



Effingham County Schools Notification of Change of Student Address

Instructions

I. New residency address is within current school's attendance zone:

- Take the completed form below to your school along with valid proof of residency.

II. New residency address is in another Effingham school's attendance zone; Student transferring to new school:

- Complete withdrawal paperwork from your current school.
- Take the completed address change form along with the withdrawal paperwork and valid proof of residency to your new school.

(Note: If you have students attending multiple school levels, this form and proof of residency only needs to be furnished at one of the schools or may be brought to the Central Registration Center)

Previous Household Address

Residence Address	Mailing Address	City	State	Zip
Primary Household Telephone		Date Moved From Previous Residence		

New Household Address:

Residence Address	Mailing Address	City	State	Zip
Primary Household Telephone		Date Moved To New Residence		

Change of Residence Type (Please Check One.)

- Household membership did not change.** Check this option if the entire household moved from the previous to the new address, with no additional household members added. All non-student household members will also be transferred to the new address indicated above.
- Household membership changed.** Check this option if the household split or combined with another household. The following steps are required:
- ✓ Complete a new Family Registration form, indicating current household information and relationships.
 - ✓ Provide written explanation of the circumstances of the household membership change of which the school system should be aware.
 - ✓ Provide custody papers or court orders if a parent / legal guardian's access to one or more students in this household has been restricted.

NOTE: In absence of custody papers or court orders, we will continue to provide parents and legal guardians access to their child(ren) and their child(ren)'s educational records.

Students Moving to New Residency Address

Student Name	Date of Birth	Previous School	New School (if applicable)

I certify that the students listed above are full-time residents at the new household residency address provided on this form. I agree upon request by the school to present such additional proof of residency (such as electric bill, city water, etc.) as shall be reasonably required. I acknowledge that the Effingham County Board of Education in its operation of the Effingham County School System has a legitimate interest in protecting and preserving the quality of the system and the rights of bona fide residents to attend public schools on a preferred tuition-free basis. I also acknowledge that the Board will rely upon this certificate in determining if the student is a bona-fide resident of Effingham County. I also acknowledge that if the proof of residency furnished the Board or as contained in this certificate is not correct, the student will be subject to dismissal and I will be responsible for reimbursing the Board for all local education expenses for the student up to the time of dismissal.

_____ Parent/Guardian Printed Name	_____ Parent/Guardian Signature	_____ Date
Central Registration Center		Created: October, 2008