

SCHOOL COUNCIL POLICY

Pikeville Independent Schools

Pikeville Elementary School

Policy Type (Check One)

Council Operations

School Operations

POLICY TOPIC DESCRIPTION

STUDENT ASSIGNMENT PROCEDURES

POLICY STATEMENT

1. Students enrolling in Kindergarten shall be equally divided among classrooms according to gender, age, and student assessment data.
2. Upon completion of spring benchmark assessment, students will be ranked using the spring benchmark data for reading and math with teacher input.
3. Once the students are ranked, homeroom rosters will be formed by the administration team with an even distribution of academic level, special needs, and gender.
4. After the current grade level teachers, special class teachers, and upcoming grade level teachers have carefully reviewed the lists, teachers will draw for their homeroom roster.
5. Administration will assign all new student enrollments to the homeroom at the appropriate grade level with the lowest number of students. The current enrollment of special needs students in the class with the lowest number of students will be taken into consideration. Teachers at the enrolled grade level will be consulted at least 24 hours before placement occurs. In the event that all classrooms have an equal number of students, the new student will be placed by an alphabetical list of the teachers.
6. Parent requests for specific teachers will not be accepted.

Date of First Reading: 04/11/2023

Date Adopted: 05/09/2023

Glenda Adkins
Council Chairperson