



TOWN OF SUFFIELD

**MEETING MINUTES
VETERANS MEMORIAL EXPANSION COMMITTEE
REGULAR MEETING
May 8, 2023, 6:00 p.m.
IN-PERSON MEETING ONLY**

**Location: Suffield Police Station Conference Room
911 Mountain Road Suffield, CT**

Meeting Name: Veterans Memorial Expansion Committee

By: Rebecca Sypek - Recording Secretary

Type of Meeting: Regular Meeting

Veterans Memorial Expansion Committee Members Present

Dave Gauthier, Chairman
Fredrick (Fritz) King
Raymond Hartford
William Moryto, Vice Chairman
David Shute

Veterans Memorial Expansion Committee Members Absent

Kevin Goff
Tom Elmore
Salvatore Covino
Chris Nikolis

Also Present

First Selectman Colin Moll
Mr. Fitzgerald – 967 Hill St.

Dave Gauthier called the meeting to order at 6:01 p.m. and began with the Pledge of Allegiance. He asked for a roll call identifying members present at the meeting.

Public Comment

Mr. Fitzgerald had a question about the Application procedures and Dave Gauthier invited him to interject his comments when the committee discussed the topic.

Approval of the Minutes

Approval of the Minutes from the Regular Meetings held on April 10, 2023. William Moryto motioned to approve the minutes, and all seconded. Motion passed unanimously.

Discuss the extent of additions and changes to Veterans Park

Dave Gauthier recapped previous discussions of layout options for those who were not at prior meetings.

Review and approve update to the Application Review Process

Applications and DD-214 will come to the Committee from the Veterans/Veterans families directly and then, upon final review, the town will secure them. Mr. Fitzgerald said that he was concerned about certain information on the DD-214 not being secure during the review process. Dave Gauthier assured him that any information can be redacted when submitting the DD-214 aside from name, dates of service, where you entered service from, and status of discharge. Mr. Fitzgerald also asked, if a veteran preferred, would they be allowed to bring their DD-214 to a meeting for in-person review without allowing the Committee to keep a copy. Dave also said that the Committee would accept that if needed.

Dave reviewed the revised application and approval process with the Committee. William Moryto motioned to approve revised operating procedure for application request review form, revised May 8, 2023, and Raymond Hartford seconded. Motion passed unanimously.

Other Business and Next Steps

Application/nomination form is out. The announcement on this round of applications was supposed to go out in the May Suffield Observer issue but it didn't, so it will be in the June issue.

Kevin Goff created a few options for QR codes and drafted advertising fliers and business cards. The Committee picked a QR code option and confirmed that the code should take people to the Veterans homepage, with the form linked there.

Dave Gauthier checked the Committee mailbox this morning and no forms have been sent in yet, but he is anticipating seeing some soon.

William Moryto asked First Selectman Colin Moll if there's any kind of lawn care routine for the memorial area. Colin said that he isn't sure about the maintenance routine, but he will check on it.

Public Comment

None

A Regular Meeting of the Veterans Memorial Expansion Committee will be held on Monday, June 12, 2023, at 6 p.m.

William Moryto motioned to adjourn; everyone seconded at 6:41 p.m. Motion passed unanimously.

Respectfully submitted,
Rebecca Sypek
Recording Secretary