

BUS RIDER AGREEMENT

Thank you for choosing Benjamin Franklin Charter School as your form of transportation for your student(s). To ensure that all of our students and drivers are safe, we ask that parents and students read and familiarize themselves with the following rules and discipline procedures, as well as return the forms signed to abide by the rules.

School bus rules are created to protect students, parents, staff and the community. Inappropriate behavior by students pulls the driver's attention from the road, compromising the driver's ability to operate the bus in the safest possible manner. We have taken great care to ensure that the bus rules coincide with the rules and regulations for the state of Arizona transporting requirements as well as aligning them with the class rules for Benjamin Franklin Charter School.

Please read through the rules and safety requirements for your child(ren) to ride the BFCS transportation bus route. Parents and students understand that riding the BFCS bus is a privilege. The administrative actions set forth above are guidelines only and in no way are intended to limit the administrator's authority to suspend or terminate the student's riding privileges.

BUS RULES

Violation of the bus rules may include the following actions by the bus driver

- Counsel with the student
- Move the student to another seat
- Issue a bus conduct referral incident form to the Transportation Office.

ATTENDANCE

Unless prior arrangements have been made, 5 consecutive absences will result in the loss of bus riding privileges to accommodate waiting lists.

PROPERTY

The bus is an extension of the school and is school property ~ any damage by a student riding the bus, will be paid for by the student/parents.

BULLYING

Harassment, intimidation and bullying will not be tolerated and should be immediately reported to the driver. These actions could result in immediate expulsion from the buses.

STUDENT EXPECTATIONS

- Be on the sidewalk lined up ready to enter the bus **10 min before** the stop time
- Absolutely no eating food, candy, gum or any drink except bottled water
- No foul or inappropriate language from anyone
- Students must stay seated in their assigned seat, and out of the aisle, at all times until your bus stop
- Do not throw paper or trash on the floor. Keep the bus clean
- Do not yell or throw anything out the window, or stick any part of your body out the window
- No Phones while on the bus. Must stay in backpacks or pockets all the time
- Use indoor voices, No yelling or screaming
- Follow all school rules on the bus
- No negative physical contact
- Fighting will not be tolerated! May result in an immediate suspension.

PARENT EXPECTATIONS

- Use appropriate language if you need to discuss concerns with the drivers
- NO SMOKING at the bus stop!
- Do not step onto the bus at any time unless for a field trip with a teacher present
- Be at the bus stop **10 minutes early** for pick up and drop off
- NEVER approach another person's child! Report issues to the driver or transportation director
- If any problems should arise, Please the transportation office
- Please know your child's bus number, route number and drivers name



NOTICE OF DISCIPLINARY ACTION

Student _____ Date _____

Bus Driver _____ Route AM / PM _____

Dear Parent: Your student was sent to the principal's office for the reasons listed below.

Please sign and return pink form tomorrow. Signature indicates receipt of notification--not necessarily agreement. *Your child will not have recess until the form is signed and returned to school.*

Specific Behavior Problem/Infraction:

- | | | |
|---|---|---|
| <input type="checkbox"/> Disobedience <input type="checkbox"/> Dress Code Violation <input type="checkbox"/> Eating, drinking, etc <input type="checkbox"/> Endangering others <input type="checkbox"/> Fighting/Violence <input type="checkbox"/> Harassing Others <input type="checkbox"/> Horseplay/Roughhousing | <input type="checkbox"/> Hurting Others/Fighting <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Making threats <input type="checkbox"/> Not following rules <input type="checkbox"/> Out of Assigned Seat <input type="checkbox"/> Standing Up/In Aisle <input type="checkbox"/> Talking back | <input type="checkbox"/> Teasing/Name calling <input type="checkbox"/> Throwing objects <input type="checkbox"/> Using Electronics <input type="checkbox"/> Vandalism <input type="checkbox"/> Yelling, screaming <input type="checkbox"/> Other |
|---|---|---|

Details: _____

Number of times the student has been given a conduct report for the year.

1 2 3 4 5

- 1 - Warning:** Note sent home to be discussed with the child, signed and returned to the driver
- 2 - Phone call:** From the Vice Principal and conduct report sent home, signed & returned to the driver
- 3 - Phone call:** From the Vice Principal. conduct report sent home and a 2 day suspension off the bus
- 4 - Meeting:** With the Principal, conduct report sent home, and a 5 day suspension off the bus
- 5 - Phone call:** From the Vice Principal and removal from bus services for the rest of the school year

Comments by Principal: _____

Parent Signature _____ Date _____

Transportation Director Signature _____ Date _____