

# LETTER OF AGREEMENT

Between

**Juvenile Court Services**  
1211 E Alder St  
Seattle WA 98122

**Shoreline School District No. 412**  
18560 1<sup>st</sup> Ave NE  
Shoreline, WA 98155

Robert Gant  
Manager of Juvenile Court Services

Susana Reyes, Ed.D.  
Superintendent

This is an Agreement between the Clark Child & Family Justice Center's, King County Juvenile Court Services Partnership for Youth Justice program, hereinafter called "PYJ," and Shoreline School District No. 412, hereinafter called "School District". The time period covered by this Agreement is March 8, 2022 through June 30, 2023.

## **I. PURPOSE & SCOPE**

The purpose of this Agreement is to clarify the expectations for the partnership between PYJ and School District referrals made to our Community Accountability Boards (CABS) for preventive support and skill development. Currently we have nine CABS geographically based throughout King County, utilizing about 100 trained community volunteers who meet on a regular scheduled basis to support young people. The selection of CAB members begins with nominations of concerned, dedicated citizens, and community providers. Each prospective volunteer is carefully screened, oriented, and trained by staff before serving on a CAB.

## **II. BACKGROUND**

Partnership for Youth Justice (PYJ) is reimagining how we support young people within our community, by shifting to what we call, Juvenile Therapeutic Response and Accountability Court (JTRAC) and expanding our Community Accountability Boards (CABS) program to seek partnership with school districts to support the overall well-being of students prior to any potential engagement with the Criminal Legal System.

Our approach is rooted in Trauma-Informed care practices and healing, which focuses on early screening and support, Community Centered Connections, and Positive Youth Justice & skill development. Our belief is that early identification of behavioral challenges and/or truancy issues presents the opportunity to create a web of support that honors the dignity, agency, belonging, and safety for all young people. This partnership will help young people develop the tools and skills needed to achieve success.

### **III. PYJ RESPONSIBILITIES**

The key role of the Partnership for Youth Justice to engage youth and families in the program to community-based services, increase support in positive skill development and coping skills via incentive-based supports through agreements with youth and family. These are facilitated through meetings that include the youth, connected adult, and Community Accountability Board Members. The goals of these meetings are the following:

1. Increase Skill Development
2. To increase the young person's awareness of the relationship between root cause and behavioral concerns.
3. To provide accountability and possibilities for the youth's behavior.
4. To impress upon the youth that the community is concerned with his/her conduct.
5. To facilitate resolution of the presenting problem
6. To stimulate and maximize the opportunity for citizen participation.
7. To connect youth and family with needed community resources.

PYJ shall agree to the following:

1. Receive referral from identified school within MOU school district
2. Advisor will send out identifying risk factors to members of the Community Accountability Board
3. Advisor of the CAB will make initial contact with family and youth schedule meeting with the Community Accountability Board
4. Will host Community Accountability Board meeting with members, youth, and families
  - a. Youth must agree to enroll in agreements with the Community Accountability Board
  - b. Community Accountability Board will assess high risk areas in where supports could be utilized with both family and youth
5. Advisor will write agreement to youth identifying support services and hours that the youth will need to complete. Will send to youth and family to get signed
6. Monitor will follow up a week after Community Accountability Board meeting in regard to engagement and follow through with contract and ensure contract was signed
7. The monitor will send a signed copy to the identified school point person to let them know about contract requirements
8. Relay status updates and completion status to school on to contract
9. Will notify the school point person and school district point person if youth is not engaging in contract

### **IV. Shoreline School District RESPONSIBILITIES**

School District shall undertake the following activities:

1. Identify appropriate referrals to send to Partnership for Youth Justice and Program Specialist
2. Refer no more than 20 referrals per year
3. Identify pilot middle and high schools within school district
4. Speak with youth and family around engagement in PYJ, (Why is the youth and family being referred to the program)
5. Identify and relate behaviors and risk factors why youth is being referred to PYJ in referral
6. Identify point person for each school for CAB agreement staff to be in contact with

**VI. COMMUNICATION**

It is mutually understood and agreed that School District name and PYJ staff will maintain consistent communication and meet, as needed, to discuss program structure, referrals, administration, and address any issues that may arise. Superintendent Reyes and Juvenile Court Services Manager will hold primary responsibility at each agency to ensure consistent contact.

**VII. AMENDMENT & TERMINATION**

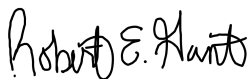
Any changes this Agreement shall be in writing and mutually agreed upon by both parties. This Agreement may be terminated at any time by either party upon 30-days written notice.

**VIII. EFFECTIVE DATE AND SIGNATURE**

This Agreement shall be in effect upon the signature of PYJ and School District authorized officials. It shall be in force from March 8, 2022 to June 30, 2023.

PYJ and Shoreline School District indicate agreement with this Agreement by their signatures below:

Juvenile Court Services



Robert Gant  
Juvenile Court Services Manager

4/15/22

Date

Shoreline School District No. 412



Susana Reyes  
Superintendent

4/8/22

Date