

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**MINUTES AND REPORT OF THE MEETING OF
February 27, 2023**

The Citizens Oversight Committee met via teleconference on Monday, February 27, 2023.

MEMBERS PRESENT

Suzanne Gauntlett, Member at Large (Chairman)
Laura Ursini Marroquin, Community Relations, Newport/Naples Rib Company
Mitch Vance, TGV Partners
Richard Rutledge, Estancia Parent & PTA Member
Robert Ooten, Member at Large
Lee Ramos, City of Costa Mesa Senior Commission

MEMBERS ABSENT

Julio Zunzunegui, Mariners Parent

ALSO PRESENT

Jeff Trader, Assistant Superintendent, Chief Business Official, NMUSD
Ara Wiggins, Administrative Director, Facilities Development, Planning & Design, NMUSD
Lori Horrell, Administrative Assistant to Ara Wiggins, NMUSD
Shilo Gorospe, Eide Bailly

HANDOUTS (Via Email)

Meeting Agenda for February 27, 2023
Minutes from December 5, 2022 Meeting – Unadopted
Estancia Theater Expenditure Report – As of February 27, 2023
2022 Measure F Performance Audit
2022 Measure F Financial Audit

WELCOME AND INTRODUCTIONS

Committee Chair, Ms. Suzanne Gauntlett, opened the meeting at 6:08 pm.

ADOPTION OF THE AGENDA

Agenda for February 27, 2023 meeting was amended and adopted.

ADOPTION OF THE MINUTES

Minutes from December 5, 2022 meeting were adopted.

FISCAL REPORT

Ms. Gorospe from the firm of Eide Bailly presented the audited findings for Measure F funds for the fiscal year ending June 30, 2022.

Mr. Trader reported on the financial activity for the Theater project since the December 5, 2022 meeting.

Ms. Wiggins spoke on the project accounting regarding the overall budget of the Theater project. Staff received feedback from the Committee regarding inclusion of all funding sources in the fiscal report going forward.

It was requested that going forward the financial report include a separate total of expenditures for Fund 40 and Fund 26.

PROJECT REPORT

The Estancia Theater project status was discussed, including the following:

- Ms. Wiggins gave an overview regarding updating the design for the new location.
- DSA is reviewing the new design, anticipating final approval in late April or early May.
- The District is working on a plan for circulation for parking during construction.

OTHER

The Committee discussed future replacement of committee members. The District will work on finding replacements for at least three member categories and make arrangements for Board approval for the replacements as soon as possible. A motion was made and approved that this item be on the May 8th agenda for updates and discussion.

Ms. Gauntlett discussed moving the Committee's annual presentation to the Board of Education from May 16, 2023, to March 28, 2023. A motion was made and approved to change the presentation date to March 28, 2023.

ADJOURNMENT

The meeting was adjourned at 7:15 pm.