



Highline Public Schools Board Action Report

DATE: 12 April 2023

FROM: Dr. Ivan Duran, Superintendent

LEAD STAFF: Therese Tipton / RAHS Principal

For Introduction: 17 May 2023 For Action: 7 June 2023

I. TITLE Motion to Approve Raisbeck Aviation High School Donation (RAHS) / Career Center academic programming

Select one: ☒ New Item ☐ Renewed Item ☐ Annual Item ☐ Revised Item

II. WHY BOARD ACTION IS NECESSARY

Board Policy 6114, GIFTS AND DONATIONS TO THE SCHOOL DISTRICT OR INDIVIDUAL SCHOOL, states that, "Any gift to the district or to an individual school or department of money, materials or equipment having a value of \$10,000 or greater shall be approved by the School Board in a public meeting." This donation from the RAHS PTSA is \$10,000.

III. BACKGROUND INFORMATION

The RAHS PTSA is donating \$10,000 to RAHS. If accepted, these funds will be used to cover the cost of Highline School District buses for field trips.

IV. RECOMMENDED MOTION

I move that the Highline School Board accept this donation of \$10,000 on behalf of RAHS PTSA for Raisbeck Aviation High School.

V. FISCAL IMPACT/REVENUE SOURCE

This donation comes from the school's PTSA. The donation is for \$10,000. The funds have been allocated to the school's Career Center and will pay for field trip transportation cost.

The revenue source for this motion is N/A

Expenditure: ☒ One-time ☐ Annual

VI. APPLICABLE POLICY(S)

This action is in compliance with the following: Policy and Procedure 6114, GIFTS AND DONATIONS TO THE SCHOOL DISTRICT OR INDIVIDUAL SCHOOL, requiring Board approval of donations in excess of \$10,000.

VII. ALTERNATIVES

If this motion is not approved, there will not be funding for students to attend field trips.

VIII. COMMUNITY ENGAGEMENT

Community Engagement Required: ☐ Yes ☒ No

IX. ATTACHMENTS

Signed Donation Paperwork and copy of check #1779



15675 Ambaum Blvd SW
Burien, WA 98166

<input type="radio"/>	ASB
<input checked="" type="radio"/>	GF
<input type="radio"/>	CPF
<input type="radio"/>	TRUST

Donation, Gift, Trust Agreement

Policy & procedure 6114 require certain levels of approval **before** gifts and donations can be submitted:

Gift & Donation Ranging From

Up to \$3,000

\$3,001-\$9,999

\$10,000 and above

Require Signatures From

Principal/Director + Business Services

Same as above + ILED

Same as above, plus Superintendent

Any grant, gift, or donation to the District, or to a school or department of money, materials or equipment must follow the above levels of approval prior to accepting funds or items. All gifts and/or donations intended for the establishment of a memorial will be subject to Board of Directors acceptance before the memorial can be established.

School or Department: RAHS

I, Margo Keithly on behalf of RAHS PTSA Hereby give to the Highline School District:

Ten thousand dollars. Check #1779

CASH DONATION of \$ 10,000 for the purpose of:

Academic Programming for RAHS students

EQUIPMENT OR MATERIALS DONATION – Total Value \$ _____ Please list on the reverse side or attach a list showing each item donated.

The Intended purpose this donation is: Academic Programming for RAHS students.

Any funds unspent after this purchase maybe used for:

Academic Programming for RAHS students

The Highline School District will make reasonable efforts to accommodate the intended purpose of this donation but reserves the right to utilize, relocate and/or dispose of the donated item(s) without obligation as specified in Board Policy No. 6114.

The Highline School District further agrees to hold harmless and defend the donor(s) of these items in the event of legal action arising from the use of the donated items.

The principal or other appropriate school district administrator shall provide appropriate financial records of transactions involving this donation to the donor(s) upon request.

[Signature]
School Principal

4-11-23
Date
04/12/2023

[Signature]
Business Services

Date
04/12/2023

Jacqueline Downey
Jacqueline Downey (Apr 12, 2023 10:52 PDT)
Supervising Administrator

Date
04/14/2023

[Signature]
Cabinet Members

Date
04/12/2023

[Signature]
Superintendent

Date

Raisbeck Aviation High School PTSA

9.5.747

P.O. BOX 81222
Seattle, WA 98108

1779

19-7076/3250

DATE 3/21/23

PAY
TO THE
ORDER OF

Raisbeck Aviation High School

\$ 10,000.00

Ten thousand and no/100

DOLLARS



JPMorgan Chase Bank, N.A.
www.chase.com

FOR

Academic Programming

[Signature]
[Signature]

⑈001779⑈ ⑆325070760⑆

313268655⑈