

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

April 19, 2023

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on April 19, 2023 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.
- Trustees present:** Karen M. Sher, M.Ed., President
Genevieve Flores-Haro, Vice President
Linda Baker Torres, Clerk
Elizabeth M. Botello, Member
Steve Hall, Ed.D., Member – arrived at 5:25pm
- Administration present:** Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted Lawrence, Assistant Superintendent Business Services
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Maya Lopez
- Translator:** Moira Gallo, Ramon A. Valdivieso
- Guests present:** Jeff Shettler, Karen Chadwick, Kirsten Croll, Tim Allison, Jo-Anne Guerriere, Maricruz Hernandez, Dr. Elizabeth Orozco Reilly, Valeria Garcia, Dr. Kathryn Howard and Teodoro Lopez.
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Dr. McCoy to lead the Pledge of Allegiance to the flag.
- 3. LAND ACKNOWLEDGEMENT** Trustee Flores-Haro read the land acknowledgement.
- 4. ADOPTION OF AGENDA** Motion: Moved by Trustee Botello to adopt the agenda of April 19, 2023, pulling item 13 A, p.o.'s A23-03109 (district office \$520) and B23-01104 (district office \$1,500) as both are for MICOP interpretation services and Trustee Flores-Haro is their Associate Director; therefore, she had to recuse herself from voting on these items and asked Trustees to consider the items separately. Consent calendar items I-O were pulled for discussion. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Hall arrived late; therefore; he didn't vote.
- Consent calendar X, renewal agreement with Illuminating SOL Therapy, Inc. was pulled for discussion at the time Trustees considered approval of the Consent Calendar and then pulled for future consideration at the time it was brought for discussion.
- 5. APPROVAL OF MINUTES** Motion: Moved by Trustee Baker Torres to approve the minutes of March 22, 2023 Regular Board meeting. Seconded by Trustee Botello and carried with a vote of 3:0:1:1. Trustee Hall arrived late; therefore; he didn't vote and Trustee Flores-Haro was absent at the March 22, 2023 Board meeting; therefore, she abstained from the vote.
- 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments were received.
- 7. CLOSED SESSION** President Sher announced that the Board was going into Closed Session at 5:07 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
➤ Coordinator Community Schools

- B. Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) - Classified and ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740;
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment

**8. RECONVENE IN PUBLIC:
REPORT ON CLOSED SESSION
ACTION**

The Board reconvened at 6:30pm. President Sher reported out that in closed session, the Board took action to dismiss permanent classified employee #4060, effective immediately. The Board directed District Administration to provide written notice of the dismissal to the employee. The Board vote was as follows: 4:0:1. Trustee Hall arrived late; therefore, he didn't vote.

President Sher also reported out that during Closed Session, the Board of Trustees of the Oxnard Union High School District, approved the appointment of Ted Lawrence to the position of Coordinator Community Schools. The motion was made by Trustee Sher and seconded by Trustee Baker Torres and was approved by a vote of 5:0.

**9. RECOGNITION
Outstanding Students – Oxnard High
School**

Merida Gonzalez is a senior and currently maintains a 4.0GPA and a 3.93 GPA with Oxnard College (OC) where she will have 86 college units at the end of this semester. She currently applied for two Associate Degrees at OC and for the IGETC. Merida volunteers with the Teen Advisory Council through the Oxnard Public Library, the Social Justice Film and Art Festival, Oxnard LGBTQ, Lions Club Diabetes Walk, Ormond Beach Cleanup, Friends for Sight, Love VC, BLM Pride March and Festival, and Food Share. At OMC Merida is a member of the Art Club and was very involved in the design of the OMC mural. She is a member of the Crochet Club, The GRIFFIN Guild, the GSA Club, the STEM Club and the Yearbook Club. Merida is an excellent representation of our GRIFFIN students. She plans to pursue a career in Mechanical Engineering.

Camilo Garcia is a junior and currently maintains a 3.96GPA. He's completed 52 units and is in the process of earning eight units this semester and is currently earning a 3.94GPA with Oxnard College. Camilo desires to attend law school. He is very involved in extracurricular activities in school and with the community, attends Mariachi class after school, is a member of the National Honor Society Club, the school PTSA and the Yearbook Club. This year he is a member of the Principal's Advisory. Camilo had the opportunity to intern with the Ventura County Public Defender's Office last summer.

Yoselyn Gomez has a 4.0 GPA at OMC and a 4.0GPA with OC. At OMC she is part of the National Honors Society Club and participates in the Mariachi class after school. Yoselyn is passionate about helping others and together with her brother they co-founded an organization called ACCESS. They organized backpack and toy distributions in the community and offer free tutoring and a reading program. Yoselyn is also a volunteer with the Ray D. Prueter Library, a volunteer with Swapmeet Justice, Tequio Youth Advocacy (MICOP) and CAUSE. With Tequio and CAUSE, Yoselyn has been developing leadership skills and wants to advocate especially for the indigenous community.

Hannah Devera's high school GPA is 4.0 and she maintains a 4.0 GPA with OC. She is the recipient of the Certificate of Excellence in English at OMC and is an active participant in the Fresh Films Filmmaking. Within this organization Hannah has produced a talent show for Fremantle and is currently producing a documentary for Roku.

She is currently training to volunteer with Westminster Free Clinic and has accepted a two-year commitment to the clinic. Hannah is the Secretary for the All Children Thrive Club at OMC and an active participant of the GRIFFIN guild, the school's broadcasting news. Overall Hannah is an amazing student and always strives for her highest potential.

Dr. McCoy introduced Anna Campbell, new Director Fiscal Services as of July 1, 2023.

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Jeff Shettler addressed Trustees about his opposition of consent calendar X, renewal agreement with Illuminating SOL Therapy, Inc.; support of consent calendar FF, Clerical Assistant III-IEP; support of action item K, Clerical Assistant II-IEP and congratulated Mr. Lawrence on his new position of Coordinator Community Schools.

Kirsten Croll, OUHSD parent, addressed Trustees about Epilepsy awareness and offered training for seizure care.

Tim Allison, Executive Director OFTSE, addressed Trustees about 13 X, renewal agreement with Illuminating SOL Therapy, Inc., and 14 K, Clerical Assistant II-IEP.

Jo-Anne Guerriere addressed Trustees about 13 X, renewal agreement with Illuminating SOL Therapy, Inc.; 13 V, New/Revised Curricular/Course Proposals: Criminal Justice and Law (CP), ELD 100 Reading & Writing, and ESL 100 Listening & Speaking, the overruns for the current construction projects and a Wellness Center for Condor HS.

11. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- ACHS Guinness World Record Charcuterie Board, 204' ,7.8''!
- CA High School Voter Education Weeks Information at each District Site
- HHS Family Cooking Night
- Public Comment in Board Meetings

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Maya Lopez

Maya Lopez provided her report for the time period since the last board meeting on March 22, 2023.

- Student Trustee Lopez was asked to add a yes/no question to her next survey regarding recycling bins; if bins are provided do students feel this would help curb littering.
- Trustees also asked to have an open ended question added such as some recycling initiatives that students have seen that work for their campus and teachers that support these initiatives so they can assist students with this process.

13. CONSENT CALENDAR

Motion: Trustee Baker Torres moved to approve the Consent Calendar pulling 13 A, p.o.'s A23-03109 (district office \$520) and B23-01104 (district office \$1,500) as both are for MICOP interpretation services and Trustee Flores-Haro is the Associate Director so she had to recuse herself from voting on these items. Consent calendar items I-O and X were pulled for discussion. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

Motion: Trustee Hall moved to approve 13 A, purchase order A23-03109 (district office \$520) and purchase order B23-01104 (district office \$1,500) MICOP translation services. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro stepped out of the room and didn't participate in the vote.

A. Consideration of Approval of Purchase Orders and Direct Pays, March 13 – April 9, 2023

Purchase orders totaling \$5,957,814.46 and Direct Pays totaling \$53,535.48 be approved, as presented.

Motion: Trustee Hall moved to approve, for the remainder of Trustees by recusal of Trustee Flores-Haro, P.O.'s A23-03109 under the district office for \$520 and B23-01104 under the district office for \$1,500 for MICOP translation services. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro didn't participate in the vote.

Approved

B. Consideration of Approval of Donations, March 1-31, 2023

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations March 1-31, 2023, as presented.

C. Consideration of Adoption of Resolution 23-12 Hereby Authorizing OUHSD Representative(s) to Acquire Surplus Property through the Auspices of the California State Agency

It is the recommendation of District Administration that the Board of Trustees approve the Resolution 23-12 Hereby Authorizing OUHSD Representative(s) to Acquire Surplus Property through the Auspices of the California State Agency, as presented.

D. Consideration of Approval of Contract Between Nutrition Services and ACE Charter School for the Delivery of Student Meals

It is the recommendation of District Administration that the Board of Trustees Approve the contract between Nutrition Services and ACE Charter School, as presented.

E. Consideration of Approval of Renewal Agreement to Eide Bailly LLP for Auditing Services

It is the recommendation of District Administration that the Board of Trustees Approve the Renewal of the Agreement between Eide Bailly, LLP and Oxnard Union High School District for audit services, as presented.

F. Consideration of Approval of Invoices to Pacificom for Installation of Communication Cabling as Part of Classroom Upgrades at ACHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve the invoices to Pacificom for communication cabling as part of classroom upgrades at ACHS, as presented.

G. Consideration of Approval of Contract to Pacificom for Communication Cabling and Equipment Upgrades at HHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve the contract to Pacificom for communication cabling and equipment upgrades at Hueneme HS, as presented.

H. Consideration of Approval of a One-Year Lease Extension for (4) CIHS Portables to be Utilized for the HVAC Project Swing Space - General Fund

It is the recommendation of District Administration that the Board of Trustees approve the one-year lease extension for (4) CIHS Portables to be utilized as swing space for the HVAC Project, as presented.

Items I-O were considered all together under one vote.

I. Consideration of Approval of Contract Revision #11 to Ardalan Construction Company for Added Services Associated with OHS HVAC due to Design Change to Address Unforeseen Conditions - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction Co., as presented.

The following comments addressed items I-O:

- Dr. McCoy stated that no money was taken from other district responsibilities to fund the change orders for the unforeseen construction expenses. He affirmed the change orders are not cost overruns but have typically been related to the efforts of the air conditioning installations.
- Dr. McCoy affirmed some of the change orders Trustees have approved are requirements from the Division of the State Architect (DSA), and some of the cost overruns were due to change order items that were not seen during the original project.
- The OHS project that contained 2022 change order dates was submitted for approval now as it had been held back to make sure the district hadn't overpaid for any items that have come forward for approval, this being one.
- Trustees requested better language clarity on item cover pages when brought forward; such as not included in the bid, DSA requirement or if it's an upgrade as this would allow more transparency to Trustees and the public on what's being done on projects.
- Trustees requested that Dr. McCoy inform them of the unassigned dollar amount in the general fund at this time.
- OHS, PHS and RCHS construction jobs are complete. ACHS and RMHS are close to being complete. CIHS, DSHS and HHS are still open.

Approved

Motion: Trustee Hall moved to approve items I-O as a package, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

J. Consideration of Approval of Contract Revision #11 to Viola Construction Company for Added Services Associated with RMHS HVAC to Address Unforeseen Conditions - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Viola Construction Co., as presented.

K. Consideration of Approval of Contract Revision #12 to A&B Construction Inc. for Added Services Associated with ACHS HVAC Project Unforeseen Conditions - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to A&B Construction Inc., as presented.

L. Consideration of Approval of Contract Revision #7 to AP Construction Group for Added Services Associated with HHS HVAC to Address Unforeseen Conditions - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to AP Construction Group, as presented.

M. Consideration of Approval of Contract Revision #8 to AP Construction Group for Added Services Associated with HHS HVAC to Address Unforeseen Conditions - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to AP Construction Group, as presented.

N. Consideration of Approval of Contract Revision #8 to AP Construction Group for Added Services Associated with PHS HVAC to Address Unforeseen Conditions - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to AP Construction Group., as presented.

O. Consideration of Approval of Contract Amendment #13 to Ardalan Construction Company for OHS HVAC to Address Unforeseen Conditions Uncovered During Construction - General Fund

Approved

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction Co., as presented.

P. Consideration of Approval of Proposal for VenTERRA Environmental, Inc. (VTE) for Demolition of Existing Waste Materials Within Existing Relocatable Building Structure at FHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to VenTERRA Environmental, Inc., as presented.

Q. Consideration of Approval of Contract to Crown Worldwide for Final Stages of Moving & Storage to Relocate Staff and District Materials as Required at ACHS for HVAC Project

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Crown Worldwide Moving & Storage Armstrong Relocation & Companies, as presented.

R. Consideration of Approval of Credit to the General Fund from PO #A21-02904 AP Construction Group HHS HVAC Project

It is the recommendation of District Administration that the Board of Trustees approve a credit to PO #A21-02094, as presented.

S. Consideration of Approval of AP Construction Notice of Completion Bid 622 RCHS HVAC Modernization

It is the recommendation of District Administration that the Board of Trustees approve the completion of Bid 622 RCHS HVAC Modernization, as presented.

T. Consideration of Approval of AP Construction Notice of Completion Bid 652 HHS and CIHS Interior Gym Bleacher Replacement Project

It is the recommendation of District Administration that the Board of Trustees approve the completion of Bid 652 HHS and CIHS Interior Gym Bleacher Replacement project, as presented.

U. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 3rd Quarter

It is the recommendation of District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 3rd Quarter, as presented.

V. Consideration of Approval of New/Revised Curricular/Course Proposals: Criminal Justice and Law (CP), ELD 100 Reading & Writing, and ESL 100 Listening & Speaking

It is the recommendation of District Administration that the Board of Trustees approve New/Revised Curricular/Course Proposals: Criminal Justice and Law (CP), ELD 100 Reading & Writing, and ESL 100 Listening & Speaking, as presented.

W. Consideration of Renewal of Memorandum of Understanding (MOU) Between Interface Children & Family Services (ICFS) and Oxnard Union High School District (OUHSD) to Coordinate and Facilitate Youth Services, Family Violence Intervention Services and Mental Health Services from July 1, 2023 through June 30, 2026

It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) Between Interface Children & Family Services (ICFS) and Oxnard Union High School District (OUHSD) to Coordinate and Facilitate Youth Services, Family Violence Intervention Services and Mental Health Services from July 1, 2023 through June 30, 2026, as presented.

~~X. Consideration of Renewal of Agreement Between Illuminating SOL Therapy, Inc. and Oxnard Union High School District (OUHSD) Wellness & Inclusion Department for the 2023-2024 School Year to Provide Mental Health and Wellness Services at OMCHS~~

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Illuminating SOL Therapy, Inc. and Oxnard Union High School District (OUHSD) Wellness & Inclusion Department for the 2023-2024 School Year to Provide Mental Health and Wellness Services at OMCHS, as presented.

This item was pulled at the time it was brought forward for discussion; therefore, no action was taken.

Pulled

Y. Consideration of Renewal of Contract Between Oxnard Union High School District and Ventura Counseling & Wellness Center (VCWC) for Individual and/or Group Counseling

It is the recommendation of District Administration that the Board of Trustees renew the Contract Between Oxnard Union High School District and Ventura Counseling & Wellness Center (VCWC) for Individual and/or Group Counseling, as presented.

Z. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education

It is the recommendation of District Administration that the Board of Trustees approve the Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.

AA. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

BB. Consideration of Approval of Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

CC. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

DD. Consideration of Approval of Renewal Agreement for Counseling Students Enrolled in the Practicum/Traineeship Program between Loyola Marymount University, Los Angeles-Counseling Program and Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement for counseling students enrolled in the Practicum/Traineeship Program between Loyola Marymount University, Los Angeles-Counseling Program and Oxnard Union High School District, as presented.

EE. Consideration of Approval of 2022/2023 Paraeducator and Adult Education Classified Employees Salary Schedules, Without Revisions to the Salaries, as Required by California PERS

It is the recommendation of District Administration that the 2022/2023 Adult Education Classified Employees and Paraeducator salary schedules, without revisions to the salaries, as required by California PERS, be approved by the Board of Trustees, as presented.

FF. Consideration of Approval of Job Description Revision: *Clerical Assistant III-IEP* [First Reading]

It is the recommendation of District Administration that the revisions to job description: *Clerical Assistant III-IEP* [First Reading] be approved by the Board of Trustees, as presented.

14. ACTION ITEMS

A. Consideration of Approval of the City of Oxnard Second Amendment for DSHS

Motion: Trustee Botello moved to approve the City of Oxnard Second Amendment, as presented. Seconded by Trustee Flores-Haro and carried unanimously with a vote of 5:0.

Approved

B. Consideration of Adoption of Resolution No. 23-13, Recognizing April 23-29, 2023 as National Library Week

Motion: Trustee Hall moved to adopt Resolution No. 23-13, Recognizing April 23-29, 2023 as National Library Week, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Approved

Student Trustee Lopez casted an advisory vote: yay

C. Consideration of Adoption of Resolution No. 23-14, Proclaiming the Month of May as Asian American and Pacific Islander Heritage Month

Motion: Trustee Flores-Haro moved to adopt Resolution No. 23-14, Proclaiming the Month of May as Asian American and Pacific Islander Heritage Month, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

Approved

Student Trustee Lopez casted an advisory vote: yay

D. Consideration of Adoption of Resolution No. 23-15, Proclaiming May 2, 2023 as National Teacher Appreciation Day

Approved

Motion: Trustee Sher moved to adopt Resolution No. 23-15, Proclaiming May 2, 2023 as National Teacher Appreciation Day, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Student Trustee Lopez casted an advisory vote: yay

E. Consideration of Adoption of Resolution No. 23-16, Proclaiming May 10, 2023 as California Day of the Teacher

Approved

Motion: Trustee Sher moved to adopt Resolution No. 23-16, Proclaiming May 10, 2023 as California Day of the Teacher, as presented. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

Student Trustee Lopez casted an advisory vote: yay

Trustee Sher called for a break at 7:58pm and the meeting resumed at 8:14pm

F. Consideration of Adoption of Resolution No. 23-17, Proclaiming the Month of April as Sexual Assault Awareness Month

Approved

Motion: Trustee Flores-Haro moved to adopt Resolution No. 23-17, Proclaiming the Month of April as Sexual Assault Awareness Month, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Student Trustee Lopez casted an advisory vote: yay

G. Consideration of Adoption of Resolution No. 23-18, Proclaiming the Month of May as National Mental Health Awareness Month and May 11, 2023 as National Children's Mental Health Awareness Day

Approved

Motion: Trustee Botello moved to adopt Resolution No. 23-18, Proclaiming the Month of May as National Mental Health Awareness Month and May 11, 2023 as National Children's Mental Health Awareness Day, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

Student Trustee Lopez casted an advisory vote: yay

H. Consideration of Approval of the 2022-2023 OUHSD Learning Recovery Block Grant Plan

Approved

Motion: Trustee Baker Torres moved to approve the 2022-2023 OUHSD Learning Recovery Block Grant Plan, as presented. Seconded by Trustee Flores-Haro and carried unanimously with a vote of 5:0.

- Funding from this grant is being aligned to the adopted budget and the LCAP plan and in these budgets there are plenty of resources available for professional development, student supports and services and resources that support instruction, college and career readiness and MTSS program that includes Wellness Centers and Student Services.
- Trustees recommended having a line item intended for social and emotional help and wellbeing for students.
- The Special Education Guidance Techs would be funded out of the LCAP plan after the 2027-28 fiscal year.
- Trustees recommended having one of the bilingual parent community liaisons, listed in the presentation, be a tri-lingual liaison as the emphasis for this position would be for CIHS and HHS as these two schools have the highest Mixteco population. A tri-lingual liaison would better support the indigenous populations of these sites.
- The indirect costs for this grant are set by the State. Approximately 7-8% of this funding is pulled and placed into the general fund budget for the indirect costs.

I. Consideration of Approval of Permission to Hire: Assistant Principal - Frontier High School

Approved

Motion: Trustee Botello moved to approve the Permission to Hire: Assistant Principal - Frontier High School, as presented. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

- A previous Board of Trustees moved away from the Dean position because the job duties were the same as an Assistant Principal but the primary difference between the two is the number of days worked in a school year.
- Staff recommended this position as enrollment is at approximately 420, the position would support the Principal and support the wellness and social emotional activities.
- Staff would like to hire now as the applicant pool would be of a higher quality.
- This position would be funded through the LCAP. The LCAP supplemental and concentration would be marked at 68.5% and it wouldn't fluctuate at the May Revise.

- The Principal is the only administrator FHS has at this time.
- Trustees recommended having new hire positions brought at the time of approval of the adopted budget in June but understood that sometimes there would be an exception, if needed, during the fiscal year.

J. Consideration of Adoption of New Job Description: *Summer School Administrative Intern* [First Reading]

Motion: Trustee Sher moved to adopt the new job description: *Summer School Administrative Intern* [First Reading], as presented, and waive the second reading. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Approved

- Dr. Salgado affirmed the purpose of this job description is for a district teacher aspiring to be an administrator who would intern over the summer.
- While the teacher is an intern, they are still part of the bargaining unit as they're not leaving their position.
- Any teacher applying for this position must hold an administrative credential.

K. Consideration of Adoption of New Job Description: *Clerical Assistant II-IEP* [First Reading]

Motion: Trustee Baker Torres moved to adopt the New Job Description: *Clerical Assistant II-IEP* [First Reading] with the revision to add "the primary responsibility is to assist and facilitate the scheduling of IEPs" under the brief description and flip A and B under the essential duties and waive the second reading. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

Approved

- Trustee Baker Torres thanked the Special Education (SpEd) teachers that reached out to her in support of this position. She also thanked Mr. Shettler, SpEd Leadership Committee, SpEd Department Chairs, Assistant Principals that oversee SpEd, Program Specialists, Dr. Garcia, Dr. Salgado and anyone else that worked on this job description.
- Dr. Salgado stated this position can't be guaranteed only for IEP scheduling because it would no longer be a clerical II position and the pay rate would be different too.
- Dr. Salgado stated there would be six positions filled after approval and some positions would be shared between sites until the workload can be figured out.
- The Learning Recovery Block Grant would be the funding source for the positions filled.
- Trustee Flores-Haro requested to revisit this job description in a year for follow-up on the implementation and see if a revision is required at that time.

L. Consideration of Approval of Teacher Leave Reimbursement to Oxnard Elementary School District for Trustee Karen Sher to Attend 2023 ACSA Lead with Pride Summit, May 3-4, 2023, and Attend the CIHS and HHS Community Schools Visit with Dr. Steve Zimmer, CDE Deputy Superintendent of Public Instruction, Student Support Services Branch, May 10, 2023

Motion: Trustee Hall moved to approve the Teacher Leave Reimbursement to Oxnard Elementary School District for Trustee Karen Sher to Attend 2023 ACSA Lead with Pride Summit, May 3-4, 2023, and Attend the CIHS and HHS Community Schools Visit with Dr. Steve Zimmer, CDE Deputy Superintendent of Public Instruction, Student Support Services Branch, May 10, 2023, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Sher stepped out of the room and didn't participate in the vote.

Approved

M. Consideration of Adoption of New Board Policy 4121: *Temporary/Substitute Personnel* [First Reading]

Motion: Trustee Hall moved to adopt New Board Policy 4121: *Temporary/Substitute Personnel* [First Reading], as presented and waived the second reading. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

Approved

- This Board Policy includes the requirement around substitute teachers and their need to meet the requirements of the substitute credential with the Commission on Teacher Credentialing and clarifies the language around temporary certificated employees.
- This policy tightens up notification procedures and ensures students and parents would be well informed when teachers are out for more than 20 days.
- This policy contains language around California law that allows substitute personnel to earn sick leave.

15. STAFF REPORT AND BOARD DISCUSSION

A. Teacher Residency

The CSUCI Teacher Residency Program, in partnership with OUHSD, offers a unique and highly effective pathway into the teaching profession. Candidates (residents) are prepared by teaching side-by-side with an experienced classroom teacher (mentor teachers) for the entire school year. Residents are supported financially, and mentor teachers are provided ongoing professional learning, and work closely with the teacher preparation program to support the growth of the future educator. Staff provided an overview and highlight of services provided through this partnership Teacher Residency program.

- Interns were placed at a site that was best suited for them; they weren't allowed to choose the school site they're working at.
- Dr. Howard explained the process of becoming a mentor teacher.
- Dr. Howard affirmed there is a diversity of classes that interns are participating in to allow for the experience of a full range of what it means to support all kinds of learners in their classrooms.
- Ms. Garcia is able to attend IEPs but hasn't been able to as she is the designated substitute teacher for her mentor teacher.
- Mr. Adams affirmed there is enough support on the district's side of this program to support it.
- Dr. Howard stated there are 15 active residents across district school sites at this time.
- Dr. Howard noted that some of the residents went through the PHS TECA Academy.

Trustees thanked Dr. Reilly, Dr. Howard, Ms. Garcia and Mr. Adams for their presentation.

16. BOARD REPORT AND COMMUNICATIONS

Trustee Sher

- Attended the City Council meeting on Tuesday, April 18, 2023 and was happy the City Council passed the DSHS second amendment. Shared her disappointment with comments by City Council members that she felt were inaccurate. Thanked Mayor Zaragoza for supporting OUHSD and Gabriela Basua for always being positive about education in our community and being in favor of the amendment.
- Visited the PHS TECA Academy and thanked Mr. McFadyen and the students.
- Requested to have a drop box at each site so students and families can drop a note to Trustees.
- Thanked Mr. Wachtel for his dedication and devotion not only to his craft but to the students in our community. She was happy to receive the personalized memento that was made for her from the charcuterie board by Mr. Wachtel and his students.
- Attended the Diversity Collective Gala where Trustee Flores-Haro received an award for her work in this area. It was a wonderful celebration of diversity in our community.
- Attended an event in Port Hueneme where Assemblymember Steve Bennett spoke. Port Hueneme Council Members Laura Hernandez, Martha McQueen and Misty Perez were also in attendance.
- Expressed her disappointment with the new signs that have been posted by the City of Camarillo at ACHS regarding no left turns out of the parking lot.
- Excited she participated today, April 19, in the National Education Association panel on Teaching the Truth where OUHSD was highlighted.

Trustee Flores-Haro

- Celebrated that April is Deaf History Month and Black Women's History Month.
- Congratulated the families and students that were honored at OMCHS.
- Visited CIHS, Anacapa, HHS and OMCHS.
- Attended the FHS, HHS, PHS and RMHS open houses. Congratulated these Principals as it was great to see the students in action.
- Thanked DSHS Principal Leon for giving her a tour of the site.
- Attended the Oxnard City Council meeting with Dr. McCoy, Trustee Sher, Trustee Botello and Principal Leon. Grateful to Dr. McCoy, OUHSD staff and the City of Oxnard staff for working together to get the DSHS second amendment passed for the site to be on track for opening in August 2023.

Trustee Baker Torres

- Thanked Brittany Villaseñor and Dustin Sartwell for all they do; work isn't unnoticed.
- Thanked all of the skilled maintenance workers, grounds and custodians throughout the district for all they do as she has visited all of the district sites and they look great.
- Congratulated Mr. Wachtel and the ACHS Architecture and Product Design students for breaking the Guinness World Record for the longest charcuterie board, 204'7.8".
- Attended the HHS and RMHS open houses.
- Honored to attend the HHS NJROTC Military Inspection ceremony.
- Attended Maslow's first birthday party at CIHS.
- Thanked Principal Hernandez for the tour at OMCHS; students amazed her.
- Enjoyed the OUHSD Band performance and the RMHS IB Art Show.

Trustee Hall

- Attended the ACHS Guinness World Record event for the largest charcuterie board. Kudos to Mr. Wachtel for thinking of this. He was glad to see they used recycled wood and donated the remaining donated food to the food bank. PHS Culinary Arts did a great job with their food presentation for this event.

Trustee Botello

- Thanked HHS as she was able to attend the open house event with fellow Trustees Baker Torres and Flores-Haro. Nice to see Principal Bravo in action at her first open house.
- Visited PHS with Student Trustee Lopez. Thanked Ms. Soto, Mr. Shettler and the Special Education Teachers for their talks with her. She also had a chance to hear student concerns and is glad Mr. Ramirez is being proactive with his Student Advisory meetings by trying to problem solve with the students.
- Recognized April as Sexual Assault Awareness Month.
- Thanked Dr. McCoy, President Sher and Trustee Flores-Haro for speaking at the Oxnard City Council meeting regarding DSHS as this is a critical partnership.
- Thanked Teodoro López and Senerey DeLosSantos for their hard work and commitment.

17. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the items for future consideration.

18. ADJOURNMENT

President Sher adjourned Open Session at 9:59 pm.

Approved, as presented
May 10, 2023

BOARD OF TRUSTEES



Linda Baker Torres, Clerk



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>