

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, April 10, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Arcand, Daniels, Ellison, Newmaster. Absent: Beloyed, Thompson, Streiff Oji.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Arcand seconded to approve the agenda as presented. ***Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.***
5. Arcand moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on March 13, 2023, and March 27, 2023;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
 - TERESA ANDERSON – NS Assistant - Central Middle School
Employed by District 624 since 02/14/2022
Effective Date: 03/31/2023
 - ELIZABETH DEMARS – Paraeducator - WBLAHS - North Campus
Employed by District 624 since 10/24/2023
Effective Date: 03/02/2023
 - KRISTIN GARNER – Lunchroom Playground Supervisor - Oneka Elementary
Employed by District 624 since 08/29/2022
Effective Date: 03/31/2023
 - JOSEPH GUSTAFSON – PT Custodian - Central Middle School
Employed by District 624 since 08/22/2022
Effective Date: 03/31/2023
 - LUKAS GILBERT – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 11/14/2022
Effective Date: 03/03/2023
 - PRESTON MUELLER – Nutrition Services Assistant - WBLAHS - North Campus
Employed by District 624 since 04/04/2022
Effective Date: 03/02/2023
 - BERNADETTE ST AMANT – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/06/2022

Effective Date: 03/21/2023

MITCHELL TORKELOSON – Tier 1 Field Tech - WBLAHS - District Wide

Employed by District 624 since 08/29/2022

Effective Date: 03/17/2023

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

EMILY BISKE – Science Teacher - Sunrise Park Middle School

Employed by District 624 since 08/20/2014

Effective Date: 06/12/2023

BRANDON BERGER – Music Teacher - WBLAHS - North Campus

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

ELIZABETH MCBRIDE – Special Education Teacher - North Star Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/12/2023

NIKOLE REINECCIUS – 3rd Grade Teacher - Lincoln Elementary

Employed by District 624 since 08/21/2013

Effective Date: 06/12/2023

HEATHER SCHMIDT – Instructional Coach - Central Middle School

Employed by District 624 since 08/23/2001

Effective Date: 06/12/2023

GRACE SIMPSON – Music Teacher - Central Middle School

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – PROFESSIONAL STAFF**

JONATHAN LUKNIC – Principal - Birch Lake Elementary

Employed by District 624 since 07/01/2017

Effective Date: 06/30/2023

➤ **RETIREMENT – CLASSIFIED STAFF**

DONALD GRAY – Custodian - Lincoln Elementary & Sunrise Middle School

Employed by District 624 since 10/15/1991

Effective Date: 05/11/2023

PATTI PRICE – Administrative Assistant Operations - District Center

Employed by District 624 since 09/24/2012

Effective Date: 07/05/2023 (Revised)

➤ **RETIREMENT – CERTIFIED STAFF**

JULIE NASVIK – Physical Education & Dape Teacher - Sunrise Park Middle School

Employed by District 624 since 08/25/2005

Effective Date: 06/12/2023

TERESA WALD – Special Education Teacher - Sunrise Park Middle School

Employed by District 624 since 08/21/2003

Effective Date: 06/12/2023

ANN ZETTEL – ECFE Teacher - Normandy Park

Employed by District 624 since 08/20/2014

Effective Date: 06/12/2023

➤ **RETIREMENT – NON-AFFILIATED**

BETH SAMUELSON – Chemical Health Specialist - ALC

Employed by District 624 since 11/30/1999

Effective Date: 06/09/2023

➤ **EXTRA ASSIGNMENT – CERTIFIED STAFF**

ABIGAIL ANDERSON – .2 FTE Special Education Teacher - Central Middle School
BA, Step 3, \$6,408.68

Effective Date: 12/08/2022 through 06/12/2023

ESSIA GARFIELD – .05 FTE Spanish Teacher - Otter Lake Elementary
MA + 60, Step 10, \$1,102.89

Effective Date: 03/29/2023 through 06/12/2023

REBECCA HOLMAN – .2 FTE Special Education Teacher - Central Middle School
MA + 60, Step 10, \$9,946.14

Effective Date: 12/08/2022 through 06/12/2023

KIM LACASSE – .2 FTE Special Education Teacher - Central Middle School
MA + 60, Step 13, \$13,165.20

Effective Date: 12/08/2022 through 06/12/2023

CLAIRE LUGER – .2 FTE Special Education Teacher - Central Middle School
MA, Step 10, \$6,540.79

Effective Date: 02/02/2023 through 06/12/2023

KARLIE MYETTE – .2 FTE Math Teacher - Central Middle School
MA + 60, Step 13, \$6,764.99

Effective Date: 03/13/2023 through 06/12/2023

TIMOTHY LARSON – .2 FTE Math Teacher - Central Middle School
MA + 60, Step 13, \$6,502.53

Effective Date: 03/13/2023 through 06/12/2023

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

JENNA GLASOW - Paraeducator - Sunrise Park Middle School
Increase in hours, From 6.5 hours to 6.75 hours per day
Effective Date: 03/28/2023

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

MAGGIE CAPPELEN – Paraeducator - Sunrise Park Middle School
6.75 hrs per week changed to 4 hrs per week
Effective Date: 3/20/2023 - 6/9/2023

➤ **FULL TIME LEAVE OF ABSENCE – CLASSIFIED STAFF**

RODNEY BEACH - Custodian - Lakeaires and Matoska Elementary
Employed by District 624 since 07/20/2015
Effective Date: 09/06/2022 through 12/16/2022

GREG BRONSON - Custodian - Otter Lake Elementary
Employed by District 624 since 07/20/2015
Effective Date: 09/06/2022 through 12/12/2022

COLLEEN CARLSON - Paraeducator - Willow Lane Elementary
Employed by District 624 since 09/03/2013
Effective Date: 09/06/2022 through 10/26/2022

PATRICIA FRAZER - Bus Aide - District Wide
Employed by District 624 since 10/01/2015
Effective Date: 09/01/2022 through 11/15/2022

EMILY MOUQSETE - OST Program Assistant - Lincoln Elementary
Employed by District 624 since 08/29/2016

Effective Date: 09/20/2022 through 06/30/2023
JESSICA REBEAU - Paraeducator - Otter Lake Elementary
Employed by District 624 since 03/29/2021

Effective Date: 09/20/2022 through 01/30/2023
DAVID SCWARTZ - Truck Driver - District Wide
Employed by District 624 since 03/19/2012

Effective Date: 09/15/2022 through 11/09/2022
BREENA SLIVIK - Paraeducator - TEC
Employed by District 624 since 09/04/2018

Effective Date: 09/20/2022 through 11/01/2022
JOANNE TOTO - Paraeducator - Birch Lake Elementary
Employed by District 624 since 09/03/2013

Effective Date: 09/26/2022 through 06/09/2023

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

GRACE BROWN – Spanish Teacher - Lakeaires Elementary
Employed by the District 624 since 08/20/2018

Effective Date: 03/31/2023 through 06/12/2023

KATHRYN CAIN – Speech Language Pathologist - Lincoln & Willow Lane
Elementary

Employed by the District 624 since 08/19/2019

Effective Date: 10/05/2022 through 03/24/2023

BRIDGET CWENGROS – Speech Language Pathologist - Lakeaires Elementary
Employed by the District 624 since 08/23/2021

Effective Date: 11/07/2022 through 02/03/2023

BIRTE FRETWELL – German Teacher - WBLAHS - South Campus
Employed by the District 624 since 08/30/2021

Effective Date: 02/23/2023 through 04/06/2023

EMILY GALLATIN – 3rd Grade Teacher - Otter Lake Elementary

Employed by the District 624 since 08/25/2005

Effective Date: 23-24 School Year

KENDALL GONZALEZ – Kindergarten Teacher - Lakeaires Elementary
Employed by the District 624 since 08/24/2011

Effective Date: 08/29/2023 through 10/17/2022

SAMANTHA JORGENSON – 1st Grade Teacher - Lakeaires Elementary
Employed by the District 624 since 03/24/2014

Effective Date: 08/29/2023 through 10/07/2022

CHRISTINE MOREN – Language Arts & AVID Teacher - Central Middle School
Employed by the District 624 since 08/22/2016

Effective Date: 12/09/2022 through 06/12/2023

STEPHANIE PETERSON – 1st Grade Teacher - Lakeaires Elementary
Employed by the District 624 since 08/24/2015

Effective Date: 02/13/2023 through 06/09/2023

ANGELA SAUER – Preschool Teacher - Oneka Elementary
Employed by the District 624 since 09/13/2021

Effective Date: 11/13/2022 through 03/13/2023

JENNA SAURO – Special Education Teacher - Central Middle School
Employed by the District 624 since 08/24/2020

Effective Date: 12/08/2022 through 06/12/2023

- KARI SOLHEIM – 1st Grade Teacher - Otter Lake Elementary
Employed by the District 624 since 08/24/1998
Effective Date: 09/19/2022 through 11/28/2022
- **FULL TIME LEAVE OF ABSENCE – NON-AFFILIATED**
- MOLLY KIEGER – OST Site Supervisor - Oneka Elementary
Employed by the District 624 since 01/03/2022
Effective Date: 08/17/2022 through 12/30/2022
- RICHARD PALME – Assistant Groundskeeper - Bus Garage
Employed by the District 624 since 01/06/2020
Effective Date: 09/16/2022 through 10/28/2022
- **NEW PERSONNEL - CLASSIFIED STAFF**
- LYNETTE ANDERSON – Bus Driver - Bus Garage
\$21.45 per hr., 25 hrs. per wk.
Effective Date: 04/25/2023
- FRANCISCA BELMARES – NS Assistant - Sunrise Park Middle School
\$17.50 per hr., 17.5 hrs. per wk.
Effective Date: 03/14/2023
- CARRIE ESTEY-DIX – Health Assistant - North Star Elementary
\$20.51 per hr., 37.5 hrs. per wk.
Effective Date: 03/20/2023
- KRISTIN GARNER – Behavior Assistant - North Star and Oneka Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 04/03/2023
- KURT HADLEY – Paraeducator - Birch Lake Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/20/2023
- COREY LARSON – Paraeducator - WBLAHS - North Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/14/2023
- JODY MINKE – Paraeducator - North Star Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/13/2023
- RILEY MOSSER – Paraeducator - Central Middle School
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/21/2023
- SHANTI MUSUNURI – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 14.99 hrs. per wk.
Effective Date: 03/16/2023
- NATALIE NAULT – OST Program Assistant - Lincoln Elementary
\$18.50 per hr., 22.49 hrs. per wk.
Effective Date: 03/13/2023
- DAVID SCHMIDT – Paraeducator - WBLAHS - South Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/13/2023
- **NEW PERSONNEL – PROFESSIONAL**
- RUSSELL REETZ – Unified High School Principal - WBLAHS
\$170,000
Effective Date: 07/01/2023

- **NEW PERSONNEL – NON-AFFILIATED STAFF**
 - KATHLEEN OLSON – Career Pathways Coordinator - WBLAHS - South Campus
\$97,546 (prorated \$26,262.38)
Effective Date: 03/27/2023
 - ERICA MATTICE – Controller - District Center
\$100,000 (prorated \$27,692.30)
Effective Date: 03/23/2023
- **LONG TERM SUBSTITUTE - CLASSIFIED STAFF**
 - ALISON ARMSTRONG – Administrative Assistant Principal - Lakeaires
\$20 per hr., 40 hrs. per wk., \$11,520
Effective Date: 03/13/2023 through 04/21/2023
 - DKYZIAN CLARY – Paraeducator - TEC
\$20.61 per hr., 32.5 hrs. per wk., \$6,564.28
Effective Date: 02/13/2023 through 05/01/2023
- **LONG TERM SUBSTITUTE - CERTIFIED STAFF**
 - SUE FISH – Spanish Teacher - Lakeaires Elementary
.8 FTE MA, Step 6, \$10,260.75
Effective Date: 04/03/2023 through 06/12/2023
 - KARLA KELLER – Intervention Teacher - Birch Lake Elementary
1.0 FTE MA, Step 6, \$22,495.93
Effective Date: 04/03/2023 through 06/12/2023
- g) Quarterly investment report.
Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.

B. PUBLIC FORUM - Tim Klecker, Will McBride, Marc Aune, and Rebekah Bradfield

C. INFORMATION ITEMS

1. Student Recognition - Students were recognized and congratulated by Dr. Kazmierczak for earning state recognition in Adapted Hockey, Speech, and Boys' Basketball.
2. Superintendent's Report - Dr. Kazmierczak gave information about some upcoming events, the Middle School Musical, a fraud prevention presentation at our Senior Center and the May 2nd Coffee with Dr. K. He spoke about Summer Program registration, and Kindergarten registration. He finished with information about the new Unified High School Principal.

D. DISCUSSION ITEMS

1. Central Middle School Design Update - Tim Wald, Assistant Superintendent for Finance and Operations, Central Middle School Principal Cathryn Peterson, and Paul Aplikowski and representatives from Wold Architects and Engineers provided an update on the Central Middle School Design.
2. First Reading of School Board Policies: a) 201, Legal Status of the School Board; b) 202, School Board Officers; c) 203, Operation of the School Board - Governing Rules; d) 203.2, Order of the Regular School Board Meeting; e) 203.5, School Board Meeting Agenda; f) 203.6, Consent Agenda; g) 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse; h) 415, Mandated Reporting of Maltreatment of Vulnerable Adults; and i) 605, Alternative Programs.

The policies listed above will be on the May 8, 2023 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Arcand moved and Daniels seconded to approve the action on Bids for Central Middle School Renovation and Gymnasium Addition in the amount of \$23,997,186. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays. Motion carried.**
2. Arcand moved and Daniels seconded to approve the action on FY 2021-22 Federal Single Audit. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
3. Daniels moved and Arcand seconded to approve the action on Foundation of Success. **Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
4. Daniels moved and Arcand seconded to approve the action on Resolution Proposing Placement of Continuing Contract Teachers on Unrequested Leaves of Absence. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
5. Daniels moved and Arcand seconded to approve the action on School Board Policies: a) 211, Criminal or Civil Action Against School District, School Board Member, Employee or Student; b) 212, School Board Member Development; c) 214, Out-of-State Travel by School Board Members; d) 215, School Board Member Code of Conduct; e) 410, Family and Medical Leave Policy; f) 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources; and g) 802, Disposition of Obsolete Equipment and Material. **Voice vote: Ayes, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:32 p.m. **Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**

Submitted by: Margaret Newmaster, acting clerk