



FREMONT UNION HIGH SCHOOL DISTRICT
589 West Fremont Ave. Sunnyvale, CA 94087

RFQ/P 22-23-06: ADDENDUM #1
Date of Addendum: May 10, 2023

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Qualifications and Proposals (RFQ/P) #22-23-06 for **Architectural Services** is modified as set forth in this Addendum. The original RFQ/P Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ/P. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 - PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum; the deadline for submissions remains as **Monday, May 15, 2023, at 2:00 pm.**

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Question	Answer
2.1	1) Would you like us to include resumes for subconsultant key personnel in the Appendix as well?	Yes, you may include resumes for these in the Appendix.
	2) For section 7, Fee Proposal, how would the district like us to address the staffing plan? Given this is an on-call opportunity, should we omit or provide a sample staffing plan?	A sample staffing plan for the purposes of determining the company's fee structure is acceptable and should be included.
	3) Can the cover letter be excluded from the 20-side page limit?	No, the Cover Letter is included in the page count.
	4) Is it permissible to include additional relevant project experience in the Appendix?	Yes.
	5) Please confirm that a Table of Contents page doesn't count toward the 20-page limit.	The Table of Contents will not count towards the 20-page limit.

	<p>6) Since this RFQ/P is for an architectural pool encompassing several different projects with specific scopes of work yet to be determined, can we provide resumes for more than one staff member in each role (Project Manager, Project Architect, etc.)?</p>	<p>Yes.</p>
	<p>7) Since this RFQ/P is for an architectural pool encompassing several different projects with specific scopes of work yet to be determined, can we provide 2-3 potential consultant firms for each discipline? For example, list 2-3 structural engineering firms, etc.</p>	<p>Yes.</p>
	<p>8) The RFQ/P requests a minimum of five project references, each submitted detailed descriptions and data. Can these pages be included in the Appendix and not counted towards the page limit?</p>	<p>No, these are included in the page count, however, you may structure the layout of the project references in a manner that helps you best meet the page limit requirements.</p>
	<p>9) Given the number of questions asked, would you consider increasing the page count to 20 double-sided pages as opposed to 10 double-sided pages?</p>	<p>No, we cannot increase the page count.</p>
	<p>10) Given the number of questions asked, instead of including the projects in section 4, can we have the option of including them as part of the Appendix and have it not be counted in the page count? Please advise.</p>	<p>No, relevant project experience as part of this section is included in the page count.</p>

END OF ADDENDUM