



REQUEST FOR QUALIFICATIONS  
Architectural Designer Selection  
Northeastern High School

It is Elizabeth City-Pasquotank Board of Education's intention to select a Design Consultant for the design of renovation and modernization of Northeastern High School in Elizabeth City, North Carolina. The information requirement to respond to this RFQ is available on our website [www.ecpps.k12.nc.us](http://www.ecpps.k12.nc.us).

The Request for Qualifications (RFQ) is designed to comply with all applicable rules and regulations for the renovation and modernization as described by the North Carolina Department of Public Instruction School Planning Section as well as any applicable state and local requirement(s) associated with the renovation of school facilities. Design firms wishing to be considered for this project are requested to submit a Statement of Qualifications per instructions set by Elizabeth City-Pasquotank County Schools website. The following criteria will be used to select firms for the projects:

1. Expertise and past performance in renovation projects
2. Staffing and proposed design team for the project
3. Sustainability in school design
4. Proximity to, and familiarity with, the area where is school is located
5. Grant application assistance
6. Miscellaneous

Qualifications will be received until 3:00 p.m. on Thursday, May 19, 2023, in the Maintenance Director's Office located at 312 Pritchard Street, Elizabeth City, NC 27909. The responses to this RFQ should be delivered to the attention of Marlene Wilkins. Please send an electronic copy of the response to [mwilkins@ecpps.k12.nc.us](mailto:mwilkins@ecpps.k12.nc.us).

For further information, please contact Marlene Wilkins by email or telephone at (252)335-4306.