

**BARRE UNIFIED UNION SCHOOL DISTRICT
CURRICULUM COMMITTEE MEETING**
Spaulding High School Library and Via Video Conference – Google Meet
April 5, 2023 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Michael Boutin (BC) – Chair
Rachel Aldrich-Whalen (BC Community Member)
Melissa Battah (BT Community Member)
Nancy Leclerc (At-Large)
Chris Parker (BT)

COMMITTEE MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Karen Fredericks, Director of Curriculum, Instruction, and Assessment

OTHER BOARD MEMBERS PRESENT:

Giuliano Cecchinelli
Terry Reil

COMMUNITY MEMBERS PRESENT:

Alice Farrell

1. Call To Order

The Superintendent, Mr. Hennessey, called the Wednesday, April 5, 2023 BUUSD Curriculum Committee meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.

2. Organize

2.1 Elect Chair

Mr. Hennessey requested nominations for the position of Curriculum Committee Chair

Mrs. Battah nominated Mrs. Leclerc for the position of Curriculum Committee Chair. Mrs. Leclerc declined the nomination.

Ms. Parker nominated Mr. Boutin for the position of Curriculum Committee Chair. Mrs. Battah seconded the motion.

Mr. Boutin declined the nomination. Brief discussion was held. Mr. Boutin agreed to accept the position of Chair.

On a motion by Ms. Parker, seconded by Mrs. Battah, the Committee voted 4 to 0 to elect Mr. Boutin as Chair of the Curriculum Committee. Mr. Boutin abstained.

Mr. Boutin facilitated the remainder of the meeting.

2.2 Elect Vice Chair

Ms. Parker nominated Mrs. Leclerc for the position of Curriculum Committee Vice Chair. Mrs. Leclerc declined the nomination.

Mrs. Aldrich-Whalen nominated Ms. Parker for the position of Vice Chair. Ms. Parker declined the nomination.

There were no additional nominations.

On a motion by Mrs. Battah, seconded by Mrs. Aldrich-Whalen, the Committee unanimously voted to table discussion of the position of Vice-Chair until the next Curriculum Committee meeting.

3. Additions and/or Deletions to the Agenda

Delete Agenda Item 5.1 - Approval of Minutes. (Minutes were not included in the packet).

On a motion by Mrs. Leclerc, seconded by Mrs. Aldrich-Whalen, the Committee unanimously voted to approve the Agenda as amended.

4. Public Comment

None.

5. Approval of Minutes -

~~—5.1 February 2, 2023 Curriculum Committee Meeting Minutes~~

6. New Business

6.1 Feedback on Coaching Model

A document titled BUUSD Coaches/Integrationists Feedback August – February 2022 – 2023’ was distributed.

Ms. Fredericks explained the graphs, advised regarding the coaching cycle (6 to 8 weeks long), provided an overview of the coaching cycle, and advised that not many staff have completed the coaching cycle, thus the lower number of responses. It was noted that coaching is very new at SHS, which had 7 responses. Ms. Fredericks answered questions from the Committee, including the implementation of action steps to facilitate improvements in areas where staff provided feedback that coaching was not very helpful, the impact to students’ learning, the number of instructional coaches (currently working at 2/3 capacity – 2 for K through 8, and 1 at SHS), the optimum number of coaches (5), plans to share positive feedback with staff (Coaches Corner News Letter), coaching for new staff (currently not enough coaches to serve every new teacher), and various areas addressed as part of coaching,

6.2 Hexagonal Thinking Exercise

Ms. Fredericks advised regarding the exercise; Hexagonal Thinking exercises are utilized to assist with making connections between topics and sharing about those connections. Hexagonal Thinking exercises can be beneficial to both administrators and instructional staff. It was agreed that the exercise would be more beneficial for the Committee, if it was performed at a meeting when more Committee Members are physically present. This item will be added to the Parking Lot and will be added to an agenda when more individuals are physically present.

7. Old Business

None.

8. Items for Future Agendas

Add to Parking Lot:

- Hexagonal Thinking Exercise (added by Committee April 2023)
- Strategic and Recovery Plans – Updates For the Current Year and Going Forward - (for Curriculum related items) – (added by Committee – April 2023)
- Overview of New Testing Developed by Cognia - (SBAC Replacement) –(added by Committee April 2023)

Brief discussion was held regarding the status of the Committee (should it remain a standing Committee or not), and presenting this topic to the Board.

9. Next Meeting Date

The next meeting is Wednesday, May 3, 2023 at 6:00 p.m. at the Spaulding High School Library and via video conference.

10. Adjournment

On a motion by Ms. Parker, seconded by Mrs. Aldrich-Whalen, the Committee unanimously voted to adjourn at 6:44 p.m.

Respectfully submitted,
Andrea Poulin