

MEETING AGENDA

January 28, 2020

3:00-4:00

Room 104

Topic:

How do we distribute 13 Chromebooks among the staff?

Protocol for notetaker?

Attendees:

Admin: Jenny Andrade

K: Mary Kay Choque

1: Melissa Brenner

2: Racheal Gordon

3: Beverly Padilla

4: LeaJo Padilla

5: Abby Carlson

PK: Dona Sosa

Special Education: Lin

EA: Kathleen Romero

Union: Wendy Sigala

Parent: Evan

Also: Marlin Good

Facilitator:

Note taker:

Time keeper:

Meeting objectives:

- How will we take notes during IC?
 - Each week we will ROTATE the notetaker (K, 1, 2, 3, 4, 5, EA,
- How will we distribute the 13 new chromebooks among the staff?
 - (Wendy) What about all of the teachers who asked for Chromebooks?
 - (Abby) There were about 35 requested, yet 13 were purchased.
 - (Racheal) What if we put the Chrombooks on a cart? Can we create a protocol for transport?
 - (Melissa) Speaking for 1st, we would love upper grade students mentoring younger students to gain computer skills. We would not necessarily want access to the Chromebooks, but rather have access to mentor opportunities.
 - (Jenny) It would be great to create book buddies.
 - (Melissa) Learning facts fluently is so much easier using technology.
 - (Wendy) I would like the old MacBook pros to teach typing skills.
 - (Racheal) My class is using the Lab often. Bare minimum kids need to know how to log in.

- (Bev) Have we created a lab signup?
 - We can create them in hour blocks.
- (Mary Kay) Can we have access to an iPad cart? (We need to see what Lea has in the Library)
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To prepare for this meeting, please:

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Schedule 60 minutes

Time	Minutes	Activity
3:00-3:10	10	Teambuilder
3:10-3:20	10	
3:20-3:30	10	
3:30-3:45	15	
3:45-3:55	10	
3:55-4:00	5	
Next time	February 11 3:00-4:00	Notetaker: Mary Kay Topics: