ATHLETICS ANTICIPATED ABSENCE FORM:
Due to Molly French (mfrrench@lwhs.org) by 4PM on the SCHOOL DAY prior to the absence

For ex: Monday dismissal, it would be due by 4pm on Friday

Your Name: _____________________________

Grade Level: _____________________________

Team: __________________ Date/Blocks of Your Absence: __________________

I, [full name], agree by using this form that I am responsible for gathering assignments and making arrangements to complete any work I will miss as a result of my absence. I understand my teacher/s can expect work due prior to my departure or on assigned due dates.

STUDENT-ATHLETES:
1. Share this form via Google docs: Make a copy of this form & label your document with your full name first. Use the Share feature to send this to your teachers and/or advisor, knowing that you still need to talk with them.
2. Signatures: Please obtain all signatures from Teachers and Advisor --if applicable.
3. Permission: You must have a conversation with your teacher about your missed work, class work, and/or possible follow up meeting BEFORE your teacher signs this form. It’s your responsibility to find your teacher in time (talk to them right before or after class, for example).
   a. Teachers will decide if you may leave early. Usually you may have early dismissal, but you may NOT get permission to leave early, especially if you have missing work or if you have a grade below C in a class.
4. Deadlines: Unless there is a stated reason, work must be completed by the time that students return to classes OR by an agreed-upon time decided with the teacher. Otherwise, that work may be considered late.
5. Share with Molly French by 4pm on the school day prior to your absence.

TEACHERS: Sign only once you have communicated with your student about the above items. (See signature section below.)
**TEACHERS**: Sign only once you have communicated with your student about the above items.

<table>
<thead>
<tr>
<th>Block, Class &amp; Teacher Name</th>
<th>Teacher Signature (typed by teacher)</th>
<th>Work to complete before absence and date for follow up meeting (Optional for Teacher)</th>
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</thead>
<tbody>
<tr>
<td>FOR EXAMPLE:</td>
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<td>Advising/Assembly, if applicable</td>
<td>Advisor:</td>
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Then please give your completed form to Molly French at the Front Desk by sharing it with her at mfrench@lwhs.org. Due by 4pm the school day PRIOR to the athletics absence. Thank you!