

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, May 11, 2023 – 5:30 PM
Early Childhood School Auditorium/Boardroom
953 High Street, Victor, NY

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and regular meeting will begin at 7:15 PM

✓ = Board Action Expected

1. Meeting Called to Order by President Tim DeLucia

- ✓ • Motion to enter executive session to discuss employment history of specific individuals.
- ✓ • Motion to return to regular session and adjourn the meeting

Meeting Called to Order by President Tim DeLucia

A. Greetings to Visitors/Public Participation Reminder

B. Reading of Fire Evacuation Procedure

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)

C. Moment of Silence

D. Pledge to the Flag

✓ **2. Approval of the Agenda**

3. Presentations/Recognitions: (45 Minutes)

- DECA International Career Development Conference Participants
- Victor Indoor Percussion Ensemble State Champions
- 2022-2023 Retirees
- Graduate of Distinction

4. Superintendent's Update

5. Public Participation: Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular Meeting of April 13, 2023, the Special Meetings of April 26, 2023, May 4, 2023 and the Public Budget Hearing of May 4, 2023;**
- B. Treasurer's Report for the month ending March 31, 2023;**

Victor Central School
Board of Education
PROPOSED AGENDA

- C. **Personnel Agenda**
 - D. **Recommendations of the Committee on Special Education from the meetings of February 7, 17, 2023, March 1, 8, 15, 16, 22, 23, 27, 28, 31, 2023, April 11, 12, 13, 14, 17, 18, 20, 21, 24, 25, 26, 27, 2023, May 4, 5, 8, 9, 10, 11, 2023 and from the Committee on Preschool Special Education meetings of March 28, 29, 30, 2023, April 11, 12, 17, 18, 25, 2023 and May 2, 3, 2023**
 - E. **Election Inspectors for the May 16, 2023 Annual Vote and Election**
 - F. **Declare the following as surplus:**
 - **Curriculum material as listed in a memo from Carrie Goodell to Tim Terranova dated May 1, 2023**
 - G. **Accept the following donations:**
 - **Maypex Pro Kit Drumset, Dearing Goodtime Banjo, PSRE333 Yamaha Keyboard, Cowbell and Bongos valued at \$1,540.00 from Sandy Sconfietti to the Victor Central School District Music Department**
 - **\$10,000.00 from the Tabit Family to the Victor Central School District Cafeteria Fund to pay off student lunch account balances**
 - **\$1,500 from Partners in Education (PIE)/Parent Teacher Student Association (PTSA) to the Victor Central Schools Inquiry Program**
 - H. **Acceptance of the Internal Audit Report and the Corrective Action Plan for year ended June 30, 2022**
7. A. **Campus News**
- ✓ B. **Cybersecurity Presentation** (*Karen Finter, Angela Affronti; 10 min.*)
 - **Adopt the Incident Response Plan for the Victor Central School District**
- C. **Management Plan Update; Curriculum** (*Karen Finter; 15 min.*)
- D. **Capital Project Update** (*Derek Vallese; 10 min.*)
- ✓ E. **Approve the following field trip:**
 - **Senior High School Art Club to Paris, France and Amsterdam, Netherlands from 2/16/24 – 2/25/24;**
8. **Meeting Updates**
- A. **Monroe County School Boards Association Committee Reports**
 - B. **Standing Committee Updates**
9. **Upcoming Events**
- A. **Annual Vote and Election on Tuesday, May 16, 2023 from 6:00 AM – 9:00 PM in the Early Childhood School Boardroom**
 - B. **Next Board Meeting, Thursday, June 8, 2023 in the Early Childhood School Boardroom**
- ✓ 10. **Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of April 13, 2023
Early Childhood School Auditorium/Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER President Tim DeLucia called the meeting to order at 6:34 PM.

Members Present Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks, Trisha Turner (arrived at 6:39 PM)

EXECUTIVE SESSION A motion was made by D. Palumbo-Sanders, seconded by E. Mitchell, to enter executive session at 6:35 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no 0 abstentions

REGULAR SESSION A motion was made by L. Kostecki, seconded by C. Parks, to return to regular session at 7:12 PM. The motion was carried. 7 yes 0 no 0 abstentions

APPROVE AGENDA

RECOGNITIONS A motion was made by K. Elliott, seconded by T. Turner, to approve the agenda for the meeting. The motion was carried. 7 yes 0 no 0 abstentions

Board President Tim DeLucia welcomed everyone.

Senior High Musical Mr. DeLucia introduced Senior High Musical Vocal Director Kristin Mellema who spoke about this year's show *Titanic*. She was joined by two colleagues choreographer Erin Fetzner and pit director Laura Brewer. Ms. Mellema said the musical was a fun challenge with operetta music, a large ensemble and a big set build. Close to 100 students including the cast, crew and pit orchestra did a fantastic job. Ms. Fetzner thanked the set designers Mr. Denner and Mr. Wolf, Mrs. Brewer for leading the pit orchestra, great lighting and tech by Mr. Isaacs, and costumes by Mrs. Sentiff. She thanked the Board of Education and Dr. Terranova for the continued recognition. She said they are off to Stars of Tomorrow on May 11th. The group was presented with a plaque and each student was presented with a certificate recognizing their participation in the show.

Athletics Mr. DeLucia introduced the Director of Health, Physical Education and Athletics, Duey Weimer who helped present the athletic recognitions. He started out by thanking Dr. Terranova and the Board of Education as well as Mr. Siesto and Mr. Gee for their support of the athletic program.

Wrestling Section V Champion Mr. Weimer introduced Varsity Wrestling Coach Craig Kaper who spoke about wrestling champions Sam Ricci and Ty Rader. He started out by thanking the Board of Education and Dr. Terranova for the recognition and Mr. Weimer, Mr. Ferreri and Mrs. Turner for their support. Coach Kaper said both Sam Ricci and Ty Rader are two seniors who have shown outstanding leadership and dedication to the program. They are great representatives of Victor Wrestling and true role models for the younger athletes. Sam Ricci was the Class 1A

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

Section V Champion and a New York State Qualifier. He is a three-sport athlete football, wrestling and lacrosse. He will be attending Cornell University and be a member of their lacrosse team. Ty Rader was the Section V Super Sectional Champion, which is all of the classes combined. He finished with all-state honors by placing 8th in the New York State Championships this season. He is a two-sport athlete football and wrestling and will be attending St. John Fisher next year and will play football. The athletes were presented with certificates acknowledging their accomplishments.

Indoor Track and Field Section V and NYS Champions

Mr. Weimer introduced Indoor Track and Field Coach Bob Goodell who spoke about the Indoor Track Season. He started out by thanking the school administration and Mr. Weimer for allowing him to coach the indoor track team this winter as interim coach. Coach Goodell introduced Terreque Davis who was the indoor champion in the 55 meter hurdles, Pat Purcell, Colden Chierichella, Terreque Davis and Quinten Slaughter were members of the 4 X 400 meter relay team who won sectionals. They also set a school record in the 4 X 200 meter relay. He talked about the champions who were not able to make the meeting and were Grace Woodworth who claimed a title in the 1000 meter while also setting a school record, Lauren Schrader in the pole vault who also tied a school record and Grace Woodworth, Julia Sodoma, Lia Brasaccio and Melody Harloff were champions in the 4 X 400 meter relay. Three athletes, Terreque Davis, Melody Harloff and Emma Goodell were sent to the state championships. Coach Goodell said it was a privilege to coach this winter. The program is growing and it is due to the senior track members recruiting along with the the help of the other coaches including Coach Jerry O'Dell, Coach Kathleen Habecker, and Coach Ryan Ellis who did an outstanding job. The athletes were presented with certificates acknowledging their accomplishments.

Varsity Bowling Section V Composite Team Champions

Mr. Weimer introduced Coach LaBrake and Coach Law who spoke about the Section V Composite Team Champions Adam Wakalee and Tim Doan. Coach Law thanked the Board of Education for the recognition. He said it is a six-man team that is selected every year to compete in the State Championship representing their section. Adam qualified fifth with a 219 and Tim qualified sixth with a 218. The team was comprised of two Victor bowlers, two Fairport bowlers, one Rush-Henrietta bowler and one Genesee-Valley bowler. Their combined team average entered them into the state tournament in the number one seed. The team compiled 6,576 pins. They earned the Gold Metal winning by 72 pins. Adam and Tim were also part of the 2023 Monroe County League Champions. They were two of the four captains chosen for the team this year. The athletes were presented with certificates acknowledging their accomplishments.

Varsity Cheerleading New York State Champions

Mr. Weimer then introduced Varsity Cheerleading Coaches Alix and Alyssa Dayton and the Varsity Cheerleading Team. The coaches started out by thanking the Mr. Weimer, Mr. Ferreri and Mrs. Turner in the athletic office, the Board of Education for their continued support and the recognition, the Booster Club and parents. Coach Dayton said this year was an absolute dream on paper. The girls had a dream in mind since August and this year they had the same

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

team from fall to winter season. They worked on their team culture along with skills all the way from August to March. She said they experienced some low lows and the highest of highs and went through everything as a family. She said they competed with the highest skills Victor has ever competed along with the hardest skills in their sport. They started the fall season as Section V Champions and ended this year as Monroe County Champions and ultimately New York State Champions. Victor is the only Section V Cheerleading Team to have won two state titles so far. The team was presented with a plaque and each athlete was presented with a certificate recognizing their accomplishments.

Boys Varsity Basketball New York State Champions

Mr. Weimer introduced Boys Basketball Coach Tyler Roberts and Coach David Vistocco. Coach Roberts talked about the success of the Victor Central School District. Success in the classroom, extra curriculars, and every sport. The basketball program was on the rise with a lot of great people around the program. He said he is thankful everyone was able to work together and bring the State Championship to the community. He said there are dozens of people off the court that came together to make it happen. He talked about the culture the community sets are an example for the team. Coach Roberts said it is an incredible group to be part of and no place he would rather be. Senior AJ Queri said it was a good season and the best way a senior year could end. He thanked the Board of Education for supporting the team throughout the season. The team was presented with a plaque and each athlete was presented with a certificate recognizing their accomplishments.

Volunteer Committed to Service Award

Board President Tim DeLucia introduced Primary School Principal Heidi Robb and Victor Teachers' Association (VTA) President Mike Modleski. Mr. Modleski gave the background on what the Volunteer Committed to Service Award is. VTA partners with the administration to recognize someone in the community who does great work. Mrs. Robb introduced Elaina Camporeale, this year's Volunteer Committed to Service Award winner. She has been and continues to be very involved in the PTSA. Last year she was instrumental in bringing back PTSA's involvement with WEE Deliver and the Primary School Field Days. Each month she did something to encourage the staff, whether it was signs in the bathrooms or a sweet treat. This year Elaina was instrumental in bringing back, and even improving, some of the PTSA family events. She no longer has students at the Primary School, but her entire family was at the Primary School to help coordinate the Lucky to be Loved event. Her heart is so big and she volunteers so many hours to bring smiles to students and staff. Ms. Camporeale said she feels so touched to be honored in this special way. She said she never really thought a lot about the time she gives to the District because she only gives the time she has to give. She said in her volunteer work she has been inspired by passion and dedication at every level of the District. She said serving on the PTSA has been incredibly rewarding. She is deeply passionate about supporting programs and events that enrich the school experience for students and their families. She is especially grateful to Cindy Riley and Carol Prescott who have inspired her and shaped her thinking about volunteer work at the District. She said it is a privilege to be part of the school community and an honor to receive the award.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Mr. DeLucia thanked Ms. Camporalle for her volunteer work and to all of the students for sharing their exceptional talent with the District.

**SUPERINTENDENT'S
UPDATE**

Dr. Terranova talked about the student recognition from earlier as well as the recognition of Elaina Camporeale , our Volunteer Committed to Service award winner. He thanked the PTSA along with the collaboration of the Town of Victor leadership under Jack Marren for advocating for the increased safety for our families in front of the school campus. A young man from the Junior High School was hit by a car about six weeks ago just north of the High School on High Street. Thankfully he is doing fine but it was a scary situation. Dr. Terranova drafted two letters, along with the help of Cindy Riley from the PTSA. The first one was to the Victor town and village leadership requesting to reduce the speed limit on High Street as well as improvements in the crosswalk structure in this area. Currently the speed limit is 40 mph between the Lane Road intersection and the Victor Village line. That speed limit poses a significant danger to our students. The hope is to lower the speed limit to at least 30 mph and upgrade the cross walks specifically in front of Cassidy Court and Piper Meadows Drive. The town is 100% for this and Mr. Marren has been a great advocate for this. The second letter was to the New York State Department of Transportation asking for the placement of school speed zones in front of the Victor Central School District campus, not only High Street but also on Lane Road at the entrance to the District.

**PUBLIC
PARTICIPATION**

None at this time

CONSENT ITEMS

A motion was made by D. Palumbo-Sanders, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular meeting of March 9, 2023 and the special meeting of March 23, 2023;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending February 28, 2023;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Kealan Devanny**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2023, at an annual salary of \$49,990, leading towards tenure in Elementary Education.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The probationary appointment of **Valerie Falagan**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$31,320, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Christine Evans**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$28,710, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Cory Grant**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2021/2022 and 2022/2023 LTS assignments, at an annual salary of \$31,912, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Suzette Hughes**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Pamela Shufelt**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,705, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Christin Crossing**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Julie Fiannaca**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The probationary appointment of **Sapna Bhargava**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Deborah Goebel**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$29,025, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Catherine Stimmel**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,990, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Emily Cook**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6 and pending certification in Students with Disabilities Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2023, at an annual salary of \$45,656, leading towards tenure in Special Education.

The probationary appointment of **Rohini Arumugam**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Joanne Chappell**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$29,400, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Marsha Maxon**, who has certifications in Students with Disabilities Grades 7-12, Students with Disabilities Grades 5-9, Home Economics, and Business Education, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$34,920, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Karen Blaney**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Teacher Assistant.

The probationary appointment of **Makayla Wright**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$26,889, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Samantha Dwello**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$30,539, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Shawn Stalker**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,255, leading towards tenure as a Teacher Assistant.

**Long Term
Substitute
Appointments:**

The extended appointment of **Eva FitzSimmons**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$43,077.

The appointment of **Erin Hart**, who has pending certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an ENL Teacher and Elementary Teacher, effective January 3, 2023, and ending June 30, 2023, at an annual salary of \$43,077, which will be prorated based on the length of the assignment.

The appointment of **Emily Cook**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, and pending certification in Students with Disabilities Grades 7-12, to a long term substitute position as a Special Education Teacher, effective January 30, 2023, and ending June 23, 2023, at an annual salary of \$43,877, which will be prorated based on the length of the assignment.

Leaves of Absence:

The granting of an extension of childcare leave of absence for **Erin Michele**, Physical Education Teacher, effective July 1, 2023, and extending through June 30, 2024.

The granting of a maternity and subsequent childcare leave of absence for **Kayla Docteur**, Reading Teacher, effective August 30, 2023 and extending through October 9, 2023.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The granting of a maternity and subsequent childcare leave of absence for **Brittany Gordon**, Elementary Teacher, effective September 9, 2023 and extending through December 6, 2023.

Resignations: The resignation of **Leah Daniels-Farren**, Secondary Special Education Teacher on Special Assignment, effective April 14, 2023.

The resignation of **Erin Heberger**, Elementary Teacher, effective Elementary Teacher, effective April 17, 2023.

The resignation of **Karen Harrison**, Technology Teacher, effective March 28, 2023.

The resignation, due to retirement, of **Suzanne Gassmann**, Social Studies Teacher, effective June 30, 2023.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Track & Field	Modified Assistant	Stash Merritt	6	2
	Modified Assistant	Lauren O’Dell	6	1
Softball	Modified A	Bryan Law	6	6
Lacrosse – Girls	Co-Head Varsity	Jamie Smith	Per MOA	15
	Co-Head Varsity	Todd Thompson	Per MOA	5
	Modified B	Ashley Zahn	6	2
Baseball	Volunteer	Jameson Ricigliano	-	-
Per Diem Substitutes:	<u>Candidate</u>		<u>Area of Certification</u>	
	Tracy Mergler		Elementary/Special Education	
	Aidan Trombly		Uncertified	

**Non-Instructional
Appointments:**

The appointment of **Dominique David**, from School Bus Monitor to Full Time School Bus Driver, effective March 7, 2023, at an hourly rate of \$20.99.

The appointment of **Cholthicha Ratanapongsakorn**, Part Time Teacher Aide, effective March 7, 2023, at an hourly rate of \$14.20.

The appointment of **Kimberly Natale**, from Typist Substitute to Full Time Teacher Aide, effective March 20, 2023, at an hourly rate of \$14.37.

The appointment of **Aniuska Marrero Viltres**, Food Service Helper, effective March 27, 2023, at an hourly rate of \$14.20.

The appointment of **Jashira Calderon**, Food Service Helper, effective April 10, 2023, at an hourly rate of \$14.20.

The appointment of **Lynnae Arena**, Food Service Helper, effective

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

April 10, 2023, at an hourly rate of \$14.20.

The appointment of **Douglas Bailey**, Part Time Cleaner, effective March 27, 2023, at an hourly rate of \$14.65.

The appointment of **Nicholas Castiglia**, Part Time School Bus Driver, effective April 10, 2023, at an hourly rate of \$20.99.

The appointment of **Zachary Guidarelli**, Full Time Cleaner, effective April 10, 2023, at an hourly rate of \$14.65.

Resignations:

The resignation of **Silmara Bailey**, Food Service Helper, effective March 10, 2023.

The resignation of **Caren Hess**, Full Time Teacher Aide, effective March 17, 2023.

The resignation of **Joseph Ingino**, School Bus Driver, effective February 28, 2023.

The resignation of **Moxie Trovato**, Full Time Lifeguard, effective March 13, 2023.

The resignation of **Dana Gardner**, Full Time Cleaner, effective March 30, 2023.

The resignation of **Jashira Calderon**, Full Time Cleaner, effective April 9, 2023.

The resignation of **Danielle Lewis**, Full Time Cleaner, effective April 3, 2023.

The resignation, due to retirement, of **Sheila Rittenhouse**, Payroll Clerk, effective June 30, 2023.

The resignation of **Pamela Havill**, Food Service Supervisor, effective June 13, 2023.

The resignation of **Emily Cook**, Full Time Teacher Aide, effective January 29, 2023.

Terminations:

The termination of **Traci Moschiano**, Full Time Teacher Aide, effective March 29, 2023.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Caren Hess	Teacher Aide
Brady Wortmann	Lifeguard

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Lucas Cleary	Teacher Aide
Robin Kratky	Lifeguard
Aniuska Marrero Viltres	Cleaner
Kandy DeNardo	Cleaner
Rebecca Krenzer	School Bus Driver Trainee/ School Bus Monitor
John Boot	School Bus Driver Trainee/ School Bus Monitor
Jashira Calderon	Cleaner
Kelly Timerson	Registered Professional Nurse
Michael Burke	School Bus Driver Trainee

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of January 18, 2023, February 7, 13, 15, 27, 28, 2023, March 1, 2, 3, 7, 8, 9, 13, 15, 16, 17, 21, 22, 23, 24, 27, 28, 29, 30, 31, 2023, April 3, 4, 5, 6, 10, 11, 12, 13, 2023 and from the Committee on Preschool Special Education from the meetings of March 8, 13, 20, 21, 22, 30, 31, 2023;

SURPLUS ITEMS The following are declared as surplus:

- Apple iPad with VCS tag # 014735;
- Hewlett Packard Color Laserjet CP 4025 Printer with VCS tag # 012448;
- NEC VT595 Projectors with VCS tag #s 010021, 010058, 010066;
- NEC VT580 Projectors with VCS tag #s 02612, 02614;
- Smart Tech Unifi 45 Projectors with VCS tag #s 012053, 012058, 012063;
- Smartboards with VCS tag #s 010520, 010528, 010566, 010568, 012046, 012048, 014332;

DONATIONS Accept the following donations:

- \$3,000.00 from Charity RX to the Victor Central School District Cafeteria Fund to offset negative balances for students;
- \$662.00 from the Victor Baseball Booster Club to the Victor Central School District Athletic Department;

Mrs. Elliott said she continues to be moved by the generosity and compassion of community members who continue to donate to the District.

SHARED DECISION MAKING PLAN Approve the revised Victor Central School District Shared Decision Making Plan as submitted.
Mr DeLucia thanked the Monitoring Task Force for updating this plan.

CSEA CONTRACT Approve the Contractual Agreement between the Superintendent of the Victor Central School District and the Civil Service Employees Association for July 1, 2023 – June 30, 2027.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**COOPERATIVE
BIDDING
RESOLUTION**

Approve the General Resolution for the purpose of participating in a cooperative bid coordinated by the BOCES of Ontario, Seneca, Wayne and Yates Counties as submitted.

**FACILITIES
COMMITTEE
RECOMMENDATION**

Approve the Facilities Committee recommendation on the final spend down of the current capital project funds as submitted in a memo from D. Vallese to T. Terranova dated April 13, 2023. Mr. DeLucia thanked the Facilities Committee for recommending additional things to complete in the current capital project.

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events at this time.

**PUBLIC
PARTICIPATION**

Board President Tim DeLucia gave privilege of the floor out of sequence to Clifford Florence Jr. to hear his concern.

**CAPITAL PROJECT
UPDATE**

Assistant Superintendent for Business Derek Vallese provided the Board of Education with a capital project update. He said when making decisions on what to include in the capital project there were five themes. They are addressing infrastructure of existing facilities including roofs, parking lots and elevators. Addressing a portion of the space concerns in the District. Addressing safety and security infrastructure and to expand parking. Creating warm and welcoming facilities. Addressing the ability to maintain more consistent temperatures in the buildings/classrooms through HVAC controls and heat generating systems. Mr. Vallese then reviewed the proposed scope in every building. In every building there will be an upgrade to the Public Announcement (PA) Clock System, which is part of safety and security. This is a way to notify everyone in a building if something is occurring. At the Early Childhood School the two other major components are additional parking and the main office expansion. The additional big needs in the Primary School, along with the PA Clock System, is to redesign the layout of the main office and address the student and staff bathrooms that are in need of repair. At the Intermediate School there is a proposal of two additions. The first being a five-classroom addition on the north end of the building along with expanding the cafeteria out toward the Junior/Senior High School. The student and staff bathrooms also need renovations. The Junior/Senior High School has the most needs, mostly space needs. There is a proposal for a one-story addition that would connect the three doglegs that face High Street. There is also a proposal for an addition to the Junior High School Cafeteria. The student and staff bathrooms need to be renovated throughout both the Junior and Senior High School. There are also roof repairs that need to take place. Mr. Vallese said in addition, due to the location of the field, there is a recommendation to turf field #7, put up security fencing and a sidewalk, which would allow the field

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAPITAL PROJECT UPDATE Continued

to be more accessible for community members with mobility issues. The recommendation is to add linear sidewalks that would connect sidewalks over to the High School. There was a traffic study done in October with drones and sidewalks were the biggest need to address the traffic pattern with safety concerns. Students were crossing in between cars and there were blind spots. Mr. Vallese talked about the rationale and the justification for adding classroom and support space. In the last 15 years the special education population has doubled. In addition to the increase in student classifications the District has an initiative to start bringing students from out-of-district placements back in-district. This promotes inclusive opportunities for the students with disabilities. Part of the addition would help the special education continuum. In the Intermediate School they are breaking out the classroom to hold special education, resources room and integrated co-teaching all in the same classroom. Mr. Vallese said the English Language Learners (ELL) have tripled over the last three years. They need a space to address their special needs and educate the students. There has been an increase in economically disadvantaged students. In 2008, less than 10% of Victor students qualified for free and reduced lunch. That has grown to 27% this school year. Some students require additional support. The District has doubled the number of school social workers over the last three years who need dedicated spaces to work with students and provide confidentiality. Due to shifts in the Common Core Learning Standards the Intermediate and Junior/Senior High Schools science classrooms are not equipped to handle the curriculum. The Intermediate School has limited access to water sources, material storage and electricity for probe ware and technology. The Junior/Senior High School science classrooms currently have separate lab spaces. The goal is to bring the laboratory space into the classroom to create a more robust science instructional environment. Mr. Vallese talked about room utilization. The Intermediate School currently starts lunches around 10:00 AM. Increasing cafeteria space at the Intermediate School will allow lunches to start at an appropriate time and increase time for lunch. The Intermediate School currently has 10 classrooms that are doubled up, limiting instructional uses and flexibility throughout the day. In the Junior/Senior High School there are currently 55 shared classrooms with different content areas in them throughout the day. Different content areas require different needs and layouts of the classroom. Mr. Vallese said the staff has been wonderful working through it, however additional classrooms will provide a better learning environment for all students and be easier on the staff. He then talked about the renovation to 200 S. High Street, which is now the Victor Learning Center. There is \$2 million dollars set aside for renovations. The renovations include the parking lot as well as inside the building. Overall, the total cost of the proposal is \$74,992,780. Mr. Vallese explained the financial implications. The Facilities Committee talked about three options. The first is going out with a proposition to fund the current scope at a cost of \$74,992,780. Using approximately \$17,500,000 in Capital Reserve

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAPITAL PROJECT UPDATE Continued

Funds the expected cost to the community would be approximately \$10.00 a month for a home assessed at \$300,000. The taxpayer cost is due to the aidability of the additions to the Intermediate School and the Junior/Senior High Schools. The District's architect is drafting paperwork that will be presented to New York State Education Department for further justification of the additions. This, in conjunction with the relief of debt payment could decrease the taxpayer cost below \$10/month. Mrs. Mitchell said so if a house is assessed lower than \$300,000 it would be less than \$10 a month? Mr. Vallese said yes, it would be proportional. It would be approximately \$3.33 per \$100,000 assessment and that is at the high end. The second option would be to further reduce the scope to allow for a capital project vote that would result in no tax increase, which would require the additions to be scaled by back \$7,500,000 due to no aide. Those reductions could be problematic. The third option is to have two separate propositions, "a" and "b". Proposition "a" would be the second option with proposition "b" being the \$7,500,000 which was removed. If proposition "a" fails, the second proposition automatically fails, regardless of whether or not it receives enough votes to pass. The recommendation from the Facilities Committee to the Board of Education was to move forward with the first option. Superintendent Terranova said this is just a conversation. The Board does not have to make any decision at this meeting. Board President DeLucia said based on what was presented he feels the additions and expansions are justifiable based on the needs of the students. Mr. DeLucia said he would lean in the direction of option #1, knowing that the possibility of additional aid could reduce the amount of increase taxes and the fact that Farmington is growing. Mr. DeLucia said he knows that as he sits on the Planning Board. That can significantly increase to the tax base and reduce that rate. Mrs. Mitchell said option #2 seems like a security issue. As part of the Strategic Plan we are focused on Safety and Security and a welcoming environment. She said she is also in favor of the first option. Mrs. Elliott said as a representative of the Facilities Committee she wants to thank so many people who have worked 100's of hours on this. She said the number looks shocking however there is nothing frivolous going on with the project. Everything has been thoughtfully considered. We have an on-going, current space issue. We have met the needs of brining in more professionals to help with the mental health needs of students. We have hired over 100 new staff members over the years, but we haven't increased the footprint of our campus. Mrs. Elliot said she would support option #1. Mrs. Palumbo-Sanders said we solicited a survey to determine student population growth and it indicated it would be flat. So now we are asking to put additional classrooms in. She said that is showing, due to the 55 shared classrooms in the Junior and Senior High Schools and 10 shared in the Intermediate School that we are still, as a District, catching up to the needs of our students. With this capital project it is going to be several years before it comes to fruition. Mrs. Palumbo-Sanders said she thinks

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAPITAL PROJECT UPDATE Continued

it's a very prudent decision for the community to support the current population and the population of students going forward. The educational system is based on community support. Mrs. Turner said there is a cost savings of doing it earlier. Putting a project off to be done in the future will be an additional cost. Mrs. Kostecki said if we don't do it now, when? It will be a loss in instructional space for the students as well. Mrs. Palumbo-Sanders said as we address the social/emotional needs of the students, if they have a teacher that they feel most comfortable with who is just pushing a cart from classroom to classroom and they don't have a safe place to go to that is huge. Mrs. Mitchell said and the morale for the staff as well, to have a home-base and not have to turn over spaces. Dr. Parks said one of the first things he heard that resonated with him is getting students back on campus. When we overrode the tax cap years ago one of the things that got tabled, because we couldn't go even higher was safety and security. If we go with option 2 there are safety and security issues again. If we are positioned financially to do it, option #1 is obvious. He said the culture we create for faculty and staff create the culture for our students. His questions are is this enough and was there an obvious thing left off that was needed. Is it as complete as you want it to be? The teachers, staff and administrators have made it work. It is time for the Board of Education and the community to make it work so the teachers can just go do what they do best, which is to educate the students and be there for them. Dr. Terranova said over the next few weeks, as they hopefully have more finite state aid numbers from New York, they will take another deep dive into the entire project and see if there is anything missing. Board President DeLucia said he thinks they have a sense of where the Board is leaning. Mr. Vallese then talked about the next steps.

ADOPTION OF THE 2023-2024 BUDGET

Assistant Superintendent for Business Derek Vallese provided the Board a brief update and final recommendation of the 2023-2024 budget. He reviewed the goals of the budget. He said there has been no change in the projected expenses. As a reminder he said the District did add 29.4 Full-time Equivalent positions going into the next school year. A lot of the positions are in alignment with the Strategic Plan. Dr. Terranova clarified that not only are these positions tied into the Strategic Plan but there is also a strong correlation between the staffing increase and the capital project the Board has been hearing about. He said there are six special aspects to the staffing increase. They are Special Education Services, an enrollment increase specific to the Intermediate School, comprehensive programming increases, substitute staffing increases, additional security for the elementary buildings and a career coordinator. Mr. Vallese said in comparing the year-to-year budget there is a 10.9% increase or \$9,725,898. He said there are no changes in projected revenues other than the state budget. Per the State Constitution, the New York State Budget is due April 1st and because that date fell on a Saturday, it was due April 3rd. On April 3rd, they extended it to April 10th. On April 10th, they extended it to

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**ADOPTION OF THE
2023-2024 BUDGET
Continued**

April 17th. There are three items holding up the state budget, none of which should have an impact on educational funding. Both the February and the March Governor State Aid Run Reports were consistent in their methodology and fully fund state aid. Mr. Vallese said they feel confident that our state aid numbers will remain as presented in the previous meetings. He said going forward there is an increase of \$9,725,898 in revenue, which is 10.9% but one of the big things is that the District has eliminated is the use of savings with this budget. The 10.9% increase in the budget is a 2.81% increase in the levy, largely due to the state aid budget fully funding the Foundation Aid. Mr. Vellese said he believes the tax rate increase will be about 1.26%. This rate may be reduced even lower because the tax rolls are not finalized until June 30, 2023. This is a projected increase of \$19.00 annually with a projected tax rate of \$16.03, up \$.19 from last year.

A motion was made by C. Parks, seconded by D. Palumbo-Sanders, that the following resolution be adopted:

RESOLVED, that, upon recommendation of the Superintendent, the proposed budget for the 2023-2024 school year be approved as submitted, for a total of \$98,924,377, subject to approval by the qualified voters of the District at the Annual Vote and Election on May 16, 2023.

District Clerk, Maureen Goodberlet, asked for a roll call vote.
Trisha Turner – yes, Debbie Palumbo-Sanders – yes,
Elizabeth Mitchell – yes, Tim DeLucia – yes, Christopher Parks – yes,
Lisa KostECKi – yes, Kristin Elliott – yes
The motion was carried. 7 yes 0 no 0 abstentions

RESCIND TRIP

A motion was made by E. Mitchell, seconded by L. KostECKi, to rescind the following trip:

- Senior High School Art Club to New York, NY from 4/21/23 – 4/23/23

The motion was carried. 7 yes 0 no 0 abstentions

APPROVE TRIP

A motion was made by T. Turner, seconded by K. Elliott, to approve the following field trips:

- Senior High School Cheerleaders to Honesdale, PA from 8/24/23 – 8/27/23 to participate in the Cheerleading – UCA Camp;
- French Trip for Grades 9-12 to France from 3/26/24 – 4/6/24 to participate in the Victor-Rennes Exchange Program;

The motion was carried. 7 yes 0 no 0 abstentions

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**POLICY REVIEW
First and Final Reading**

A motion was made by C. Parks, seconded by K. Elliott to approve the following policy:

- Board Meeting Procedures; Policy 2350

The motion was carried. 7 yes 0 no 0 abstentions

**MEETING REPORTS
Monroe County School
Boards Association
Committee Reports**

None at this time.

**Standing Committee
Updates**

Mrs. Palumbo-Sanders she is part of the Diversity, Equity and Inclusion (DEI) Committee and they have spent a good amount of time trying to define what it means. This has been a very orderly and thoughtful process for the District.

**UPCOMING
EVENTS**

**Special Board
Meeting (W-FL
BOCES Budget**

Board of Education Special Meeting on Wednesday, April 26, 2023, to vote on the Wayne-Finger Lakes BOCES Budget, will be held at 6:45 AM.

**Budget Forum/Meet
the Candidate Night**

Budget Forum and Meet the Candidate Night will be held on May 4, 2023, at 7:00 PM in the Junior High/Senior High Performing Arts Center.

**Regular Board
Meeting**

The next regular Board Meeting will take place on Thursday, May 11, 2022, at 7:15 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by E. Mitchell, seconded by T. Turner, to adjourn the meeting at 9:23 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of the Special Meeting of April 26, 2023
Victor Central School District Conference Room
953 High Street, Victor, NY 14564**

- CALL TO ORDER** Tim DeLucia called the meeting to order at 6:50 AM.
- Members Present** Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks
- Members Absent** Kristin Elliott, Trisha Turner
- APPROVE AGENDA** A motion was made by C. Parks, seconded by D. Palumbo-Sanders, to approve the agenda for the meeting.
The motion was carried. 5 yes 0 no 0 abstentions
- BOCES BOARD CANDIDATES**
- A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders that the Board of Education of the Victor Central School District cast one vote for Michael Ellis to a seat on the Wayne-Finger Lakes BOCES Board for a two or three-year term effective July 1, 2023.
The motion was carried. 5 yes 0 no 0 abstentions
- A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders that the Board of Education of the Victor Central School District cast one vote for Anne Morgan to a seat on the Wayne-Finger Lakes BOCES Board for a two or three-year term effective July 1, 2023.
The motion was carried. 5 yes 0 no 0 abstentions
- A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders that the Board of Education of the Victor Central School District cast one vote for David Landon to a seat on the Wayne-Finger Lakes BOCES Board for a two or three-year term effective July 1, 2023.
The motion was carried. 5 yes 0 no 0 abstentions
- A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders that the Board of Education of the Victor Central School District cast one vote for Linda Eygnor to a seat on the Wayne-Finger Lakes BOCES Board for a two or three-year term effective July 1, 2023.
The motion was carried. 5 yes 0 no 0 abstentions
- BOCES ADMINISTRATIVE BUDGET**
- A motion was made by L. Kostecki, seconded by C. Parks, that the Board of Education of Victor Central School District, at its April 26, 2023 meeting, approved the 2023-2024 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,656,500.
The motion was defeated. 0 yes 5 no 0 abstentions

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

ADJOURN

A motion was made by D. Palumbo-Sanders, seconded by L. Kostecki, to adjourn the meeting at 6:58 AM.

The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of May 4, 2023
Junior/Senior High School Auditorium
953 High Street
Victor, NY 14564**

**CALL TO
ORDER**

President Tim DeLucia called the meeting to order at 8:35 PM.

Members Present Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell,
Debbie Palumbo-Sanders, Christopher Parks

Member Absent Trisha Turner

**APPROVE
AGENDA**

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda. The motion was carried. 6 yes 0 no 0 abstentions

APPROVE TRIP

A motion was made by D. Palumbo-Sanders, seconded by C. Parks, to approve the following field trip:

- Varsity Softball to Herkimer, NY from 5/6/23 – 5/7/23 to participate in Mudville's 2023 Softball Tournament.

The motion was carried. 6 yes 0 no 0 abstentions

ADJOURN

A motion was made by K. Elliott, seconded by E. Mitchell, to adjourn the meeting at 8:37 PM. The motion was carried. 6 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Public Hearing on the Proposed Budget for the 2023-2024 School Year

Thursday, May 4, 2023

7:02 P.M. – Junior/Senior High Performing Arts Center

Board Members Present: Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell,
Debbie Palumbo-Sanders, Christopher Parks

Board Member Absent: Trisha Turner

**BUDGET
REVIEW** Superintendent of Schools, Tim Terranova and Assistant Superintendent for
Business Derek Vallese reviewed the proposed budget for the 2023-2024 school
year. They then took questions from the audience.

ADJOURN The hearing was adjourned at 7:42 PM and was followed by a *Meet the
Candidates* forum sponsored by the Victor Central School PIE, PTSA and
VOICE. Four of the five Board of Education Candidates, Bryan Adams,
Debbie Palumbo-Sanders, Christopher Parks, and Adam Snyder, responded
to questions presented. Holly Boisvert was unable to attend. The five
candidates are running for three open seats. Two seats are 3-year terms and
one seat is to fill a vacated position and will be for 1-year.

Respectfully submitted,

Maureen A. Goodberlet
District Clerk



Treasurer's Report

March 2023

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	510,600.46	11,828,205.48	9,924,452.40	2,414,353.54
General Fund Money Market	Canandaigua National Bank	2,416,578.88	73,244.32	2,088,896.72	400,926.48
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	8,007,520.75	6,228,923.40	5,086,491.31	9,149,952.84
School Lunch Fund Checking	Canandaigua National Bank	3,485.32	75,502.05	72,569.61	6,417.76
School Lunch Fund Money Market	Canandaigua National Bank	1,228,487.24	256,010.49	320,616.01	1,163,881.72
Special Aid Fund Checking/Sweep	Canandaigua National Bank	132,610.25	847,990.69	659,860.09	320,740.85
Capital Fund Checking-29M	Canandaigua National Bank	832,057.59	2,088,927.27	698,305.66	2,222,679.20
Trust & Agency Fund - Checking	Canandaigua National Bank	588,161.37	1,357,847.97	1,357,384.93	588,624.41
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	4,065.62	46,776.28	46,627.67	4,214.23
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	-	2,828,835.70	2,828,823.40	12.30
Total Cash		\$ 13,723,567.48	\$ 25,632,263.65	\$ 23,084,027.80	\$ 16,271,803.33
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	8,000,000.00	-	-	8,000,000.00
General Fund	NYCLASS	30,000,651.50	4,112,797.78	1,567,000.00	32,546,449.28
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	-	-	-	-
Total Investments		\$ 38,000,651.50	\$ 4,112,797.78	\$ 1,567,000.00	\$ 40,546,449.28
District Totals		\$ 51,724,218.98	\$ 29,745,061.43	\$ 24,651,027.80	\$ 56,818,252.61

I hereby certify that the above cash balances are in agreement with bank statements as reconciled



 School District Treasurer

Extraclass Fund

From March 1, 2023 to March 31, 2023

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2022	-			-
CLASS OF 2023	3,515.64	782.60	932.00	3,366.24
CLASS OF 2024	8,303.47		1,121.34	7,182.13
CLASS OF 2025	4,743.36		861.90	3,881.46
CLASS OF 2026	1,796.44			1,796.44
CLASS OF 2028	1,232.73			1,232.73
AQUATIC LEADERS	-			-
ART CLUB	149.52			149.52
BUSINESS CLUB	7,283.56	16,992.00	16,788.00	7,487.56
DRAMA CLUB	8,871.79	17,172.24	5,983.75	20,060.28
FRENCH CLUB	10,023.51		3,177.98	6,845.53
GO GREEN GARDEN TEAM	66.27			66.27
GLOBAL COMPETENCY	460.55			460.55
INTERNATIONAL CLUB	208.02			208.02
J.H. MUSICAL	29,189.24		66.44	29,122.80
J.H. STORE	996.37			996.37
J.H. ST. CO.	6,328.61	736.93	403.04	6,662.50
J.H. YEARBOOK	(7.54)			(7.54)
KEYCLUB	1,333.52			1,333.52
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	3,816.46			3,816.46
N.H.S.	2,140.67			2,140.67
OUTDOOR ACTIVITY	231.48	1,416.00		1,647.48
POSITIVE SCHOOL CLIMATE	3,364.82			3,364.82
SALES TAX	2,922.39	192.57	2,922.39	192.57
SEAS	138.93	643.00	458.00	323.93
S.H. ORCHESTRA	13,533.36	2,940.00	116.36	16,357.00
SH SCHOOL STORE	5,189.27		316.89	4,872.38
S.H. ST. CO.	14,453.87		70.27	14,383.60
SH YEARBOOK	(378.41)	129.00		(249.41)
SPANISH CLUB	2,962.87			2,962.87
VICTOR MUSIC SOCIETY	547.33	292.71	-	840.04
VICTOR CARES	8,978.96			8,978.96
WELLNESS CLUB	379.26			379.26
TOTALS	142,887.07	41,297.05	33,218.36	150,965.76

Bank Balance	176,583.01
Checks Outstanding	25,517.25
Interest Not Posted	-
Bank Error	100.00
Outstanding Transfer to General	
Returned Checks	
Electronic Payment	
Total Reconciled Bank Balance	150,965.76

Jill Smith, Extraclass Treasurer

Victor Central School District
Revenue Status Report As Of: 03/31/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			55,045,566.00	55,045,566.00	52,555,468.35	0.00	2,490,097.65	0.00
1081 Other Prmts in Lieu of Taxes			2,666,480.00	2,666,480.00	3,203,636.60	259,568.57	0.00	537,156.60
1085 STAR Reimbursement			0.00	0.00	2,455,275.55	0.00	0.00	2,455,275.55
1090 Int. & Penal. on Real Prop.Tax			40,000.00	40,000.00	51,188.98	24,319.10	0.00	11,188.98
1120 Nonprop. Tax Distrib. By Co.			77,000.00	77,000.00	73,000.00	0.00	4,000.00	0.00
1335 Oth Student Fee/Charges (Indiv			0.00	0.00	133,625.00	4,031.00	0.00	133,625.00
1410 Admissions (from Individuals)			0.00	0.00	12,357.25	-1,667.00	0.00	12,357.25
2230 Day School Tuit-Oth Dist. NYS			20,000.00	20,000.00	19,959.12	0.00	40.88	0.00
2401 Interest and Earnings			45,000.00	45,000.00	1,015,022.09	175,236.48	0.00	970,022.09
2410 Rental of Real Property,Indiv.			40,000.00	40,000.00	23,882.97	2,550.00	16,117.03	0.00
2440 Rental of Buses			10,000.00	10,000.00	7,716.93	0.00	2,283.07	0.00
2450 Commissions			0.00	0.00	1,351.45	163.32	0.00	1,351.45
2680 Insurance Recoveries			0.00	0.00	149,714.36	0.00	0.00	149,714.36
2690 Other Compensation for Loss			0.00	0.00	11,229.75	900.00	0.00	11,229.75
2701 Refund PY Exp-BOCES Aided Srvc			80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
2703 Refund PY Exp-Other-Not Trans			45,000.00	45,000.00	304,417.00	83,890.43	0.00	259,417.00
2705 Gifts and Donations			0.00	0.00	6,000.00	6,000.00	0.00	6,000.00
2770 Other Unclassified Rev.(Spec)			30,000.00	30,000.00	234,183.10	2,448.56	0.00	204,183.10
3101 Basic Formula Aid-Gen Aids (Ex			27,098,744.00	27,098,744.00	12,319,683.43	8,085,869.75	14,779,060.57	0.00
3102 Lottery Aid			0.00	0.00	7,229,132.31	316,823.07	0.00	7,229,132.31
3103 BOCES Aid (Sect 3609a Ed Law)			2,476,716.00	2,476,716.00	642,015.50	641,712.50	1,834,700.50	0.00
3260 Textbook Aid (Incl Txbk/Lott)			258,980.00	258,980.00	209,914.00	144,004.00	49,066.00	0.00
3262 Computer Sftwre, Hrdwre Aid			133,243.00	133,243.00	130,673.00	130,673.00	2,570.00	0.00
3263 Library A/V Loan Program Aid			26,750.00	26,750.00	26,468.00	26,468.00	282.00	0.00
3289 Other State Aid			0.00	0.00	11,792.80	11,092.80	0.00	11,792.80
4601 Medic.Ass't-Sch Age-Sch Yr Pro			75,000.00	75,000.00	83,245.61	36,125.13	0.00	8,245.61
5999 Appropriated Fund Balance			1,030,000.00	1,897,382.86	0.00	0.00	1,897,382.86	0.00
Total GENERAL FUND			89,198,479.00	90,065,861.86	80,910,953.15	9,950,208.71	21,155,600.56	12,000,691.85

Selection Criteria

Criteria Name: Shared: BOE Modified
As Of Date: 03/31/2023
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Show special revenue accounts 5997-5999
Print Summary Only
Sort by: Fund/State Revenue
Printed by PENNY L. JOHNSTON

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		6,000.00	15,948.98	15,918.98	449.26	460.00	-430.00
45 Materials & Supplies		1,700.00	1,442.61	1,163.35	76.50	175.50	103.76
49 BOCES Services		3,000.00	4,205.00	1,256.50	179.50	1,743.50	1,205.00
Subtotal of 1010 Board Of Education		10,700.00	21,596.59	18,338.83	705.26	2,379.00	878.76
1040 District Clerk							
16 Noninstructional Salaries		49,496.00	49,496.00	35,917.70	3,935.30	11,805.77	1,772.53
Subtotal of 1040 District Clerk		49,496.00	49,496.00	35,917.70	3,935.30	11,805.77	1,772.53
1060 District Meeting							
4 Contractual and Other		1,400.00	1,941.13	1,941.13	7.70	0.00	0.00
45 Materials & Supplies		3,500.00	3,492.30	1,388.54	0.00	914.25	1,189.51
Subtotal of 1060 District Meeting		4,900.00	5,433.43	3,329.67	7.70	914.25	1,189.51
1240 Chief School Administrator							
15 Instructional Salaries		212,328.00	212,328.00	157,230.00	17,470.00	52,410.00	2,688.00
16 Noninstructional Salaries		49,496.00	49,496.00	35,417.52	3,935.28	11,805.86	2,272.62
4 Contractual and Other		5,975.00	7,261.40	6,919.01	765.85	30.00	312.39
45 Materials & Supplies		1,000.00	1,000.00	936.22	0.00	0.00	63.78
Subtotal of 1240 Chief School Administrator		268,799.00	270,085.40	200,502.75	22,171.13	64,245.86	5,336.79
1310 Business Administration							
15 Instructional Salaries		137,148.00	145,852.80	110,352.86	11,833.34	35,499.94	0.00
16 Noninstructional Salaries		143,151.00	133,210.29	92,378.88	10,700.02	32,517.36	8,314.05
4 Contractual and Other		15,600.00	15,353.83	11,148.47	4,438.00	3,578.00	627.36
45 Materials & Supplies		2,200.00	3,682.08	1,620.75	-146.12	1,721.70	339.63
49 BOCES Services		106,605.00	111,192.68	69,610.06	9,617.88	36,994.94	4,587.68
Subtotal of 1310 Business Administration		404,704.00	409,291.68	285,111.02	36,443.12	110,311.94	13,868.72
1320 Auditing							
16 Noninstructional Salaries		42,000.00	35,105.00	4,500.00	500.00	1,500.00	29,105.00
4 Contractual and Other		0.00	23,125.00	18,425.00	0.00	4,700.00	0.00
Subtotal of 1320 Auditing		42,000.00	58,230.00	22,925.00	500.00	6,200.00	29,105.00
1325 Treasurer							
16 Noninstructional Salaries		93,822.00	87,880.35	67,157.31	6,833.34	20,499.94	223.10
4 Contractual and Other		500.00	71.91	0.00	0.00	0.00	71.91
45 Materials & Supplies		1,000.00	1,000.00	102.35	0.00	856.02	41.63
Subtotal of 1325 Treasurer		95,322.00	88,952.26	67,259.66	6,833.34	21,355.96	336.64
1330 Tax Collector							
4 Contractual and Other		11,250.00	17,191.65	14,986.65	0.00	0.00	2,205.00
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 1330 Tax Collector		11,350.00	17,291.65	14,986.65	0.00	0.00	2,305.00
1345 Purchasing							

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		14,500.00	14,928.09	14,928.09	0.00	0.00	0.00
Subtotal of 1345 Purchasing		14,500.00	14,928.09	14,928.09	0.00	0.00	0.00
1420 Legal							
4 Contractual and Other		100,000.00	100,000.00	56,532.19	9,697.00	43,467.81	0.00
49 BOCES Services		27,810.00	28,737.23	18,386.30	2,629.84	9,423.70	927.23
Subtotal of 1420 Legal		127,810.00	128,737.23	74,918.49	12,326.84	52,891.51	927.23
1430 Personnel							
15 Instructional Salaries		149,824.00	155,039.76	117,333.38	12,568.82	37,706.38	0.00
16 Noninstructional Salaries		245,317.00	284,338.81	203,330.32	23,789.87	83,472.70	-2,464.21
4 Contractual and Other		126,000.00	80,445.60	58,916.45	1,098.87	10,232.14	11,297.01
45 Materials & Supplies		1,350.00	2,667.67	548.11	74.61	2,119.56	0.00
49 BOCES Services		8,000.00	23,830.29	9,931.92	4,422.05	13,898.37	0.00
Subtotal of 1430 Personnel		530,491.00	546,322.13	390,060.18	41,954.22	147,429.15	8,832.80
1480 Public Information and Services							
15 Instructional Salaries		54,028.00	54,028.00	40,544.19	4,594.91	13,481.06	2.75
16 Noninstructional Salaries		34,873.00	67,296.80	37,178.48	4,066.51	30,118.32	0.00
4 Contractual and Other		22,500.00	22,500.00	16,047.00	0.00	1,170.00	5,283.00
45 Materials & Supplies		13,000.00	13,000.00	9,420.84	0.00	266.00	3,313.16
49 BOCES Services		64,000.00	65,907.80	45,731.70	6,533.10	18,268.30	1,907.80
Subtotal of 1480 Public Information and Services		188,401.00	222,732.60	148,922.21	15,194.52	63,303.68	10,506.71
1620 Operation of Plant							
16 Noninstructional Salaries		1,856,019.00	1,559,369.80	941,933.09	102,801.75	232,285.97	385,150.74
4 Contractual and Other		1,068,100.00	1,196,746.61	788,877.44	62,154.78	335,035.11	72,834.06
45 Materials & Supplies		138,000.00	158,013.08	125,232.24	1,839.40	32,780.74	0.10
Subtotal of 1620 Operation of Plant		3,062,119.00	2,914,129.49	1,856,042.77	166,795.93	600,101.82	457,984.90
1621 Maintenance of Plant							
16 Noninstructional Salaries		503,229.00	637,386.20	492,663.29	57,818.20	148,413.57	-3,690.66
2 Equipment		191,763.00	196,763.20	166,604.68	0.00	18,782.00	11,376.52
4 Contractual and Other		519,050.00	634,014.43	472,119.17	81,841.68	138,216.15	23,679.11
45 Materials & Supplies		250,000.00	321,301.09	238,743.77	30,283.08	96,693.86	-14,136.54
49 BOCES Services		22,000.00	41,055.00	0.00	0.00	22,000.00	19,055.00
Subtotal of 1621 Maintenance of Plant		1,486,042.00	1,830,519.92	1,370,130.91	169,942.96	424,105.58	36,283.43
1622 Security of Plant							
16 Noninstructional Salaries		60,000.00	145,371.57	148,648.25	30,281.30	73,999.98	-77,276.66
4 Contractual and Other		155,000.00	154,595.00	53,999.82	392.50	93,700.18	6,895.00
45 Materials & Supplies		0.00	1,805.00	1,805.00	405.00	0.00	0.00
Subtotal of 1622 Security of Plant		215,000.00	301,771.57	204,453.07	31,078.80	167,700.16	-70,381.66
1670 Central Printing & Mailing							
4 Contractual and Other		70,000.00	70,171.00	45,611.52	10,784.24	15,275.55	9,283.93
Subtotal of 1670 Central Printing & Mailing		70,000.00	70,171.00	45,611.52	10,784.24	15,275.55	9,283.93

Victor Central School District

Budget Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1680 Central Data Processing							
49 BOCES Services		675,000.00	675,000.00	478,309.53	62,661.50	196,690.47	0.00
Subtotal of 1680 Central Data Processing		675,000.00	675,000.00	478,309.53	62,661.50	196,690.47	0.00
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	262,903.11	249,308.68	0.00	0.00	13,594.43
Subtotal of 1910 Unallocated Insurance		300,000.00	262,903.11	249,308.68	0.00	0.00	13,594.43
1920 School Association Dues							
4 Contractual and Other		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
Subtotal of 1920 School Association Dues		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	37,096.89	37,096.89	0.00	0.00	0.00
Subtotal of 1964 Refund on Real Property Taxes		0.00	37,096.89	37,096.89	0.00	0.00	0.00
1981 BOCES Administrative Costs							
49 BOCES Services		785,000.00	804,226.92	552,964.80	78,994.98	224,185.20	27,076.92
Subtotal of 1981 BOCES Administrative Costs		785,000.00	804,226.92	552,964.80	78,994.98	224,185.20	27,076.92
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		708,510.00	708,510.00	510,877.29	54,667.00	154,881.08	42,751.63
16 Noninstructional Salaries		125,798.00	127,782.24	92,991.67	10,028.61	34,790.57	0.00
4 Contractual and Other		30,000.00	29,633.00	21,353.18	158.77	7,245.00	1,034.82
45 Materials & Supplies		30,900.00	5,809.14	5,459.84	615.65	349.13	0.17
Subtotal of 2010 Curriculum Devel and Suprvsn		895,208.00	871,734.38	630,681.98	65,470.03	197,265.78	43,786.62
2020 Supervision-Regular School							
15 Instructional Salaries		1,259,224.00	1,269,098.20	949,999.85	105,488.68	308,812.19	10,286.16
16 Noninstructional Salaries		411,048.00	401,173.80	299,422.28	32,284.52	106,012.77	-4,261.25
2 Equipment		245.00	245.00	0.00	0.00	235.97	9.03
4 Contractual and Other		11,356.00	11,356.00	3,435.94	239.00	0.00	7,920.06
45 Materials & Supplies		10,200.00	10,422.05	6,544.63	183.41	1,785.45	2,091.97
49 BOCES Services		0.00	30,467.37	20,107.44	2,248.86	9,892.56	467.37
Subtotal of 2020 Supervision-Regular School		1,692,073.00	1,722,762.42	1,279,510.14	140,444.47	426,738.94	16,513.34
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,300.00	0.00	0.00	0.00	3,300.00
2070 Inservice Training-Instruction							
15 Instructional Salaries		45,000.00	45,000.00	2,259.66	2,259.66	0.00	42,740.34
4 Contractual and Other		10,000.00	10,199.00	0.00	0.00	199.00	10,000.00
45 Materials & Supplies		5,000.00	5,000.00	734.19	138.19	206.18	4,059.63
49 BOCES Services		95,000.00	95,000.00	23,243.42	3,397.78	71,756.58	0.00
Subtotal of 2070 Inservice Training-Instruction		155,000.00	155,199.00	26,237.27	5,795.63	72,161.76	56,799.97

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110 Teaching-Regular School							
10	Teacher Salaries, Pre-K	53,519.00	53,519.00	0.00	0.00	0.00	53,519.00
12	Teacher Salaries, K-6	10,748,912.00	10,487,185.31	6,533,080.10	941,028.66	3,743,305.32	210,799.89
13	Teacher Salaries, 7-12	9,436,597.00	9,602,864.19	6,005,559.76	851,103.10	3,505,587.21	91,717.22
14	Substitute Tchr Salaries	603,000.00	666,030.48	581,324.68	110,150.96	103,479.10	-18,773.30
16	Noninstructional Salaries	1,106,501.00	1,138,930.02	816,564.70	112,838.40	310,600.23	11,765.09
2	Equipment	84,817.00	91,002.70	34,917.88	9,494.68	23,152.61	32,932.21
4	Contractual and Other	94,410.00	91,967.26	50,962.12	18,004.99	6,273.72	34,731.42
45	Materials & Supplies	373,985.00	416,360.56	297,686.71	18,967.68	76,896.28	41,777.57
471	Tuition Pd To NYS Pub Sch	60,000.00	60,000.00	6,884.26	0.00	16,564.97	36,550.77
473	Payment to Charter School	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48	Textbooks	127,576.00	209,144.02	47,476.53	0.00	161,667.40	0.09
49	BOCES Services	421,510.00	442,108.92	240,063.88	38,991.54	181,446.12	20,598.92
Subtotal of 2110 Teaching-Regular School		23,135,827.00	23,284,112.46	14,614,520.62	2,100,580.01	8,128,972.96	540,618.88
2250 Prg For Sdnts w/Disabil-Med Elgble							
15	Instructional Salaries	3,749,811.00	3,439,785.18	1,927,222.88	292,824.26	1,086,108.11	426,454.19
16	Noninstructional Salaries	2,799,996.00	3,042,200.82	1,801,398.93	259,799.72	824,621.81	416,180.08
4	Contractual and Other	224,860.00	316,051.61	192,663.13	21,152.81	112,900.87	10,487.61
45	Materials & Supplies	40,000.00	40,000.00	32,667.13	9,121.10	4,632.96	2,699.91
471	Tuition Pd To NYS Pub Sch	9,000.00	28.95	0.00	0.00	0.00	28.95
472	Tuition-All Other	700,000.00	742,502.52	447,648.83	74,146.49	294,853.69	0.00
473	Payment to Charter School	20,000.00	19,935.00	11,953.65	0.00	2,713.35	5,268.00
49	BOCES Services	3,500,000.00	3,510,575.25	1,489,569.14	198,664.65	2,010,430.86	10,575.25
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		11,043,667.00	11,111,079.33	5,903,123.69	855,709.03	4,336,261.65	871,693.99
2259 Prg for English Language Learners							
15	Instructional Salaries	547,378.00	547,378.00	329,986.72	45,792.52	197,178.02	20,213.26
45	Materials & Supplies	3,091.00	3,091.00	1,331.97	0.00	349.44	1,409.59
Subtotal of 2259 Prg for English Language Learners		550,469.00	550,469.00	331,318.69	45,792.52	197,527.46	21,622.85
2280 Occupational Education(Grades 9-12)							
49	BOCES Services	660,000.00	681,928.00	561,799.70	80,257.10	98,200.30	21,928.00
Subtotal of 2280 Occupational Education(Grades 9-12)		660,000.00	681,928.00	561,799.70	80,257.10	98,200.30	21,928.00
2330 Teaching-Special Schools							
4	Contractual and Other	0.00	3,999.00	3,640.00	718.00	359.00	0.00
49	BOCES Services	38,800.00	39,413.34	18,386.06	18,315.75	19,941.75	1,085.53
Subtotal of 2330 Teaching-Special Schools		38,800.00	43,412.34	22,026.06	19,033.75	20,300.75	1,085.53
2610 School Library & AV							
15	Instructional Salaries	375,428.00	374,647.90	225,670.05	32,186.40	143,711.60	5,266.25
16	Noninstructional Salaries	111,290.00	112,070.10	78,197.34	11,008.92	33,026.84	845.92
2	Equipment	0.00	2,360.00	0.00	0.00	2,356.94	3.06
4	Contractual and Other	5,480.00	1,060.00	0.00	0.00	0.00	1,060.00

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
45	Materials & Supplies	6,000.00	7,829.00	4,320.73	823.17	2,778.59	729.68
46	Sch. Library AV Loan Prog	62,600.00	77,841.59	50,827.57	580.13	26,058.53	955.49
49	BOCES Services	85,160.00	91,070.10	69,217.16	9,966.36	15,942.84	5,910.10
Subtotal of 2610 School Library & AV		645,958.00	666,878.69	428,232.85	54,564.98	223,875.34	14,770.50
2630 Computer Assisted Instruction							
15	Instructional Salaries	105,406.00	105,406.00	78,826.50	8,758.50	26,275.50	304.00
16	Noninstructional Salaries	401,262.00	401,262.00	256,696.14	30,141.47	142,080.32	2,485.54
22	State Aided Comp Hardware	155,000.00	129,249.00	80,287.57	5,819.35	36,262.87	12,698.56
4	Contractual and Other	87,000.00	46,200.00	17,606.39	740.00	15,903.92	12,689.69
45	Materials & Supplies	30,000.00	45,200.00	36,443.61	1,420.13	6,696.31	2,060.08
46	Sch. Library AV Loan Prog	118,000.00	88,800.00	54,815.21	3,468.29	637.02	33,347.77
49	BOCES Services	1,143,000.00	1,242,850.00	829,711.41	57,536.00	193,326.11	219,812.48
Subtotal of 2630 Computer Assisted Instruction		2,039,668.00	2,058,967.00	1,354,386.83	107,883.74	421,182.05	283,398.12
2810 Guidance-Regular School							
15	Instructional Salaries	1,161,410.00	1,174,984.25	804,756.55	101,606.90	369,792.80	434.90
16	Noninstructional Salaries	146,848.00	133,273.75	71,655.67	7,040.70	31,540.89	30,077.19
4	Contractual and Other	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00
45	Materials & Supplies	4,100.00	4,100.00	1,178.10	0.00	0.00	2,921.90
Subtotal of 2810 Guidance-Regular School		1,313,758.00	1,313,758.00	877,590.32	108,647.60	401,333.69	34,833.99
2815 Health Svcs-Regular School							
16	Noninstructional Salaries	325,859.00	417,608.04	296,709.80	42,020.30	122,755.90	-1,857.66
4	Contractual and Other	160,000.00	166,400.00	61,591.29	11,349.17	99,345.59	5,463.12
45	Materials & Supplies	27,000.00	27,000.00	16,341.54	-73.50	1,391.57	9,266.89
Subtotal of 2815 Health Svcs-Regular School		512,859.00	611,008.04	374,642.63	53,295.97	223,493.06	12,872.35
2820 Psychological Svcs-Reg Schl							
15	Instructional Salaries	1,033,666.00	1,033,666.00	601,144.88	72,889.01	229,560.78	202,960.34
4	Contractual and Other	1,300.00	3,946.50	3,946.50	0.00	0.00	0.00
45	Materials & Supplies	1,300.00	545.96	428.10	0.00	0.00	117.86
Subtotal of 2820 Psychological Svcs-Reg Schl		1,036,266.00	1,038,158.46	605,519.48	72,889.01	229,560.78	203,078.20
2825 Social Work Svcs-Regular School							
15	Instructional Salaries	465,447.00	465,447.00	240,959.19	29,174.32	95,131.59	129,356.22
Subtotal of 2825 Social Work Svcs-Regular School		465,447.00	465,447.00	240,959.19	29,174.32	95,131.59	129,356.22
2830 Pupil Personnel Svcs-Special Schools							
15	Instructional Salaries	378,709.00	368,665.04	153,353.83	17,083.34	51,250.02	164,061.19
16	Noninstructional Salaries	188,914.00	198,957.96	126,842.18	17,529.34	50,358.13	21,757.65
4	Contractual and Other	800.00	800.00	499.00	499.00	0.00	301.00
45	Materials & Supplies	550.00	550.00	334.26	0.00	0.00	215.74
Subtotal of 2830 Pupil Personnel Svcs-Special Schools		568,973.00	568,973.00	281,029.27	35,111.68	101,608.15	186,335.58
2850 Co-Curricular Activ-Reg Schl							
15	Instructional Salaries	219,351.00	219,351.00	174,628.08	38,157.17	41,277.71	3,445.21

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		33,025.00	34,465.00	2,396.80	0.00	1,474.00	30,594.20
45 Materials & Supplies		16,105.00	21,105.00	4,168.89	0.00	8,570.27	8,365.84
Subtotal of 2850 Co-Curricular Activ-Reg Schl		268,481.00	274,921.00	181,193.77	38,157.17	51,321.98	42,405.25
2855 Interscholastic Athletics-Reg Schl							
15 Instructional Salaries		822,995.00	822,995.00	650,625.22	97,419.92	203,480.04	-31,110.26
16 Noninstructional Salaries		60,000.00	60,000.00	50,846.27	4,244.73	0.00	9,153.73
2 Equipment		2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
4 Contractual and Other		225,000.00	244,267.32	167,476.86	23,927.67	56,438.15	20,352.31
45 Materials & Supplies		75,000.00	108,013.95	102,263.12	2,664.00	1,963.45	3,787.38
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,185,495.00	1,237,776.27	971,211.47	128,256.32	264,381.64	2,183.16
5510 District Transportation Services							
16 Noninstructional Salaries		1,814,067.00	1,935,289.25	1,535,555.90	201,137.43	521,026.73	-121,293.38
2 Equipment		6,500.00	6,500.00	622.70	0.00	0.00	5,877.30
4 Contractual and Other		308,500.00	308,500.00	244,676.74	31,853.55	84,383.63	-20,560.37
45 Materials & Supplies		579,900.00	576,660.77	436,332.39	64,066.71	77,621.17	62,707.21
Subtotal of 5510 District Transportation Services		2,708,967.00	2,826,950.02	2,217,187.73	297,057.69	683,031.53	-73,269.24
5530 Garage Building							
16 Noninstructional Salaries		416,058.00	359,903.63	290,116.96	34,663.04	75,783.96	-5,997.29
4 Contractual and Other		59,550.00	66,959.93	32,740.52	5,650.24	30,764.83	3,454.58
Subtotal of 5530 Garage Building		475,608.00	426,863.56	322,857.48	40,313.28	106,548.79	-2,542.71
5581 Transportation from Boces							
49 BOCES Services		15,965.00	20,374.78	10,591.56	1,702.00	5,373.44	4,409.78
Subtotal of 5581 Transportation from Boces		15,965.00	20,374.78	10,591.56	1,702.00	5,373.44	4,409.78
7310 Youth Program							
15 Instructional Salaries		0.00	17,901.01	17,901.01	0.00	0.00	0.00
Subtotal of 7310 Youth Program		0.00	17,901.01	17,901.01	0.00	0.00	0.00
9010 State Retirement							
8 Employee Benefits		1,747,757.00	1,746,757.00	693,253.52	85,989.10	254,938.66	798,564.82
Subtotal of 9010 State Retirement		1,747,757.00	1,746,757.00	693,253.52	85,989.10	254,938.66	798,564.82
9020 Teachers' Retirement							
8 Employee Benefits		3,760,965.00	3,753,115.00	2,069,264.38	300,117.31	1,116,144.79	567,705.83
Subtotal of 9020 Teachers' Retirement		3,760,965.00	3,753,115.00	2,069,264.38	300,117.31	1,116,144.79	567,705.83
9030 Social Security							
8 Employee Benefits		3,305,621.00	3,262,871.00	2,111,700.32	293,699.64	1,069,289.65	81,881.03
Subtotal of 9030 Social Security		3,305,621.00	3,262,871.00	2,111,700.32	293,699.64	1,069,289.65	81,881.03
9040 Workers' Compensation							
8 Employee Benefits		390,000.00	390,000.00	289,280.00	0.00	0.00	100,720.00
Subtotal of 9040 Workers' Compensation		390,000.00	390,000.00	289,280.00	0.00	0.00	100,720.00
9045 Life Insurance							

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
8 Employee Benefits		22,000.00	26,500.00	21,679.05	2,458.68	4,820.95	0.00
Subtotal of 9045 Life Insurance		22,000.00	26,500.00	21,679.05	2,458.68	4,820.95	0.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	2,540.89	0.00	0.00	12,459.11
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	2,540.89	0.00	0.00	12,459.11
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	15,818.50	1,454.50	6,013.50	8,168.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	15,818.50	1,454.50	6,013.50	8,168.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		14,846,261.00	14,408,276.62	9,452,616.94	955,130.68	2,751,783.68	2,203,876.00
Subtotal of 9060 Hospital, Medical, Dental Insurance		14,846,261.00	14,408,276.62	9,452,616.94	955,130.68	2,751,783.68	2,203,876.00
9089 Other (specify)							
8 Employee Benefits		225,000.00	225,000.00	500.00	0.00	0.00	224,500.00
Subtotal of 9089 Other (specify)		225,000.00	225,000.00	500.00	0.00	0.00	224,500.00
9711 Serial Bonds-School Construction							
6 Principal		3,493,213.00	3,493,213.00	0.00	0.00	0.00	3,493,213.00
7 Interest		708,353.00	708,353.00	630,075.00	0.00	0.00	78,278.00
Subtotal of 9711 Serial Bonds-School Construction		4,201,566.00	4,201,566.00	630,075.00	0.00	0.00	3,571,491.00
9731 Bond Antic Notes-School Construction							
6 Principal		1,297,427.00	1,297,427.00	202,427.00	0.00	0.00	1,095,000.00
7 Interest		667,247.00	667,247.00	401,811.41	0.00	0.00	265,435.59
Subtotal of 9731 Bond Antic Notes-School Construction		1,964,674.00	1,964,674.00	604,238.41	0.00	0.00	1,360,435.59
9732 Bond Antic Notes-Bus Purchases							
6 Principal		386,206.00	386,206.00	386,206.00	0.00	0.00	0.00
7 Interest		16,765.00	16,765.52	16,765.52	0.00	0.00	0.00
Subtotal of 9732 Bond Antic Notes-Bus Purchases		402,971.00	402,971.52	402,971.52	0.00	0.00	0.00
9770 Revenue Anticipation Notes							
7 Interest		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
Subtotal of 9770 Revenue Anticipation Notes		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
9789 Other Debt (specify)							
6 Principal		223,213.00	223,213.45	223,213.45	0.00	0.00	0.00
7 Interest		108,528.00	108,527.55	108,527.52	0.00	0.00	0.03
Subtotal of 9789 Other Debt (specify)		331,741.00	331,741.00	331,740.97	0.00	0.00	0.03
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
Subtotal of 9901 Transfer to Other Funds		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
9950 Transfer to Capital Fund							
9 Transfer to Capital Funds		0.00	425,000.00	425,000.00	0.00	0.00	0.00
Subtotal of 9950 Transfer to Capital Fund		0.00	425,000.00	425,000.00	0.00	0.00	0.00

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total GENERAL FUND		89,198,479.00	90,065,861.86	54,374,319.66	6,579,316.05	23,596,158.77	12,095,383.43

Victor Central School District
Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified
Fund: A
Budget type: Current Year
As Of Date: 03/31/2023
Suppress Budget Accounts with no activity
Print Summary Only
Sort by: Fund/State function/State object
Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, May 11, 2023

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Brian Bresnan**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Polly Alexander**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$27,585, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Carly Walters**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$27,105, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Melissa Hunt**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$29,535, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Amy Joseph**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective July 1, 2023, at an annual salary of \$60,668, leading toward tenure as a School Psychologist.

The probationary appointment of **Nicole Jones**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Kimberly Natale**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **April Pettee**, who has certification in English Grades 7-12, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$28,249, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Leslie Gallagher**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Jennifer Briggs**, who has certifications in Home Economics, to a probationary position as a Teacher Assistant, effective August 30, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$32,000, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Cher Fosco**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$28,875, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Rachel Wolfe**, who has certifications in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, and English Language Arts Grades 7-9, to a probationary position as a Special Education Teacher, effective August 30, 2023, at an annual salary of \$50,656, leading towards tenure in Special Education.

The probationary appointment of **Kiah Bowerman**, who has certification as a School Social Worker, to a probationary position as a School Social Worker, effective July 1, 2023, at an annual salary of \$64,537, leading towards tenure as a School Social Worker.

The probationary appointment of **Natalie Coots**, who has pending certification in Music Education, to a probationary position as a Music Teacher, effective August 30, 2023, at an annual salary of \$55,876, leading towards tenure in Music Education.

The probationary appointment of **Erika Maxwell**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective July 1, 2023, at an annual salary of \$68,522, leading towards tenure as a School Psychologist.

Appointments:

The appointment of the following as Summer Academy Teachers at an hourly rate of \$40.00: **Stephanie Bock, Mikayla Brennan, Katie Convertino, Grace Dunnigan, Lauren Freitas, Kim Gallina, Claire Gaynor, Brittany Gordon, Allison Jensen, Katherine Jerabeck, Vanessa Kelly, Holly Knox, Gina Lahue, Lauri Lamb, Carey Land, Kim McConnell, Allison McKinnon, Elizabeth McLean, Samantha Monagan, Hilary Ross, Lisa Shaw, Tyler Spitz, Nicholas Swansfeger, and Dan Taylor**

The appointment of **Laura Davis**, who holds certifications in Physical Education, Health Education, Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, as a Physical Education Teacher, effective August 30, 2023.

The appointment of **Jan Soucier**, who holds certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2023, and ending June 30, 2024.

The appointment of **Kristina Judge**, who holds certifications in Early Childhood Education Birth-Grade 2, Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Literacy Birth-Grade 6, and Dance, as a Mentor Teacher, effective July 1, 2023, and ending June 30, 2024.

The appointment of **Michael Ferreri**, who holds certifications in Physical Education and Health, as an Assistant to the Athletic Director Teacher on Special Assignment, effective August 30, 2023.

The appointment of the following as Extended School Year Teachers at an hourly rate of \$40.00: **Danielle DiSabato, Erin Hart, Michael Guido, Shawna Spriggs, Rachel Farrell, Julia Postilli, Anna Kenyon, Tamara Gilmore, and Katherine McGoey**

The appointment of the following as Extended School Year Registered Professional Nurse at an hourly rate of \$30.00: **Kristin Renkert**

The appointment of the following as Extended School Year School Psychologist at an hourly rate of \$40.00: **Julie Braniecki**

The appointment of the following as Extended School Year Behavior Analyst at an hourly rate of \$40.00: **Nathaniel Hill**

The appointment of the following as Extended School Year Music Therapist at an hourly rate of \$40.00: **Lindsay Oliver**

The appointment of the following as Summer Enrichment Teachers at an hourly rate of \$40.00: **Rachel Farrell, Claire Gaynor, Rachel Lowe, Shari Bischooping, Stephanie Bock, Marissa Birke, Lauren Spitaliere, Michele Linse, Amy Smith-Faczan, Katie Convertino, Kim Gallina, and Karen Varricchio**

**Tenure
Appointments:**

The appointment to tenure of **Staci Thibodeau**, who is certified as a School Building Leader, School District Leader, and School Psychologist, upon the successful completion of her probationary period as an Assistant Principal, effective June 30, 2023.

The appointment to tenure of **Benjamin Raymo**, who is certified as a School Counselor, upon the successful completion of his probationary period as a School Counselor, effective June 30, 2023.

The appointment to tenure of **Sarah Annlee**, who is certified as a School Social Worker, upon the successful completion of her probationary period as a School Social Worker, effective June 30, 2023.

The appointment to tenure of **Naomi Foley**, who is certified in Music Education, upon the successful completion of her probationary period as a Music Teacher, effective August 31, 2023.

The appointment to tenure of **Holly DeVito**, who is certified in Childhood Education Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2023.

The appointment to tenure of **Jocelyn Danieluk**, who is certified in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2023.

The appointment to tenure of **Stephanie Bock**, who is certified in Literacy Grades 5-12, Early Childhood Education Birth-Grade 2, Literacy Birth-Grade 6, Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2023.

The appointment to tenure of **Deagan Voorheis**, who is certified in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2023.

The appointment to tenure of **Hilary Ross**, who is certified in PreKindergarten, Kindergarten, and Grades 1-6 and Reading, upon the successful completion of her probationary period as a Reading Teacher, effective August 31, 2023.

The appointment to tenure of **Lauren Spitaliere**, who is certified in Music Education, upon the successful completion of her probationary period as a Music Teacher, effective August 31, 2023.

The appointment to tenure of **Kyle Pecora**, who is certified in English to Speakers of Other Languages and as a School Building Leader, upon the successful completion of his probationary period as an ENL Teacher, effective August 31, 2023.

The appointment to tenure of **Anna Atwater**, who is certified in Music Education, upon the successful completion of her probationary period as a Music Teacher, effective August 31, 2023.

The appointment to tenure of **Leah Sarneckis**, who is certified in Art Education, upon the successful completion of her probationary period as an Art Teacher, effective August 31, 2023.

The appointment to tenure of **Ashlee VanKouwenberg**, who is certified in Family and Consumer Science, upon the successful completion of her probationary period as a Home and Careers Teacher, effective August 31, 2023.

The appointment to tenure of **Gretchen Judge**, who is certified in Music Education, upon the successful completion of her probationary period as a Music Teacher, effective August 31, 2023.

The appointment to tenure of **Peter Pouliot**, who is certified in Technology Education, upon the successful completion of his probationary period as a Technology Education Teacher, effective August 31, 2023.

Leaves of Absence: The granting of an extension of childcare leave of absence for **Marissa Lawrence**, School Social Worker, effective July 1, 2023, and extending through December 15, 2023.

The granting of a maternity and subsequent childcare leave of absence for **Lauren Less**, ELA Coach, effective August 17, 2023, and extending through February 16, 2024.

Resignations: The resignation of **Sara Coykendall**, Elementary Teacher, effective June 30, 2023.

The resignation of **Mardie Vella**, School Counselor, effective June 21, 2023.

The resignation of **Kateri Quercia**, Special Education Teacher, effective August 29, 2023.

Co-Curriculars:	<u>Clubs & Advisors</u>	<u>Name</u>	<u>Group</u>
	Sr. High Diversity, Equity Inclusion	Todd Forrest	1 (2)
	Sr. High Diversity, Equity Inclusion	Emily Paolicelli	1 (2)

Amendments: The revised start date to August 30, 2023, for the below individuals.

Kealan Devanny	Elementary Teacher
Valerie Falagan	Teacher Assistant
Christine Evans	Teacher Assistant
Cory Grant	Teacher Assistant
Amanda Jorgensen	Teacher Assistant
Suzette Hughes	Teacher Assistant
Pamela Shufelt	Teacher Assistant
Christin Crossing	Teacher Assistant
Julie Fiannaca	Teacher Assistant
Sapna Bhargava	Teacher Assistant
Deborah Goebel	Teacher Assistant
Catherine Stimmel	Teacher Assistant
Emily Cook	Special Education Teacher
Rohini Arumugam	Teacher Assistant
Joanne Chappell	Teacher Assistant
Marsha Maxon	Teacher Assistant
Karen Blaney	Teacher Assistant
Makayla Wright	Teacher Assistant
Samantha Dwello	Teacher Assistant
Shawn Stalker	Teacher Assistant

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Lauren LaDue	Uncertified
	Jeffrey Nersinger	Uncertified
	Anna Lazeski	Uncertified
	Katelyn Spath	Uncertified
	Melissa Benulis	Spanish

David Labman	Music
Emma Senglaub	Uncertified
Bianca Laudise	Uncertified
Danielle Gatto	Uncertified
Brynne Kessler	Uncertified

**Non-Instructional
Appointments:**

The appointment of the following as Summer Academy Teacher Aides at their 2023/2024 hourly rate: **Kristy Folkerth** and **Donna Ryan**

The appointment of the following as Summer Academy Teacher Aide at \$14.20 hourly: **Alexa Schreiber**

The reappointment of **Pamela Havill**, Food Service Supervisor, effective June 14, 2023, at an hourly rate of \$16.15.

The appointment of **Dawn Piotrowski**, Part Time Teacher Aide, effective April 17, 2023, at an hourly rate of \$14.20.

The appointment of **Luis Cruz**, Full Time Cleaner, effective April 25, 2023, at an hourly rate of \$14.65.

The appointment of **Ayeisha Otano Morales**, Full Time Cleaner, effective April 25, 2023, at an hourly rate of \$14.65.

The promotional appointment of **Robbie McKown**, from Building Maintenance Assistant to Building Maintenance Mechanic, effective March 6, 2023, at an hourly rate of \$22.41.

The appointment of **Tina LaBorde**, from School Bus Driver to School Bus Dispatcher, effective May 1, 2023, at an hourly rate of \$26.26.

The appointment of the following as Extended School Year Teacher Aides at their 2023/2024 hourly rate: **Michele Alden, Andrea Burney, Joanne Chappell, Jaclyn Corrado, Christin Crossing, Wendy Dattilo, Caitlin Goodemote, Cory Grant, Mindylou Gutterson, Elizabeth Harvey, Jayde Hicks, Brian Hill, Marleah Holmes, Amy Hotto, Suzette Hughes, Melissa Hunt, Paul Kaseman, Natalia Lewis, Margaret Lynch, Pratima Purcell, Lori Reynolds, Petrita Sanchez Llanos, Eric Wachob, Brianna Walden, and Morgan West**

The appointment of the following as Extended School Year Teacher Aides at the 2023/2024 teacher aide substitute rate: **Lillian Hewitson, Stephanie Seavert, Katelyn Spath, and Marcia Tobin**

The appointment of **Emmie Gurnell**, Full Time Lifeguard, effective May 15, 2023, at an hourly rate of \$17.97.

Resignations:

The resignation of **Deborah Goebel**, Full Time Teacher Aide, effective August 29, 2023.

The resignation of **Cory Grant**, Full Time Teacher Aide, effective August 29, 2023.

The resignation of **Cassidy Reiber**, Part Time Teacher Aide, effective May 12, 2023.

The resignation of **Kandy DeNardo**, Food Service Helper, effective May 19, 2023.

The resignation of **Joanna Panosetti**, Registered Professional Nurse, effective June 23, 2023.

The resignation of **Rhonda Dodson**, Full Time School Bus Driver, effective May 19, 2023.

Terminations:

The termination of **Zachary Guidarelli**, Full Time Cleaner, effective April 14, 2023.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Wanda Morales Ortiz	Cleaner
Timothy Bader	Cleaner
Michael Burke	School Bus Monitor
Jenna Yattaw	Lifeguard
Ashley Ziegelmann	Lifeguard
Kristi Patton	Teacher Aide
Bianca Laudise	Teacher Aide
Leishla Vazquez Burgos	Cleaner
Stephanie Seavert	Cleaner
Truman Mortillaro	Teacher Aide



Office of Instruction * 953 High Street, Victor, New York 14564 * www.victorschools.org

Date: May 1, 2023
 To: Dr. Timothy Terraova, Superintendent of Schools
 From: Carrie Goodell
 Subject: Request to Dispose of Curriculum Materials

This memo serves as a request to dispose of unused Connected Math 3 student workbooks, teacher unit guides, and other related instructional materials (published by Pearson, 2014). These materials were purchased by VCSD in 2018, but no longer align with the 6th grade math curriculum as they are now using the Connected Math 4 series. We have checked with the University of Rochester and a book buyback vendor and there is no interest in these materials (for purchase or donation) as they are being discontinued in 2025.

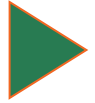
Edition	Grade Level	ISBN	Title	Quantity
Teacher	6	97801332765581	Accentuate the Negative Teacher's Guide	4
Student	6	9780133274448	Accentuate the Negative	66
Teacher	6	9780133276503	Decimal Op's Teacher's Guide	9
Student	6	9780133276350	Decimal Op's	602
Teacher	6	9780133276619	Samples and Populations Teacher's Guide	1
Teacher	6	9780133276596	What do you expect? Probability & Expected Value	3
Student	6	9780133276403	What do you expect? Probability & Expected Value	391
Teacher	6	9780133276732	Let's Be Rational Teacher's Guide	6
Student	6	9780133274424	Let's Be Rational	278
Student	6	9780133274431	Prime Time	741
Teacher	6	9780133276718	Prime Time Teacher's Guide	4
Teacher	6	9780133274257	Teacher Resources Grade 6	5
Teacher	6	9780133276497	Covering and Surrounding Teacher's Guide	3
Student	6	9780133274417	Covering and Surrounding	613
Teacher	6	9780133276527	Data About Us Teacher's Guide	5
Student	6	9780133276374	Data About Us	579
Teacher	6	9780133274219	A Guide to Connected Math	11
Teacher	6	9780133276534	Variables and Patterns Teacher's Guide	3
Student	6	9780133276381	Variables and Patterns	310

Teacher	6	9780133276725	Comparing Bits and Pieces Teacher's Guide	5
Student	6	9780133274400	Comparing Bits and Pieces	632
Teacher	6	9780133276602	Filling & Wrapping Three Dimensional Measurement Teacher's Guide	1`
Student	6	9780133276411	Filling & Wrapping Three Dimensional Measurement	2
Student	6	9780133276435	Butterflies, Pinwheels, and Wallpaper	1
Student	6	9780133276459	Say it with Symbols Making Sense with Symbols	1
Teacher	6	9780133276589	Moving Straight ahead Linear Relationships	1
Teacher	6	9780133276572	Comparing and Scaling, Ratios, Rates, Percents, and Proportions Teacher's Guide	1
Teacher	6	9780133276541	Shapes & Designs Two Dimensional Geometry Teacher's Guide	1
	6	9780328900886	CMP3 Grade 6 (hard cover)	8
Teacher	6	9780133278767	Teacher Lesson Support DVD grade 6 (14 unopened)	14
Teacher	6	9780133278712	Examview Test Bank DVD grades 6-8 & Algebra 1 13 unopened DVD's, 1 opened	14
Teacher	7	9780133278774	Teacher Resources Grade 7 1 unopened DVD	1
Teacher	7	9780133274264	Teacher Resources grade 7	1

EFPR GROUP, CPAs, PLLC

100 South Clinton Avenue, Suite 1500 • Rochester, NY 14604 • Ph: (585) 427-8900 • Fax: (585) 427-8947

Visit us at www.efprgroup.com



Control Cycle Audit of Claims, Accounts Payable and Cash Disbursements

for the 2021-22 Cycle



VICTOR CENTRAL SCHOOL DISTRICT

**Victor Central School District
953 High Street
Victor, NY 14564**

June 17, 2022



To the Audit Committee
Victor Central School District
Victor, NY

We have performed a review of the internal controls of the Claims, Accounts Payable and Cash Disbursement functions. We obtained an understanding of these internal controls by inquiry, observation and the inspection of documents and records. Our review included: tests on claims/invoices, related purchases orders; bank reconciliations; and the policies and procedures applicable to these functions.

This consulting engagement was conducted in accordance with Statements on Standards for Consulting Services as issued by the American Institute of Certified Public Accountants Management Consulting Services Executive Committee. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described either for the purpose for which this report has been requested or for any other purpose.

Our procedures consisted of a review of financial reports and documentation as well as interviews with pertinent District personnel. We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. It should be noted that the comments herein may be critical by nature and do not include the many strengths inherent within the District.

This report is intended solely for the information and use of the Victor Central School District and is not intended to be, and should not be used by anyone other than those specified parties.

EFPR Group, CPAs, PLLC

EFPR Group, CPAs, PLLC
Rochester, New York

BACKGROUND:

The Victor Central School District (District) is located in Ontario County and has a total enrollment of approximately 4,300 students. During the period under review (July 1, 2021 – April 30, 2022), we examined the procedures and related internal controls for processing transactions related to payables and internal disbursements through the District's various funds, including the general fund, cafeteria fund, federal fund, and capital fund.

OBJECTIVE:

The objective of our audit was to evaluate the internal controls over the Purchasing and Disbursement processes at the Victor Central School District.

AUDIT SCOPE, PROCEDURES AND FINDINGS:

Using our risk assessment report dated January 4, 2022, and other criteria, the Audit Committee of the District selected to review the purchasing, claims, accounts payable and cash disbursements area. As a result, our testing was limited to this area.

In performing our review of the purchasing, claims, accounts payable and cash disbursements functions of the District, we started by obtaining the disbursements for all funds in electronic form for the audit period chosen. Total expenditures for the audited period were approximately \$33.3 million.

We applied various analytical procedures to the disbursement data in order to identify potential duplicate payments, high cost vendors, gaps in the sequence of checks issued, and other parameters. This analysis was used in determining our sample selection, in addition to a sample of checks chosen at random. For the sample selection, we examined invoices, purchase orders, claim forms, purchase requisitions and other related documentation. We also analyzed the warrants for each period, bank reconciliations and all supporting internal claims auditor documentation.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Purchase Orders, Requisitions and the Purchasing Agent

- Reviewed procedures established for the initiation, approval and use of purchase requisitions.
- Reviewed purchase order files and schedules of claims to determine the extent to which open purchase orders are used and the effectiveness of the controls.
- Verified purchase orders can only be initiated based on an approved requisition.
- Reviewed a sample of the current year's purchase orders to confirm that they are approved by the purchasing agent and whether signatures and dates are legible.
- Inquired if the District limits its use of confirming purchase orders (issued purchase order after the item is purchased) to emergency purchases.
- Examined blanket purchase orders to determine if they have a fixed monetary limit and confirmed that associated expenditures did not exceed the amount of the purchase orders without proper authorization.
- Identified vendors with a significantly high amount of disbursements. For a sample of these vendors, we inquired as to the nature of the services they provide and whether their pricing is determined by a bid or state contract.

FINDING:

The controls over the Purchase Orders, Requisitions and Purchasing Agent procedures are operating effectively with the following exceptions noted:

1. We noted four instances (from a sample of 45 related transactions) in which a purchase order was created after the date of the associated invoice. This can be an indication that established purchasing procedures are not always followed and some purchases are being made prior to obtaining authorization from the Purchasing Agent.

RECOMMENDATION:

1. We suggest that the District continue to discourage instances in which purchases are made before a valid purchase order has been issued. This will help ensure that all purchases have been authorized and appear appropriate.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Claims and Invoice Testing

- Reviewed invoices to determine if the District is taking advantage of discounts offered by vendors.
- Inquired if invoice numbers are entered into WinCap to utilize the system's control features that prevent paying the same invoice twice. Performed analytical procedures and testing of specific transactions to identify potential duplicate payments.
- Examined a sample of paid claims for the past year to determine whether receiving reports and/or approval of the invoice are routinely included with the claim.
- Verified invoices are compared to purchase orders and receiving reports to verify prices, terms, etc. prior to payment.
- Verified that the internal claims auditor reviews supporting documentation and authorizes payment prior to checks being issued.
- Verified that purchases are assigned correct budget codes to ensure that transactions are expensed accurately.

FINDINGS:

The controls over the Claims and Invoice area are operating effectively with the following exceptions noted:

1. During our review of accounts payable warrants, we noted several which had not been signed by the internal claims auditor to indicate their review and approval for the payment of the claims. Based on our discussions with staff, it appears that this was an oversight and that all claims are being reviewed by the internal claims auditor prior to payment.
2. We identified two instances in which the invoices supporting the claims examined appeared to lack approval/sign off indicating the accuracy of the invoice and that the goods/services being purchased had been received.

RECOMMENDATIONS:

1. We recommend the District ensure that all accounts payable warrants include the signature of the internal claims auditor indicating his review and approval of the claims prior to processing the payments.
2. We encourage the claims auditor to ensure there is evidence of approval for each claim form and/or vendor invoice during their review of claims and certification of the warrant.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Cash Disbursement Processing Procedures

- Evaluated the security of the check signing process to determine if the following procedures are being adhered to:
 - The Treasurer keeps the key to the check signing instrument/password secure and does not surrender nor delegate their responsibility to any other individuals. The Treasurer is present and controls the affixing of her signature when checks are run.
 - The check-signing instrument/password is being maintained in a protected area.
 - Checks and the check-signing instrument/password are not available to unauthorized individuals.
 - The check-signature register is being maintained by the Treasurer who records the first and last number of checks run, the date of the run, and the sequential number of voided checks within each run and the signature of the treasurer.
 - Voided or spoiled checks are properly marked and retained.
 - Verified blank checks and other financial stationery are safeguarded against theft, loss or misuse.
- Determined if the District has authorized at least two individuals to sign checks.
- Inquired if the District requires two signatures on checks over a defined threshold amount.
- Reviewed credit card statements, if applicable, to verify the appropriate authorization and monitoring of the use of District issued credit cards, as well as to ensure the reasonableness of the transactions.

FINDING:

The controls over Cash Disbursement Processing are operating effectively with no exceptions noted.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Other

- Reviewed the bank reconciliations to ensure that the accounts were timely and accurately reconciled and reviewed by another individual.
- Inquired as to whether or not the District cooperatively bids with other districts to obtain a better price on items.
- Verified the District has established and maintains a list of approved vendors with whom it customarily conducts business, and that a process exists for approving additions to the vendor listing.

FINDING:

The controls over this area are operating effectively with no exceptions noted.

CLOSING REMARKS:

We would like to thank the staff of the Victor Central School District for their cooperation and hospitality during the audit.

Victor Central School District

Internal Audit

Auditors' Findings and Evaluation for the 2021-2022 cycle due in 2022-2023

<u>Auditors Findings</u>	<u>Recommendation</u>	<u>Management Response</u>	<u>Person Responsible & Complete Date</u>
There were four instances (from a sample of 45 related transactions) in which a purchase order was created after the date of the associated invoice. This can be an indication that established purchasing procedures are not always followed and some purchases are being made prior to obtaining authorization from the Purchasing Agent.	We suggest that the District continue to discourage instances in which purchases are made before a valid purchase order has been issued. This will help ensure that all purchases have been authorized and appear appropriate.	The Assistant Superintendent of Business will communicate with staff about the importance of having a purchase order issued before making a purchase, so that the District stays in compliance with the purchasing policy.	Assistant Superintendent of Business Immediately
During the review of accounts payable warrants, it was noted that several had not been signed by the internal claims auditor to indicate their review and approval for the payment of the claims. Based on the discussions with staff, it appears that this was an oversight and that all claims are being reviewed by the internal claims auditor prior to payment.	We recommend the District ensure that all accounts payable warrants include the signature of the internal claims auditor, indicating their review and approval of the claims prior to processing the payments.	The Assistant Superintendent of Business will communicate with the internal claims auditor about ensuring all warrants are signed after review to indicate their approval.	Assistant Superintendent of Business Immediately
Two instances were identified in which the invoices supporting the claims examined appeared to lack approval/sign off indicating the accuracy of the invoice and that the goods/services being purchased had been received.	We encourage the claims auditor to ensure there is evidence of approval for each claim form and/or vendor invoice during their review of claims and certification of the warrant.	The Assistant Superintendent of Business will communicate with the internal claims auditor about the importance of having a signature on the invoice.	Assistant Superintendent of Business Immediately



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

INCIDENT RESPONSE PLAN

Cybersecurity Playbook

Table of Contents

1.0 EXECUTIVE SUMMARY OVERVIEW.....	Page 2
1.1 Definitions.....	3
2.0 PURPOSE.....	Page 4
3.0 ROLES.....	Page 5
3.1 Incident Response Team.....	5



Related Documents

- NIST National Institute of Standards and Technology, US Department of Commerce
- New York State Education Department
- New York State Regional Information Center, RIC One Twelve Regional Information Centers

1.0 Executive Summary

This document provides the operational protocols and tactics when responding to a critical or unexpected security incident. This document will be known as the ***District Incident Response Plan***, and it will include a general overview of preparedness. The plan will consist of record-keeping investigation and communications templates, NIST Cybersecurity Framework pre-checklists, and a current district data flowchart. Also included are team roles with district staff names and contact information and an emergency vendor call list. The ***District Incident Response Plan*** (IRP) is essential for an efficient and swift response to a cyber incident. This plan provides steps and procedures that will be activated when responding to an incident.

The goals of the plan will be to:

- Identify, outline and document the control and support of critical systems and place a high level of security that will be identified with documentation and training.
- Hold the incident response plan as a confidential document that will be sealed to only critical stakeholders involved in supporting and protecting the critical areas identified.
- Create an emergency response team prepared to act in times of crisis.
- Create a process of prevention and preparedness from district stakeholders.
- Provide a high-level approach for how the incident response capability fits into the overall organization.
- Create a process that will activate when an incident is discovered.
- Protect and document any or any further vulnerabilities from an incident.
- Protect the district's critical systems, data, and student and staff record integrity.
- Meet all guidelines of state and federal regulations.

If a school district experiences a cybersecurity incident, it is essential to observe and follow the steps below to ensure the safety of district resources and assist in protecting the component districts.

1. **Identity:** Identify the systems that are impacted.
2. **Isolate:** Take those devices that are compromised offline immediately.
3. **Communicate:** Notify all relevant stakeholders and the appropriate agencies to assist in the correct mitigation response. During the communication process, the priorities must be identified, and a timeline created that will help to make decisions as the active incident investigation continues.
 - a. Notify the District Superintendent
 - b. Notify the Director of EduTech
 - c. Notify the NYS Chief Privacy Officer
 - d. Notify the District Insurance Carrier
 - e. Notify the District Legal Counsel

4. **Investigate:** Investigate the impacted system to identify the primary cause of the incident with guidance from resources, such as EduTech and MS-ISAC. In ransomware or malware, there may be secondary infections not present at the time; however, the possibilities of reinfection are high because of the likelihood of undetected auxiliary infections. Identify if personally identifiable information (PII) for staff and students may have been compromised.
5. **Mitigate:** Begin the cleanup process to ensure that all traces of the infections identified are removed from the environment. This will be the most time-consuming part of the process and is critical to restoring the environment to a secure and functional status. Refresh all computers with a clean operating system and software.
6. **Recovery:** The process of restoring and returning affected systems and devices to a secure state and using tools to return systems into production and restore business as usual.
7. **Lessons Learned:** Once the investigation is completed, the **Incident Response Team (IRT)** should discuss and review the documentation of the process and analyze the event. The IRT is looking for security holes, vulnerabilities, and areas needed for training. The lessons learned should prevent future incidents and create a more secure district environment.

The response to a cyber incident being reported is **critical**. The purpose of the Regional Information Center's response will be used to protect all parties. In partnership with district technology staff, EduTech, and the New York State Education Department, this team will respond swiftly in containing any further damage.

1.1 Definitions

Cybersecurity Incident – A cybersecurity incident is any event that threatens the confidentiality, integrity, or availability of the information resources supported or utilized internally, especially sensitive information whose theft or loss may be harmful to individual students, our partners, or our organization.

Cybersecurity Data Breach - A cybersecurity breach means the unauthorized release, access, or disclosure of students' personally identifiable information (PII) or teacher and principal APPR by or to a person not authorized to access, use, or receive the student, teacher, or principal data.

Cyber Incident Log – The Cybersecurity Incident Log will capture critical information about a cybersecurity incident and the organization's response to that incident. It should be maintained while the incident is in progress.

Incident Response Plan – A step-by-step walk-through of high-level procedures and templates that prepares districts for a cyber incident and develops an effective action plan.

Incident Response Manager (IRM) – The Incident Response Manager has the overall responsibility and authority during the incident to coordinate and direct all facets of the incident response efforts.

Incident Response Team (IRT) – The IRT is made up of experts across different organizations whose charge is to navigate the organization through a Cybersecurity Incident from the initial investigation to mitigation to

post-incident review. Members include an Incident Response Manager, technical hardware and networking experts, front-end software experts, communications experts, and legal experts

Incident Summary Report (ISR) – The Incident Summary Report (ISR) is a document prepared by the IRM at the conclusion of a Cybersecurity Incident. It will provide a detailed summary of the incident, including how and why it may have occurred, estimated data loss, affected parties, and impacted services. Finally, it will examine the Cybersecurity Incident Response Plan procedures, including how the IRT followed the guidelines and required updates.

Isolate Thread – To prevent the spread of malware across local and regional networks, unplug the ethernet cable or turn off Wi-Fi on infected workstations.

Process Improvement Plan (PIP) – The PIP is a document prepared by the IRM at the conclusion of a Cybersecurity Incident. It will provide recommendations for avoiding or minimizing the impact of future Cybersecurity Incidents based upon the "lessons learned" from the recently completed incident. This plan should be kept confidential for security purposes.

Report Attack – School districts must report every discovery or report of a breach or unauthorized release of a student, teacher, or principal data to the Chief Privacy Officer no more than ten calendar days after discovery.

Secure Network – To help limit the scope and progression of an attack, information systems may be taken offline or have access terminated. The network may be isolated from regional or outside communications.

2.0 Purpose

The Victor school district is a trusted public education provider to PK-12 students in 2023. Victor stores information related to students, staff, and internal business operations and manages and maintains the technical infrastructure required to house and maintain this information.

Additionally, Victor contracts with EduTech, and vendors of digital services and products to manage and maintain this data and infrastructure.

This Incident Response Plan outlines the procedures Victor uses to detect and respond to unauthorized access or disclosure of private information from systems utilized, housed, maintained, or serviced by Victor. More specifically, this plan defines the roles and responsibilities of various staff with respect to the identification, isolation, and repair of data security breaches, outlines the timing, direction, and general content of communications among affected stakeholders, and defines the different documents that will be required during various steps of the incident response.

Victor also implements practices designed to proactively reduce the risk of unauthorized access or disclosure, such as training staff with respect to legal compliance requirements, following appropriate physical security

and environmental controls for technical infrastructure, and deploying digital security measures such as firewalls, malware detection, and numerous other industry-standard systems.

In the event of a cybersecurity incident, Victor staff have been trained to deal with the matter expeditiously. Victor staff is trained on a yearly basis to recognize anomalies in the systems they regularly utilize and to report any such irregularities as soon as possible to the **Incident Response Manager (IRM)**, so the **Incident Response Team (IRT)** can be mobilized. Throughout the year, the IRM and the IRT members are kept up to date on the latest security threats and trained in modern techniques of incident remediation.

The availability and protection of the information resources managed by the systems we maintain are of paramount importance to our school district.

3.0 Roles

The Incident Response Team (IRT) leads, guides, manages, and controls the process of an incident. During the phases of investigation, the team works together to maintain and support the security, information, and operation of running the situation. All team members are trained in information security and data privacy best practices. The team keeps all information and processes confidential and secures the district's data and systems by enforcing the protection or containment of security issues.

3.1 Incident Response Team

- **District Personnel:**
 - Data Protection Officer: Angela Affronti
 - Superintendent: Timothy Terranova
 - Incident Response Manager: Keli Eckdahl
 - Director of Technology: Angela Affronti
 - Additional DPO Team Members as needed such as: Karen Finter, Elizabeth Temple, Rebecca Castle, Danielle Pollok, Adam Perez
- **Outside Personnel:**
 - Director of EduTech: Kelli Eckdahl
 - District Legal Counsel: Harris and Beach
 - District Insurance Carrier: Beasley

Victor Central School District Incident Response Plan

District Superintendent: _____

Approved by The Board of Education: _____ Date: _____ Version: _____



Maureen Goodberlet <goodberletm@victorschools.org>

Request #239 for your review

1 message

Form Approvals <vallesed@victorschools.org>
To: Goodberletm@victorschools.org

Tue, Apr 18, 2023 at 1:13 PM

REQUEST #239 | RECIPIENTS: 3 of 5 | APR 18, 2023

**UPDATED VCS Field Trip Form

You have been requested to review the following:

Requestor's Email Address:	reddouta@victorschools.org
Requestor's First Name:	Andy
Requestor's Last Name:	Reddout
School:	HS
Course / Grade Level of Students::	10-12 Art Club
Short Description or Name of Field Trip:	Masterpieces and Canal: An artists journey through Paris and Amsterdam
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	12-18
Departure Date::	Feb 16, 2024
Place of Departure::	ROC Airport (Possibly Toronto Airport--depending on flight \$)
Type of Transportation::	Airplane
Departure Time::	8:00 AM
Destination (include EXACT address)::	Paris and Amsterdam (hotels pending)

Time you plan to REACH your destination::	8:00 AM
Return Date::	Feb 25, 2024
Time you plan to LEAVE your destination::	8:00 AM
Estimated Round-Trip Mileage:	a lot
Return Time::	8:00 PM
Arrangements for meals (if necessary)::	Breakfast and dinners are included, lunch on their own
Preparation: How will the student be prepared for the trip as an instructional activity?:	meeting 1: student interest Meeting 2: parent meeting meeting 3: expectations and supplies meeting 4: techniques for sketching/art making on our trip meeting 5: pre-departure meeting
On trip: What instructional activities will occur on the trip?:	We will be drawing from observation in some of the largest art galleries in the world and learning some new techniques. We will also be meeting up with other artists in Paris and Amsterdam to sketch with them. We will also be taking a graffiti class on our last night in Amsterdam.
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	A display of our work when we get back as well as sharing our experience on social media and colleagues.
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	NA
What specific instructional plans have been made for any student missing the field trip?:	NA
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	Full day for me on Feb 16th (do not know my schedule for next year as of yet)
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	2 (Me and Denner)
School and/or District Funding	No

Requested?:

Out of Pocket Cost to Student (if any):: Trip cost \$3,995

Cost to Chaperone (if any):: \$300 (meals and spending money)

Cost Breakdown per Student - Event Fee:: included in price

Cost Breakdown per Student - Meals:: \$150 for lunches

Cost Breakdown per Student - Travel:: \$3,995

Cost Breakdown per Student - Other:: \$200 souvenirs

Cost Breakdown per Student TOTAL:: \$4,345

Upload supporting itinerary: [File Upload 1](#)

Email Address: reddouta@victorschools.org

Is this an overnight trip?: Yes

Approval history

In progress

Approved by siestob@victorschools.org

Approved by clinkk@victorschools.org

Approve

Decline

Comment

This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is vallesed@victorschools.org