

Dear Parents and Guardians,

In anticipation for the Mt. Diablo Unified School District to administer the PSAT10 to all students in grade 10 in April 2020, we need to prepare for our students with disabilities, with IEPs and 504 plans to be able to access their accommodations for College Board. This test is not required, but it is offered to all students on a graduation track per their IEP.

Students with disabilities with IEPs and 504 plans are invited to take the test with accommodations per College Board guidelines. Because this is not a public agency, College Board requires an application process for these accommodations. The process is as follows:

Student completes application

Parent signs application to grant permission to share information with College Board

Parent returns application to one their school site.

Although the deadline for submitting accommodations to the College Board is December 13, 2019, we are asking parents to return the form by December 6, 2019, to allow the information to be entered into the College Board system. The consent form for the school to submit accommodations requests can be found at this link:

<https://accommodations.collegeboard.org/pdf/ssd-consent-form-accommodations.pdf>

Alternatively, parents may submit the request to the College Board Directly to request accommodations. In this case, they may be requesting documents such as psycho-educational reports and IEPs for proof of their student's needs. These reports can be obtained from the student's case manager upon request.

The form is located here: <https://accommodations.collegeboard.org/pdf/2018-sat-ssd-eligibility-form.pdf>

Please let us know if we can be of any assistance as you help ensure our students have access to the supports that will enable them to demonstrate their proficiency on this very important test.

For more information, please contact Michael Jimenez at [jjimenezma@mdusd.org](mailto:jjimenezma@mdusd.org) or 925-682-8000 x 4450.