

Sydenham School Home School Agreement



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Parents and carers are vital stakeholders in the Sydenham School Behaviour Policy. Parents and carers are expected to take responsibility for the behaviour of their child, both on site and when travelling to and from Sydenham School. Parents and carers are expected to work in close partnership with the school to help maintain high standards of behaviour. All parents and carers must sign the Home School Agreement and uphold the expectations within the agreement.

By signing this agreement, we will be making a commitment to work together. It is a three-way commitment between the school, family and the student.

As parents/carers I/we agree to make sure that my/our child:

- attends school every day, arrives in good time and is fully equipped
- is actively supported in their studies at home and has a quiet place to complete homework etc
- understands the behaviour and anti-bullying policies and the consequences of poor behaviour
- is always in correct school uniform as set out in the uniform policy
- participates in extra-curricular activities available at Sydenham School

I/We also agree to:

- attend Parents' Evenings and any other meeting as required to discuss my/our child's progress or conduct at school
- make the school aware immediately of any change in circumstances which might affect my/our child's work, behaviour or mental well-being
- inform the school of any changes in my/our contact details
- respect the rules of the school and support the school in any sanction that is issued in line with the Behaviour Policy
- agree to our [Sydenham School Parental Code of Conduct \(1\).pdf](#), behaving in a respectful manner to the staff and other students at Sydenham School at all times

Signature(s) _____

As professionals at Sydenham School, we agree to:

- provide a balanced curriculum and meet the individual needs of your child
- mark and assess work and provide feedback to ensure that your child is supported to make excellent progress and reach their full potential
- keep you informed about general developments within the school and your child's progress in particular
- provide a safe, disciplined and stimulating environment in which your child can learn effectively
- recognise your child's successes and reward progress and achievements
- be available to listen, to discuss and act to resolve any concerns that may be expressed by parents/carers or your child.

Signature(s) _____

As a student of Sydenham School, I agree to:

Attendance and punctuality to school/lessons

- To attend school on time every day, ensuring that I am in my tutor room/in the SLH ready to be registered by 8.50am. If I am late, I understand that I will sit a 15-minute detention that

same day. If I am late multiple times in the week, I understand that I will sit a 30-minute detention on the Friday of that week.

- I understand that I must attend every lesson and attend lessons in time.

Uniform and equipment

- To wear my full school uniform every day- school shoes, black socks or tights, school trousers or school skirt, white shirt with revere collar, school V-neck jumper, school blazer and school bag.
- I understand that my school blazer must always be worn in the corridors and when I am entering a classroom, but that I may take it off once inside the classroom.
- I understand that I cannot wear hoodies on the school site.
- I understand that I can only wear my PE kit (including my PE hoody when I am in PE lessons.
- I understand that I am only allowed one piercing in my ears (in my lobes) and that I cannot wear rings or bracelets.
- I understand that I am expected to bring all necessary school equipment to school every day, and that failure to do this can lead to a C1 15-minute detention
- I understand that the lockers are only to be used when I have a PE lessons, and that my equipment/school bag etc should not be stored in there at any other times

Behaviour

- Follow instructions from **all** members of staff, whether I am in lesson, in the corridor, in the dining hall, in my year group's social zone or outside the front of school
- Follow the three-line behaviour policy in lessons- verbal chance, official warning, C1- 15 minute detention
- If I feel that a verbal chance/official warning/ C1 detention has been issued unfairly, I will wait for an appropriate opportunity to raise this with my Head of Year or Year Learning Mentor instead of raising it in the moment and therefore causing disruption to the lesson
- I understand that all detentions (apart from late to school detentions) are issued the following day, giving me time to raise this if I feel it is unfair
- Express myself appropriately and politely to everyone within the school community
- Be aware that my body language and tone of voice impacts the way what I say is received
- If I feel that there has been an issue with another member of the school community, I will raise this with my Head of Year or Year Learning Mentor instead of responding myself (either verbal or via social media)
- Accept consequences for my actions
- Follow the As Sydenham Students Code of Conduct

Signature _____

As Sydenham students:

<p>We are Ready to Learn</p>	<p>We demonstrate we are Ready to Learn by:</p> <ul style="list-style-type: none"> Arriving by 8.50am in our tutor rooms every day or at the line up (7 & 8 only) Arriving on time to every lesson and line up Being fully equipped for every lesson, including with the correct PE kit. Following the '5 to Start' and '5 to Finish' routine. Ensuring our mobile phones or smart watches are switched off and in our bag. Wearing the full Sydenham School uniform every day. Following instructions immediately from any member of staff.
<p>We Think of Others</p>	<p>We show we are Concerned for Society and are able to be Collaborative by:</p> <ul style="list-style-type: none"> Never disturb the learning of others. Always telling a member of staff immediately if we think someone is at risk, including ourselves. Reducing or recycling waste, and never leaving litter. Being calm and respectful when moving around the school. Being a considerate member of the community both in and out of school. Showing respect for the school environment and the belongings of others. Only eating in designated areas of the school. Being kind to others at all times. <ul style="list-style-type: none"> Holding the door open for others. Sitting down and being thoughtful of others in the school Dining Hall, Main School Hall or Canopy. Greeting each other and members of staff and the public with a smile. Always stopping and acknowledging when a member of staff is talking to us. Never using social media in a way that is harmful or hurtful to ourselves or others. Reporting social media misuse to an adult immediately. Always giving our name if asked to do so by a member of staff. Keeping the pavement clear when waiting for the bus. Staying in our allocated social zones.
<p>We Work Hard</p>	<p>We create the conditions for Deliberate and Retrieval Practice by:</p> <ul style="list-style-type: none"> Working in silence when told to. Paying full attention to instructions. Acting on feedback from my teachers. Ensuring we do our homework, meet all deadlines and do retrieval practice independently. <p>We show our Resilience and Perseverance by:</p> <ul style="list-style-type: none"> Pushing ourselves beyond our comfort zone in our learning. Actively participating in every lesson and completing all classwork and homework to a high standard. Always trying, even when we find things hard.
<p>We Are Curious and Open Minded</p>	<p>We develop our Confidence and the Confidence of others. We show that we are Open-Minded, and able to Take Risks by:</p> <ul style="list-style-type: none"> Speaking out against bullying and never bullying others, even as a bystander. Recognising that mistakes are opportunities to improve. Listening to the ideas and opinions of others respectfully. Being respectful of everyone and never discriminating against others. <p>We develop our ability to be Enquiring, Creative and Enterprising by:</p> <ul style="list-style-type: none"> Participating in whole school events, clubs and school leadership opportunities Asking questions, reading and researching. Actively participating in tutor time activities.

<p>Category 1: – This is low level disruption. This is managed by the member of staff who witnesses the incident.</p> <p>Outcome: STUDENT RECTIFIES BEHAVIOUR WHERE POSSIBLE (this may involve ‘Over-Correction’/‘Positive Practice’ where the student repeats the correct behaviour when they have acted inappropriately) - AND RESOLVES WITH TEACHER. IF NO RESOLUTION a SHORT DETENTION (15 minutes) is set.</p>	<p>Category 2: – This is a medium level of disruption. <i>When in lesson</i>, this is managed by teacher & subject leader/curriculum leader which may lead to referral to DHOY/HOY for further follow up. <i>When out of lesson</i>, this is managed by the member of staff who witnesses the incident and referred to the DHOY/HOY for further follow up.</p> <p>Outcome: 30 minute detention (or 60 when authorised by HOY) <i>May lead to tutor or subject report.</i></p>
<p>Arguing with another student: in lesson (ST) Arguing with another student: out of lesson (W) Calling out/talking in lessons (ST) Chewing gum (W) Computer misuse (minor infringement of Acceptable Use of IT Policy) (ST) Corridor disruption (W) Crossing road in front of school (W) Eating in corridors (W) Eating in lesson (ST) Failure to bring equipment or kit (ST) Infringement of uniform policy (single incident) (W) Insufficient classwork completed (ST) Late to lesson or line up (without a note or reason from a member of staff) (ST & HOY) Lateness to school (Attendance Team) Littering (W) Mobile phone seen on site (handed in when requested) (W) No homework submitted – initial incident. (ST) Out of seating plan (ST) Out of social time zone (W) Pushing into the queue in the canteen or bus queue (W) Rudeness to another person (W) Disrupting a line up (W)</p>	<p>Computer misuse (moderate infringement of Acceptable Use of IT Policy) (ST) Disrespecting the school environment e.g., refusing to pick up litter (W) Failure to complete homework consistently (ST) Failure to follow instructions/defiance – in lesson (ST) Grouping around an incident/argument (W à DHOY/HOY) Late to lesson (repeat occurrence) (ST) Lateness to school (repeat occurrence) (Attendance Team) Outside of lessons failure to follow instructions (repeated twice by same member of staff or once by another member of staff) (W) Failure to resolve with a teacher when requested (ST/W) Inappropriate / offensive language (ST/W) Discriminatory language (ST/W) Infringement of uniform policy – repeat occurrence (x3 in half term) (HOY) Misuse of social media with a moderate impact upon the order of the school (W and referred to HOY/DHOY cc: tutor once logged) On call - low level persistent disruption in class, after reached bottom line (ST) Persistent failure to bring equipment/kit (ST) Poor behaviour in the bus queue/on bus (W – refer to HOY/DHOY cc: tutor once logged) Poor behaviour in the local community (W- refer to HOY/DHOY cc: tutor once logged) Out of social time zone repeat behaviour(W) Swearing or inappropriate language (W) Talking in a test/exam (ST) Persistent talking in assembly (tutor) Theft (minor) (W –refer to HOY/DHOY cc: tutor once logged) Truancy from lesson (first occurrence) (ST – refer to HOY/DHOY cc: tutor once logged) Walking away from a member of a staff (W) Throwing water (W) Ongoing disruption of a line up (W)</p>

<p>Category 3 – This is a serious level of disruption. Please inform the CL (in lesson) or HOY about these incidents – they should only be logged on Class Charts by a HOY or member of SLT to help monitor the Intex lists.</p> <p>Outcome: INTEX and call home. <i>May lead to HOY or DHOY report. Persistent disruption at a Category 3 level may lead to a tier 1/2 PSP.</i></p>	<p>Category 4 – This is very serious level of disruption. This is led by the SLT Line Manager alongside the HOY. Agreement from the Deputy Headteacher is required before referral to the Headteacher for sign off.</p> <p>Outcome: FIXED TERM EXCLUSION <i>May lead to HOY (first instance) or SLT LM (repeat behaviour) report. Persistent disruption at Category 4 may lead to a tier 3 PSP.</i></p>
<p>Bringing Sydenham's reputation into disrepute (HOY) Computer misuse (serious infringement of Acceptable Use of IT Policy) (CL or HOY) Cyber bullying (HOY) Dangerous behaviour with an impact upon health and safety within the school or local community (HOY) Failure to follow the instructions of senior staff or On Call (HOY) Failure to hand in mobile phone if requested (HOY) Failure to inform staff of the existence of drugs / alcohol on the school site (HOY) Graffiti/ moderate damage to property (HOY) Homophobic /biphobic/transgender or sexist incident (HOY) Inappropriate physical contact towards a member of staff (e.g., Pushing past a member of staff) (HOY) Inappropriate sexualised language (HOY) Involvement in a physical fight – not initial instigator of the fight (HOY)</p>	<p>Being in possession of drugs/alcohol Failure to inform staff of the existence of an offensive weapon on the school site. Incidents of fighting inside or outside the school. Use of or intoxication with drugs or alcohol on the school site Misuse of social media – seriously affecting the wellbeing of members of the school community or the reputation of the school Physical bullying Persistent C3 incidents Assault of another person Serious damage to property or building Distribution of illegal images/content Serious ongoing bullying Serious or ongoing sexual harassment Smoking or vaping on the premises Truancy from INTEX</p>
<p>Misuse of social media, seriously affecting the order of the school (HOY) Poor behaviour in INTEX (HOY/SLT LM) Racist incident (HOY) Repeat truancy from lessons (HOY + CL if specific subject) Refusal to be searched. (HOY) Possession of a prohibited item (group A) (HOY) Serious incident outside school (HOY) Sexual harassment (HOY) Smoking off site in school uniform including e-cigarettes (HOY) Theft (major) (W –refer to HOY/DHOY cc: tutor once logged) Truancy off site (HOY) Verbal abuse to another person – including serious arguing affecting the good order of the school. (HOY) Verbal bullying (HOY) Water fight/throwing water – repeated (W)</p>	<p>Category 5 – This is an exceptionally serious level of disruption. This is led by the Deputy Headteacher, alongside the HOY and SLT Line Manager, before referral to the Headteacher for a final recommendation.</p> <p>Outcome: MANAGED MOVE, MANAGED TRANSFER, PERMANENT EXCLUSION.</p> <p>Being in possession of an offensive weapon. Indecent or sexual assault Persistent serious behaviour which has not been resolved by PSP tier 3 actions including outside agencies Serious assault on another person Serious threatening behaviour to staff or other students Selling or distributing illegal items on the school site</p>