

SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING

Wednesday, May 10, 2023

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, May 9, 2023, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mr. Jonathan Carson, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mr. Larry Magoon, Tenant Representative: absent

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Maintenance
Debra Krut, Robbie Hinckley and Colin Moll, First Selectman.

PUBLIC COMMENT:

Mr. Hinckley complimented the staff of Suffield Housing Authority on the fine job they are doing. He is very happy here.

MINUTES:

Mrs. Remington moved, Mr. Carson seconded and so voted: to accept the minutes of the February meeting.
VOTE: 4-0

BILLS:

Mr. Carson moved, Mr. Messenger seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of May 2023.

VOTE: 4-0

OLD BUSINESS: There remains no start date given to us for the CDBG grant monies.

NEW BUSINESS:

REPORT of the CHAIRMAN:

Larry Magoon, Tenant Representative, desires to remain as our sworn in board member. He is looking forward to coming home and rejoining us.

REPORT OF THE EXECUTIVE DIRECTOR:

Vacant units (1) Mr. Carson moved, Mrs. Remington seconded and so Voted: to contact an Attorney to begin the eviction process due to non payment of rent. Vote 4-0

Suffield Community Aide questioned whether someone in need could apply for housing and move to the head of the wait list. No. The state procedure that we use is a lottery system for placement. Our application wait list remains closed at this time due to an excess of applicants. Also, we do not have a vacancy available.

The office staff attended a Fair Housing Seminar recently. Our policy and procedures are what is expected. The meeting reminded and sharpened their awareness.

CGA Certification is now required for future grant applications. Jason and Patrick will take the class when it is offered this fall.

There was a public awareness spot on the television regarding the dangers of retractable leashes on pets. A printout from a veterinarian was delivered to pet owners pointing out hazards. It was suggested that 6' – 8' leashes be used.

MAINTENANCE:

Lite up Emergency Exit signs have been installed in the Community Rooms.
Smoke detectors have been inspected and replaced if needed.

Patrick was approached by a tenant requesting garden stones and barrels around their housing unit. It was explained to the resident that the garden refurbishing is on an “as time allows and money is available” to proceed with completing ALL the units. It will take time as we only have one maintenance person.

REPORT FROM THE TENANT REPRESENTATIVE: none

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Remington moved and Mrs. Marien seconded and so Voted: to adjourn this meeting at 7:30 PM. VOTE: 4-0

Respectfully Submitted,

Jackie Marien, Secretary
jm/jj