

**Coventry Board of Education**  
Coventry, Connecticut

**Fiscal Committee Meeting**

Approved Minutes of Thursday, April 27, 2023  
Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Chair  
Peter DePaola  
Emma Eaton

Also present:

Jennifer Beausoleil, Ex-Officio (arrived at 6:45 p.m.)

Administrators present:

Dr. David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

Audience: Eugene Marchand, Board Member; Courtney Rossignol, Board Member (arrived at 6:45 p.m.), and one observer

**I. Call to Order**

M. Kortmann called the meeting to order at 6:04 p.m.

**II. VOTE: Approve Fiscal Minutes of March 9, 2023**

**MOTION: To Approve Fiscal Minutes of March 9, 2023**

**By: E. Eaton**

**Seconded: P. DePaola**

**Result: Motion passes unanimously**

**III. Financial Reports for March 31, 2023**

**III.A. Management Report**

Mr. Carroll said the bottom line is \$58,245, which is up by \$27,565 from February. He said the excess cost was approved by the State at 76% reimbursement, which is less than the 80% we planned on.

Mr. Carroll highlighted the substitute salary line; social security, pension, unemployment, and utilities. M. Kortmann asked about heat/energy. Mr. Carroll said it is holding steady. The Committee discussed the accounts with deficits - supplies and benefits. Mr. Carroll said benefits will get better. M. Kortmann said reviewing all accounts and anticipating any needed transfers would be appreciated.

**III.B. Encumbrance Reports**

Mr. Carroll reviewed the grants report.

### **III.C. Capital and Special Funds**

Mr. Carroll said that \$9,000 was received from Region 19 for tuition. M. Kortmann noted we are receiving funds for Use of Facilities.

### **III.D. Special Education Tuition/Excess Cost**

Mr. Carroll said the excess cost number is fixed and any adjustments moving forward would go through the town.

### **III.E. Preschool Fund**

Mr. Carroll said the preschool fund is doing very well. The Committee discussed the funds that are being built up to supplement the program once the Smart Start grant runs out in three years.

### **III.F. Food Service**

Mr. Carroll said, since we are back to state-funded "free meals," the program has made money. The Committee discussed the surplus funds that will be realized at the end of the year and how those could be allocated.

## **IV. Review and Possibly Approve**

### **IV.A. Lamps/Lighting**

Mr. Carroll noted these items are for the auditorium. The administration suggested the Use of Facilities fund be used. There was consensus from the Committee.

### **IV.B. Special Education Van – Purchase**

Dr. Petrone said a van was found at the closed Channel 3 Kids Camp - 2018 van with 2,600 miles for \$50,000. Dr. Petrone said we will need another \$2,000-\$3,000 to get it ready for Coventry schools use. Mr. Carroll noted \$53,000 was the original amount that Fiscal agreed on. There was consensus from the Committee to move forward with the acquisition.

### **IV.C. CGS Playground**

Dr. Petrone reviewed the playground equipment that is available from Channel 3 Kids Camp. He said the cost estimate would be between \$35,000-\$40,000, which includes retrieving, delivery, and set up. Dr. Petrone talked about the poor condition of the current playground equipment at CGS and GHR. (J. Beausoleil arrived.) There was consensus by the Committee that the tuition fund would be used and that the max amount would be \$50,000.

## **V. Information: Student Fees - Technology and Athletic**

Dr. Petrone reviewed the current student fees that are due or past due. Dr. Petrone said he would like to be able to work with parents on past due athletic fees and that students wouldn't be able to play if fees haven't been paid or if a payment plan hadn't been agreed

on. There was Consensus by the Committee for this plan. E. Eaton wanted to be sure parents are notified this would be the process moving forward.

**VI. Information: Grant Awards**

**VI.A. Northrop Grumman Volunteerism Grant**

**VI.B. Wage Supports for Early Childhood Education**

**VI.C. HVAC Indoor Air Quality Grants Program for Public Schools**

M. Kortmann said that the grant awards noted here are just for information.

**VII. Information: Solar Project Update**

Mr. Carroll said there is no update; there has been no progress. The Committee expressed their disappointment.

**VIII. Information: Public Act 22-118 IAQ Statute**

Mr. Carroll said the act says all public school HVAC systems need to be evaluated, certain personnel need to be hired, and he noted there is no funding for it. The Committee reviewed the language. M. Kortmann said a possible solution could be including a change order in the current HVAC project.

The Committee agreed, there is nothing to do until further information becomes available.

**IX. Adjournment**

**MOTION: To Adjourn the Fiscal Meeting at 6:59 p.m.**

**By: E. Eaton**

**Seconded: P. DePaola**

**Result: Motion passes unanimously**

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Respectfully submitted,

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Kimberlee Arey Delorme  
Board Clerk

Approved: May 11, 2023