Winona Area Public Schools
Finance Committee
4/13/2023 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Pete Watkins, Dr. Annette Freiheit (joined at 1:15 pm), Sarah Slaby*

Members Absent: *none*

Others Present: *Alexandra Retter (Winona Post), Harrison Tremarello (Winona Daily News), Dr. Sarah Knudsen, Kristie O'Brien*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:02 pm)

Solution Tree
● A contract providing for onsite professional development was recommended for approval by the board. (This contract was pulled from the consent agenda by Chair Denzer prior to the board meeting and has not been approved.)

LETRS
● A contract providing for professional development through Southeast Service Cooperative was recommended for approval by the board. (This contract was pulled from the consent agenda by Chair Denzer prior to the board meeting and has not been approved.)

Career Links
● A contract renewing services provided by Shelina Ishani of Career Links for the 2023-2024 school year was recommended for approval by the board.

HVED Contract
● A contract between Winona Area Public Schools and Hiawatha Valley Education District was recommended for approval by the board. The contract provides for WAPS employees to provide early childhood services to HVED districts at a rate of $108.87 per hour for two staff members for the remainder of the 2023 fiscal year.

2024 ESSER III Budget
● The proposed budget for the remaining ESSER III dollars was shared at the 3/23/2023 school board meeting. Further discussion was had regarding the planned use of the funds.

Booster Clubs
●At the request of Pete Watkins, this agenda item was added. Mr. Watkins shared concern about using "Winona Area Public Schools" in their name as well as district addresses. It was explained that the district has communicated with booster clubs and PTA organizations regarding the need to have their own mailing address and federal tax ID number. Some of these changes may not be instantly updated on the MN Department of Revenue website where these entities are reported. The concern of receiving financial data of the booster and other organizations was also shared. Because the entities operate

outside of the district, this is something at the discretion of the boosters and would need to be requested directly from the booster by Mr. Watkins. Another concern regarding coaches requiring fundraising by students to play was raised. This is not acceptable and should be reported to human resources if such an instance arises.

Non-Profits

●At the request of Pete Watkins, this agenda item was added. See the notes regarding booster clubs.

Athletic Fees

●At the request of Pete Watkins, this agenda item was added. Mr. Watkins asserts that fees were charged inappropriately for athletic transportation costs for hockey in 2020 and years prior. The board chair, Mr. Watkins and Director Slaby will meet at a future date to discuss his concerns.

GeoThermal Subcontracts

●The following subcontracts related to the GeoThermal projects were shared and passed along for approval on the consent agenda:

- ➔ Jefferson - Poellinger - Ceiling
- ➔ WK - Poellinger - Ceiling
- ➔ Jefferson - Grazzini Brothers - Tile
- ➔ WK - Grazzini Brothers - Tile
- ➔ WK - RTL Construction - Drywall
- ➔ Jefferson - Fowler & Hammer - Masonry, Concrete, Carpentry
- ➔ WK - Fowler & Hammer - Masonry, Concrete, Carpentry
- ➔ WK - Harty Mechanical - Plumbing & HVAC
- ➔ Jefferson - LLJ Painting - Painting

Review Meeting Minutes

● Meeting minutes for the 3/16/2023 meeting and 3/29/2023 special meeting were moved on to the consent agenda by the Committee.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects March 2023, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects March 2023, recommended to move on to the board consent agenda
- ➔ 2023 Budget Analysis recommended to move on to consent agenda
  - ◆ 2023 General Fund revenues as of 3/31/2023 are at 56.14% of budget
  - ◆ 2023 General Fund expenditures as of 3/31/2023 are at 69.15% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 3/31/2023 was provided and passed along to the consent agenda

● A summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

- ● Cash balance data as of 3/31//2023 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

- Meeting adjourned at 2:37 pm.