

**Must Be Submitted to CISD Financial Services Annually**

**Carroll Independent School District  
GASB 39 Form**

The Governmental Accounting Standards Board (GASB) Statement # 39 requires school districts to consider financial activities of all parent teacher organizations, booster clubs, foundations and other fundraising entities for inclusion in the district's financial statements.

In order to determine whether financial information for these groups must be included, it is necessary to gather data regarding the financial activities of these organizations. The following information will enable the school district officials and auditors to determine if financial activities of the organization must be included in the annual financial report.

This information is required no later than **October 1**, annually. The information provided should include financial records year ending August 31. Keep in mind that external auditors who prepare the District's audit may require additional information.

Name of Organization: \_\_\_\_\_

Campus/Activity supported: \_\_\_\_\_

What is the activity of your organization: \_\_\_\_\_

What is your organization's Tax ID number: \_\_\_\_\_

What is the date of your IRS *Letter of Determination*? (Attach a copy) \_\_\_\_\_

What is the balance of your organization's bank account, as of June 30? \_\_\_\_\_

What is your organization's fiscal year end? \_\_\_\_\_

Does your organization's gross receipt normally exceed \$50,000 per year?  Yes  No  
*(IRS defines "gross receipts" as all revenues generated before subtracting any expenses)*

If yes, did you file a Form 990 and Schedule-A last year?  Yes  No

Date filed: \_\_\_\_\_

If no, were you exempt from filing Form 990 and Schedule-A?  Yes  No

What are the total annual contributions to the school district and/or students? \_\_\_\_\_

I confirm that the information provided on this form is accurate to the best of my knowledge.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return form to:**  
Carroll ISD -- Financial Services Department  
2400 N. Carroll Avenue  
Southlake, TX 76092