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Non-Resident District Boundary Exceptions

A. Process

1. Any student who resides outside the district may apply to attend a school in the district by completing and returning the "Application for Admission in Non-Resident District" form to the school building to which the student wishes to attend. For non-resident students applying for secondary schools, a copy of the student's transcript and attendance records must be attached to the application. For non-resident students needing special education, a copy of the student's individual education plan must be attached to the application.
2. For non-resident students needing special programs, a copy of the application will be forwarded by the building to the district's student services department for a review of program capacity (the first consideration listed below).
3. Applications received will be processed in the order in which they were received and will be considered under the standards listed in part B below.
4. The district shall provide to applicants written notification of the approval or denial of the application within forty-five (45) calendar days of receipt. A notice of denial shall include notice of the student's right to appeal to OSPI. A notice of approval shall state the length of the acceptance and the reasons for which the acceptance may be revoked.
5. Once approved, admission is subject to the parent/guardian obtaining a release from their resident school district within ten (10) business days of receipt of notice of admission and submitting that to the school where the student has been accepted. Parents will need to obtain a release every year, as requested by OSPI.

B. Acceptance Considerations

The district will accept, reject, or revoke an application for non-resident admission based upon the following acceptance considerations.

1. Space must be available in the class, program, grade level, and school requested. Factors to be considered relative to space availability may include but are not limited to: class and grade level enrollments; flexibility for growth; impact on music, P.E., and library schedules; physical space; teacher capacity; and whether appropriate educational programs and services are available at the requested school to meet the student's needs.
2. Students of district employees shall be given priority over non-employee parents, if provided by the applicable collective bargaining agreement or state law. The District shall enroll resident students who are the children of full-time certificated and classified employees at the school to which the employee is assigned or at a school forming the district's K through 12 continuum which includes the school to which the employee is assigned.

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B. Acceptance Considerations (continued)

3. The student's records must not indicate a history of attendance issues, as evidenced by unexcused absences or tardies. If a student is absent and/or tardy over 20% of the time during the school year, whether it is consecutive days or during the overall school year, his or her boundary exception application may be subject to review and possible revocation.
4. The student's records must not indicate a history of school offenses or crimes, violent or disruptive behavior, gang membership, expulsion or suspension from school. A student suspended or expelled for greater than 10 school days shall have his or her acceptance revoked. Such students may apply for admission under the district's policy for readmission of suspended or expelled students.
5. Non-resident students cannot request attendance at a building for the sole reason of the athletic or activity interests of the student.
6. Non-resident students causing the district to experience a financial hardship after admission to the requested building will be returned to their home school district.
7. Siblings of students previously approved for non-resident admission shall be given preference for admission in the same school provided there is space available in the class, program, grade level and school requested. Factors relative to considering the availability of space include whether appropriate educational programs and services are available at the requested school to meet the student's needs.

C. Transportation

If approved, the parent/guardian assumes responsibility for transporting the student to and from school daily or allows his/her child with a valid driver's license to drive to and from school daily.

D. Revoking Boundary Exceptions

The district may revoke a boundary exception by prior written notice to the parent/guardian if any of the standards for acceptance listed above change during the course of the school year, or between school years. A revocation may be appealed to OSPI in the same manner as a denial of an application.

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E. Continuation of Non-Resident Boundary Exceptions

Any approval of a new application for a boundary exception submitted for the 2015-16 school year and beyond shall last no longer than the end of the current school year, and applications for non-resident admission must be re-submitted each year. Any application approved for the 2014-15 school year or earlier does not need to be resubmitted annually unless the family has moved, the student is moving from Kindergarten to Grade 1, or admission is revoked because of the reasons identified in the notice of acceptance.

F. Miscellaneous Provisions

The district shall provide information on interdistrict enrollment policies to non-residents on written request.

Homeless students (without a residence) will be admitted without proof of address as required by RCW 28A.225.215.

A student who resides in a district that does not operate a secondary program shall be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.

Submitted	<u>May 15, 2015</u>
	<u>February 13, 2015</u>
	<u>March 3, 2014</u>
	<u>February 9, 2010</u>
	<u>February 12, 2009</u>
	<u>June 18, 2007</u>
	<u>May 23, 2005</u>
	<u>June 17, 2002</u>
	<u>March 18, 2002</u>
	<u>November 5, 2001</u>