

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street

Detroit, MI 48219

Telephone: (313) 653-3888

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**SPECIAL MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 3/21/2023

TIME: 6:00 ☒ p.m. / ☐ a.m.LOCATION: OLD REDFORD ACADEMY
22122 W. McNichols Street
Detroit, MI 48219**Approved****MINUTES**MEETING TYPE: ☐ REGULAR ☒ SPECIAL ☐ PROPOSED ☒ APPROVED**I. CALL TO ORDER****PRESIDENT CECELIA MULLENS** called the meeting to order at 6:30 ☒ P.M. / ☐ A.M. on Tuesday, March 21, 2023.**II. ROLL CALL**

Mrs. Cecelia Mullens, President, Board of Directors

☒ Present☐ Absent

Mr. Jason Jefferson, Vice-President, Board of Directors

☒ Present☐ Absent

Dr. Regina Banks-Hall, Secretary, Board of Directors

☐ Present☒ Absent

Mr. Andrew Tyus, Treasurer, Board of Directors

☒ Present☐ Absent**ADMINISTRATION (all or a portion of the meeting)**

Mrs. LaRonda Moore, Superintendent, ORA

OTHERS PRESENT (all or a portion of the meeting)

Mr. Adam Holcomb, MAST Financial Services

Mr. Ralph Cunningham, Midwest Management

Ms. Alma Hollins, Board Liaison, Provision

Mrs. Rachel Horne, Board Liaison, Provision

Mr. Jonathan Trout, CMU

The Proposed Agenda was Distributed.

A copy of the meeting minutes is available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et seq or any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to meeting.

III. PUBLIC COMMENT *(on agenda items only)*

None.

IV. APPROVAL OF MARCH 21, 2023 AGENDA

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE MARCH 21, 2023 AGENDA.

☒ **AS PRESENTED**

☐ **WITH CHANGES/ADDITIONS**

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF FEBRUARY 28, 2023 MEETING MINUTES

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE FEBRUARY 28, 2023 MEETING MINUTES.

☒ **AS PRESENTED**

☐ **WITH CHANGES/ADDITIONS**

SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.

MOTION CARRIED UNANIMOUSLY.

VI. BOARD COMMITTEE REPORTS

- a. Finance Committee– Treasurer Tyus
- b. Governance/Policy – Vice President Jefferson
- c. Strategic Planning – President Mullens
 - i. Community Committee

SCHOOL COMMITTEE REPORTS

- a. Academic – Mr. Hancock
- b. HR – Ms. Kemp

Finance Committee

Treasurer Tyus advised that there was nothing new to report at this time.

Governance/Policy Committee

Vice President Jefferson advised that there was no update at this time.

Strategic Planning Committee

President Mullens shared that nine companies were reviewed and multiple schools were visited as the process continued in selecting a management company. She also shared that the focus group team was very dynamic in owning the process.

- i. Community Committee – President Mullens shared the excitement in making ORA a face in the community with the assistance of the Board member candidate who was nominated at last month's Board meeting.

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Academic Committee

Mr. Hancock advised that the Academic Committee did not meet this month, and there was nothing to report today.

HR Committee

Ms. Kemp shared that they are being proactive in getting the job postings out. Teach For America, and Teachers of Tomorrow are being conducted for the Academy's vacant positions. The committee will meet with leadership to discuss how to keep subs long-term by offering incentives that will keep them excited and motivated, and how to strengthen recruitment efforts.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS**a. For Board Approval****i. New Board Member Nominations**

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO RENOMINATE JASON JEFFERSON TO THE ORA BOARD OF DIRECTORS.

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY.**

ii. Approval of Management Company

CS Partners was selected as the management company for ORA.

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE MANAGEMENT COMPANY, CS PARTNERS.

**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY.**

iii. Helping Hands Detroit MOU

Mr. Drummond shared that Helping Hands Detroit will assist with tutoring, once a week, during the after-school program.

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE HELPING HANDS DETROIT MOU.

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**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY.**

iv. Goose Busters Contract

Goose Busters will assist with the geese problem at the high school football field.

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO
APPROVE THE GOOSE BUSTERS CONTRACT.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY.**

v. Oven Approval

One new oven will be purchased for the Middle School, and one new oven for the High School.

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION
TO APPROVE THE OVENS PURCHASE.**

**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY.**

vi. U.S. Bank Certificate of Incumbency Approval

Treasurer Andrew Tyus, and CFO Adam Holcomb, will be added to the list of approved signatures for U.S. Bank.

**MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION
TO APPROVE THE U.S. BANK CERTIFICATE OF INCUMBENCY.**

**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY.**

b. Transparency Report Certification

Superintendent Moore shared that the website is in compliance.

**MOTION: TREASURER ANDREW TYUS MADE A MOTION TO
APPROVE THE SPRING TRANSPARENCY REPORT CERTIFICATION.**

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY.**

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IX. SUPERINTENDENT REPORT/HIGHLIGHTS

Superintendent Moore provided highlights on the 18-Day Plan. She, along with the 12-member team, and Principals feel that the plan has given staff the opportunity to be more collaborative and has pushed them to use the high-impact strategies. Superintendent Moore also shared some important dates regarding Spring Break, March 27th-31st, Evening Professional Development, April 6th, No School, April 7th, and Report Card Distribution on April 21st.

X. FINANCIAL REPORTFinancials

Adam Holcomb shared that a draft of the 2023-24 school budget will be provided at the May 2023 Board meeting, and presented at the June meeting for Board approval.

XI. MIDWEST MANAGEMENT REPORT

Mr. Cunningham advised that Ms. Kemp's report summarized everything, and that there was nothing else to report at this time.

XII. CORRESPONDENCE

None.

XIII. AUTHORIZER COMMENTS

Mr. Trout shared that the updated Academic Reports were sent out, which also includes the M-STEP testing data. Superintendent Moore advised that although she received the email regarding the Academic Report, the actual report was not included in the email. Mr. Trout advised that he will be sure to send the link to her. Also, CMU's Annual Conference will be held on August 15th.

XIV. EXTENDED PUBLIC COMMENT

None.

XV. ADJOURNMENT

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO ADJOURN AT 7:07 ☒ P.M. / ☐ A.M.

**SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY.**

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Rachel Horne
Recording Secretary

3/24/2023
Date

Approved by the Old Redford Academy Board of Directors:

Regina Barstall
Board Secretary

4/25/2023
Date

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