

## MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

August 10, 2015

The Millville Area School Board held the regular meeting on Monday, August 10, 2015, in the high school library. President Frank Suchwala called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

### ROLL CALL

The following Board members answered roll call: William Berger, Larry Breech, Gregory Gordner, Cheryl Kessler, Heather Mausteller, Susan Myers, Frank Suchwala, and Cathleen Woomert. Absent: Chris Farr

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Edward Sanders, Elementary Principal; David Bowser, Business Manager; Dee Davis, Special Education Supervisor; Jim Hess, Technology Director; Ron Zimmerman, Buildings and Grounds; and Kathy Musselman.

Four guests signed the register.

### GUEST RECOGNITION AND COMMENTS

No guests requested to speak.

### BOARD DISCUSSION/INFORMATION

David Bowser provided documentation from PSBA in relation to pension costs and the effect on bond ratings, liability and negative fund balances of schools.

### BOARD RESIGNATION

A motion by Susan Myers and seconded by Gregory Gordner that the Millville Area School Board accept the letter of resignation from Board Member Chris Farr, effective 9:45 a.m. August 10, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

### SUPERINTENDENTS REPORT

Mrs. Jenkins stated Central Columbia School District has started a Vo-ag program with open enrollment for 9th and 10th grade students. She will obtain more information for a future meeting. Policy will be developed to cover Act 71-Suicide Prevention. A meeting is scheduled with the school counselors Wednesday, August 12, 2015 to discuss Act 71. PSSA and Keystone test results are in and the information is being reviewed.

### APPROVE BOARD MINUTES

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve the June 22, 2015 Board meeting minutes. The motion carried by voice vote. 8 YEA; 0 NAY; 1 VACANCY

### APPROVE BOARD MINUTES

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve the July 13, 2015 Board meeting minutes. The motion carried by voice vote. 8 YEA; 0 NAY; 1 VACANCY

### EXPENDITURES

A motion by Susan Myers and seconded by Cathleen Woomert that the Millville Area School Board approve June 2015 manual checks in the amount of \$870,206.54 and July 24, 2015 General Fund expenditures in the amount of \$171,025.16 and July 27, 2015 General Fund expenditures in the amount of \$129,465.34 The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

### 2015-2016 MILLVILLE VIRTUAL ACADEMY HANDBOOK

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve the 2015-2016 Millville Virtual Academy Handbook. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

August 10, 2015

2015-2016 COACHES MANUAL

A motion by Susan Myers and seconded by Cheryl Kessler that the Millville Area School Board approve the 2015-2016 Coaches' Manual. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

2015-2016 STUDENT HANDBOOK

A motion by Susan Myers and seconded by William Berger that the Millville Area School Board approve the 2015-2016 Student Handbook. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

ELEMENTARY COUNSELOR JOB DESCRIPTION

A motion by Larry Breech and seconded by Cheryl Kessler that the Millville Area School Board approve the job description (1200.8a) of the Elementary Counselor. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIGH SCHOOL COUNSELOR JOB DESCRIPTION

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board approve the job description (1200.8b) of the High School Counselor. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIGH SCHOOL GUIDANCE/HIGH SCHOOL SECRETARY JOB DESCRIPTION

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board approve the job description (1200.22) of the High School Guidance/High School Secretary. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIGH SCHOOL PRINCIPALS SECRETARY JOB DESCRIPTION

A motion by Gregory Gordner and seconded by William Berger that the Millville Area School Board approve the job description (1200.20) of the High School Principal's Secretary. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIGH SCHOOL OFFICE/ATHLETIC DIRECTORS SECRETARY JOB DESCRIPTION

A motion by William Berger and seconded by Cathleen Woomert that the Millville Area School Board approve the job description (1200.22.1) of the High School Office/Athletic Director's Secretary. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

SCHOOL NURSE JOB DESCRIPTION

A motion by Susan Myers and seconded by Cathleen Woomert that the Millville Area School Board approve the job description (1200.10) of the School Nurse. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

PA HEARTLAND ATHLETIC CONFERENCE

A motion by Larry Breech and seconded by Heather Mausteller that the Millville Area School Board approve the request to remove our athletic teams from the Pennsylvania Heartland Athletic Conference, as of the 2016-2017 school year. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HEARTLAND PAYMENT PROCESSING AGREEMENTS

A motion by Heather Mausteller and seconded by Cheryl Kessler that the Millville Area School Board approve the contractual agreements with Heartland Payment Systems, Inc., to provide online payment of student accounts and online access to account status and activity.  
The motion carried by roll call vote. 7 YES; 1 NO (Frank Suchwala); 1 VACANCY

VALLEY REHABILITATION AGREEMENT

A motion by Susan Myers and seconded by Cheryl Kessler that the Millville Area School Board approve the Service Provider Agreement with Valley Rehabilitation to provide occupational and physical therapy services for the 2015-2016 school year. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

August 10, 2015

2ND READING - POLICY 217

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board approve the 2nd reading of Policy 217 - Graduation Requirements. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

EXECUTIVE SESSION:

Susan Myers requested a motion to adjourn to executive session to discuss personnel. At 7:28 p.m. a motion by Frank Suchwala and seconded by Heather Mausteller to adjourn to executive session.

RECONVENE FROM EXECUTIVE SESSION:

At 7:45 p.m. a motion by Cathleen Woomert and seconded by Cheryl Kessler to reconvene from executive session.

TENURE - LEFEVRE

A motion by Heather Mausteller and seconded by Frank Suchwala that the Millville Area School Board approve granting tenure to Tiffany LeFevre. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

ACT 93 MERIT INCREASE

A motion by Frank Suchwala and seconded by Cathleen Woomert that the Millville Area School Board approve a merit increase, in accordance with the Act 93 agreement, of 1% of 14/15 base compensation of the Superintendent for the 15/16 fiscal year retroactive to July 1, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MOU - BOWSER

A motion by Cheryl Kessler and seconded by Cathleen Woomert that the Millville Area School Board approve the Memorandum of Understanding, as presented, with David B. Bowser. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

RETIREMENT - BOWSER

A motion by Frank Suchwala and seconded by William Berger that the Millville Area School Board accept the notice of retirement from David Bowser, effective end-of-day December 31, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

RESIGNATION - DEVLIN

A motion by William Berger and seconded by Cathleen Woomert that the Millville Area School Board accept the letter of resignation from Carrie Devlin, effective July 22, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

RESIGNATION - BIDDLE

A motion by Heather Mausteller and seconded by Cheryl Kessler that the Millville Area School Board accept the letter of resignation from Greta Biddle, effective July 29, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

RESIGNATION - FRANTZ

A motion by Larry Breech and seconded by Heather Mausteller that the Millville Area School Board accept the letter of resignation from Jennifer Frantz, effective August 7, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

LEAVE OF ABSENCE - LAAYOUNI

A motion by Heather Mausteller and seconded by Gregory Gordner that the Millville Area School Board approve an unpaid leave of absence for Susan Laayouni, with an anticipated return date of November 5, 2015. letter of The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

August 10, 2015

EMPLOYMENT STATUS CHANGE - SORBER

A motion by Frank Suchwala and seconded by William Berger that the Millville Area School Board approve a change in employment status from part-time K-6 Physical Education to full-time K-12 Physical Education for Miranda Sorber. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIRE HALF-TIME ENGLISH TEACHER - HEMSARTH

A motion by Frank Suchwala and seconded by Cathleen Woomert that the Millville Area School Board approve hiring Andrew Hemsarth, as a half-time English teacher, at M-6 \$21,031.50 The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIRE PE/HEALTH/DRIVER EDUCATION TEACHER - HATTON

A motion by Frank Suchwala and seconded by Heather Mausteller that the Millville Area School Board approve hiring Logan Hatton, as the PE/Health/Driver Education Teacher, at B-1 \$36,390. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIRE ASSISTANT TECHNOLOGY COORDINATOR - ADAMS

A motion by Frank Suchwala and seconded by Heather Mausteller that the Millville Area School Board approve hiring Noah Adams, as Assistant Technology Coordinator, at \$48,000. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIRE EMOTIONAL SUPPORT TEACHER - FELD

A motion by Cathleen Woomert and seconded by Heather Mausteller that the Millville Area School Board approve hiring Jayme Feld, as High School Emotional Support Teacher, at B-1 \$36,390. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

HIRE GUIDANCE SECRETARY - ZEISLOFT

A motion by Frank Suchwala and seconded by Cheryl Kessler that the Millville Area School Board approve hiring Katie Zeisloft, as the Guidance Secretary, at \$10.50 per hour . The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

CURRENT SUBSTITUTE ROLLOVER

A motion by Cathleen Woomert and seconded by Larry Breech that the Millville Area School Board approve the roll-over of the 2014-2015 active substitutes to the 2015-2016 school year. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MENTORS

A motion by William Berger and seconded by Gregory Gordner that the Millville Area School Board approve Megan Hippenstiel as mentor to Tracy Golder and Kerri Peterman as mentor to Jayme Feld, for the 2015-2016 school year. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

RESIGNATION - ROEDER

A motion by Gregory Gordner and seconded by William Berger that the Millville Area School Board accept the letter of resignation from Levi Roeder, effective August 21, 2015. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

ASSISTANT BOYS BASKETBALL COACH - MAUSTELLER

A motion by Gregory Gordner and seconded by William Berger that the Millville Area School Board approve Josh Mausteller, as Assistant Boys Basketball Coach, for the 2015-2016 athletic season. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

August 10, 2015

VOLUNTEER BOYS BASKETBALL COACH - JOHNSON

A motion by Heather Mausteller and seconded by Cheryl Kessler that the Millville Area School Board approve Eric Johnson, as Volunteer Boys Basketball Coach, for the 2015-2016 athletic season. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

ASSISTANT GIRLS SOCCER COACH - BERGER

A motion by Heather Mausteller and seconded by Larry Breech that the Millville Area School Board approve Mackenzie Berger, as Assistant Girls Soccer Coach, for the 2015-2016 athletic season. The motion carried by roll call vote. 7 YES; 0 NO; 1 VACANCY; 1 ABSTENTION (William Berger)

VOLUNTEER BOYS SOCCER COACH - KARNS

A motion by Frank Suchwala and seconded by Gregory Gordner that the Millville Area School Board approve Levi Karns, as Volunteer Boys Soccer Coach, for the 2015-2016 athletic season. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

VOLUNTEER ASSISTANT VARSITY GIRLS SOCCER COACH - VERSTRAETEN

A motion by William Berger and seconded by Gregory Gordner that the Millville Area School Board approve Rachel Verstraeten, as Volunteer Assistant Varsity Girls Soccer Coach, for the 2015-2016 athletic season. The motion failed by roll call vote. 3 YES; 5 NO (Larry Breech, Cheryl Kessler, Heather Mausteller, Susan Myers, Frank Suchwala); 1 VACANCY

GAME STAFF - BLOOM

A motion by Heather Mausteller and seconded by Gregory Gordner that the Millville Area School Board approve Josh Bloom, as game staff, for the 2015-2016 athletic season. The motion carried by roll call vote. 8 YES; 0 NO; 1 VACANCY

EXECUTIVE SESSION:

Frank Suchwala requested an executive session after adjournment to discuss negotiations.

ADJOURNMENT:

A motion by Larry Breech and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 8:03 p.m.

David B. Bowser  
Board Secretary