

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, April 17, 2023 - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Jeffrey Haggerty, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Dr. Michele Roby, Mr. James Ulrich, Mrs. Christina Worley - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Superintendent; Dr. Lisa Hess, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mr. Tim Ziegler, Director of Operations; Ms. Carissa Harley, Associate Principal, Intermediate School; Mr. Thomas Miller, Associate Principal, High School.

**Others in Attendance** - Jeffrey Litts, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Lydia Kitsch, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** prior to the meeting for discussion of a student discipline matter and the renewal of the Act 93 Administrative employment agreement.

**Amazing Mustang Staff Recognitions** - Ms. Stephanie Seifrit, Director of Human Resources, introduced employees Ryan Katzenmoyer and Carrol Debellis, and recognized them for going above and beyond in their contributions to the success of Mustang Nation.

Motion by Peterson and second by Worley to Approve **Minutes of the Meetings** held March 20, 2023 and April 3, 2023, as presented

**MOTION CARRIED.**

Motion by Worley and second by Peterson to Approve the **Treasurer's Report** of March 31, 2023, as presented

**MOTION CARRIED.**

Motion by Adams and second by Palange to Approve **Bills Paid** in the total amount of \$8,331,502.64, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

The Board acknowledged receipt of the following **Communication**:

- Cumru Township's response to the Board's letter of February, 2023

The Board acknowledged the following **Right-to-Know request** received by Administration:

- SmartProcure requested a listing of all purchase orders from 1/05/23 to current

### **Reports**

Mr. Pannafino reminded his fellow board members about some PSBA updates he previously shared with them and also reported on the recent COLA meeting. Topics of discussion there were 100 million in School Safety & Security grants and 100 million for mental health in schools.

Mrs. Friedlander shared that the next BCTC meeting will be held next Wednesday, April 26th and, as such, she will be unable to attend the Budget Town Hall event in person.

Superintendent's Report - Mr. Bill McKay shared that the spring concert series kicked off with the String Fling event and said our strings students gave an amazing performance. He also plugged the upcoming April 26th Budget Town Hall event.

Student Representatives' Report - Lydia Kitsch summarized some events held across the district buildings, beginning with Cumru Elementary where Art teacher Mrs. Adkins organized the Cumru Art Show, a PTO Night was held and the One School One Book was "Toys Go Out." At Brecknock, an Art Show was held, a Book Club assembly was held for the One School One Book, "Little Rhino," and the Sprint to Spring fundraiser was held. At Mifflin Park, an open house event was held, combining the Art Show and a book fair, and the Shillington Social Quarters donated funds to support activities. At GMIS, a small group of students visited Hershey Medical Center to learn more about how THON proceeds support children's cancer research and treatment, the 5th grade fostered baby chicks, a Harlem Globetrotter came to visit, the Color Run event is scheduled for May 5th, and the One Big Night event is scheduled for April 20th. The Middle School had an outstanding presence in the What's So Cool About Manufacturing event, and the Dodgeball for Life event was held, through which \$7,000 was raised. At the High School, students are preparing for AP and Keystone exams, a Career Fair was held, the Honor Society Induction Ceremony took place, and a host of year-end events and activities are scheduled, leading up to Graduation for Class of 2023, on May 25, 2023.

### **FINANCE**

Motion by Pannafino and second by Peterson to Approve **Budget Transfers** for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Peterson to Accept a **Contract for the purchase of gasoline and diesel fuel** through the Berks County Joint Purchasing at \$2.3902 for unleaded gasoline, to PAPCO, Inc/World Fuel Services and \$2.7279 for diesel, to Petroleum Traders Corporation, for the 2023-2024 fiscal year

**MOTION CARRIED.**

Motion by Pannafino and second by Adams to Approve a Request to **submit delinquent 2021 and 2022 interim tax bills** to the Berks County Tax Claim Bureau, as follows:

- 2 Brecknock 2021 Interims totaling \$147.24
  - 3 Brecknock 2022 Interims totaling \$9,947.09
  - 1 Mohnton 2022 Interim totaling \$208.38
- Total: 6 bills totaling \$10,302.71

**MOTION CARRIED.**

#### **PERSONNEL**

Motion by Friedlander and second by Roby to Approve the following **Retirement**

Rollman, Donna - GMIS, Custodial Supervisor; effective July 14, 2023  
(22 years of service)

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Resignations**

Blimline, Ty - Brecknock, Custodian; effective March 31, 2023

Byrne, Emily - GMIS, Reading Specialist; effective for the end of the  
2022-2023 school year

Morales, Jasmine - Cumru, Food Service; effective April 17, 2023

Pasquarillo, Paul - Substitute Food Service; effective April 13, 2023

Razzano, David - Substitute Food Service; effective April 13, 2023

Smith, Michael - High School, Food Service; effective March 21, 2023

Vega, Miguel - Food Service Substitute; effective March 31, 2023

**MOTION CARRIED.**



Motion by Friedlander and second by Haggerty to Approve the following for **Employment\***

*\*All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements*

- |                          |   |
|--------------------------|---|
| Brubaker, Julianna       | - Cumru, Substitute Hourly Teacher; effective March 27, 2023 through the end of the 2022-2023 school year   |
| Ermold, Austin           | - Middle School, Part-time Food Service; effective April 12, 2023 (replacing Stacey Miller)   |
| Johnston, Kateri         | - Technology Assistant; effective April 17, 2023 (replacing Scott Sandrock - position change)   |
| Latchum, Devon           | - Brecknock; effective for the start of the 2023-2024 school year; TPE, BS Step 1 (replacing Alesha Capogna - resignation)                                |
| McKeon, Rosemarie        | - Custodial Substitute; effective March 30, 2023 (in addition to current Paraprofessional position)   |
| Ortega, Bernadette       | - Middle School, ESL; effective for the start of the 2023-2024 school year; TPE, BS Step 1 (filling additional position covered by Jill Darrencamp)       |
| Roman, Serban            | - High School, Biology; effective for the start of the 2023-2024 school year; Professional contract, BS Step 5 (replacing Melissa Azzarello - retirement) |
| Russo, Sabina            | - Mifflin Park, Grade 3; effective for the start of the 2023-2024 school year; TPE, BS Step 3 (replacing Kimberly Dell - retirement)                      |
| Vail, Brittany           | - Substitute Paraprofessional; effective April 17, 2023   |
| <u>Aquatics Staffing</u> |   |
| Kerschner, Grace         | - Lifeguard; effective date TBD   |
| Martin, Melissa          | - Water Safety Instructor; effective March 27, 2023   |

### **Employment - Co-Curricular**

- Hassler, Analiese - Co-Assistant HS Track Coach; effective for the Spring, 2023 season; stipend \$1,699.73 (replacing Brandon Orndorff)

### **MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Co-Curricular Status Changes**

- Demeter, Jon - Assistant Coach, Boys Volleyball; stipend adjustment from \$3,060 to \$3,185
- Stubler, Ryan - Head Coach, Boys Volleyball; stipend adjustment from \$4,091.29 to \$4,985.86

### **MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve the following **Leaves of Absence**

- Brumbach, Corinne - Extension of Family Medical Leave to May 1, 2023 (Mifflin Park, Librarian)
- Carabello, Georgina - Family Medical Leave; effective June 19 - July 31, 2023 (GMIS, Building Secretary)
- Collette, Ryan - Family Medical Leave; effective March 31 - April 8, 2023 (Brecknock, Phys Ed)
- Eagle, Kristyna - Sabbatical Leave of Absence for Professional Development; effective for the first semester of the 2023-2024 school year (High School, French)
- Ernst, Susan - Medical Leave of Absence; effective April 24 - July 1, 2023 (Brecknock, Paraprofessional)
- Hiester, Lori - Family Medical Leave; effective March 13 - July 1, 2023 (High School, Paraprofessional)
- Moore, Paige - Family Medical Leave; effective April 18 - May 2, 2023 (Brecknock, Kindergarten)
- Roach, Colleen - Family Medical Leave; effective April 20 - May 1, 2023 (High School, Special Ed)

Roberto, Stephany - Family Medical/Child Rearing Leave; effective for the 2023-2024 school year (Cumru, Guidance)

Rumberger, Mandy - Family Medical Leave (Intermittent); effective March 25 - June 1, 2023 (GMIS, Special Ed)

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Co-Curricular Volunteer**

Piszcsek, Alaina - Boys Volleyball

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **In-Service Tuition Reimbursement Requests**

Jarquín, Chantel - Alvernia University, Course #520: Ethics & Moral Leadership; May 15 - June 30, 2023; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Gr 6)

Ludwig, Tara - PA Western University, Course #7820: Current Topics in Rehabilitation; July 10 - August 10, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Assistant Athletic Trainer)

Minnich, Jessica - Slippery Rock University, Course #608: Historical, Psychological & Linguistic Foundations of Literacy; May 10 - 25, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Grade 6)

Minnich, Jessica - Slippery Rock University, Course #610: The Reading Program in the Elementary School; May 30 - June 26, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Grade 6)

Ross, Kelly - Wilkes University, Course #508: Second Language Program Development; May 1 - June 18, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 1)

### **In-Service Tuition Reimbursement Requests - Masters Plus**

Bjorkquist, Dan	- University of LaVerne, Course #712: Frida Kahlo - Pain & Passion; June 1 - August 31, 2023; 3 credits; tuition \$405; no reimbursement (GMIS, Art)
Carley, Matt	- Fresno Pacific University, Course #925: Outdoor Fundamentals; April 11 - May 26, 2023; 3 credits; tuition \$460; no reimbursement (HS, Phys Ed)
Klusewitz, Chris	- BCIU, Teachers Building Resilience & Creating Compassionate Classrooms; April 17 - May 28, 2023; 3 credits; tuition \$475; reimbursement \$475 (High School, Math)
Klusewitz, Chris	- BCIU, Mindfulness for Educators & their Students; April 17 - May 28, 2023; 3 credits; tuition \$475; no reimbursement (High School, Math)
Moore, Paige	- BCIU, Mindfulness for Educators & their Students; April 17 - May 28, 2023; 3 credits; tuition \$475; reimbursement \$475 (Brecknock, Kindergarten)
Moore, Paige	- BCIU, Teachers Building Resilience & Creating Compassionate Classrooms; April 17 - May 28, 2023; 3 credits; tuition \$475; no reimbursement (Brecknock, Kindergarten)
Mugar, Susan	- BCIU - Teachers Building Resilience & Creating Compassionate Classrooms; April 17 - May 28, 2023; 3 credits; tuition \$475; reimbursement \$475 (High School, Math)
O'Connor, Casey	- Lehigh University, Course #391: Educational Linguistics; May 22 - August 12, 2023; 3 credits; tuition \$1,830; reimbursement \$1,548 (Cumru, Reading Specialist)



Oplinger, Scott - Kutztown University, Course #505: Perspectives of Instructional Technology & Learning; May 30 - July 3, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Science)

Russell, Ashley - Kutztown University, Course #506: Curriculum & Instruction in Writing through the Developmental Stages; March 27 - April 27, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 1)

Russell, Ashley - Kutztown University, Course #513: Literacy Curriculum & Instruction - Adolescent to High School; June 5 - 9, 2023; 3 credits; tuition \$1,548; no reimbursement (Brecknock, Grade 1)

**In-Service Tuition Reimbursement Requests - Administrators**

Murray, Steve - Neumann University, Course #755: School Business Management; May 7 - June 30, 2023; 3 credits; tuition \$2,247 (High School, Principal)

Murray, Steve - Neumann University, Course #778: Introduction to Statistics using SPSS; July 5 - August 16, 2023; 3 credits; tuition \$2,247 (High School, Principal)

Total: \$17,630

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by Roby and second by Friedlander to Approve the **Final year-end 2022-2023 School Calendar**, as presented

**MOTION CARRIED.**

Motion by Roby and second by Haggerty to Approve the **Dual Enrollment Agreement** with Reading Area Community College for the 2023-2024 school year, as presented

**MOTION CARRIED.**

**PUPIL SERVICES**

Motion by Palange and second by Adams to Approve a **Settlement Agreement & Release** for Student #810148, as presented

**MOTION CARRIED.**



Motion by Palange and second by Haggerty to Approve a **Renewal Agreement with Pediatric Therapeutic Services, Inc., (PTS)**, to provide Occupational Therapy and Physical Therapy services for identified students; rates are locked in for the three-year term covering July 1, 2023 through June 30, 2026, as presented

**MOTION CARRIED.**

Motion by Palange and second by Worley to Approve the following agenda items collectively:

- Request of Giulio Negro, of Ancona, Italy, to attend the Governor Mifflin High School as a Grade 12 foreign exchange student for the 2023-2024 school year; Host family will be Mr. James Angle, Shillington, as presented
- Request of Aikaterini Basaki, of Chania, Greece, to attend the Governor Mifflin High School as a Grade 11 foreign exchange student for the 2023-2024 school year; Host family will be Susan Doerrman & Mary McHale, Kenhorst, as presented

**MOTION CARRIED.**

Motion by Palange and second by Adams to Approve **Agreements with Cottage Seven Education, LLC**, to provide Summer, 2023 Extended School Year services (20 days), at a cost of \$2,500 per student for the following students: #810188, #809458, #10284, #808697, #821708, #10460, #820422 and #10544, as presented

**MOTION CARRIED.**

#### **PROPERTY**

Motion by Peterson and second by Palange to Ratify the following agenda items collectively:

- **Lobar, Inc., Change Order Request COR #013** for additional foundation work around the existing PP&L duct bank to the Middle School, per RFI #08; cost of \$4,551.51, as presented
- **Lobar, Inc., Change Order Request #015** for an additional expansion joint at the exterior mechanical enclosure located on column line A/3, per comments received on Submittal 079500-002-A - Expansion Control-Shop Dwgs. - AAN; cost of \$1,411.21, as presented

**MOTION CARRIED.**

## **POLICIES**

Motion by Palange and second by Haggerty to Approve the **Second Reading of the following policy revisions and new policies:**

Policy #137 (Rev) - Home Education Programs

Policy #137.1 (Rev) - Extra-Curricular Participation by Home  
Education Students

Policy #137.2 (New) - Participation in Cocurricular Activities &  
Academic Courses by Home Education Students

Policy #137.3 (New) - Participation in Career & Technical Education  
Programs by Home Education Students

**MOTION CARRIED.**

Motion by Palange and second by Roby to Approve the **First Reading of Revision to Policy #101 - Mission Statement/Vision Statement/Belief Statements**, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Roby to Approve the following **Buildings & Grounds Use Request**

Berks Strings

Berks Summer Strings Rehearsals

GMIS Music and Band Rooms

6/20/23 - 8/01/23

Tuesdays, 6:00pm - 9:00pm

No Charge

**MOTION CARRIED.**

Prior to adjournment, Board members shared the following:

Lisa Peterson spoke about the Governor Mifflin Business Council's focus on the Portrait of a Graduate and how it advocates strongly for Mifflin students to have career experiences through internships, shadowing, etc. She encouraged anyone aware of any such opportunities available to our students to please share them with the Business Council.

Betsy Adams shared that she recently returned from serving as a chaperone for this year's AP European Military/History trip, saying she was proud to travel with Mike Kurtz, Kim Murray and 21 GM students, all of whom represented Governor Mifflin very well. She commented that the trip was fantastic and that our students conducted themselves impressively.

Motion by Peterson and second by Roby to **Adjourn the Meeting** at 7:41pm.

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Sharon L. Patton  
Board Recording Secretary