

7 Getapnya Steet, Dilijan, Tavush, Armenia
DILIJAN INTERNATIONAL SCHOOL OF ARMENIA Foundation

Welcome to UWC Dilijan College

AGREEMENT & SELF DECLARATION FOR GUESTS OF STAFF MEMBERS STAYING ON CAMPUS

We hope you have an enjoyable and rewarding time at our College. In keeping with our mission and values, we believe that every person, regardless of age, as well as the College staff and other College community members have at all times and in all situations a right to be safe and protected, and we are committed to safeguarding and protecting our community members from harm.

Guest guidelines for conduct

- Guests must always wear their badges prominently
- Please ask for permission from UWC Dilijan before taking any photos or videos; we ask you not to take photos of students and children on campus, or staff members and any images from the College may not be used for personal purposes, no images may be posted publicly via social media or other channels, if they contain images of students and children on campus, or staff members
- Guests must not take personal information from any student nor give personal information to any student including contact details and social media profile. Any other personal or sensitive information that guests may become privy to during their visit must not be taken away or used in any form
- When communicating with students or other children on campus, please always make sure you can be seen by others
- Guests may not inappropriately touch any student (a handshake is acceptable) or invade their personal space
- Guests must not respond to physical contact from any student, unless the student is a family member
- Guests must report any suspicious or unacceptable behavior including physical or verbal abuse by and/or between any student or adult
- Guests must not enter any part of the residences except where they are residing and the entrance to that accommodation
- Guests must not use the cafeteria facilities without paying for the meals
- Guests are not allowed to take out food and dishes from canteen

Health and Safety

We are committed to providing a safe and clean campus. Therefore, please note

- The College security can refuse a guest entry to campus or can at any time ask the guest to leave the campus
- Entrance/exit to/from campus must be done through the main gate only
- Access of cars to campus is limited and controlled by school management; if you have physical difficulties, please let the gate know in advance and golf cart will be provided
- If your medical condition requires you to use any kind of medicine while you are on campus, please do it privately and make sure no medicine is left behind
- Guests are fully responsible for their health and safety

Smoking and alcohol

UWCD operates a strict no smoking and no alcohol policy and this includes the grounds, as well as the buildings.

Fire Alarm

With the help of the organizers, please familiarize yourself with the emergency evacuation signage

7 Getapnya Steet, Dilijan, Tavush, Armenia

DILIJAN INTERNATIONAL SCHOOL OF ARMENIA Foundation

displayed throughout the campus, a copy of which is available on request; in the event of an alarm, please follow signs to the nearest exit.

Security and Surveillance

CCTV cameras are located throughout the campus recording images for crime prevention and public safety.

Contacts

If you have any questions or concerns about safeguarding or require assistance while on campus, please talk with the UWC Dilijan staff member:

- **Reception:** 374 60 750 800 | welcome@uwcdilijan.am
- **Security** (24 hours): 374 60 750 800 ext. 1503 | security@uwcdilijan.am
- **Medical** (24 hours): 374 60 750 800 ext. 1408 | medicalcenter@uwcdilijan.am
- **Safeguarding:** safeguarding@uwcdilijan.am
- **Health and Safety:** s.hakobyan@uwcdilijan.am

A. Personal details

Full name (as per passport) _____

Host name _____

Reason for visit _____

Passport Number _____

Contact Details: phone _____ email _____

B. Declaration

	Yes	No
Have you ever been convicted in a Court of Law or prosecuted in any country, or are there any pending court cases that involve you?		
Have you ever been dismissed, or have left voluntarily, any institution following accusations of inappropriate behaviour with a student or minor?		
Have you ever been prohibited from working with minors?		
Have you ever been convicted of any offence involving sexual, child, physical or drug abuse, or fraud or dishonesty?		
Do you have any disease that would preclude your contact with minors?		

If your answer was “Yes” to any of the questions above, please give details:

Guests’ Self Declaration



7 Getapnya Steet, Dilijan, Tavush, Armenia

DILIJAN INTERNATIONAL SCHOOL OF ARMENIA Foundation

By completing and submitting this form I am agreeing to abide by the guidelines for conduct, that UWC Dilijan College may use my data for the purpose of screening and monitoring guests in line with the College Data Protection policy and in accordance with the Law of the RA on Personal Data Protection.

I declare that to the best of my knowledge, the particulars provided are true.

I understand that I can be held liable for providing false and inaccurate information.

Signature _____ Date _____