as part of a college work experience program. For purposes of this policy, an intern ~~or student teacher~~ working without pay, will be considered as a work study student. A student working toward a teaching credential who may be placed at a school as a student teacher is not a work study student.

Employee Responsibilities

As a condition of employment, each employee will notify the Superintendent in writing of his or her conviction of any criminal drug statute for a violation occurring on or in the workplace as defined above. The employee must notify the Superintendent no later than five days after such conviction. Entry of a *nolo contendere* plea shall constitute a conviction for purposes of this policy, as will any judicial finding of guilt or imposition of sentence. Within 10 days of notification from an employee, or receipt of actual notice of an alcohol or drug conviction, the Superintendent will notify any federal or state officers or agencies legally entitled to such notification.

An employee, volunteer or work study student who violates the terms of this policy may be ~~asked~~ required to satisfactorily complete an alcohol or drug abuse assistance or rehabilitation program approved by the Superintendent. In addition, an employee who violates the terms of this policy will be subject to disciplinary action, ~~including but not limited to non-renewal, suspension or termination at the discretion of the Superintendent or, if required, the BUUSD Board.~~

Employer Responsibilities

~~The Superintendent, or his or her designee, shall develop and implement procedures necessary to ensure compliance and enforcement of this policy.~~

CODE B3
(Required)¹

ALCOHOL AND DRUG-FREE WORKPLACE²

ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.

(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures. Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc.

(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.

(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.

(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.

Policy³

It is the policy of the _____ School District to maintain a workplace free of alcohol and drugs. No employee, volunteer or work study student⁴ will unlawfully manufacture, distribute, dispense, possess or use alcohol or any drug in the workplace. Nor shall any employee, volunteer or work study student be in the workplace while under the influence of drugs or alcohol. If there are reasonable grounds to believe that an employee, volunteer or work study student is under the influence of drugs or alcohol while on or in the workplace, the person will be immediately removed from the performance of their duties.

Definitions

1. **Drug** means any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance as defined by state or federal statute or regulation.⁵
2. **Workplace** means the site for the performance of work for the school district, including any school building or any school premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event, where students are under the jurisdiction of the school district.⁶
3. **Employee** means all persons directly or indirectly compensated by the school district for providing services to the district and all employees of independent contractors who provide services to the district.⁷
4. **Volunteer** means an individual not employed by the school district who works on an occasional or regular basis in the school setting to assist the staff. A volunteer works without compensation or economic benefits provided by the school district.
5. **Work Study Student** means a student who receives compensation for work performed at the school as part of a college work experience program. For purposes of this policy, an intern, working without pay, will be considered as a work study student. A student

working toward a teaching credential who may be placed at a school as a student teacher is not a work study student.

Employee Responsibilities

As a condition of employment, each employee will notify the superintendent in writing of his or her conviction of any criminal drug statute for a violation occurring on or in the workplace as defined above. The employee must notify the Superintendent no later than five days after such conviction. Entry of a *nolo contendere* plea shall constitute a conviction for purposes of this policy, as will any judicial finding of guilt or imposition of sentence. Within 10 days of notification from an employee, or receipt of actual notice of an alcohol or drug conviction, the superintendent will notify any federal or state officers or agencies legally entitled to such notification.⁸

An employee, volunteer or work study student who violates the terms of this policy may be required to satisfactorily complete an alcohol or drug abuse assistance or rehabilitation program approved by the superintendent. In addition, an employee who violates the terms of this policy will be subject to disciplinary action.

**BARRE UNIFIED UNION SCHOOL DISTRICT # 097
POLICY**

CODE: B 7

**1ST READING: 5/9/2019
2ND READING: 6/13/2019
ADOPTED: 6/13/2019**

TOBACCO PROHIBITION

Policy

In accordance with state law, it is the policy of the Barre Unified Union School District (BUUSD) to prohibit the use of tobacco or tobacco substitutes on BUUSD grounds, or school grounds or at school sponsored functions ~~of a member district~~. This ban extends to any student, employee or visitor, and applies at all times, whether or not school is in session. Students are, furthermore, prohibited from possessing tobacco products, tobacco substitutes or tobacco paraphernalia at all times while under the supervision of school staff or at school-sponsored activities. The Superintendent or designee shall develop procedures, rules and regulations that are necessary to implement this policy and, at a minimum, will include provisions ensuring that tobacco products, tobacco substitutes or tobacco paraphernalia are confiscated when found in the possession of students and that referrals to law enforcement agencies are made when appropriate.

Definitions

For purposes of this policy and administrative rules and procedures developed pursuant to this policy:

1. **School grounds** means any property and facilities owned or leased by the BUUSD and used at any time for school related activities ~~or member district school~~, including but not limited to school buildings, school buses, areas adjacent to school buildings, athletic fields and parking lots.
2. **School sponsored activity** means activities including but not limited to field trips, project graduation events, sporting events, work internships and dances.
3. **Tobacco product** has the same meaning as set forth in 7 V.S.A. 1001(3), as amended from time to time.
4. **Tobacco paraphernalia** has the same meaning as set forth in 7 V.S.A. 1001(7), as amended from time to time.
5. **Tobacco substitutes** has the same meaning as set forth in 7 V.S.A. 1001(8), as amended from time to time.

Implementation

~~The Superintendent or his/her designee shall develop procedures, rules and regulations that are necessary to implement this policy and, at a minimum, will include provisions ensuring that tobacco products, tobacco substitutes or tobacco paraphernalia are confiscated when found in the possession of students and that referrals to law enforcement agencies are made when appropriate.~~

- ~~1. The Superintendent, or his or her designee, shall take reasonable steps to inform employees of this policy, to post signs on school property, and to provide notice to visitors and other individuals who are invited to attend school activities in bulletins, programs and announcements related to school events.~~

- ~~2. Employees who violate this policy shall be subject to disciplinary action in accordance with applicable employee policies.~~
3. Non-employees found to be in violation of this policy shall be informed of, and required to comply with, the policy. A person failing to comply shall be notified to leave school grounds or the school-sponsored activity. A person refusing to leave school grounds or the school-sponsored activity may be referred to a law enforcement agency.

CODE B7
(Required Policy)

TOBACCO PROHIBITION for STUDENTS AND STAFF

ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.

(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures. Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc.

(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.

(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.

(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.

Policy

In accordance with state law, it is the policy of the _____ Supervisory Union/School District to prohibit the use of tobacco or tobacco substitutes on supervisory union or school grounds or at school sponsored functions. This ban extends to any student, employee or visitor to the school, and applies at all times, whether or not school is in session. Students are, furthermore, prohibited from possessing tobacco products, tobacco substitutes or tobacco paraphernalia at all times while under the supervision of school staff or at school-sponsored activities. The Superintendent or designee shall develop procedures, rules and regulations that are necessary to implement this policy and, at a minimum, will include provisions ensuring that tobacco products, tobacco substitutes or tobacco paraphernalia are confiscated when found in the possession of students and that referrals to law enforcement agencies are made when appropriate.

Definitions

For purposes of this policy and administrative rules and procedures developed pursuant to this policy:

1. **School grounds** means any property and facilities owned or leased by the school and used at any time for school related activities, including but not limited to school buildings, school buses, areas adjacent to school buildings, athletic fields and parking lots.
2. **School sponsored activity** means activities including but not limited to field trips, project graduation events, sporting events, work internships and dances.
3. **Tobacco product** has the same meaning as set forth in 7 V.S.A. § 1001(3), as amended from time to time.
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5. **Tobacco substitutes** has the same meaning as set forth in 7 V.S.A. § 1001(8), as amended from time to time.