

Date: 1/29/2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Stanislaus County Office of Education - Educational

Number of schools:

9

Enrollment:

2666

Superintendent (or equivalent) Name:

Scott Kuykendall

Address:

1100 H Street

Phone Number:

209-238-1700

City

Modesto

Email:

skuykendall@stancoe.org

Date of proposed reopening:

11/12/2020

County:

Stanislaus

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Stanislaus COE Educational Options and Special

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, SCOE Chief of Staff and Educational Options and Special Education division leadership, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

CDC, Cal OSHA Guidelines and SCOE specific Covid -19 guidance, including:
Covid-19 spread, prevention, control, symptoms, Universal Precautions, PPE
SCOE Wellness Checks and Housekeeping Practices and Procedures
Communication systems: Notification of Local Health dept, staff, reporting, investigations, recordkeeping and access
Training and Instructions

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Schools have been open since allowed, under a cohort model . Staff and students remain in assigned, fixed groups throughout the school day. Students remain in cohorts for classes, meals and dismissal. Schedules allow for safe, cohort movement on campus as needed.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

15 maximum

If you have departmentalized classes, how will you organize staff and students in stable groups?

N/A

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

N/A

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Students enter the school through one identified entry point where they are complete a self check with adult assistance. Once on campus all students and staff are required to wear a mask, socially distance and remain a miniumn of 6 feet apart from others. Students report to their assigned cohort/classroom where a teacher and support staff are assigned. The cohorts campus have staggered breaks, PE, lunches and dismissal times to avoid mixing.

X **Face Coverings and Other Essential Protective Gear:** How CDPH’s face covering requirements will be and enforced for staff and students.satisfied

Teachers and staff in each cohort enforce the CDPH face covering and social distancing guidelines, site administration enforces the guidelines with all staff and student issues.

X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

All students and staff are screened daily. Staff completes an online self screening process and documents it daily. Students are met upon entry to campus and screened via a questionnaire and temperatue check. Staff is immediatley sent home if any symptom are reported or experienced. Students are isolated and parents contacted immediately, asked to pick up student and have them tested or keep home under quarantine for 10-14 days. Any reports of postivies tests from students or staff leads to notification to SCOE HR, Public health and notification to all those who were on campus and in direct contact. Contact tracing procedures activated.

X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Each school site has multiple handwashing stations available to staff and students, some classrooms have them in the room, in restrooms and portable stations have been installed in outdoor areas as appropriate. Students and staff are reminded to wawsh hand often. Hand sanitize is also provided to all classroom, offices, entry/exit points and areas where students gather for meals.

X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Stanislaus Public Health protocols for contact tracing are designated to the school site administrator.

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Classroom furniture, desks, tables and chairs are arranged to provide a minimum of 6 feet of physical distance. Unneeded/Excess furniture has been removed to eliminate options to overcrowd in classrooms and offices. Where space is limited partitions, barriers and other protections have been installed or provided to staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Staff meetings and constant email communications from the school to home and via phone as needed provide staff and parents the details of the school Covid Prevention plan

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff is able to participate in SCOE funded and organized Covid testing every other month. Test results are prompt. Students who are identified as having been exposed or exhibit symptoms are asked to test and provide the school their results OR remain under quarantine until released by a doctor. All students and staff are expected to remain at home, under quarantine while waiting for test results. Both are not allowed to return to school until released to do so by a doctor's note.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Staff testing is available to all staff.

X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Students who are identified as having been exposed to or exhibit symptoms of Covid -19 are asked to test and provide the school test results OR remain under quarantine until released to return by a doctor.

Planned student testing cadence. Please note if testing cadence will differ by tier:

NA

X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Stanislaus County Office of Education's goal is to ensure that effective two-way communication with employees, is performed and includes the following information:

- Employees should report COVID-19 symptoms and all possible hazards to their supervisor.
- Employees can report symptoms and hazards without fear of reprisal.
- SCOE procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- To give employees the tools to get tested when they have symptoms to reduce the likelihood of bringing the virus to work, employees may access COVID-19 voluntary testing available through health plans or local testing centers.
- In the event testing is required to be provided because of a workplace exposure or outbreak, SCOE will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with the workplace) may be exposed to, what is being done to control those hazards, and SCOE's COVID-19 policies and procedures.

Notifications to the Local Health Department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in the workplace, SCOE will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- SCOE will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. SCOE will continue to give notice to the local health department of any subsequent COVID-19 cases at the workplace.

Reporting, Recordkeeping, and Access

Designated Management will:

? Report information about COVID-19 cases to the local health department whenever required by law, and provide any related information requested by the local health department.

? Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in the place of employment or in connection with any employment.

? Maintain records of the steps taken to implement the written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).

? Make the written COVID-19 Prevention Program (CPP) available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.

? Keep a record of and track all COVID-19 cases. The information will be made available as otherwise required by law, with personal identifying information removed.

Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

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Consultation: (For schools not previously open) Please confirm consultation with the following groups

NA

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: SACP and CSEA

Date: 10/19/20,11/16/20,1

Parent and Community Organizations


Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

 Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Stanislaus. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)