

**REQUEST FOR QUALIFICATIONS AND PROPOSALS
FOR HAZARDOUS MATERIALS SURVEY SERVICES
RFQ/P No. 2223-Bonds36**

Alum Rock Union School District ("District") is requesting qualified persons, firms, partnerships, corporations, associations, or professional organizations to provide comprehensive and professional hazardous materials survey services to the District for renovation projects ("Project," "Projects" or "Project(s)") relating to the District's facilities development of its public schools under the Measures "J" and "I" Bonds Program ("Program"), including but not limited to: Russo/McEntee Academy; Sheppard Middle School; McCollam Elementary School; George Middle School; Adelante I TK-8 School; Ocala Middle School; Cassell Elementary School; Renaissance Academy at Fischer Middle School; Adelante II TK-8 School; Aptitud TK -8 School; Renaissance Academy at Mathson Middle School and San Antonio Elementary School. The comprehensive hazardous materials survey services will include, but not be limited to: Asbestos, lead, pcb, & hazardous materials abatement surveys, Cost estimating, Outline specifications preparation, and Future design and construction phase services and may include other construction management for Projects and Program planning and support.

At this time the District is requesting qualifications from respondents interested in being considered for the Projects noted above under this Program. Based upon the information presented in the Statements of Qualification, the District's Selection Committee will choose the most highly qualified firms. The selected firms will be invited to interview. After the interviews, the Selection Committee will identify the firms/teams that can provide the greatest overall benefit to the District.

Respondents to this Request for Qualifications ("RFQ/P") should mail or deliver Five (5) bound copies, One (1) unbound copy, and One (1) electronic copy on flash drive of their Statement of Qualifications ("SOQ"), as further described herein, to:

**Alum Rock Union School District
Purchasing Department
Mr. Marc Freitas, Director of Bonds
2930 Gay Avenue, San Jose, CA 95127**

ALL RESPONSE "Statement of Qualifications and Proposal for Hazardous Materials Survey Services" **ARE DUE BY 2:00 P.M., May 29th, 2023**, and clearly marked RFQ/P No. 2223-Bonds36. Each firm is responsible for the delivery of their proposals. If the proposal is delivered late or to the wrong address, by any delivery method, the bidder bears full responsibility.

FAX OR EMAIL RESPONSES WILL NOT BE ACCEPTED. Proposals received after the above stated time and date will be returned to vendor unopened.

All proposals received as part of this solicitation become the property of the District and shall be considered public record. The cost to prepare and submit the proposals is at the sole expense of each firm. Each SOQ must conform and be responsive to the requirements set forth in this RFQ/P.

Questions must be submitted Mr. Freitas at marc.freitas@arusd.org and Deborah Slivkoff at dslivkoff@cumming-group.com on or before Monday, May 22nd, at 4:00 P.M. Answers will be emailed and posted on the District website by 4:00 P.M. on Wednesday, May 24th, 2023

The District reserves the right to reject any and all proposals and to waive informalities and minor irregularities in any proposal reviewed. The District may reject any proposal that does not conform to the instructions herewith. Additionally, the District reserves the right to negotiate all final terms and conditions of any preliminary agreement entered into with the hazardous materials survey firm. The District makes no representations that any contract will be awarded to any respondent.

Contact with any individual(s) in the District, other than the individual(s) specifically named herein, is prohibited, and may result in rejection of the proposal.

Each SOQ must conform and be responsive to the requirements set forth in this RFQ/P.

SOQ SUBMITTAL: Mark envelope:
**"Statement of Qualifications and Proposal
for Hazardous Materials Survey Services"**

I. INTRODUCTION

Alum Rock Union School District (District") includes Alum Rock TK-8 schools, Alum Rock Elementary Schools and Alum Rock Middle Schools. The District is composed of twenty-two schools. All District campuses are located in San Jose, California. The District's voters approved bond Measure I in June 2016.

All the Projects identified will be funded from the Measure J and I Bonds.

1. LIMITATIONS

The District reserves the right to contract with any entity responding to this RFQ/P. The District makes no representation that participation in the RFQ/P process will lead to an award of contract or any consideration whatsoever. The District shall in no event be responsible for the cost of preparing a response to this RFQ/P. The awarding of the hazardous materials survey services contract(s), if at all, is at the sole discretion of the District.

The District reserves the right to reject any or all SOQs, to waive any irregularities or informalities not affected by law, to evaluate each SOQ submitted, and to award a contract, if any, according to the SOQ which best serves the interest of the District at a reasonable cost to the District. Further, the District reserves the right to reject any and all SOQs and to negotiate contract terms with one or more respondent firms for one or more of the work items.

The Respondent's SOQ package, and any other supporting materials submitted to the District in response to this RFQ/P will not be returned and will become the property of the District unless portions of the materials are designated as proprietary at the time of submittal, and are specifically requested to be returned.

2. FULL OPPORTUNITY

The District hereby affirmatively ensures that Disadvantaged Business Enterprises ("DBE"), Small Local Business Enterprises ("SLBE"), Small Emerging Local Business Enterprises ("SELBE"), Disabled Veterans Business Enterprises ("DVBE"), and minority business enterprises shall be afforded full opportunity to submit SOQs in response to this RFQ/P and will not be discriminated against on the basis of race, color, gender, sexual orientation, political affiliation, age, ancestry, religion, marital status, national origin, medical condition or disability in any consideration leading to the award of the contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any consideration leading to the award of contract.

3. RESTRICTIONS ON LOBBYING AND CONTACTS

From the period beginning on the date of the issuance of this RFQ/P and ending on the date of the award of the contract, no person, or entity responding to this RFQ/P, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall

contact through any means or engage in any discussion regarding this RFQ/P, the evaluation or selection process/or the award of the contract(s) with any member of the District's Board of Education ("Board"), selection committee members, or any member of the Citizens' Oversight Committee, or with any employee of the District except for clarifications and questions as described herein. Any such contact shall be grounds for the disqualification of the hazardous materials survey services entity submitting a SOQ.

II. SCOPE OF REQUIRED SERVICES

Although the full scope of work shall be negotiated in the Professional Services Agreement, the Hazardous Materials Survey Firm will be expected to be capable of fulfilling, at a minimum, the following:

1. Hazardous Materials Survey, Cost Estimating, and Outline Specifications

SERVICES GENERALLY

- In general, the services to be provided by the Consultant selected as a result of this process will include:
 - Construction document review,
 - Building inspections/surveying and testing for:
 - Asbestos-containing materials ("ACM"),
 - Lead-containing materials ("LCM"), and
 - Other hazardous materials of importance required prior to demolition,
 - Bulk sampling for ACM and LCM,
 - X-Ray fluorescence (XRF) testing for LCM,
 - Preparation of removal specifications and plans, identifying all items that require abatement prior to demolition,
 - ACM and LCM abatement compliance inspections, including environmental and clearance air monitoring, quality control and assurance programs for field sampling,
 - Project support and analytical services for an emergency or planned repair, renovation, and demolition projects as required by the District.

- Construction Phase Services: The Consultant will monitor the abatement work to ensure compliance with contract specifications and all federal, state, and local regulatory requirements applicable to such work.
- All work shall be performed in accordance with:
 - Asbestos Hazard Emergency Response Act (AHERA),
 - Title 8 of the California Code of Regulations, including Sections 1529 and 1532.1,
 - Education Code Section 49410 et seq.,
 - Health and Safety Code section 25914 et seq.,
 - Labor Code Section 6501 et seq., and
 - All applicable local, state and federal laws, all in support of the construction commencing throughout the District.

PRE-DESIGN PHASE: SURVEY, OUTLINE SPECIFICATIONS, COST ESTIMATING

- Prepare a detailed survey/inspection of EACH Site for the presence of asbestos and lead containing materials, which will include review of available pertinent existing historical documentation/previous reports of proposed areas where materials or areas of ACM and LCM may be located.
- Meet with the District Representatives as needed to decide what abatement steps should be undertaken in connection with the modernization plans for the Site.
- Develop a management plan to identify ACM and LCM.
- Assess, sample and analyze materials for ACM at the Site:
- Visual assessment of accessible areas.
- Preliminary assessment to determine homogeneous area and sampling schemes.
- Non-destructive bulk sampling and analysis by Polarized Light Microscopy (PLM) of suspect ACM. Analysis to be in accordance with United States Environmental Protection Agency (USEPA) protocol as found in the Asbestos Hazard Emergency Response Act (Code of Federal Regulation, Section 40, Part 763).
- Assess, sample and analyze LCM at the respective school sites:
- Visual assessment of accessible areas.
- Preliminary assessment to determine homogeneous areas and sampling schemes.

- X-ray fluorescence (XRF) sampling of painted surfaces to assess lead content. If inconclusive, sample tests are to be provided.
- Consultant shall provide seventy two (72) hours' notice to the designated representative of the District prior to starting any on-site assessment or sampling. The Consultant shall notify the District representative for all work to be performed, including the date and time of the Consultant's visit. Sampling may only be performed when staff and students are not present in the areas to be sampled. The Consultant shall not displace staff or students for sampling purposes.
- Consultant shall provide a Hazardous Building Material Survey (HBMS) report for the Site. HBMS reports shall include a summary of findings and recommendations, and individual detailed sections for ACM, LCM, PCB'S, hazardous chemicals, underground storage tanks, and other hazardous materials.
- Outline specifications for use during the design phase establishing requirements and procedures for abatement of hazardous materials during each of the future projects.
- Cost estimates for each site indicating costs for abatement of identified hazardous materials.
- District will provide, if available, copies of any available existing hazardous material reports prepared by others, as-built/record drawings (CD, if available) and copies of relevant modernization design drawings currently in progress to the selected Consultant.

DESIGN/PRE-BID PHASE

- Consultant shall prepare a LCM/ACM scope of work and project-specific Specifications for the Site as directed by the District, which will include but not be limited to: work procedures, abatement drawings identifying type, extent and location at each building of ACM and LCM and disposal requirements, air sampling criteria and work area preparation.
- Consultant shall assist District in the preparation of other bidding/contract documents for abatement contractors.
- Consultant shall be available to attend Pre-Bid meetings to answer questions from bidding contractors.

CONSTRUCTION PHASE

- Consultant shall provide oversight of abatement and remediation activities.
- Consultant shall review contractor submittals, including the contractor's hazardous remediation plan, worker certificates, medical clearances, respirator fit tests and Injury Illness Prevention Plan (IIPP).

- Consultant shall attend and participate in weekly project meetings, and any other meetings, as required.
- Consultant shall monitor construction contractor with regard to monitoring abatement work (asbestos and lead removal), for compliance with abatement scope of work and specifications, as well as all necessary air monitoring, wipe sampling and necessary testing.
- Consultant shall collect asbestos air samples during abatement work and analyze within twenty-four (24) hours. Clearance air samples at conclusion of abatement work shall be analyzed in accordance with the requirements of the Asbestos Hazard Emergency Response Act (AHERA), the Asbestos School Hazard Abatement Reauthorization Act (ASHARA), 40 Code of Federal Regulations (CFR), Environmental Protection Agency (EPA) rules regarding asbestos containing materials in schools and other applicable requirements of responsible regulatory agencies.
- Consultant shall characterize waste materials from lead abatement work. Waste characterization shall be performed in accordance with applicable requirements of responsible regulatory agencies. This includes characterization of wastes as hazardous waste and/or Resource Conservation Recovery Act (RCRA) hazardous waste.

CLOSEOUT

- Within thirty (30) days of completion of the abatement work, Consultant shall provide District documentation detailing abatement work completed, results of monitoring and contractor observations, results of clearance sampling, copies of waste manifests for the disposal of hazardous and non-hazardous waste for the Site, site inspection reports (daily field reports) of abatement activities and summary of abatement activities, abatement activity personnel, and certification that the abatement activities complied with all applicable Health and Safety laws, guidelines, and requirements of Cal/OSHA Title 8, California Department of Education (CDE), Department of Toxic Substances Control (DTSC), and the California Division of the State Architect (DSA).

The selected Respondent must be capable of performing the full Scope of Services set forth at Exhibit A to the District's form of Independent Consultant Agreement for Hazardous Materials Survey Services ("Agreement"), which is distributed with this RFQ as Attachment A and incorporated herein by this reference. The exact scope of services and final fee, however, will be negotiated with the selected firm and finalized in any resulting contract.

III. STATEMENT OF QUALIFICATIONS

1. SUMMARY OF REQUIRED QUALIFICATIONS

The Scope of Services includes full hazardous materials survey services for the relevant Project(s). Extensive experience with the Office of Public School Construction ("OPSC"), Division of State Architect ("DSA"), and Title 24 of the California Code of Regulations is **mandatory**.

2. FORMAT REQUIREMENTS

Firms submitting SOQs in response to this RFQ/P must follow the format below. Material must be in 8-1/2 x 11-inch format. Each SOQ shall include a Front Cover stating the following: "Statement of Qualifications for [FIRM NAME] in Response to Alum Rock Union School District RFQ/P #ARUSD CM-001."

Each SOQ shall include a table of contents and divider tabs labeled with the boldface headers below (e.g. the first tab would be entitled "Cover Letter," the second tab would be entitled "Business Information," etc.)

SOQs may not exceed twenty (20) pages, excluding table of contents, tabs, and appendices.

Provide Five (5) bound copies, One (1) unbound copy, and One (1) electronic copy of the Statement of Qualifications.

The unbound copy shall be marked "Copy for Reproduction", and shall be formatted as follows:

- No divider sheets or tab.
- Text printed on one side only (i.e. no back to back pages).
- Pages with proprietary information removed.
- A cover sheet listing the firm's name, the total number of pages, and identifying those pages that were removed due to proprietary information.

The electronic copy will only be accepted via flash drive in the following programs: Microsoft Office Suite and PDF.

Each submission package will be reviewed to determine its completeness prior to the actual evaluation. If a respondent does not respond to all categories requested, the respondent may be disqualified from further consideration.

3. SOQ CONTENT REQUIREMENTS

- **TAB 1 - COVER LETTER** (maximum of 1 page)
 - Provide a letter of introduction signed by an authorized officer of the hazardous materials survey services company. If the hazardous materials survey services company is a joint venture, duplicate the signature block and have a principal or officer also sign on behalf of each party to the joint venture.
 - Include a brief description of why your firm is well suited for, and can meet, the District's needs.
 - Include the type of hazardous materials survey in which you have expertise. For example: CM to a general contractor, CM on a multi-prime project, CM on a design-build project, etc.
 - Clearly identify the individual(s) who are authorized to speak for the firm during the evaluation process.
 - **Must include the following statement:**

"[INSERT HAZARDOUS MATERIALS SURVEY SERVICES COMPANY'S NAME] received a copy of Alum Rock Union School District's form of Hazardous Materials Survey Services Agreement ("Agreement") attached as Appendix "A" to the RFQ/P. [INSERT HAZARDOUS MATERIALS SURVEY COMPANY'S NAME] has reviewed the indemnity provisions and professional liability insurance provisions contained in the Agreement. If given the opportunity to contract with Alum Rock Union School District, [INSERT HAZARDOUS MATERIALS SURVEY COMPANY'S NAME] has no objections to the use of the Agreement."

- **Must include the following statement:**

"[INSERT HAZARDOUS MATERIALS SURVEY SERVICES COMPANY'S NAME] received a copy of Alum Rock Union School District's form of Agreement attached as Appendix "A" to the RFQ/P. [INSERT HAZARDOUS MATERIALS SURVEY SERVICES COMPANY'S NAME] has reviewed the "Conduct on Project Site and Fingerprinting" provisions contained in the Agreement, and if selected, agrees to comply with the terms of those provisions and Education Code section 45125.01, including, but not limited to, submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees."

- Respondent shall certify that no official or employee of the District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract(s), nor that any such person will be employed in the performance of any/all contract(s) without immediate divulgence of this fact to the District.

- **TAB 2 – BUSINESS INFORMATION**

Please provide the following information:

- Company name.
- Address.
- Telephone.
- Fax.
- Website.
- Name and email of main contact.
- Federal Tax I.D. Number.
- License or Registration Number.
- Type of organization/business structure (ownership, legal form, i.e. corporation, partnership, etc., and senior officials of company). If a joint venture, describe the division of responsibilities between participating companies, offices

(location) that would be the primary participants, and percentage interest of each firm.

- Certificate(s) of Insurance identifying the firm's current insurance coverages.
 - A brief description and history of the firm, including number of years the firm has been in business and date firm was established under its given name.
 - Number of employees (licensed professionals, technical support.)
 - Location of office where the bulk of services solicited will be performed.
 - Any State of California certification for your firm of Small Business or Disabled Veteran Business Enterprise status.
 - How sub-consultants are generally used by your firm and to what extent work is performed in-house versus by a sub-consultant.
 - Provide similar information for proposed sub-consultants.
 - How sub-consultants will be utilized on the Project(s) and to what extent work will be performed in-house.
- **TAB 3 – EXECUTIVE SUMMARY: APPROACH AND FIRM QUALIFICATIONS**
 - Outline your hazardous materials survey approach, including:
 - Provide a statement demonstrating your firm's or team's ability to accomplish the scope of services in a comprehensive and thorough manner with an aggressive schedule in order to meet the District's goal of moving projects into construction within the earliest possible timeframe.
 - Describe your firm's approach to cost estimating, including some history of cost estimates versus actual bid amount, on three (3) school projects awarded in the last five (5) years. Include at least two (2) examples of similar projects and change order percentages.
 - Describe your firm's approach to quality control/assurance procedures, including coordination of DSA final certification.
 - Describe the approach to compliance with Project requirements and conformance with Federal/State/Local applicable code requirements.
 - Include a brief summary of your firm's qualifications, including:
 - Describe your firm's experience with providing estimating services in connection with assisting with planning the implementation of a Master Facilities Plan.
 - Describe your firm's experience with construction cost reduction measures such as, but not limited to, value engineering in design and construction.
 - Demonstrate your firm's flexibility in adapting to the

changing needs and priorities of a K-12 school district.

- Describe your experience with DSA, working within DSA processes, and other state agencies.
- Identify established methods and approaches utilized by your firm to successfully meet completion deadlines, and provide examples demonstrating effective use of stated methods and approaches.
- Provide a statement of your work plan including your firm's present workload and number of current projects, and where possible, projected workload for the coming two years, which should include available staff.

- **TAB 4 – NARRATIVE OF RELEVANT K-12 PROJECT EXPERIENCE AND REFERENCES**

Provide a comprehensive narrative of the construction and project management services offered by your firm in the last ten (10) years on at least five (5) K-12 educational projects. The narrative should include the following:

- **Experience:** Describe your experience with public educational projects. Include for each project:
 - Project name, type, program, and location.
 - Scope of project.
 - Description of project.
 - Construction costs, including original budget, bid amount & final amount at close-out.
 - Describe your experience with DSA and OPSC.
 - Detail your experience with the various types of construction delivery systems.
 - Beginning and end dates of project.
 - Square footage.
 - Date of each project Notice of Completion and DSA final certification.
 - Number of RFI's and Change Orders of each project.
 - Key individuals of the firm involved and their roles in the project.
 - Any sub-consultants that worked with the firm.
 - Provide references, including: district name with name and of contact person, title, telephone number, and email address to be contacted for a reference.
- **Personnel:** Include resumes of key personnel who will be assigned to projects associated with the District. Specifically define the role of each person and outline his or her individual experience and responsibilities. Indicate who would serve as the

primary contact(s) for the District. If the firm would utilize resources from more than one office, indicate office locations and how work would be coordinated. The District expects that the team shall remain intact through the duration of the Project(s). If a team member must leave, the District reserves the right to approve that team member's replacement.

- **Change Order Data:** Provide Change Order data from your five (5) most recent public works projects. Include original estimates of project costs and a brief explanation of the deviations and change orders.
- **Enforcing Contractor Performance and Limiting Claims:** Provide a detailed explanation of how your firm ensures contractors' timely performance and how your firm limits contractors' claims.
- **Sub-Consultants:** Identify roles and qualifications of sub-consultants, if any. Note: firm(s) selected for inclusion in the District's pool of hazardous materials survey services will be required to demonstrate long term relationships with any sub-consultants and submit resumes and recent project experience where the sub-consultant is utilized as part of any response to any subsequent Request for Proposals for the Project(s). Include current fee schedule per hour for prospective sub-consultants.
- **Properly Licensed:** Each SOQ must include evidence that the hazardous materials survey services company is legally permitted and properly licensed for the scope of work for which the SOQ is submitted and to conduct business in the State of California, Santa Clara County and City of San Jose.
- **References:** Provide a list of at least 3 references for similar work done in the last 7 years. Include:
 - ✦ Name of owner
 - ✦ Contact name
 - ✦ Contact's job title
 - ✦ Phone number
 - ✦ Email address
 - ✦ Project name and location
 - ✦ Beginning and end dates of project
- **Additional Data:** Provide additional information about the firm as it may relate to this RFQ/P, including information about, and the significance of, any other projects not identified above but which you feel are relevant to the Project. Include letters of reference or testimonials. Indicate ongoing commitment to professional education of staff, total number of permanent employees, and any other data that may assist the evaluation teams in understanding your qualifications and expertise.

• **TAB 5 – LITIGATION HISTORY**

Provide a comprehensive five (5)-year summary of the firm's litigation, arbitration and negotiated/settled history with previous clients. State the issues in the litigation, the status of the litigation, names of parties, and outcome. An SOQ failing to provide the requested information on lawsuits or litigation, and responses which assert attorney-client privilege and fail to provide the information requested, will be considered non-responsive, disqualified from the selection process, and will not be evaluated.

• **TAB 6 – FEES**

This RFQ/P is a request for specific proposals related to Hazardous Materials Survey services for the **ALUM ROCK UNION SCHOOL DISTRICT PROJECTS** listed in **EXHIBIT A**. In addition, the District requires each respondent to provide a general fee schedule for the types of service that you offer. Be thorough and specific as this will form the basis of contracts for services that may be presented by the District. If referencing general condition costs, include typical staffing expectations, professional fee schedules, and a discussion of the total expected costs that the District could expect for specific projects.

- Provide detailed information on your billing practices (i.e. lump sum, other), including reimbursable cost categories and hourly billing rates by position for additional services.
- Provide detailed information on your firm's practices concerning discounted fees if selected as Hazardous Materials Survey Services.
- Provide your firm's flat fee (if proposed) for the Project; hourly billing rates by position for additional services (proposed); staffing plan (proposed); and reimbursable schedule (proposed). Include your firm's discounted flat fee (proposed), if any for the Project(s).
- Provide a staffing plan. Please indicate the level of effort (Full Time Equivalent) for each proposed Project position and a reimbursable schedule that depicts only those expenditures that are exclusive to, and in support of, the Project as described in the proposed work plan.
- Included within the fee proposal should be the identification of proposed reimbursable expenses by category (i.e. offices, computers and peripherals, printers, fax machines, photocopy equipment, other as identified by proposing entity). No reimbursement for long-distance travel expense shall be included. All reimbursable expenses will require receipts to be provided to the District.

IV. SELECTION CRITERIA

1. EVALUATION

The SOQ will be reviewed for responsiveness and evaluated pursuant to the specific criteria set forth in this RFQ/P, including, without limitation:

- The hazardous materials survey services company's experience and performance history with similar projects for California K-12 school districts, including:
 - Successful experience with DSA, modernization and new construction projects, and completion of projects on time, including demonstrated ability to complete Project(s) in a tight time-frame.
 - Change Order experience.
 - Knowledge of applicable state laws and regulations, and other governmental requirements for K-12 school districts.
- Experience, results, and professional and technical expertise of proposed personnel.
- Availability of staffing for the Project(s) and the level of service and support, and availability of resources to meet anticipated schedule and Project requirements.
- Acceptable and verifiable references from clients contacted by the District, including:
 - Firm's reputation;
 - Satisfaction of previous clients (client relationships);
 - Timeliness of work and ability of the firm to meet schedules; and
 - Accuracy of cost estimates.
- Overall responsiveness of the SOQ.
- Location of office and accessibility to the Project(s).
- Fee requirements and cost of services.

A Selection Committee will evaluate all submissions. Each SOQ must be complete. Incomplete SOQs will be considered nonresponsive and grounds for disqualification. The District retains the sole discretion to determine issues of compliance and to determine whether a respondent is responsive, responsible, and qualified. Based upon the information presented in the SOQs, the District's Selection Committee will choose the most highly qualified firms to be interviewed. After the interviews, the Selection Committee will identify the firms/teams that can provide the greatest overall benefit to the District for each Project.

2. DISTRICT INVESTIGATIONS

- V. The District may perform investigations of responding parties that extend beyond contacting the references identified in the SOQ. The District may request a hazardous materials survey services company to submit additional information pertinent to the review process. The District also reserves the right to investigate**

and rely upon information from other available sources in addition to any documents or information submitted.

SUBMISSION GUIDELINES:

Each SOQ must conform and be responsive to the requirements set forth in this RFQ/P.

The District reserves the right to waive any informalities or irregularities in received Submittals. Further, the District reserves the right to reject any and all SOQs and to negotiate contract terms with one or more respondent firms for one or more of the work items.

RFQ/P RESPONSE SCHEDULE SUMMARY:

The District reserves the right to change the dates on the schedule without prior notice.

DATE	EVENT	TIME DEADLINE
May 11, 2023	Release and advertisement of RFQ/P No. 2223 Bonds 36.	2:00pm
May 22, 2023	Deadline for submission of written questions to District concerning RFQ/P No. 2223 Bonds 36.	4:00 p.m.
May 24, 2023	Answers to questions concerning RFQ/P No. 2223 Bonds 36 to be posted on District website.	4:00 p.m.
May 29, 2023	Deadline for all RFQ/P submissions in response to RFQ/P No. 2223 – Bonds 36	2:00 p.m.
TBD	Interviews of short-listed firms.	
TBD	Notification to selected Firms	

WE THANK YOU FOR YOUR INTEREST IN THESE EXCITING PROJECTS!

EXHIBIT A

**INDEPENDENT CONSULTANT AGREEMENT FOR
HAZARDOUS MATERIALS SERVICES**

****PROVIDED UNDER SEPARATE ATTACHMENT****