

# Google Classroom Skill Mastery Roadmap

## BASIC LEVEL

Check your Google Classroom Skills! Now is the time to fill in any gaps that you have and get ready for the fall. Effective and efficient use of Google Classroom is the goal!

**CLICK THE NUMBERS FOR VIDEO TUTORIALS**

**CLICK the numbers for video support!**

1



### Log In and Create Classes

- Locate Classes
- Create Classes

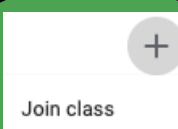
2



### Settings

- Set Class Permissions
- Grade weighting
- Students' ability to post and comment

3



### Invite Students/Guardians

- Join with Class Code
- Invite Students
- Invite Guardians



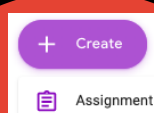
4

Stream

### Post in Stream

- Share links, videos, files
- Schedule and save draft announcements
- Post to multiple classes

5



### Create an Assignment

- Create and edit an assignment with a copy for each student
- Attach videos, files, links for students

6

Topic

### Create/Organize Topics

- Create topics
- Add emojis to topics
- Organize assignments using topics

7

Return

### Give Feedback, Grade and Return Work

- Leave comments on work & in Classroom
- Give grades
- Return work

8



### Manage Multiple Classes

- Re-use posts
- Share posts across Classrooms
- Edit posts

9



### Tips/Tricks

- Create/Organize Posts
- Differentiate Work
- Save comments for future use

Got a question?

Google

TEACHER CENTER

Distance Learning Ahead

GOOGLE CLASSROOM OVERVIEW VIDEOS BELOW  
CLICK THE ICON TO VIEW



Teacher and Student Views

Google's Overview



Classroom Tutorial

