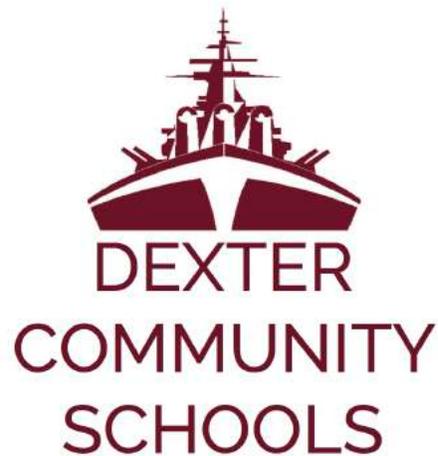


BOARD OF EDUCATION MEETING PACKET

May 8, 2023

7:00pm

Bates Boardroom



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

BOARD MEETING AGENDA

- A. **CALL TO ORDER**
 - 1. Roll Call
- B. **MEETING MINUTES** (4/10/2023)
- C. **APPROVAL OF AGENDA**
- D. **SCHOOL PRESENTATIONS**
 - 1. Communications Update
- E. **PUBLIC PARTICIPATION** (up to ~30 minutes/max 5 per person)
- F. **ADMINISTRATIVE & BOARD UPDATES**
 - 1. Superintendent
 - 2. Board President
 - 3. Student Representatives
- G. **CONSENT ITEMS**
 - 1. Personnel – Retirements
 - 2. Personnel – Requests for Leave
 - 3. March Budget Report
- H. **ACTION ITEMS**
 - 1. Policies – First Reading
 - 2. Phase 2 Classroom Technology Project
 - 3. WISD Election
 - 4. 2023-2024 School Calendar
- I. **DISCUSSION ITEMS**
 - 1. WISD Budget
 - 2. Quarterly Financial Narrative
- J. **PUBLIC PARTICIPATION** (up to ~15 minutes/max 3 per person)
- K. **BOARD COMMENTS**
- L. **INFORMATION ITEMS**
 - 1. Nice Job Notes - February, March
- M. **CLOSED SESSION** *per MCL 15.268(c)*
 - 1. Negotiations
- N. **ADJOURNMENT**

CALENDAR

- *May 22 - Board Meeting - Bates
 - *June 5 - WISD Board Election 6pm W.I.S.D
 - *June 12 - Board Meeting - Bates
 - *June 26 - Board Meeting - Bates
-

Public Participation Policy 0167.3: Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

BOARD MEETING NOTES
MAY 8, 2023

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES

Your packet includes meeting minutes from 4/10/2023.

- * An appropriate motion might be, "I move that the Board of Education approve the attached meeting minutes as presented/amended."

C. APPROVAL OF AGENDA

1. Approval of Agenda

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS

1. Communications Update

Communications Director Hope Vestergaard will share information regarding District communications tools, statistics, and plans.

E. PUBLIC PARTICIPATION (full guidelines at link)

Each speaker is allotted a maximum of 5 minutes for a total of 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS

Consent items are typically approved in bulk.

- * An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."

1. Personnel - Retirements

Your packet includes retirement letters from Lisa Suomala, Shelley Rychener, and Ken Moore.

BOARD MEETING NOTES

MAY 8, 2023

2. Personnel - Requests for Leave
Your packet includes requests for leave of absence for the 2023-2024 school year from Stacey Plott and Lauren Thompson.
3. March Budget Report
Your packet includes summary financial information for the month of March, 2023.

H. ACTION ITEMS

1. Policies - First Reading
This evening's packet contains several draft policy updates that the policy committee reviewed on May 5, 2023: 7450 Property Inventory, 8510 Wellness (replacement), 2623 Student Assessment, 6325 Federal Procurement, 1615 Use of Tobacco by Administrators, 3215 Use of Tobacco by Professional Staff, 4215 Use of Tobacco by Support Staff, 5512 Use of Tobacco by Students, 7434 Use of Tobacco on School Premises, and 9160 Public Attendance at School Events.

* An appropriate motion might be, "I move that the Board of Education approve the attached policies [numbers 7450, 8510, 2623, 6325, 1615, 3215, 4215, 5512, 7434, and 9160] for first reading as presented."
2. Phase 2 Classroom Technology Project
Your packet includes a memorandum and bid tabulation from Technology Director Rick Munir regarding the Classroom Technology Project. Mr. Munir will be present at the meeting to answer any questions.

* An appropriate motion might be, "I move that the Board of Education award the contract for equipment and installation for the Newline86 flat panel and sound boards to Bluum for an amount not to exceed \$804,537, AND approve a total amount of \$1,087,116.87 for this project including the Bluum bid, classroom audio systems, and document cameras, with a 5% contingency (\$54,355.85) for a project total not to exceed \$1,141,473."
3. WISD Election
Your packet contains a memo regarding the upcoming WISD biennial election. The election will be held June 5, 2023 at 6:00pm. By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district, who shall be designated by the constituent board. Candidate names will be shared with the Board as soon as they are announced. This evening, the Board must resolve to consider voting representatives at the May 22, 2023 meeting.

* An appropriate motion might be, "I move that the Board of Education adopt the attached resolution to consider naming voting representatives at the May 22, 2023 meeting."

BOARD MEETING NOTES
MAY 8, 2023

4. 2023-2024 School Calendar

On May 5, 2023, the Dexter Education Association ratified the 2023-2024 school calendar found in this evening's packet.

- * An appropriate motion might be, "I move that the Board of Education approve the attached 2023-2024 school calendar [draft C-2B]."

I. DISCUSSION ITEMS

1. WISD Budget

Your packet includes 2023-24 proposed budget documents from the WISD and a sample resolution. The Board must adopt a resolution of support or indicate specific recommendations for changes before June 1, 2023. This item is presented for discussion only this evening. It will return for action on May 22, 2023.

2. Quarterly Financial Narrative

Your packet includes the final quarterly financial narrative update through March 31, 2023. This item is presented for discussion.

J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

K. BOARD COMMENTS

L. INFORMATION ITEMS

1. Nice Job Notes February, March 2023

M. CLOSED SESSION – per MCL 15.268(c)

- * An appropriate motion might be, "I move that the Board of Education move into closed session for the purpose of discussing negotiations."

1. Negotiations

- * An appropriate motion might be, "I move that the Board of Education return to open session."

N. ADJOURNMENT

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
APRIL 10, 2023**

A. CALL TO ORDER – 7:02pm

1. Roll Call

Members Present: Daniel Alabr  (7:20pm), Elise Bruderly, Mara Greatorex, Jennifer Kangas, Dick Lundy; Student Representatives Griffin Patel, Mischa Rafferty

Members Absent: Brian Arnold, Melanie Szawara; Student Representative Will O’Haver

Administrative & Supervisory Staff: Ryan Bruder, Craig McCalla, Sharon Raschke, Barb Santo, Christopher Timmis, Hope Vestergaard

Guests: Sara Saylor, Brian Marcel

B. MEETING MINUTES

Elise Bruderly made a motion to approve the meeting minutes from 3/20/2023 as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Elise Bruderly made a motion to approve the agenda as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. WISD My Future Fund

Sara Saylor, WISD Children’s Savings Account Coordinator, shared a presentation regarding the Washtenaw Intermediate School District’s proposed My Future Fund program.

2. School Safety Update

Principal for Operations Craig McCalla updated the Board on the results of the recent safety audit conducted using 97c funds.

E. PUBLIC PARTICIPATION – none

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update

Dr. Timmis:

a. Shared that donations are beginning to come in for the solar walkway project;

b. Noted that “Test Fest” begins April 11.

2. Board President Update - none

3. Student Representatives Update

Griffin Patel noted that test fest means there’s not a lot of other news; spring sports have started and there will be a teacher appreciation breakfast on April 14th at the high school. Mischa Rafferty shared that a “Strive for Safer Driving” campaign has started at the high school, with a crushed car on display at the high school and a drunk driving simulator available for students to try during lunch.

G. CONSENT ITEMS – none

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
APRIL 10, 2023**

H. ACTION ITEMS

1. Social Media Lawsuit

The Board discussed a draft resolution from Thrun Law Firm, P.C. regarding a class action lawsuit intended to hold social media companies accountable for marketing to minors.

Elise Bruderly made a motion that the Board of Education adopt the attached resolution authorizing the Superintendent to contract with Frantz Law Group APLC to participate in this social media lawsuit. Jennifer Kangas seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

2. WISD Memorandum of Understanding

Jennifer Kangas made a motion that the Board of Education approve the attached memorandum of understanding regarding the My Future Fund, and authorize the Superintendent or his designee to execute the attached data sharing agreement and all other tasks outlined in the MOU. Elise Bruderly seconded the amended motion. **Roll Call Vote. Motion Carried (unanimous).**

I. DISCUSSION ITEMS – none

J. PUBLIC PARTICIPATION - none

K. BOARD COMMENTS

1. Daniel Alabré noted that the field hockey team was recognized by Dexter City Council earlier in the evening.

L. INFORMATION ITEMS – none

At approximately 8:15pm, Elise Bruderly made a motion that the Board of Education move into closed session for the purpose of discussing the Superintendent’s quarterly evaluation. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

M. CLOSED SESSION

At approximately 9:13pm, the Board returned to open session.

N. ADJOURNMENT

At approximately 9:14pm, President Mara Greatorex adjourned the meeting.

MINUTES/hlv

Jennifer Kangas
Secretary, Board of Education



WYLIE ELEMENTARY SCHOOL
DEXTER COMMUNITY SCHOOLS
3060 KENSINGTON ROAD
Dexter, MI 48130
(734) 424-4140 ext. 4001
email: seek@dexterschools.org

Dear Dexter Board of Education, Dr. Timmis, Barb Santo, and Katie See,

I appreciate and am sincerely grateful to have worked for Dexter Community Schools over the past two decades. This district has many dedicated and hard-working professionals and it has been a privilege to work with and beside so many.

My decision to retire was difficult because I adore being with and teaching children! I decided to retire because of extreme distress I have over school shootings. At this time, I feel it is the best for my health and wellbeing.

I started in the district as a second-grade teacher and was fortunate to loop my class to third grade my first year. This turned out to be a very satisfying beginning to a rewarding career in Dexter.

The tone I set for children was one of safety, intentional risk-taking, promoting innovative thinking and expressing creativity. I wanted to empower each child to find their uniqueness and greatness within themselves. Sharing my love and knowledge of animals with children is one of my greatest joys and will always be a favorite memory.

The Diversity, Equity and Inclusion work that has started in Dexter, although still in its infant stages is promising for all children. It is my hope that this work will continue to help ALL to feel accepted and worthy.

I wish the district success as they continue to navigate the helm of developing, educating, and inspiring our future.

My last day of employment is scheduled for June 30, 2023.

Thank you, Lisa Suomala

Lisa Suomala
Wylie Elementary School
Third Grade Teacher
3060 Kensington
Dexter, MI 48130
(734)424-4140 x4501



Dexter Alternative High School
8100 Shield Road
Dexter, MI 48130
(734) 424-4100 ext.1020
(734) 424-4112 Fax

Dear Dexter Board of Education,

It is with mixed feelings that I submit this letter. I will be retiring from Dexter Community Schools at the end of this school year with an effective date of June 30, 2023. I have been working for Dexter Community Schools for the past 23 years, and have worked in many of the school buildings as a School Social Worker. I have felt honored to be a part of this school district and community throughout that time. I have met so many wonderful staff members, parents, and students during my time in Dexter, and wouldn't trade that for the world! However, I am looking forward to the next chapter in my life, and am excited to try something different. I appreciate all of the support I have received as a staff member in Dexter. I will always remember Dexter Community Schools fondly.

Sincerely,

Shelley Rychener

Shelley Rychener



The Dexter High School Bands
2200 North Parker Road
Dexter, MI 48130

Dr. Kenneth J. Moore
Director of Bands
Music Dept. Chair

TO: Barb Santo, Director of Human Resources
Melanie Nowak, Principal, Dexter High School

DATE: May 8, 2023

SUBJECT: Resignation

After thirty-two years, I have decided to retire from public-school teaching in June. Therefore, please accept my resignation as director of bands for Dexter High School, effective at the conclusion of the 2022-23 school year. I have taken several steps to aid the transition to a new director of bands and have shared those with Ms. Nowak.

It has been an honor and a privilege to serve this community for the past twenty-five years. I deeply appreciate the support I have received from the students and their families. Our band program has been able to maintain a consistently high standard of performance. It has been given numerous recognitions and awards and is widely recognized as exemplary throughout the state of Michigan. I am grateful for the efforts of all involved, including the Band Boosters and my music faculty colleagues. It has been a true pleasure to teach the band students of Dexter, and I leave with a genuine affection for each and every one of them.

Sincerely,

Kenneth J. Moore, DMA

cc: Dexter Education Association

Wednesday, May 3, 2023

Dear Ms. Santo, Dr. Timmis, and DCS School Board,

I am writing to you to formally request a one-year general leave for the 2023-2024 school year. This request comes with much thought and reflection, as I enjoy working for the Dexter Community Schools. While I am passionate about being a classroom teacher, the many demands of the position can take a toll on mental health. This leave will give me the opportunity to recharge, renew my energy and give me time to find clarity on my place in the field of education.

Sincerely,

A handwritten signature in black ink that reads "Stacey Plott". The signature is written in a cursive style with a large, looping 'S' and a long tail on the 't'.

Stacey Plott
Third grade teacher
Wylie Elementary

DEXTER HIGH SCHOOL

2200 N. Parker Road, Dexter, Michigan 48130 (734) 424-4240 fax (734) 424-4214

Melanie Nowak, Principal ext. 7001 nowakm@dexterschools.org

David Teddy, Assistant Principal ext. 7003 teddyd@dexterschools.org

Lauren Thompson, Assistant Principal ext. 7002 thompsonl@dexterschools.org



May 2, 2023

Dear Dr. Timmis and Board of Education,

I am requesting a one-year unpaid leave of absence from Dexter Community Schools starting June 26, 2023. It is my intention to remain the varsity women's basketball coach as well as run basketball camps through community education. If you have questions, please feel free to reach out.

In Dreadnaught Pride,

A handwritten signature in blue ink, appearing to read "LSa", is written over the typed name.

Lauren Snider Thompson



Board Monthly Financial Report

Fiscal Year to Date 03/31/23

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	6,117,212.00	672,015.46	5,668,358.77	.00	448,853.23	93	5,171,315.29
Function Code R100 - Local Sources - 100 Totals	\$6,117,212.00	\$672,015.46	\$5,668,358.77	\$0.00	\$448,853.23	93 %	\$5,171,315.29
Function Code R200 - Non-Education Sources - 200							
	.00	.00	.00	.00	.00	+++	.00
Function Code R200 - Non-Education Sources - 200 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R300 - State Sources - 300							
	34,132,942.00	4,484,006.28	20,779,199.50	.00	13,353,742.50	61	17,623,608.33
Function Code R300 - State Sources - 300 Totals	\$34,132,942.00	\$4,484,006.28	\$20,779,199.50	\$0.00	\$13,353,742.50	61 %	\$17,623,608.33
Function Code R400 - Federal Sources - 400							
	2,885,458.00	955,100.00	1,129,626.00	.00	1,755,832.00	39	2,463,121.00
Function Code R400 - Federal Sources - 400 Totals	\$2,885,458.00	\$955,100.00	\$1,129,626.00	\$0.00	\$1,755,832.00	39 %	\$2,463,121.00
Function Code R500 - ISD / Other Sources - 500							
	5,641,363.00	310.00	3,277,124.59	.00	2,364,238.41	58	3,257,493.53
Function Code R500 - ISD / Other Sources - 500 Totals	\$5,641,363.00	\$310.00	\$3,277,124.59	\$0.00	\$2,364,238.41	58 %	\$3,257,493.53
Function Code R600 - In from other Funds - 600							
	420,879.00	121,737.14	252,166.01	.00	168,712.99	60	124,693.18
Function Code R600 - In from other Funds - 600 Totals	\$420,879.00	\$121,737.14	\$252,166.01	\$0.00	\$168,712.99	60 %	\$124,693.18
Account Type Revenue Totals	\$49,197,854.00	\$6,233,168.88	\$31,106,474.87	\$0.00	\$18,091,379.13	63 %	\$28,640,231.33
Account Type Expense							
Function Code <N/A> - <No Function defined>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <N/A> - <No Function defined> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R400 - Federal Sources - 400							
	.00	.00	.00	.00	.00	+++	.00
Function Code R400 - Federal Sources - 400 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	23,624,861.00	3,408,854.08	15,597,180.75	16,742.24	8,010,938.01	66	12,743,353.74
Sub Function Code 120 - Added Needs - 120	7,798,253.00	510,416.21	5,036,118.93	19,828.80	2,742,305.27	65	4,841,121.11
Function Code 100 - Instruction Totals	\$31,423,114.00	\$3,919,270.29	\$20,633,299.68	\$36,571.04	\$10,753,243.28	66 %	\$17,584,474.85
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	5,989,056.00	465,988.42	3,501,822.31	76,814.50	2,410,419.19	58	3,115,186.08
Sub Function Code 220 - Support Services-Instructional - 220	2,987,240.00	236,612.78	2,214,314.27	6,180.00	766,745.73	74	2,531,106.71
Sub Function Code 230 - Support Services-Administration - 230	859,230.00	45,328.16	582,423.79	688.00	276,118.21	68	453,703.67
Sub Function Code 240 - Support Services-School Admin - 240	2,743,367.00	220,072.17	1,943,285.46	1,200.00	798,881.54	71	1,611,290.32
Sub Function Code 250 - Support Services-Business - 250	729,509.00	82,671.04	559,937.45	.00	169,571.55	77	602,602.59
Sub Function Code 260 - Operations and Maintenance - 260	6,351,131.00	479,652.71	3,687,455.67	577,258.14	2,086,417.19	58	2,945,422.88
Sub Function Code 270 - Pupil Transportation - 270	1,874,235.00	130,734.48	1,235,285.25	28,101.37	610,848.38	66	1,167,844.77
Sub Function Code 280 - Support Services-Central - 280	685,312.00	48,448.68	469,396.66	20,100.00	195,815.34	68	398,110.07
Function Code 200 - Supporting Services Totals	\$22,219,080.00	\$1,709,508.44	\$14,193,920.86	\$710,342.01	\$7,314,817.13	64 %	\$12,825,267.09
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	201,965.00	31,624.62	193,056.25	30,709.80	(21,801.05)	96	154,811.35
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	7,747.00	(394.40)	985.00	.00	6,762.00	13	896.08
Sub Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	+++	(53,902.63)
Function Code 300 - Community Services Totals	\$209,712.00	\$31,230.22	\$194,041.25	\$30,709.80	(\$15,039.05)	93 %	\$101,804.80



Board Monthly Financial Report

Fiscal Year to Date 03/31/23

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	9,600.00	9,600.00	.00	(9,600.00)	+++	.00
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$9,600.00	\$9,600.00	\$0.00	(\$9,600.00)	+++	\$0.00
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	.00	.00	.00	.00	.00	+++	173,289.58
Function Code 500-600 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$173,289.58
Account Type Expense Totals	\$53,851,906.00	\$5,669,608.95	\$35,030,861.79	\$777,622.85	\$18,043,421.36	65 %	\$30,684,836.32
Fund(COA) 11 - General Fund Totals	(\$4,654,052.00)	\$563,559.93	(\$3,924,386.92)	(\$777,622.85)	\$47,957.77	84 %	(\$2,044,604.99)



Board Monthly Financial Report

Fiscal Year to Date 03/31/23

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	3,030,835.00	279,236.90	2,283,911.14	.00	746,923.86	75	1,947,045.75
Function Code R100 - Local Sources - 100 Totals	\$3,030,835.00	\$279,236.90	\$2,283,911.14	\$0.00	\$746,923.86	75 %	\$1,947,045.75
Function Code R300 - State Sources - 300							
	72,856.00	.00	1,280.00	.00	71,576.00	2	4,266.20
Function Code R300 - State Sources - 300 Totals	\$72,856.00	\$0.00	\$1,280.00	\$0.00	\$71,576.00	2 %	\$4,266.20
Function Code R400 - Federal Sources - 400							
	503,820.00	.00	409,770.92	.00	94,049.08	81	284,843.68
Function Code R400 - Federal Sources - 400 Totals	\$503,820.00	\$0.00	\$409,770.92	\$0.00	\$94,049.08	81 %	\$284,843.68
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600							
	.00	.00	.00	.00	.00	+++	350,000.00
Function Code R600 - In from other Funds - 600 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$350,000.00
Account Type Revenue Totals	\$3,607,511.00	\$279,236.90	\$2,694,962.06	\$0.00	\$912,548.94	75 %	\$2,586,155.63
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	153,744.00	14,849.36	99,438.61	.00	54,305.39	65	84,085.47
Function Code 100 - Instruction Totals	\$153,744.00	\$14,849.36	\$99,438.61	\$0.00	\$54,305.39	65 %	\$84,085.47
Function Code 200 - Supporting Services							
Sub Function Code 220 - Support Services-Instructional - 220	3,844.00	34.81	313.29	.00	3,530.71	8	.00
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	142,550.00	2,846.23	43,262.25	22,071.12	77,216.63	30	35,207.98
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	.00	.00	.00	+++	168.55
Sub Function Code 290 - Support Services-Other - 290	1,526,146.00	219,920.77	1,011,106.01	489,899.77	25,140.22	66	837,758.12
Function Code 200 - Supporting Services Totals	\$1,672,540.00	\$222,801.81	\$1,054,681.55	\$511,970.89	\$105,887.56	63 %	\$873,134.65
Function Code 300 - Community Services							
Sub Function Code 310 - Community Services Direction - 310	273,018.00	25,157.30	178,691.47	.00	94,326.53	65	127,010.46
Sub Function Code 320 - Community Recreation - 320	417,723.00	40,259.96	216,796.65	1,295.00	199,631.35	52	228,321.32
Sub Function Code 350 - Care of Children - 350	1,166,584.00	92,335.18	829,141.77	.00	337,442.23	71	705,535.49
Sub Function Code 390 - Other Community Services - 390	112,500.00	5,961.88	70,998.43	.00	41,501.57	63	73,995.92
Function Code 300 - Community Services Totals	\$1,969,825.00	\$163,714.32	\$1,295,628.32	\$1,295.00	\$672,901.68	66 %	\$1,134,863.19
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	226,746.00	58,211.70	142,759.09	.00	83,986.91	63	123,837.90
Function Code 500-600 - Other Financing Uses Totals	\$226,746.00	\$58,211.70	\$142,759.09	\$0.00	\$83,986.91	63 %	\$123,837.90
Account Type Expense Totals	\$4,022,855.00	\$459,577.19	\$2,592,507.57	\$513,265.89	\$917,081.54	64 %	\$2,215,921.21
Fund(COA) 23 - Community Service Fund Totals	(\$415,344.00)	(\$180,340.29)	\$102,454.49	(\$513,265.89)	(\$4,532.60)	-25 %	\$370,234.42



Board Monthly Financial Report

Fiscal Year to Date 03/31/23

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	854,011.00	118,316.82	744,017.10	.00	109,993.90	87	148,505.47
Function Code R100 - Local Sources - 100 Totals	\$854,011.00	\$118,316.82	\$744,017.10	\$0.00	\$109,993.90	87 %	\$148,505.47
Function Code R300 - State Sources - 300							
	73,602.00	3,705.21	34,731.23	.00	38,870.77	47	39,037.10
Function Code R300 - State Sources - 300 Totals	\$73,602.00	\$3,705.21	\$34,731.23	\$0.00	\$38,870.77	47 %	\$39,037.10
Function Code R400 - Federal Sources - 400							
	649,827.00	68,140.56	306,020.18	.00	343,806.82	47	869,151.63
Function Code R400 - Federal Sources - 400 Totals	\$649,827.00	\$68,140.56	\$306,020.18	\$0.00	\$343,806.82	47 %	\$869,151.63
Function Code R500 - ISD / Other Sources - 500							
	195,500.00	(760.00)	86,183.64	.00	109,316.36	44	101,828.51
Function Code R500 - ISD / Other Sources - 500 Totals	\$195,500.00	(\$760.00)	\$86,183.64	\$0.00	\$109,316.36	44 %	\$101,828.51
Account Type Revenue Totals	\$1,772,940.00	\$189,402.59	\$1,170,952.15	\$0.00	\$601,987.85	66 %	\$1,158,522.71
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	3,480.00	1,122.00	3,064.70	.00	415.30	88	2,617.70
Sub Function Code 290 - Support Services-Other - 290	1,951,442.00	135,554.07	1,084,790.41	171,121.63	695,529.96	56	1,204,706.76
Function Code 200 - Supporting Services Totals	\$1,954,922.00	\$136,676.07	\$1,087,855.11	\$171,121.63	\$695,945.26	56 %	\$1,207,324.46
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	195,492.00	63,525.44	108,785.51	.00	86,706.49	56	120,732.45
Function Code 500-600 - Other Financing Uses Totals	\$195,492.00	\$63,525.44	\$108,785.51	\$0.00	\$86,706.49	56 %	\$120,732.45
Account Type Expense Totals	\$2,150,414.00	\$200,201.51	\$1,196,640.62	\$171,121.63	\$782,651.75	56 %	\$1,328,056.91
Fund(COA) 25 - School Lunch Fund Totals	(\$377,474.00)	(\$10,798.92)	(\$25,688.47)	(\$171,121.63)	(\$180,663.90)	7 %	(\$169,534.20)



Board Monthly Financial Report

Fiscal Year to Date 03/31/23

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 29 - Student/School Activity Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,969,496.00	68,558.16	830,525.03	.00	1,138,970.97	42	539,655.59
Function Code R100 - Local Sources - 100 Totals	\$1,969,496.00	\$68,558.16	\$830,525.03	\$0.00	\$1,138,970.97	42 %	\$539,655.59
Account Type Revenue Totals	\$1,969,496.00	\$68,558.16	\$830,525.03	\$0.00	\$1,138,970.97	42 %	\$539,655.59
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 290 - Support Services-Other - 290	1,969,496.00	52,152.39	541,391.93	475.25	1,427,628.82	27	381,073.37
Function Code 200 - Supporting Services Totals	\$1,969,496.00	\$52,152.39	\$541,391.93	\$475.25	\$1,427,628.82	27 %	\$381,073.37
Account Type Expense Totals	\$1,969,496.00	\$52,152.39	\$541,391.93	\$475.25	\$1,427,628.82	27 %	\$381,073.37
Fund(COA) 29 - Student/School Activity Fund Totals	\$0.00	\$16,405.77	\$289,133.10	(\$475.25)	(\$288,657.85)	+++	\$158,582.22
Grand Totals	(\$5,446,870.00)	\$388,826.49	(\$3,558,487.80)	(\$1,462,485.62)	(\$425,896.58)	65 %	(\$1,685,322.55)



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Book Policy Manual
Section Policies to Board May 2023
Title FIXED ASSETS AND PROPERTY INVENTORY
Code po7450 committee
Status
Adopted March 17, 2003
Last Revised September 12, 2022

7450 - **FIXED ASSETS AND PROPERTY INVENTORY**

As steward of this District's **fixed assets and** property, the Board of Education recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The Board shall

~~() conduct a complete inventory~~

maintain a continuous inventory

of all **fixed assets and** District-owned ~~equipment~~ **property subject to inventory.**

~~() and supplies~~

~~() annually.~~

~~() every _____ years. [specify number; Federal regulations require at least once every two (2) year]~~

~~() at such intervals as will coincide with property insurance renewal.~~

~~() and Generally Accepted Accounting Principles ('G.A.A.P.') reporting requirements.~~

For purposes of this policy, 'equipment' shall mean a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, costs at least \$ ~~_____~~ **25,000**

~~() to replace~~

as a single unit

and does not lose its identity when incorporated into a more complex unit. ~~When defining supplies for inventory purposes, no items will be counted whose total value is less than \$ _____. [The Federal threshold for a supply designation is \$5,000 regardless of length of useful life, however, the District may set an early acquisition cost level for designation as supply. Capital expenditures with a unit cost of \$5,000 or more require prior written approval of the Federal awarding agency or pass through entity.]~~

All purchases made from a Capital Projects Fund and any capital outlay that costs at least \$25,000 as a single unit from any other Fund, either purchased or donated to the District, shall be entered on the Fixed Assets record.

It shall be the duty of the

~~() Superintendent~~

~~() Business Manager~~

~~(-x)~~ Chief Financial Officer _____

to ensure that **fixed assets and inventories** are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

x Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss shall be reported to the Board.

~~**[]** Property records of consumable supplies shall be maintained on a continuous inventory basis.~~

[] The _____ **Chief Financial Officer** shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

- A. ~~(-x)~~ description and identification;
- B. ~~(-)~~ manufacturer;
- C. ~~(-x)~~ year of purchase;
- D. ~~(-x)~~ initial cost;
- E. ~~(-x)~~ location;
- F. **(x)** condition and depreciation;
- G. ~~(-)~~ evaluation in conformity with insurance requirements.

Technology Equipment

Technology equipment with a moderate or high risk of theft must be properly labeled and entered into the technology inventory records. This includes laptop computers, desktop computers, tablet devices, handheld computers, iPads, iPods, fax machines, copiers, projectors, voice enhancement systems, security cameras, video cameras, still cameras, GPS units, document cameras, etc., regardless of the funding source or purchase price.

It shall be the duty of the Technology Director to ensure that inventories are recorded systematically and accurately and property records of technology equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Items of technology equipment shall be observed and accounted for on an ongoing basis and subject to spot check to identify loss or mislocation; any major loss shall be reported to the Board.

The Technology Director shall maintain a system of property records which shall show, as appropriate to the item recorded, the description and identification, manufacturer, year of purchase, initial cost, and location.

Federal Funds

Equipment acquired under a Federal award will vest upon acquisition to the District, subject to the following conditions:

- A. The equipment shall be used for the authorized purposes of the award project during the period of performance or until the equipment is no longer needed for the purposes of the project.
- B. The equipment shall not be encumbered without the approval of the Federal awarding agency or the pass-through entity.
- C. The equipment may only be used and disposed of in accordance with the provisions of the Federal awarding agency or the pass-through entity and Policy 7300 and Policy 7310, and AG 7310.
- D. Property records shall be maintained that include a description of the equipment, a serial number or other identification number, the source of funding for the equipment (including the Federal Award Identification Number (FAIN), title entity, acquisition date, cost of the equipment, percentage of Federal participation in the project costs for the award under which the equipment was acquired, the location, use, and condition of the equipment, and ultimate disposition data, including date of disposal and sale price of the equipment.
- E. A physical inventory of the property must be taken and results reconciled with property records at least once every two (2) years.
- F. A control system shall be developed to provide adequate safeguards to prevent loss, damage, or theft of the property. Any such loss, damage, or theft shall be investigated.
- G. Adequate maintenance procedures shall be implemented to keep the property in good condition.
- H. Proper sales procedures shall be established to ensure the highest possible return, in the event the District is authorized or required to sell the equipment/property.

I. When original or replacement equipment acquired under a Federal award is no longer needed for the original project/program or for activities currently or previously supported by a Federal awarding agency, and except as otherwise provided by Federal statutes, regulations, or Federal awarding agency disposition instructions, the District shall request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment shall be made in accordance with the provisions of C.F.R. 200.313.

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2 C.F.R. 200.313



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Book Policy Manual
Section Policies to Board May 2023
Title Vol. 37, No. 2 - February 2023 Revised STUDENT ASSESSMENT
Code po2623 first reading
Status
Adopted March 17, 2003
Last Revised June 19, 2017

Revised Policy - Vol. 37, No. 2

2623 - **STUDENT ASSESSMENT**

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon ~~the student's~~his/her entrance into the District and annually or more frequently, as required by law, thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs and/or diagnostic reading assessment systems, student portfolios, and physical examinations.

The Superintendent shall develop ~~(-x)~~ and present to the Board annually ~~(-)~~ and the Board shall approve **[END OF OPTION]** a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP), the Michigan Merit Examination ('MME') (or other readiness assessment program approved by the State Superintendent), ~~(-)~~ the PSAT, **[END OF OPTION]** and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades ~~three (3) through eight (8)~~3-8, science in grades ~~four (4) and seven (7)~~4 and 7, and social studies in grades ~~five (5) and eight (8)~~5 and 8. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science~~7~~ and social studies.

- B. a valid and reliable screening, formative, and diagnostic third grade reading assessment system from the assessment systems approved by the Michigan Department of Education;
- C. criteria-based written and oral examinations which include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;
- D. selection of assessment instrument, data, and other District criteria that will be used to assess educational achievement of each student in grades ~~one (1) through five (5)~~1-5;

~~**[]** Third grade students who do not meet the District's and State's established assessment criteria may be offered the opportunity to attend summer school.~~

- E. ~~(-x)~~ assessment tests;
- F. ~~(-x)~~ aptitude tests;
- G. ~~(-x)~~ achievement tests;
- H. ~~(-x)~~ vocational inventories;

I. ~~(-x)~~ test of mental ability.

The Superintendent is responsible for the District's assessment and testing program and shall implement the program in accordance with the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE). The Superintendent will appoint an individual to act as each assessment's District Assessment Coordinator. All staff members who participate in a state assessment must be fully trained in proper test administration procedures pertaining to their role in the assessment.

The Superintendent shall require that all appropriate staff have knowledge of the prescribed standards of ethical assessment practice and shall monitor the assessment practices for compliance with these standards. These duties shall include:

- A. communicating standards of ethical assessment practice;
- B. communicating security procedures for assessment;
- C. establishing procedures for reviewing assessment materials and procedures and assessment preparation materials and procedures;
- D. establishing channels of communication that allow teachers, other educators, students, parents, and other members of the community to voice concerns about assessment practices;
- E. establishing written procedures for investigating complaints, allegations, and/or concerns about assessment practices, protecting the rights of an individual, the integrity of an assessment, and the results of an assessment.

The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:
 - 1. political affiliations;
 - 2. mental and psychological problems potentially embarrassing to the student or the student's his/her family;
 - 3. sexual behavior and attitude;
 - 4. illegal, anti-social, self-incriminating, and demeaning behavior;
 - 5. critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. legally recognized, privileged, and analogous relationships, such as those of lawyers, physicians, and ministers;
 - 7. income without the prior consent of the adult student or without the prior written consent of the parent;
- B. any personality testing complies with Department of Education guidelines.

The Board also requires that:

- A. ~~(-x)~~ tests be administered by persons who are qualified under State law and regulation;
- B. ~~(-x)~~ parents be informed of the testing program of the schools and of the special tests that are to be administered to their children;
- C. ~~(-)~~ students who have not attained satisfactory scores on the fourth grade or seventh grade test should be provided special assistance that will enable them to bring reading skills up to grade level within a twelve (12) month period;
- D. ~~(-x)~~ data regarding individual test scores be entered on the student's cumulative record, where it will be subject to the policy of this Board regarding student records;
- E. ~~(-)~~ the results of each school wide, program wide, and District wide test be made part of the public record.

All eleventh grade students shall participate in the Michigan Merit Examination unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State-approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade ~~eleven (11)~~¹¹, the District shall administer the complete Michigan Merit Examination to the student in grade ~~twelve (12)~~¹². If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination;
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination;
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk;
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied;
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider.

[] In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.

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Legal A.C. Rule 340.1101 et seq.
 M.C.L. 380.1278a, 380.1279, 380.1279g, 390.1451 et seq., 380.1280b, 380.1280f



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Book Policy Manual
Section Policies to Board May 2023
Title Vol. 33, No. 1 - September 2018 Revised PROCUREMENT – FEDERAL GRANTS/FUNDS
Code po6325 first reading
Status
Adopted November 7, 2016

6325 - **PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3110 and Policy 4110 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. And, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions **paid for from Federal funds or District matching funds** shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive contracts to consultants that are on retainer contracts;
- D. organizational conflicts of interest;
- E. specification of only a 'brand name' product instead of allowing for an 'or equal' product to be offered and describing the performance or other relevant requirements of the procurement; and
- F. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services ~~that are subject to this policy~~, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list ~~_____~~ **continuously** ~~[insert frequency. see Drafting Note].~~

~~**[Drafting Note: The District shall allow vendors not on the pre-qualified list to apply for placement on the list periodically. The District may determine how frequently the pre-qualified list becomes open for new vendors or whether it is open continuously.]**~~

Solicitation Language

The District shall require that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a 'brand name or equivalent' description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall utilize the following methods of procurement:

A. ~~(-x)~~ Micro-purchases

Procurement by micropurchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$ ~~_____~~ ~~[not to exceed \$3,500]~~ **10,000**. To the extent practicable, the District shall distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if Superintendent considers the price to be reasonable. The District maintains evidence of this reasonableness in the records of all purchases made by this method.

B. ~~(-x)~~ Small Purchases

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold ~~established by the State of Michigan under MCL 380.1274.~~ ~~of \$ _____.~~ Small purchase procedures require that price or rate quotations shall be obtained from ~~(-x)~~ an adequate number of qualified sources. ~~(-X)~~ an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.

C. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.

D. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

E. A firm fixed price contract award will be made in writing to the lowest ~~responsive and~~ responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.

F. The Board reserves the right to reject any or all bids for sound documented reason.

D. ~~(-x)~~ Competitive Proposals

Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
2. Proposals shall be solicited from an ~~(-x)~~ adequate number of sources.

3. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.

4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications- based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E that firms are a potential source to perform the proposed effort.

E. ~~(-x)~~ Noncompetitive Proposals

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. the item is available only from a single source (this must be documented and submitted to the Superintendent or designee for approval in advance)
2. the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
3. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
4. after solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,250,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.FR. Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy- two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District maintains records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

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2 C.F.R. 200.317 - .326

Thrun Law Wellness Policy

Wellness Policy

The District is committed to providing a school environment that enhances opportunities for learning and lifelong wellness.

A. Nutrition Promotion and Education Goals

All students will receive nutrition education annually that is aligned with the Michigan Health Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Health Education. Teaching healthy eating behaviors will be part of the curriculum.

The District promotes healthy food and beverage choices for students. The District will implement evidence-based healthy food promotion techniques through:

1. offering school meal programs; and
2. publicizing foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. The District will collaborate with public and private entities to promote student wellness.

The District will make water available to students throughout the school day.

B. Physical Activity Goals

The District will offer physical education programs that are designed to equip students with the knowledge, skills, and values necessary for lifelong physical activity. Physical education instruction will be aligned with the Michigan Physical Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Physical Education.

Students will have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and an understanding of the benefits of a physically active and healthy lifestyle.

The District strives to provide physical activity breaks for all students, including recess for elementary students and before and after school activities, and encourages students to use active transport (e.g., walking, biking).

The District encourages parents/guardians to support their students' participation in physical activity, to be physically active role models, and to include physical activities in family events.

C. Goals for Other School-Based Activities Designed to Promote Student Wellness

The District may partner with community members or groups to implement this Policy. The District will also:

1. participate in state and federal child nutrition programs as appropriate;
2. allow other health-related entities to use school facilities for activities such as health clinics, screenings, and wellness events consistent with Policy 3304;
3. use evidence-based strategies to develop, structure, and support student wellness; and
4. create environments conducive to healthy eating, physical activity, and conveying consistent health messages.

D. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

The District will ensure that students have access to foods and beverages that comply with applicable laws and guidelines including, but not limited to, the USDA Nutrition Standards for School Meals and the USDA Smart Snacks in School nutrition standards.

The District will offer students a variety of age-appropriate, healthy food and beverage selections including fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements to promote student health and reduce childhood obesity.

E. Standards for All Foods and Beverages Provided, But Not Sold, to Students During the School Day

The District may provide a list of healthy food and beverage alternatives to parents/guardians, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The District discourages the use of unhealthy food and beverages as a reward or incentive for performance or behavior.

F. Food and Beverage Marketing

Marketing and advertising is allowed on school grounds or at school activities only for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage fundraising and marketing that occurs at events outside of school hours need not comply with the USDA Smart Snacks in School nutrition standards.

In-school fundraising events must comply with Policy 5501 and MDE's Non-Compliant Food Fundraiser Guidance, which permits 2 fundraisers per week, per school building that do not comply with USDA Smart Snacks in School nutrition standards. In-school fundraising events may last up to 1 day and may not be held in the food service area during meal times.

Equipment that currently displays noncompliant marketing materials (e.g., scoreboard with soft drink logo) will not be removed or replaced. As the District reviews and considers new contracts and as durable equipment, like scoreboards, is replaced or updated, any food or beverages marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards.

G. Wellness Committee

The District will form a Wellness Committee to establish goals for, oversee, and periodically review and update school health policies and programs. The Wellness Committee will also oversee this Policy's implementation.

The Wellness Committee will represent all school buildings and include, to the extent possible, parents/guardians, students, food service representatives, physical and health education teachers, school and community health care professionals, and community members. The Board encourages community participation in the Wellness Committee. When possible, membership will also include Supplemental Nutrition Assistance Program education coordinators.

H. Implementation and Oversight

The Superintendent or designee is responsible for ensuring that each school building complies with this Policy.

The Board will review this Policy at least every 3 years to determine compliance, progress, and the extent to which this Policy compares to model school wellness policies. Parents/guardians, students, school employees, school health professionals, Board members, and community members may provide input to the District during the Wellness Policy review process.

A copy of this Policy will be maintained in the District's administrative offices and posted on the District's website. The Superintendent or designee will maintain all legally required documentation for implementation of this Policy.

The Superintendent or designee will annually provide notice about this Policy and any updates to the community.

Date adopted: 11/9/2020

Date revised: N/A



DRAFT

Book	Policy Manual
Section	Policies to Board May 2023
Title	Vol. 37, No. 2 - Tobacco - February 2023 Revised USE OF TOBACCO BY ADMINISTRATORS
Code	po1615 first reading
Status	
Adopted	December 2, 2019

Revised Policy - Vol. 37, No. 2

1615 - USE OF TOBACCO BY ADMINISTRATORS

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use ~~(-)~~ consumption, display, activation, promotion, sale, or possession **[END OF OPTION]** of a tobacco product by ~~employees~~ administrators in District buildings, on District property (owned or leased), ~~in District vehicles on District buses,~~ and at any District-related event at all times ~~(-x)~~ (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or leased,~~ or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to ~~(-x)~~ school grounds, ~~(-x)~~ athletic facilities, ~~(-x)~~ any school-related event, ~~(-)~~ on or off Board premises ~~(-)~~ with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours. **[END OF OPTIONS]**

~~[] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product~~ means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;

- C** "employees" means any person employed by _____ Dexter Community Schools **[district/school name]** as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by _____ Dexter Community Schools **[district/school name]**, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for _____ Dexter Community Schools **[district/school name]**.

D "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. 'use of a tobacco product' means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;
5. ~~() the use or smoking of electronic, 'vapor,' or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including, but not limited to, 'JUUL's'), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

x Advertising/Promotion

In accordance with Policy 9700.01, tobacco **product** advertising is prohibited on school grounds, in all school **or District**-sponsored publications, and at all school **or District**-sponsored events.

~~x Tobacco promotional items that promote the use~~ The promotion of tobacco products, including clothing, bags, lighters, **gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia** and ~~other personal articles~~ are not permitted on school grounds, in school vehicles, or at school **or District**-sponsored events.

~~[] No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.~~

[] Education and Training

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. **x** Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. ~~[END OF OPTION]~~

[] Exceptions

~~It shall not be considered a violation of this policy:~~

- ~~Ax for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~
- ~~Bx for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~
- ~~Cx for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

Legal

M.C.L. 333.12601 et seq.

M.C.L. 750.473



DRAFT

Book	Policy Manual
Section	Policies to Board May 2023
Title	Vol. 37, No. 2 - Tobacco - February 2023 Revised USE OF TOBACCO BY PROFESSIONAL STAFF
Code	po3215 first reading
Status	
Adopted	March 17, 2003
Last Revised	December 2, 2019

Revised Policy - Vol. 37, No. 2

3215 - USE OF TOBACCO BY PROFESSIONAL STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use ~~() consumption, display, activation, promotion, sale, or possession~~ **[END OF OPTION]** of a tobacco product by ~~employees/professional staff members~~ in District buildings, on District property (owned or leased), ~~in District vehicles on District buses, and at any District-related event at all times (-x) (twenty-four (24) hours a day, seven (7) days a week)~~ **[END OF OPTION]** within any enclosed facility owned, ~~or leased,~~ or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to ~~(-x) school grounds, (-x) athletic facilities, (x) any school-related event, (-) on or off Board premises (-) with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~ **[END OF OPTIONS]**.

~~[] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;

- C. "employees" means any person employed by _____ **[district/school name]** Dexter Community Schools as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by _____ **[district/school name]** Dexter Community Schools, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for Dexter Community Schools. **[district/school name]**.

D "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. **use of a tobacco product** means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;

~~**X (-)** the use or smoking of electronic, vapor, or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~**[]** The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to JUUL's), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

x Advertising/Promotion

In accordance with Policy 9700.01, tobacco **product** advertising is prohibited on school grounds, in all school **or District**-sponsored publications, and at all school **or District**-sponsored events.

~~**x** Tobacco promotional items that promote the use~~The promotion of tobacco products, including clothing, bags, lighters, **gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia** and other ~~personal articles~~ are not permitted on school grounds, in school vehicles, or at school **or District**-sponsored events.

~~**[]** No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.~~

[] Education and Training

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. **[]** Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. **[END OF OPTION]**

[] Exceptions

~~It shall not be considered a violation of this policy:~~

~~**X** for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~

~~**X** for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or~~

~~**X** for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is~~

~~conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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Legal

M.C.L. 333.12601 et seq.

M.C.L. 750.473



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Code po4215 first reading
Status
Adopted March 17, 2003
Last Revised December 2, 2019

Revised Policy - Vol. 37, No. 2

4215 - USE OF TOBACCO BY SUPPORT STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use ~~() consumption, display, activation, promotion, sale, or possession~~ **[END OF OPTION]** of a tobacco product by ~~employees support staff members~~ in District buildings, on District property (owned or leased), ~~in District vehicles on District buses,~~ and at any District-related event at all times ~~(-x)~~ (twenty-four (24) hours a day, seven (7) days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or leased,~~ or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to ~~(-x)~~ school grounds, ~~(-x)~~ athletic facilities, ~~(-x)~~ any school-related event, ~~() on or off Board premises ()~~ with the exception that tobacco may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours. **[END OF OPTIONS]**.

~~[] It is allowable for employees to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product* and is being marketed and sold solely for such an approved purpose.~~

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;

- C "employees" means any person employed by _____ Dexter Community Schools ~~[district/school name]~~ as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by _____ Dexter Community Schools ~~[district/school name]~~, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for _____Dexter Community Schools ~~[district/school name]~~.

~~D~~ "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. ~~use of a tobacco product~~ means any of the following:

- ~~1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);~~
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;

~~X (-) the use or smoking of electronic, vapor, or other substitute forms of cigarettes, clove cigarettes, or other lighted smoking devices for burning tobacco or any other substance.~~

~~[] The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to JUUL's), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

The Superintendent shall require the posting of signs as required.

~~x~~ Advertising/Promotion

In accordance with Policy 9700.01, tobacco ~~product~~ advertising is prohibited on school grounds, in all school ~~or District~~-sponsored publications, and at all school ~~or District~~-sponsored events.

~~x~~ ~~Tobacco promotional items that promote the use~~The promotion of tobacco products, including clothing, bags, lighters, ~~gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia~~ and other ~~personal articles~~ are not permitted on school grounds, in school vehicles, or at school ~~or District~~-sponsored events.

~~[] No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.~~

~~[]~~ Education and Training

~~Training will be provided on this policy and associated resources. Information will be provided on tobacco cessation resources, including the Michigan Tobacco Quitlink.~~

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board. ~~x~~ Employees subject to such action may also be referred for smoking cessation treatment, support, and education services. ~~[END OF OPTION]~~

~~[]~~ Exceptions

~~It shall not be considered a violation of this policy:~~

~~X~~ for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;

~~X~~ for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or

~~X~~ for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is

~~conducted by an employee or an approved visitor and that it has been pre-approved by administrators.~~

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Legal

M.C.L. 333.12601 et seq.

M.C.L. 750.473



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Book	Policy Manual
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Code	po5512
Status	
Adopted	January 10, 2011
Last Revised	December 2, 2019

Revised Policy - Vol. 37, No. 2

5512 - USE OF TOBACCO BY STUDENTS

The Board of Education recognizes that the use of tobacco products presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use, consumption, display, activation, promotion, sale, or possession of tobacco products by students in District buildings, on District property (owned or leased), in District vehicles on District buses, and at any District-related event.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~tobacco product' means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;

- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- E. Use of a tobacco product means any of the following:

c. use of a tobacco product means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the ~~inhaling or~~ chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;

~~the smoking of electronic, 'vapor,' or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance.~~

~~The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to 'JUUL's'), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

In order to protect students and staff who choose not to use tobacco products from an environment noxious to them, the Board prohibits the possession, consumption, purchase or attempt to purchase, and/or use of tobacco or tobacco substitute products by students at all times ~~(-x)~~ (twenty-four (24) hours a day, seven (7) days a week) ~~[END OF OPTION]~~ on Board premises, in Board-owned vehicles, within any indoor facility owned or leased or contracted for by the Board, and/or used to provide education or library services to children, and at all Board-sponsored events.

This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. ~~(-x)~~ school grounds,
- B. ~~(-x)~~ athletic facilities,
- C. ~~(-x)~~ any school-related event, ~~and~~

~~on or off Board premises.~~

~~It is allowable for a student to possess or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product and is being marketed and sold solely for such an approved purpose, assuming such possession or usage is accompanied by medical authorization and adheres to all District medication protocols.~~

~~It is allowable to possess or provide to another person (but not inhale or ingest) a tobacco product (excluding electronic smoking devices) for an Indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony, or practice.~~

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school vehicles, or at school or District-sponsored events. ~~Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters, and other personal articles are not permitted on school grounds, in school vehicles, or at school sponsored events.~~

~~No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.~~

Notification

Signage "No Tobacco" signs will be posted throughout the District. Students will be provided notice of this policy through student handbooks.

~~District vehicles will display the international "No Smoking" insignia.~~

~~Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate.~~

~~School programs will include a written reminder of the tobacco free policy.~~

Educational Programming

Tobacco-use prevention education shall be coordinated with the other components of the school health program ~~(-)~~ and shall be evidence-based, age appropriate, and culturally responsive. ~~[END OF OPTION].~~

~~[] The curriculum for this education program shall not be paid for or developed by the tobacco industry. [END OF OPTION]~~

Staff responsible for teaching tobacco-use prevention education shall have adequate pre-service training and participate in ongoing professional development activities to effectively deliver education programming. Preparation and professional development activities shall provide basic knowledge about the effects of tobacco use and the effects of peer pressure on tobacco use combined with effective instructional techniques and strategies and program-specific activities.

~~[] Education will include instruction on the harmful effects of and legal restrictions against tobacco, including electronic smoking devices as part of the health education curriculum.~~

Enforcement

Students who violate this policy shall be subject to disciplinary action in accordance with the Student Code of Conduct/Student Discipline Code and in accordance with policies of the Board. **x** Students subject to such action may also be referred for smoking cessation treatment, support, and a graduated set of evidence-based, supportive disciplinary practices that promote recovery and reduction of tobacco product addiction and dependence, including information about My Life My Quit, the State of Michigan's teen quit program education services.

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Legal M.C.L. 333.12601 et seq.

M.C.L. 750.473



DRAFT

Book	Policy Manual
Section	Policies to Board May 2023
Title	Vol. 37, No. 2 - Tobacco - February 2023 Revised USE OF TOBACCO ON SCHOOL PREMISES
Code	po7434 first reading
Status	
Adopted	March 17, 2003
Last Revised	December 2, 2019

Revised Policy - Vol. 37, No. 2

7434 - USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education believes that the right of persons to use tobacco products must be balanced against the right of those who do not use tobacco products to breathe air untainted by tobacco products, including secondhand smoke and vapor/aerosol exposure.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises (owned or leased), in District vehicles, at all school-sponsored school-sponsored events, and in all school buildings owned and/or operated by the District.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; ~~"tobacco product" means a preparation of tobacco to be inhaled, chewed, or placed in a person's mouth;~~

Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;

- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; 3) or any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes (Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.);

- E. 'use of a tobacco product' means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device) ~~the carrying by a~~

~~person of a lighted cigar, cigarette, pipe, or other lighted smoking device;~~

2. the ~~inhaling or~~ chewing of a tobacco product;
3. the placing of a tobacco product within a person's mouth;

~~4. the use or smoking of electronic, 'vapor,' or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance.~~

~~The term "tobacco" includes any product that contains tobacco, is derived from tobacco, contains nicotine, or e-cigarettes and other electronic smoking devices (including but not limited to 'JUUL's'), but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.~~

In order to protect students and staff who choose not to use tobacco **products** from an environment noxious to them, and because the Board does not condone smoking and/or the use of tobacco **and tobacco products**, the Board prohibits the use ~~(-), consumption, display, activation, promotion, or sale (-), or possession,~~ **[END OF OPTIONS]** of tobacco **products** or tobacco substitute products at all times ~~(-x)~~ (twenty-four hours a day, seven days a week) **[END OF OPTION]** within any enclosed facility owned, ~~or leased,~~ or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. ~~(-x)~~ school grounds,
- B. ~~(-x)~~ athletic facilities,
- C. ~~(-x)~~ any school-related event,
- D. ~~(-)~~ on or off Board premises,

~~~~(-)~~ except at designated times ~~(-), and in designated areas as defined in statute.~~~~

~~It is allowable for possession or use a product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation or dependence product and is being marketed and sold solely for such an approved purpose.~~

~~Tobacco products may be used in designated outdoor areas on school property on Saturdays, Sundays, and after 6 p.m. on days during which there are regularly scheduled school hours.~~

~~Tobacco products may be used at nondistrict special events held during nonschool hours with no students present and with the permission of the Superintendent. The special events special events supervisor shall submit a written request and justification to permit smoking at the event. The Superintendent may deny permission.~~

### **Advertising/Promotion**

In accordance with Policy 9700.01, **tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.**

**x** The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school or District-owned vehicles, or at school or District-sponsored events. ~~Tobacco may not be advertised or promoted on school property or at school controlled events. Therefore, signs, clothing, bags, accessories, and other items promoting tobacco or containing tobacco branding are prohibited on school property and at school controlled events.~~

**x** No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

~~Tobacco companies/products may not sponsor any school activity or project.~~

### **Enforcement**

**x** Violations of this policy may result in removal from school property or **from** the school activity in accordance with Policy 9150 – School Visitors.

~~The Superintendent shall designate the individuals and the methods to monitor compliance with this policy.~~

### **Exceptions**

~~It shall not be considered a violation of this policy:~~

~~for any person to possess or provide to any other person (but not inhale or ingest) Traditional tobacco products (excluding electronic smoking devices) as part of an Indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;~~

~~B~~X for Traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to Indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or

~~C~~X for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.

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Legal  
M.C.L. 333.12601 et seq.  
M.C.L. 380.1170  
M.C.L. 750.473  
20 U.S.C. 6081 et seq.  
MDE Board Policy on 24/7 Tobacco-Free Schools  
U.S.D.O.E. Memorandum, 1995



**DRAFT**

Book Policy Manual  
Section Policies to Board May 2023  
Title Vol. 37, No. 2 - Tobacco - February 2023 Revised PUBLIC ATTENDANCE AT SCHOOL EVENTS  
Code po9160 first reading  
Status  
Adopted March 17, 2003  
Last Revised April 21, 2014

**Revised Policy - Vol. 37, No. 2**

**9160 - PUBLIC ATTENDANCE AT SCHOOL EVENTS**

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools in the District, but the Board also acknowledges its duty to maintain order and preserve the facilities of the District during the conduct of such events. The Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested. In accordance with Board Policy 7440 and AG 7440B, administrators may use metal detectors and other devices to protect the safety and well-being of participants and visitors.

~~The Board directs that no alcoholic beverage or other controlled substance be possessed, consumed, or distributed (-x), nor any betting occur, [END OF OPTION] (-) at any function sponsored by the District (-x) at any function occurring on District premises [END OF OPTIONS].~~

~~x Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.~~

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

Individuals with disabilities shall have an equal opportunity to purchase tickets for events that have been sanctioned or approved by the Board in accordance with the provisions of the Americans with Disabilities Act, as amended.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs, or activities, or as invitees, are allowed to go. (See also, Policy 8390)

~~1-1 Smoking and/or the use of tobacco products and/or tobacco substitute products is prohibited at any time within any enclosed facility owned, or leased, or contracted for by the Board, and in areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. For purposes of this policy, 'use of tobacco' means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, or tobacco substitutes, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco or nicotine (including synthetic nicotine) in addition to papers used to roll cigarettes, and/or smoking of electronic, 'vapor,' or other substitute forms of cigarettes, clove cigarettes, and any other smoking devices for burning tobacco or any other substances (see Policy 7434).~~

Such prohibition also applies to:

A. ~~(-x)~~ school grounds;

B. ~~(-)~~ any school related event;

~~X (-) except at designated times (-) and in designated areas as defined in statute and by Michigan's Smoke Free Workplace Program. [END OF OPTIONS]~~

The Board is aware of the increasing desire of many parents and other members of an audience to make audio and/or video recordings of school events.

Such recordings can be made by parents or other members of the audience without restriction if the performance is not of copyrighted material. However, if the performance is of copyrighted material, a recording can be made if the appropriate license authorizing such recordings has been secured in advance by the District. If the performance is of copyrighted material and the necessary license has not been secured in advance by the District, the audience shall be advised before the performance begins that audio and/or video recordings that will be re-broadcast or distributed in any way, such as posting on the internet, are prohibited.

The Board authorizes the Superintendent to establish rules and procedures governing the use of nondistrict audio/visual recording equipment at any District-sponsored event or activity. Such rules are to be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to an activity.

Any person or organization seeking to film students or a school activity which is not a public event shall obtain prior permission from the Superintendent.

The Superintendent shall ensure that all notices, signs, schedules, and other communications about school events contain the following statement:

'Upon request to the \_\_\_\_\_ Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.'

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# DEXTER COMMUNITY SCHOOLS

Rick Munir, Director of Technology  
 2615 Baker Road, Dexter, Michigan 48130  
 (734) 424-4201  
 munirr@dexterschools.org

TO: Board of Education  
 FROM: Rick Munir, Director of Technology  
 DATE: March 17, 2023  
 RE: Classroom Technology Upgrades

Bids for Dexter’s Classroom Audio Visual Upgrades were due Tuesday May 2 at 1:00pm. Received bids were opened at Bates with Business Office and Technology Staff in attendance. There were 8 companies who responded with 12 different Classroom Technology bids. After tallying all the bids and comparing notes on the demo we tried, we recommend awarding the bid for the Newline 86in Interactive Flat Panel along with installation of the panels and sound systems to Bluum for a total of \$804,537. There were two lower bids but the products were problematic. The Data Image bid was for a lower functionality version of the demo we tried and the K Group product demo was unsatisfactory.

During bid review, we identified that the District could save significant funds (\$58,593.60) by utilizing the REMC Saves statewide bid to purchase ourselves and have Bluum install the Classroom Audio system from LightSpeed for \$216,580.00 and to purchase and self-install document cameras to complete the classroom tech refresh for approximately \$66,000.

The installation of the new classroom technology is scheduled to begin June 19th, the first Monday following the end of the school year. We will work with Extended School Year and Summer School programs to schedule around the spaces they will be using and will revisit those spaces when they become available. It is our intention to have the installation work completed by the end of Friday, August 11th.

We are asking for the Board to approve a total of \$1,087,116.87 for this project with a 5% contingency (\$54,355.85) for a total amount of \$1,141,473.

| DCS CLASSROOM TECHNOLOGY PROJECT BID TABULATION |              |                 |                |           |
|-------------------------------------------------|--------------|-----------------|----------------|-----------|
| Vendor                                          | Manufacturer | Equipment Total | Install Total  | Total     |
| Bluum                                           | Newline      | \$586,695.87    | \$217,841.00   | \$804,537 |
| Data Image                                      | BenQ Lite    | \$486,805.00    | \$253,622.00   | \$740,427 |
| Haddock                                         | Onscreen     | \$632,350.00    | incomplete bid | —         |
| Inacomp                                         | Promethean   | \$669,877.10    | \$190,362.00   | \$860,239 |
| K Group                                         | Touchview    | \$591,045.00    | \$114,015.00   | 705,060   |
| Third Coast Tech                                | Novotouch    | \$709,024.05    | \$160,560.00   | 869,584   |
| Virtucom                                        | ViewSonic    | \$733,141.00    | \$124,458.00   | 857,599   |
| VSC                                             | Smart        | \$655,620.97    | no bid         | —         |

**To:** Secretary, Board of Education

**From:** Naomi Norman, Superintendent, Washtenaw ISD

**Date:** April 11, 2023

**Re:** **Biennial Election - Monday, June 5, 2023**

The biennial election for the Washtenaw Intermediate School District (WISD), to elect two board members for two six-year terms, will be held on **June 5, 2023, at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 15, 2023. To be in compliance with the law, between **Monday, May 15, 2023, and Monday, June 5, 2023**, a local constituent Board of Education must **adopt** a resolution to select its voting representative and identify the candidates it supports.

There are two resolutions enclosed for your use – one to consider the resolution to designate the school district’s election representative to be used at the first meeting and one to adopt the appointment of the representative and designating the candidates for which the representative’s vote is to be initially cast to be used at the second meeting.

The members elected to the Washtenaw Intermediate School District Board of Education will begin his/her six-year term on July 1, 2023. Not more than two members of the Intermediate School District board shall be from the same local school district. The terms that are expiring this year are that of R. Stephen Olsen (Chelsea) and Don Garrett, Jr. (Ypsilanti). Members continuing on the Washtenaw Intermediate School District board include two members from Ann Arbor and one member from Ypsilanti. You will receive an official list of candidates that have filed with the Washtenaw County Clerk’s office for the open positions, after the May 8, 2023 filing deadline.

Please remember that you, as Board Secretary, will need to remind your local board representative to come to the Board Room of WISD’s Teaching and Learning Center, 1819 S. Wagner Road, Ann Arbor, MI on **Monday, June 5, 2023, at 6:00 p.m.** to physically cast his/her ballot for your district’s vote in the intermediate school district biennial election.

If you have any questions, please contact my office at (734) 994-8100, ext. 1300.

## WISD Board Election and Budget Review Timeline/Deadlines 2023

| Date/Deadline                 | ISD Board ELECTION                                                                                                                                                                                                                                            | ISD BUDGET Review                                                                                                                                                                             |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Immediate                     | Nominating petitions and Affidavit of Identity available at Washtenaw County Clerk's Office.                                                                                                                                                                  |                                                                                                                                                                                               |
| January 24, 2023              |                                                                                                                                                                                                                                                               | WISD Board of Education 2022-2023 Budget Amendments @ Board Meeting, 5:00 p.m.                                                                                                                |
| April 11, 2023                |                                                                                                                                                                                                                                                               | WISD Board of Education 2023-24 Budget Review @ Board Meeting 5:00 p.m.                                                                                                                       |
| April 20, 2023                |                                                                                                                                                                                                                                                               | WASB 2023-24 Budget Review Meeting, 6:00 p.m.                                                                                                                                                 |
| May 1, 2023                   |                                                                                                                                                                                                                                                               | WISD 2023-24 General Education Fund budget submitted to local districts.                                                                                                                      |
| April – May 2023              | Local School Districts may <u>consider</u> the resolution of a voting representative for the June ISD election at a Board meeting prior to 05/15/2023 and appoint a voting representative by resolution at ANOTHER public meeting no earlier than 05/15/2023. |                                                                                                                                                                                               |
| May 8, 2023                   | Nominating petitions/or \$100 fee and Affidavit of Identity due at County Clerk.                                                                                                                                                                              |                                                                                                                                                                                               |
| May 15, 2023                  | Earliest date local district boards can <u>designate</u> voting representative by resolution and <u>identify</u> the candidates the Board supports for open ISD seats.                                                                                        |                                                                                                                                                                                               |
| May 26, 2023                  | Deadline for notifying local district/ delegates of hour/place for WISD election.                                                                                                                                                                             |                                                                                                                                                                                               |
| June 1, 2023                  |                                                                                                                                                                                                                                                               | Deadline for local district response to WISD General Education Fund budget. Local district Boards must consider a resolution of support or may indicate specific recommendations for changes. |
| June 5, 2023                  | Last day local district boards can designate delegates/candidates.                                                                                                                                                                                            |                                                                                                                                                                                               |
| June 5, 2023                  | ISD board election.<br>6:00 p.m.                                                                                                                                                                                                                              |                                                                                                                                                                                               |
| June 27, 2023                 |                                                                                                                                                                                                                                                               | WISD Board adopts 2023-24 General Education Fund budget.                                                                                                                                      |
| Candidate Responsibility      |                                                                                                                                                                                                                                                               |                                                                                                                                                                                               |
| Local District Responsibility |                                                                                                                                                                                                                                                               |                                                                                                                                                                                               |
| WISD Responsibility           |                                                                                                                                                                                                                                                               |                                                                                                                                                                                               |

**RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL REPRESENTATIVE  
FOR THE JUNE 5, 2023, BIENNIAL ELECTION**

Dexter Community Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Bates Boardroom, within the boundaries of the District, on the 8th day of May, 2023, at 7 o'clock in the p.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. The Revised School Code provides that board members of Washtenaw Intermediate School District, Michigan (the "ISD"), be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district; and

2. The Revised School Code further provides that this Board shall consider the resolution of designating its representative on the electoral body at not less than one (1) public meeting before adopting the designating resolution; and

3. This Board now determines it necessary and desirable to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. At the public meeting of this Board to be held on the 22nd day of May, 2023, at 7 o'clock in the p.m., to be held at the Bates Boardroom, this Board will consider a resolution to appoint \_\_\_\_\_ as the designated representative of this District for the electoral body of the ISD biennial election to be held June 5, 2023 and \_\_\_\_\_ as an alternate in the event the designated representative is unable to attend.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Dexter Community Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 8th 2023, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

---

Secretary, Board of Education



**Dexter Community Schools**

**August/September**

**PD hours**

Aug 28 - Teacher Report/Work Day

Aug 29 - All Day PD

Aug 30 - Report to Bldg

Sep. 4 - Labor Day

Sep. 5 - AM classes only; PM in district

**October**

**November**

Nov. 1 - Fall conference window begins

Nov.1 - All Day PD

Nov. 9 - AM classes /PM conferences

Nov. 10 - AM classes only

Nov. 22 - No school

Nov. 23-24 - Thanksgiving Break

**December**

Dec. 8 - AM students, PM DPPD

Dec. 23-31 - Winter Break

**January**

Jan. 1-7 - Winter Break

Jan. 15 - MLK Jr. Day

Jan. 25 - Am Classes; PM Bldg

Jan. 26 - AM classes (S1 ends), PM records day

**February**

Feb. 16 - All Day PD

Feb. 19 - President's Day

**March**

Mar. 15 - All Day PD

Mar. 25-31 - Spring Break

**April**

Apr. 19 - AM students, PM DPPD

**May**

May 24 - All Day PD

May 27 - Memorial Day

**June**

June 11 - AM Classes (S2 ends), PM records day

June 12 - Optional Teacher Checkout

**February**

**March**

**April**

**May**

**June**

**2023-2024 Draft C-2B**

**August/September**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

**October**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

**November**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

**December**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

**January**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

Smstr Days

1 90

2 90

Total 180

PD (Full Days): 5

PD (Partial Days): 2

Teacher Days (not PD): 2

**Total Teacher Days: 184**

**Total PD hours**

**30.75**

Non-school Days

Early Release Days

Half day PD

Full day PD

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 |    |    |

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    |    |
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

# WISD Programs and Budgets Review

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*including*

Local School District Services  
2023-24

presented  
April 2023

# Our Goal

---

- Explain the mandated budget review process.
- Review your role in this process.
- Give you the information you need to carry out your role.
- Support you in your efforts.

# Mandated Budget Review (new)

---

Section 624 of the Revised School Code, as amended, requires an ISD Board to have its proposed **General Fund** budget reviewed by its constituent districts each year.

# ISD Board

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***By May 1 of each year:***

The intermediate school board shall submit its proposed **General Fund** budget for the next school fiscal year to the board of each constituent district for review.

# Local Board

---

*By June 1 of each year:*

- The local board will review the proposed ISD budget.
- Adopt a resolution expressing its support for or disapproval of the proposed ISD budget.
- Submit any **specific** budget objections and/or proposed changes to the ISD board.

# ISD Board

---

If an intermediate school board receives any specific objections or proposed changes, the intermediate school board shall consider the proposed budget changes.

# Role of WASB Director

---

- ***Now***
  - Serve as an ambassador.
  - Learn about ISD budget process.
  - Ask clarifying questions.
- ***After May 1 (with superintendent)***
  - Present information to your board.
  - Ask for help, if needed.
  - Answer questions from your board.
  - Submit resolution to WISD by June 1.
- ***Throughout the year***
  - Remain involved, stay informed.



# What is an ISD?

---

- Regional education service agency
- Created by legislature in 1962
- Designed to be an intermediary between the Michigan Department of Education and local schools
- Composed of innovative professionals who focus on teaching and learning
- An organization that leads through service

# Role of WISD

---

- Operates cooperative programs/delivers services for students in Ann Arbor, Chelsea, Dexter, Lincoln, Manchester, Milan, Saline, Whitmore Lake, Ypsilanti Community
- Secures educational resources and shares them equitably
- Builds local capacity to improve student achievement
- Provides services to assure that each child learns
- Leadership role in building a Cradle to Career collaborative in Washtenaw County

# General Education Services

---

**Technology &  
Data Support**

**Instructional  
Support**

**School &  
Community  
Partnerships**

**Grant-funded  
Programs &  
Services**

# Technology & Data Management

---



## Network Connectivity

- Physical Fiber Plant Support and Maintenance
- Core Network Infrastructure and Equipment
- Network Security Hardware and Support
- Internet Connectivity through utilizing E-rate Funds



## State Connections

- Data Hub Support (MiDataHub)
- Michigan State Education Network Connection (MISEN)



## Application Hosting Support

- Follett Destiny Library System
- PowerSchool
- New World
- PowerSchool Special Education Programs (PSSP)
- Coordinate Volume Purchase Savings (e.g. MVU Courses, Security Products)

# Technology & Data Management

WISD Technology Services provides partnering districts with a full range of onsite and centrally-managed technology services.

## Desktop support

- End user device support
- Training
- Mobile device management
- Presentation equipment
- Instructional Integration

## Infrastructure

- Network Consulting
- Network Administration
- Network Maintenance
- Server Hosting
- Patch Management
- Cybersecurity and Risk Management

## Application Hosting

- PowerSchool SIS
- PowerSchool Special Programs
- New World
- Destiny Library
- Child Plus
- School Messenger
- Document Imaging
- Meal Magic
- Registration Systems

## Data Services

- State Reporting
  - MSDS
  - TSDL
  - SID
- Scripting & Data Exchange
  - Student Account Creation
  - Student and Staff data flow
- Data Hub Integration

# County Achievement Initiatives: Professional Learning Opportunities

There are three different pathways for educators to engage in professional learning.

## Learning Series

Responsive  
Leadership Series

Responsive Teachers  
Institute

Continuous  
Improvement Series

Cognitive Coaching

Book Studies

## Custom District Professional Learning

By district request  
on topic of need  
aligned to their SIP;  
(subject or grade  
level specific)

## Learning Networks

Assessment Literacy  
(11 years)

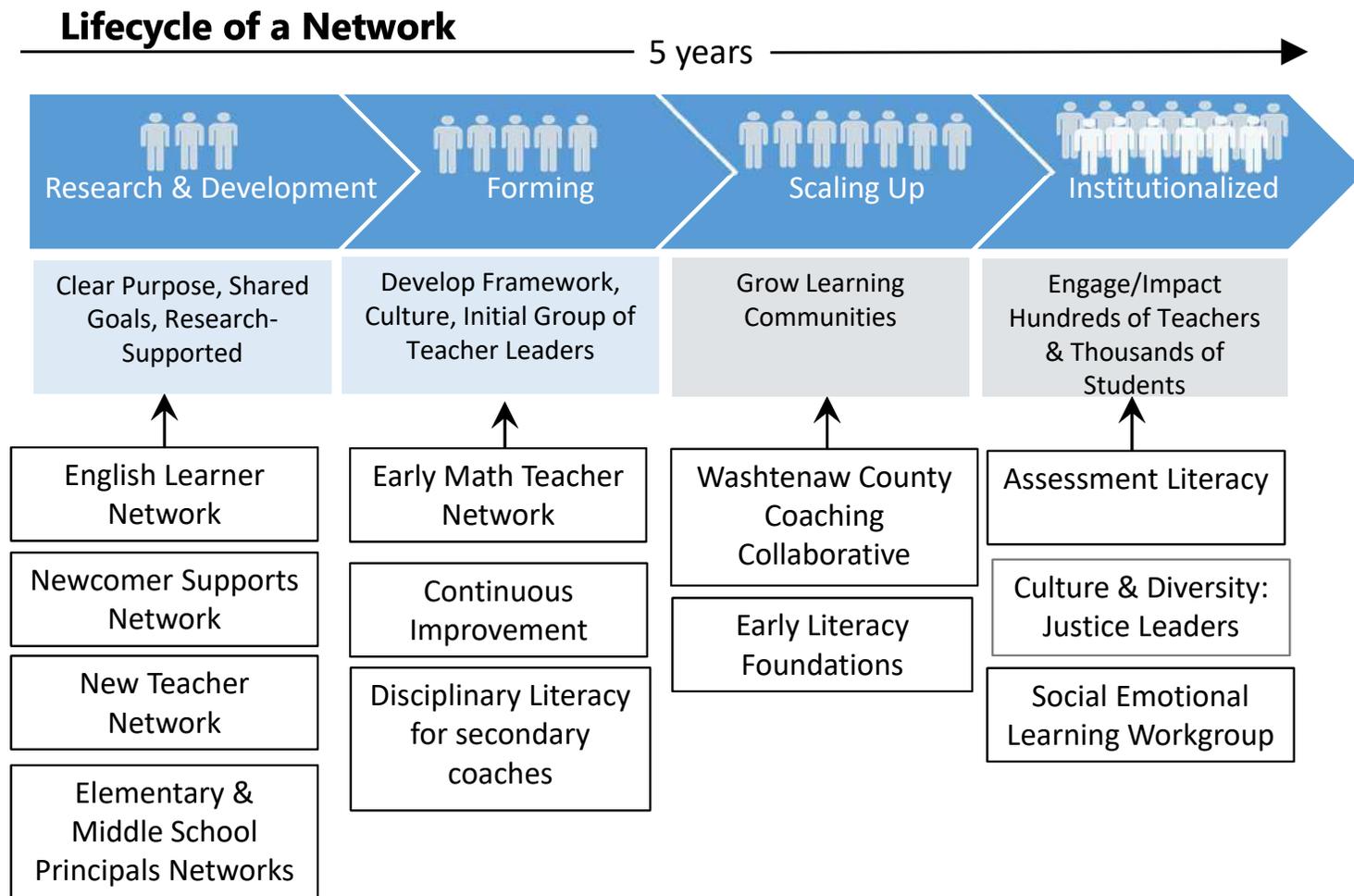
Study of Early  
Literacy  
(10 years)

Disciplinary Literacy  
(6 years)

Early Literacy  
Coaching  
Collaborative  
(3 years)

# County Achievement Initiatives: Teacher & Leader Networks

Multi-year approach to teacher and system learning focused on student outcomes



# Additional Instruction Supports

## Technical Support

- Continuous Improvement
- Custom professional development
- Partnership School Support
- Health Education



## Special Projects

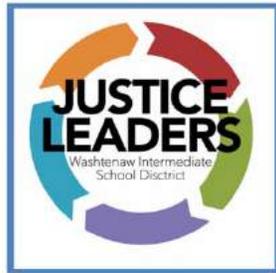
- Senior Exit Survey
- Early literacy coach grant
- MiSTEM Regional network
- Early Math Essentials
- Newcomer Supports
- Development of Asynchronous Professional Learning Courses



# Equity, Inclusion and Social Justice: Focused Efforts

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## Justice Leaders



Professional learning series for educators

## Responsive Teaching & Leadership Institutes



Professional learning series for educators & leaders

## Ten80 Grant



Youth engineering program culminating in regional and national competitions

## Youth Council

High school youth-led and youth-focused group focused on issues of diversity



# Equity, Inclusion and Social Justice: Special Populations

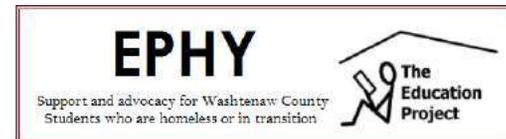
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## Justice Involved Youth



Education services to youth involved in the juvenile justice system

## Education Project for Homeless Youth



Leadership with district liaisons & resource coordination

## Chronic Absenteeism



Case management with Washtenaw County Juvenile Court & district allies

## Trusted Parent Advisors

Empowering parents to organize in their communities

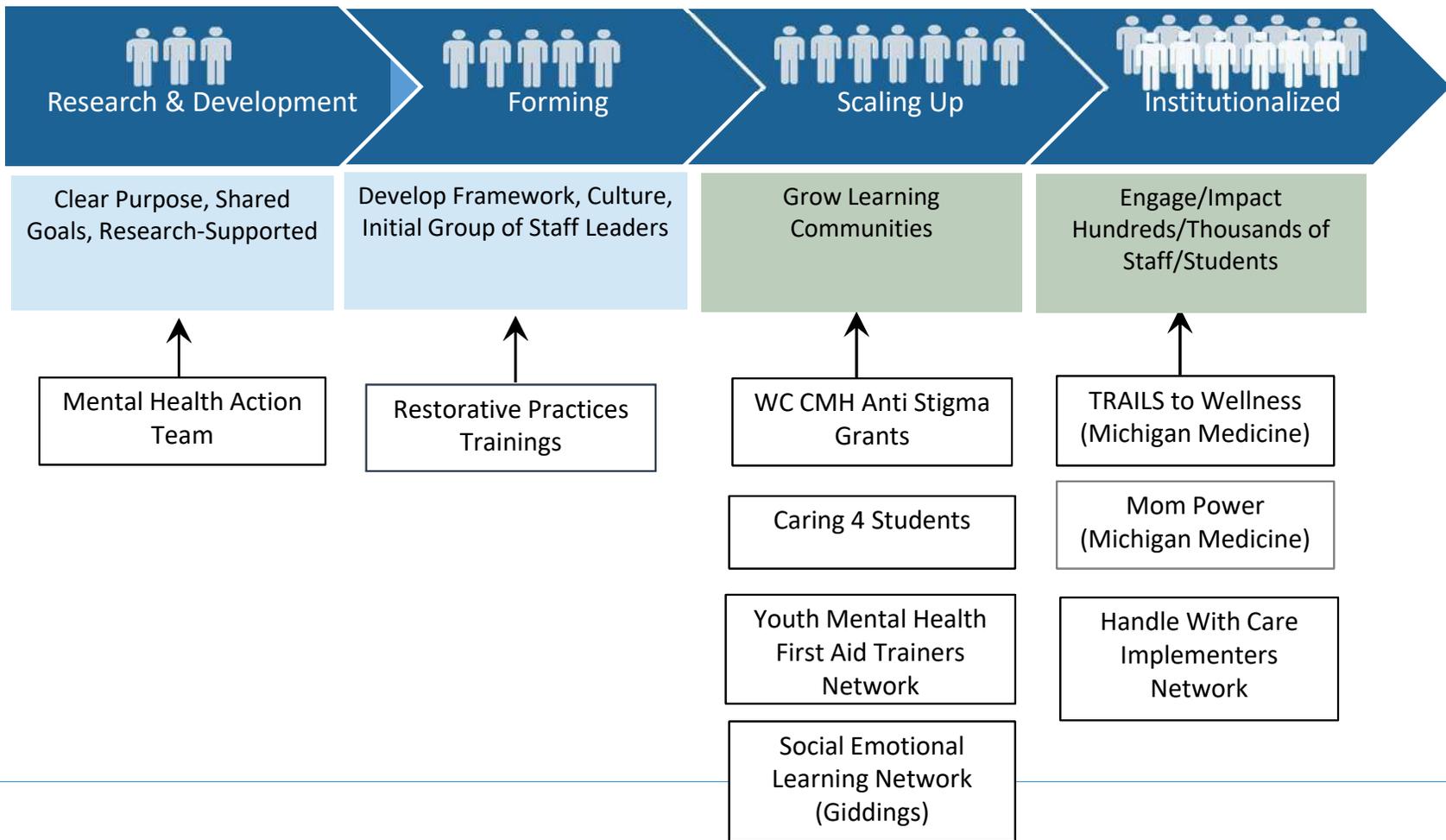


# Community School Partnerships: Mental Wellness/SEL Networks

Multi-year approach to staff and system learning focused on student wellbeing

## Lifecycle of a Network

5 years





- Children's Savings Account program operated by the WISD in collaboration with Washtenaw County Government.
- Jump-start on planning and saving for college and career training for elementary students in Washtenaw Public Schools and Public School Academies.
- Every eligible student will receive a My Future Fund Account with opening deposit of \$25 and some students may qualify for an additional \$475.
- Initial investment by the County over four years - \$2.9 million ARPA + \$3.78 million County General Fund.



# School Safety

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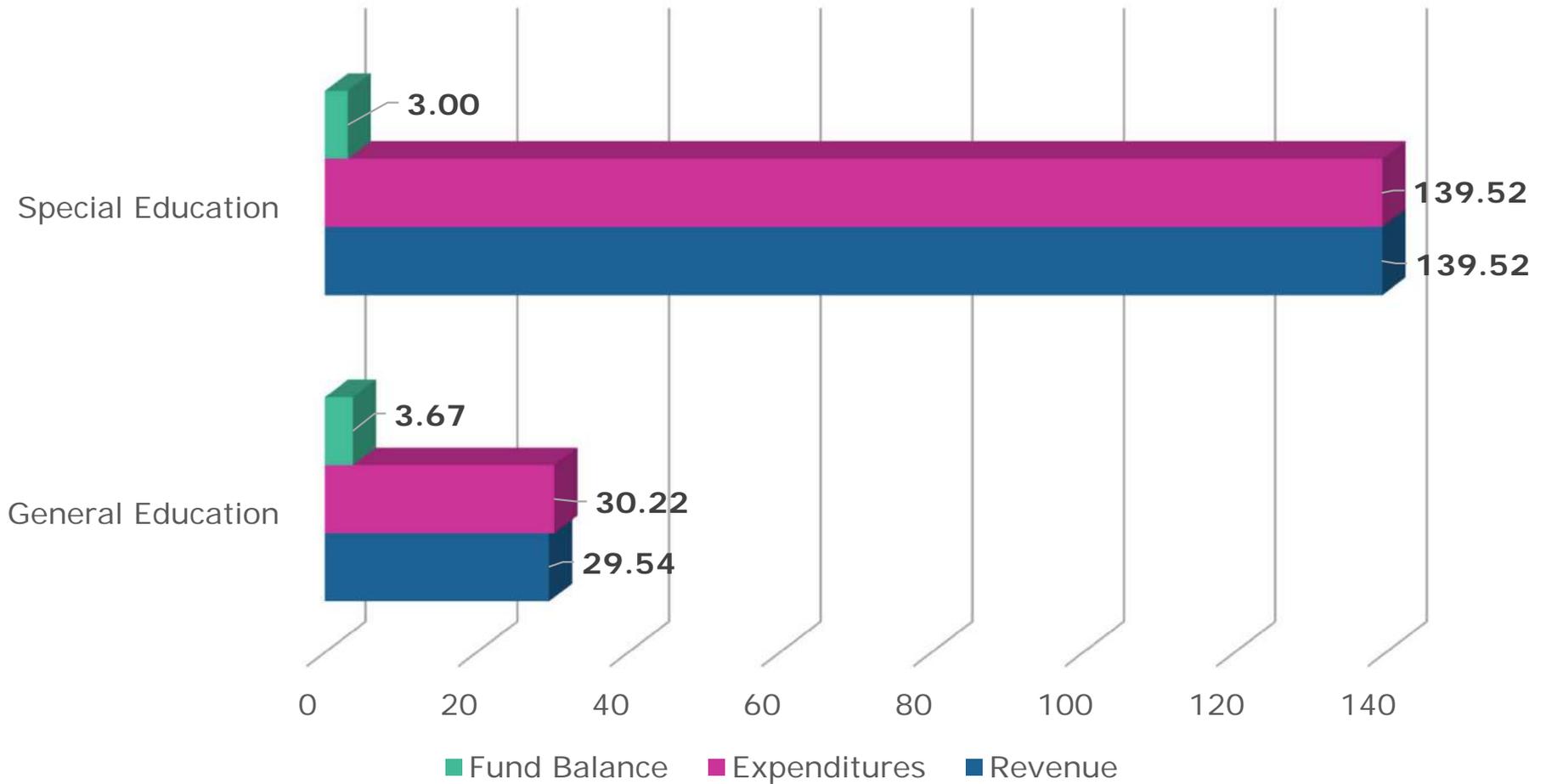


- Critical Incident School Building Mapping Project
  - Behavioral Threat Assessment & Active Aggressor Training
  - Annual Meetings with Police Chiefs & County Superintendents
  - Support on development of Emergency Operating Plans
  - Future Work: Bomb Threat Protocols, Community Tabletop Exercises, Community Violence Intervention Summit
-

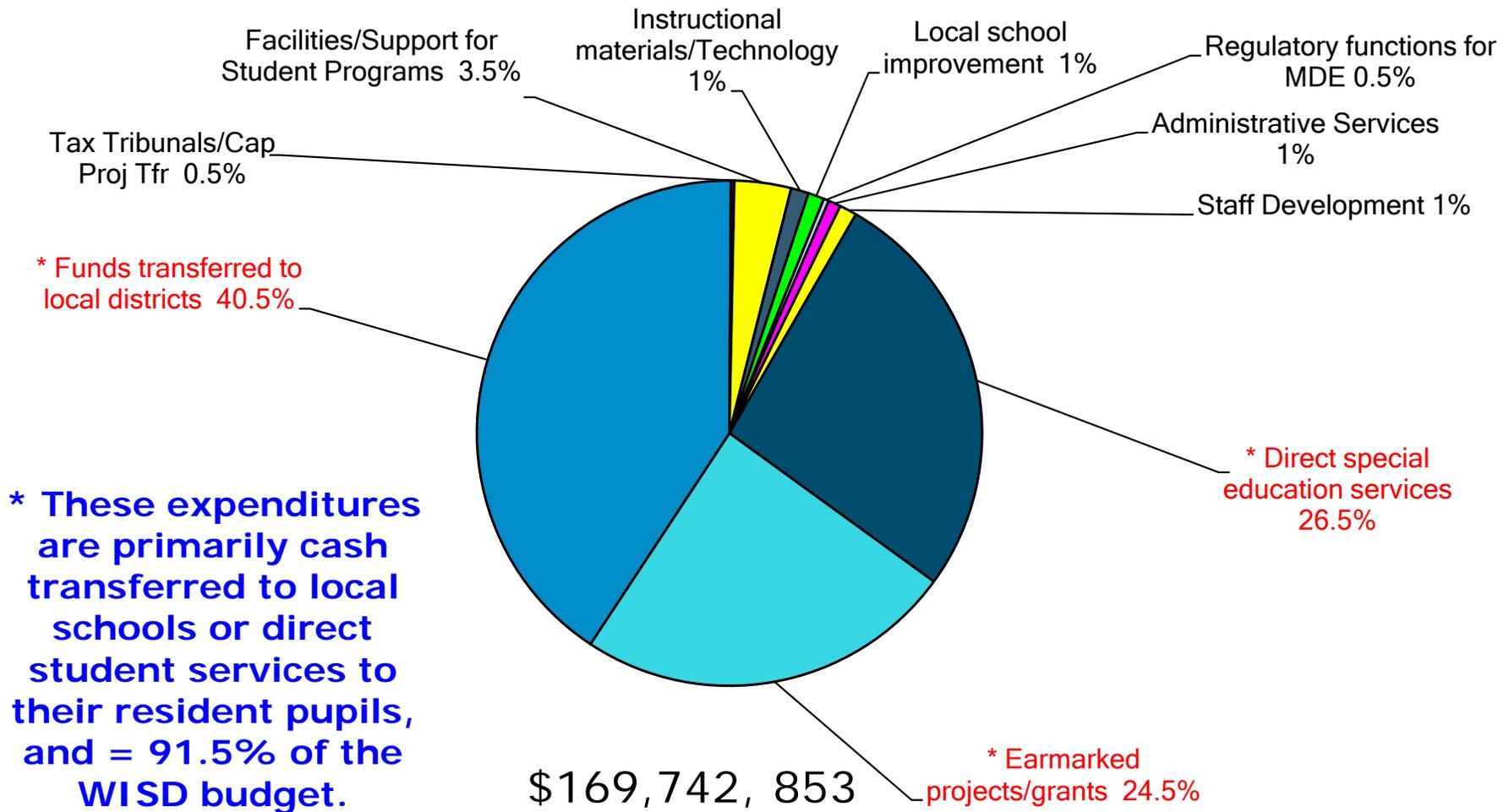
# 2023-24 WISD Budget

(In Millions)

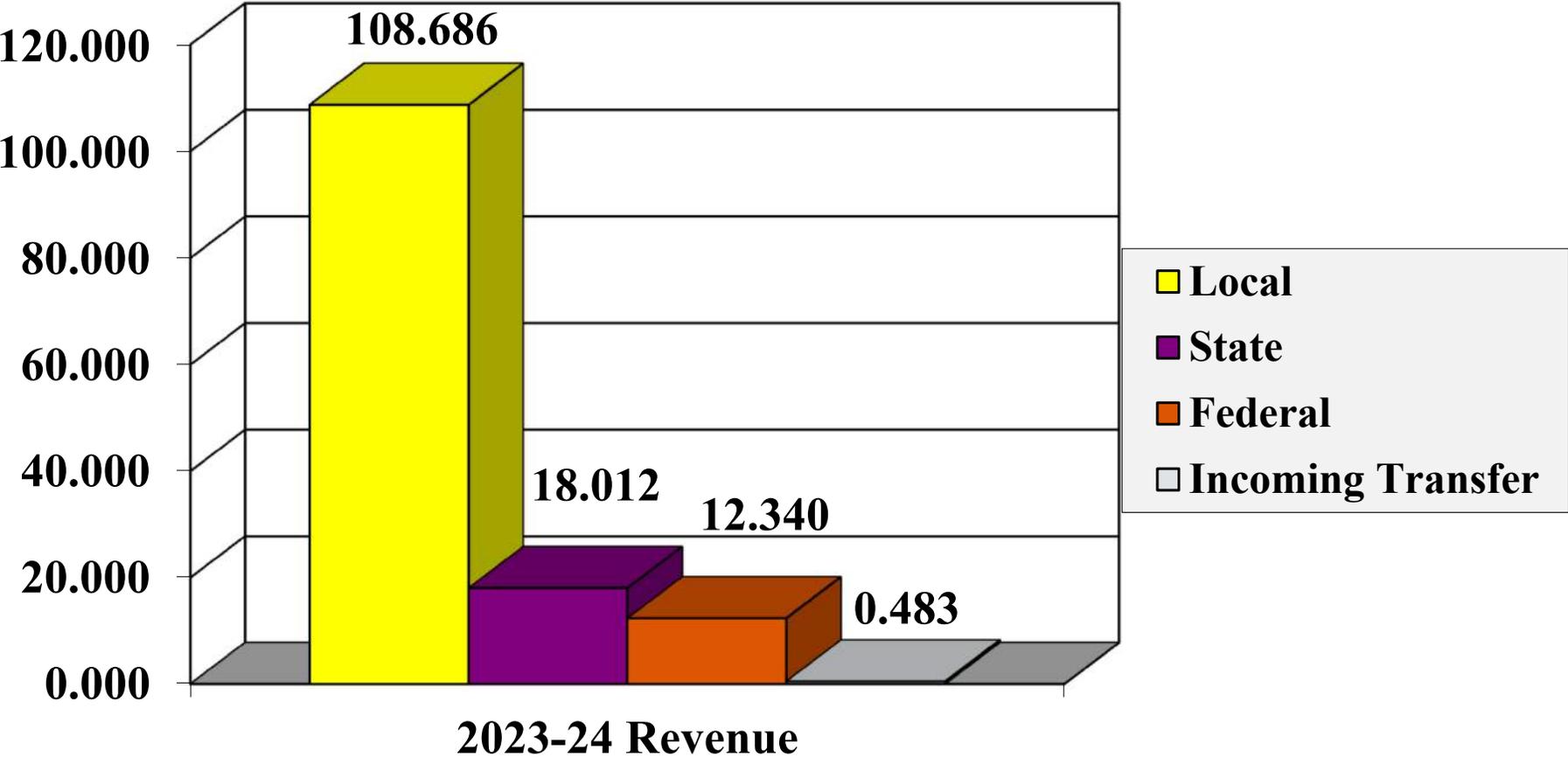
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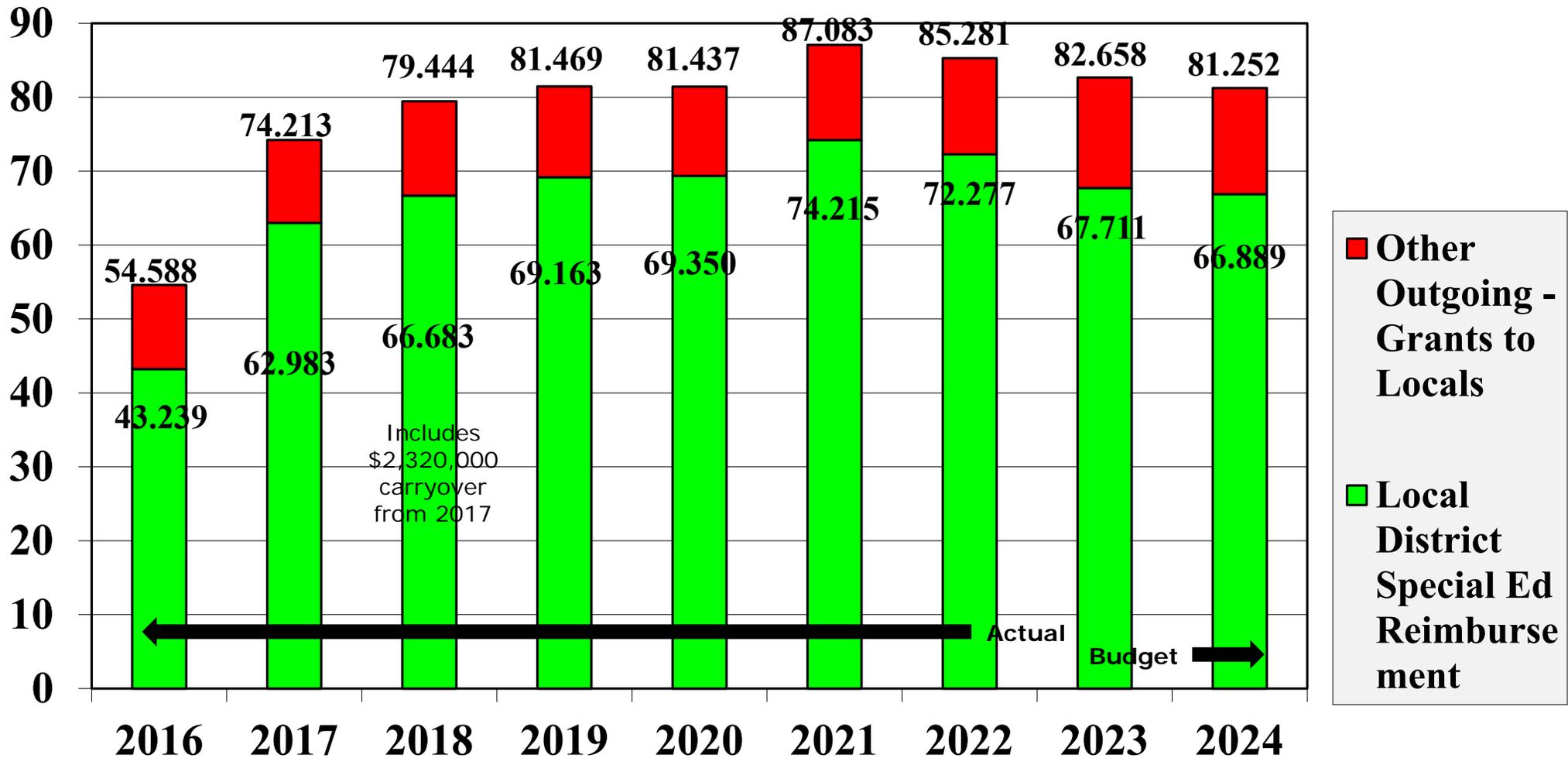
# WISD Expenditures 2023-24



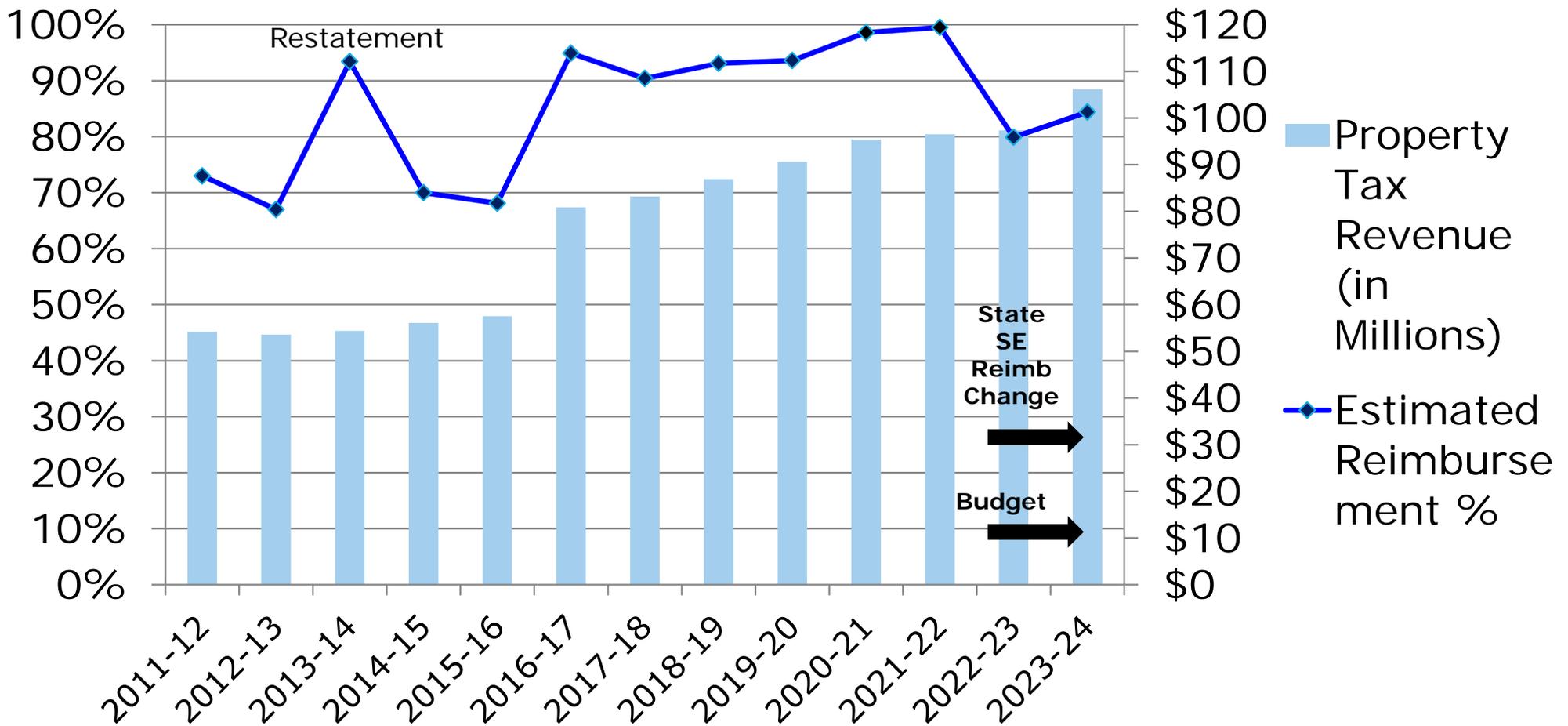
# Special Education Fund Revenue Sources (in Millions)



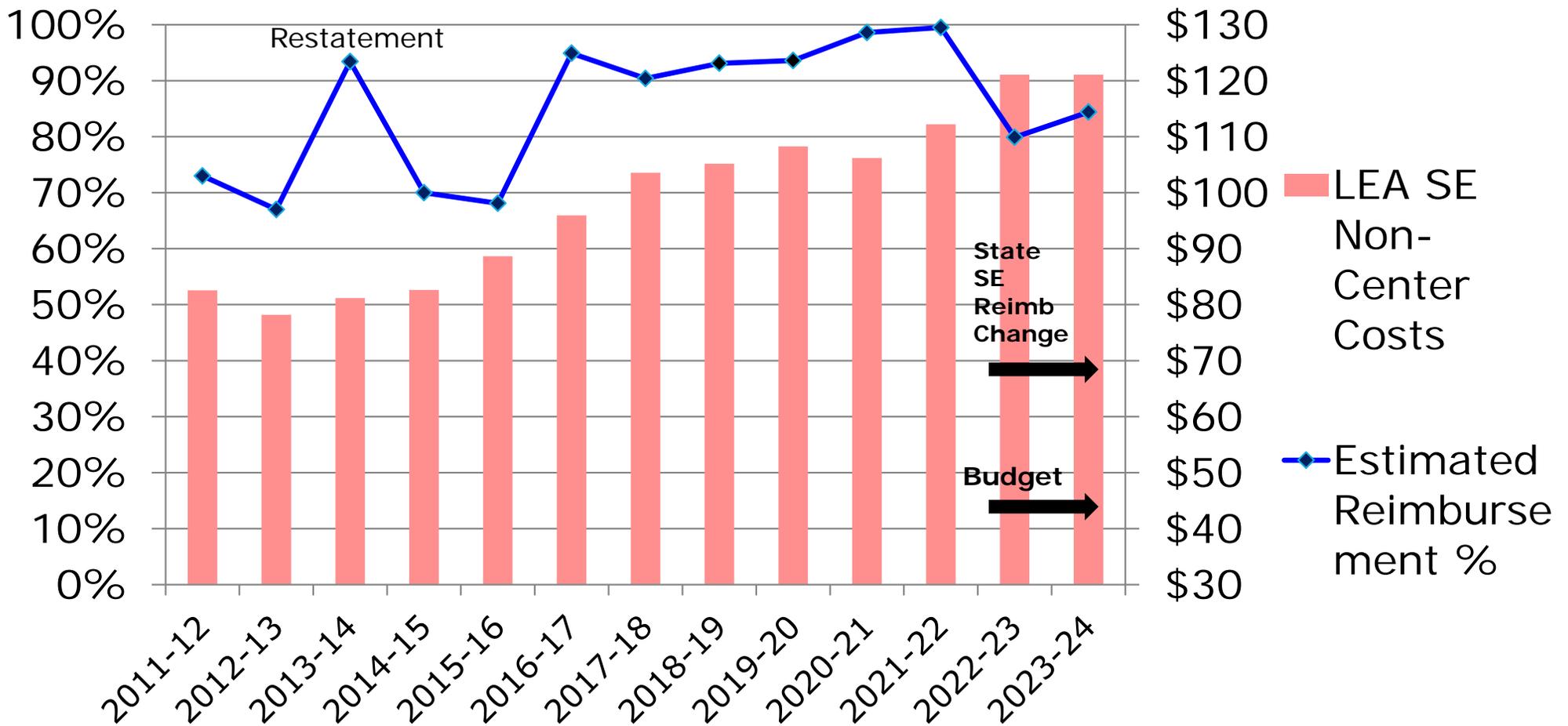
# Outgoing Transfer Special Education (in Millions)



# Special Education Reimbursement History/Projection



# Special Education Reimbursement & Cost History/Projection



# Special Education Fund Revenue Changes

- Net increase in property taxes of 4%
- Increased state revenue for ORS UAAL funding
- No increase budgeted for higher special education reimbursement from the state



# Special Education Fund Revenue Changes (Continued)

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- Assumes no federal grant carryover
- One-time IDEA American Rescue Plan grant was used in 2022-23 to partially fund a new centralized program for students on the autism spectrum with significant behavioral challenges, approximately \$2.4 million



# Special Ed Fund Expenditure Changes

---

- Establish a new centralized program for students on the autism spectrum with significant behavioral challenges; estimated cost of \$3.4 million. Partially funded in 2022-23 with a one-time IDEA American Rescue Plan grant of approximately \$2.4 million. Now fully funded with local funds.

# Special Ed Fund Expenditure Changes

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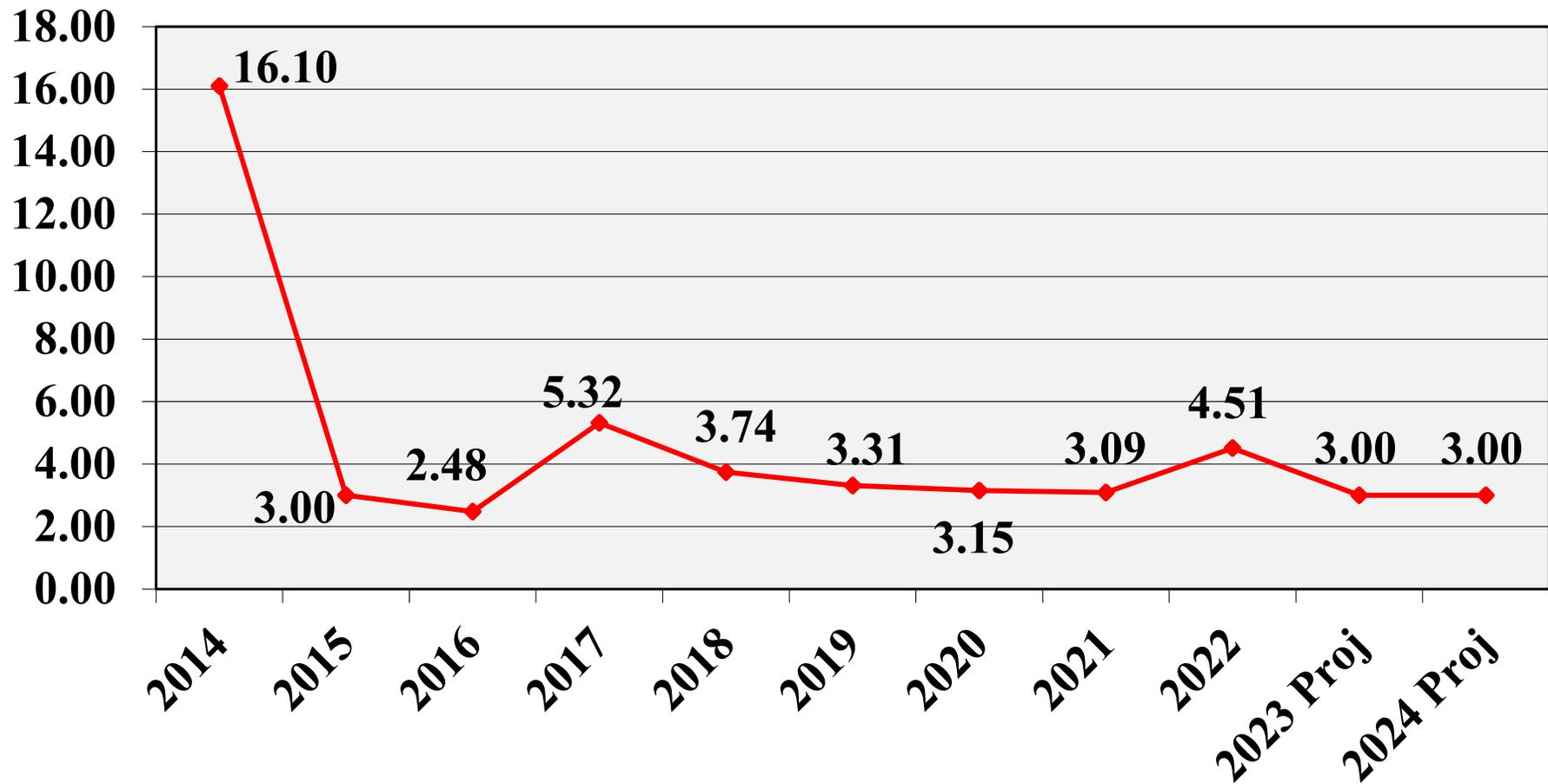
- Included \$750,000 in 2022-23 for countywide professional development based on recommendation from Supts Association. Will mostly be spent in 2023-24 so carried over.
- Added approximately 3.5 FTE instructional and instructional support positions to meet behavioral, medical, and IEP needs

# Special Ed Fund Expenditure Changes

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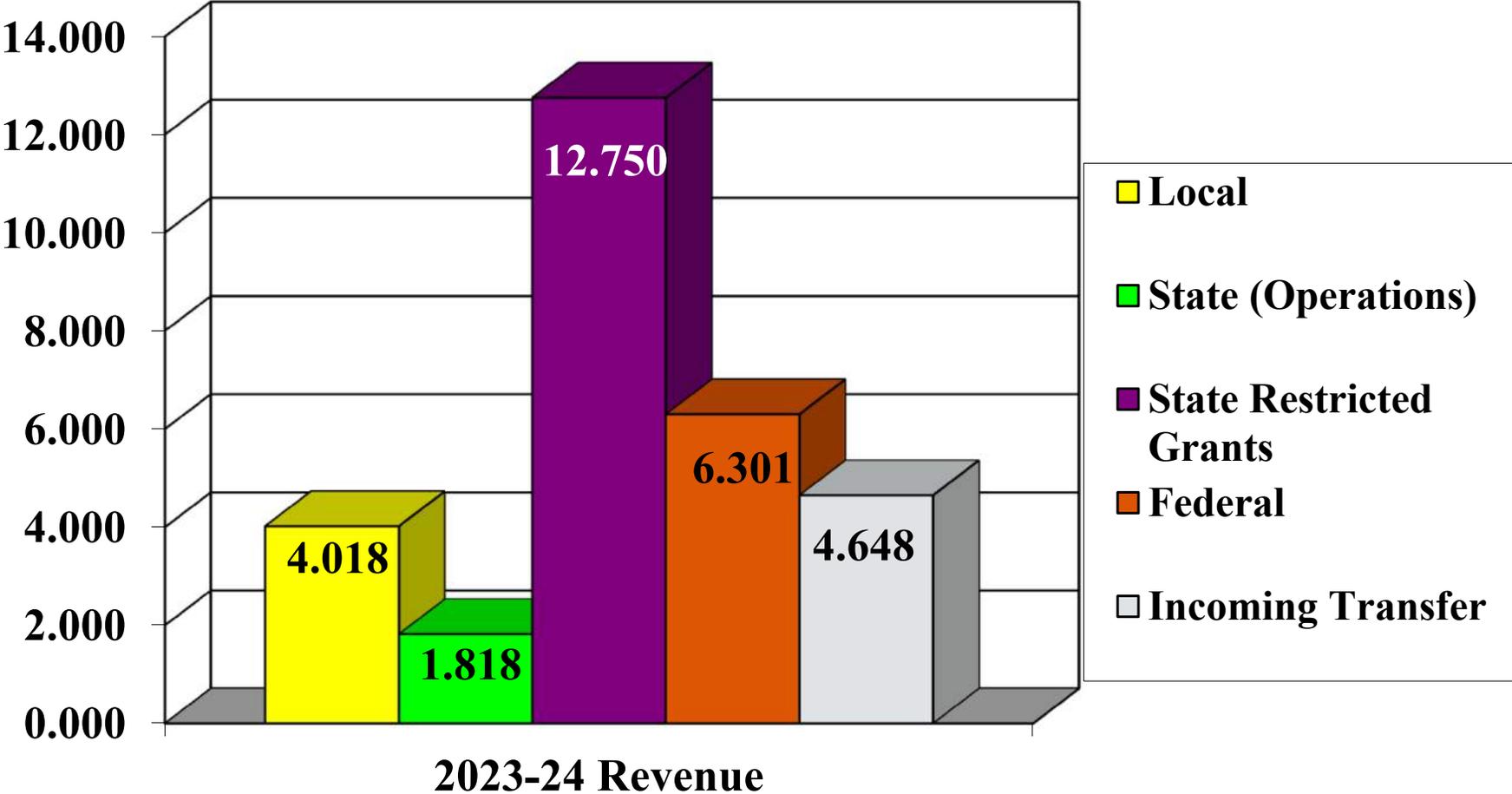
- Some rent expense now budgeted as a “debt” payment – GASB 84
- Assumes vacancies filled
- Assumes step increases
- Includes 2.0% salary/wage increase – Based on bargaining agmt formulas
- Healthcare increase at 4.4%
- Local district reimbursement, net of tuition billings, is estimated at \$66.5 million; LEAs are budgeting based on \$62.9 million in 2022-23

# Fund Balance-Special Education (in Millions)



# General Fund Revenue Sources

(in Millions)



# General Fund Revenue Changes

---

- Net increase in property taxes of 4%
- State Sec 81 ISD operations funding up 4%
- Added transfers in from LEAs to support a countywide CTE director position
- Decrease in Federal revenue due to elimination of Health Resource Advocate grant (possible extension to 2023-24)
- Also assumes no grant revenue carried over to 2023-24 other than 31n

# General Fund Expenditure Changes

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- Expenditures lower due to grant changes noted on revenue slides
- Based on a recommendation from the Supts Association, a countywide CTE director position was added
- Budgeted for elimination of the Health Resource Advocate grant (possible extension to 2023-24)

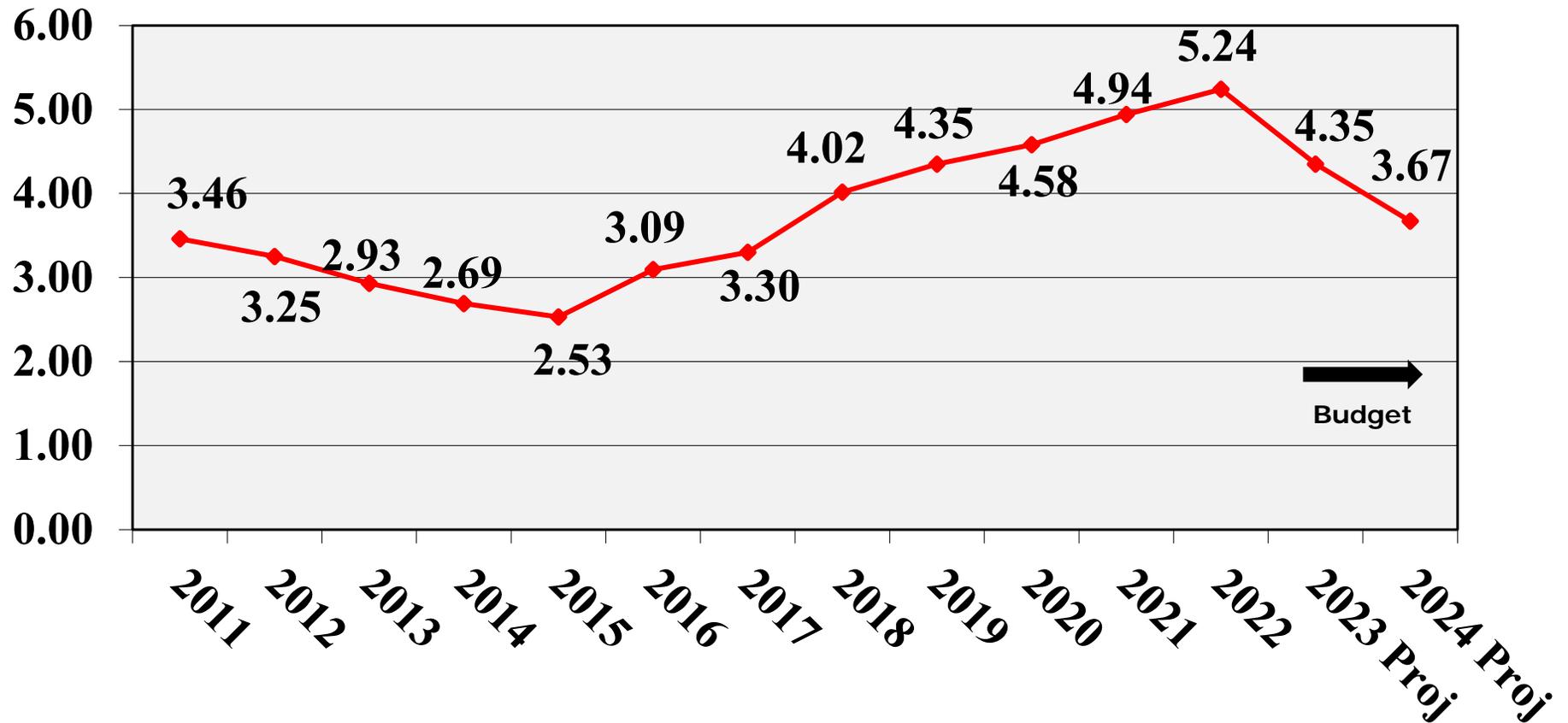
# General Fund Expenditure Changes

---

- Assumes vacancies filled
- Assumes step increases
- Includes 2.0% salary/wage increase –  
Based on bargaining agmt formulas
- Healthcare increase at 4.4%

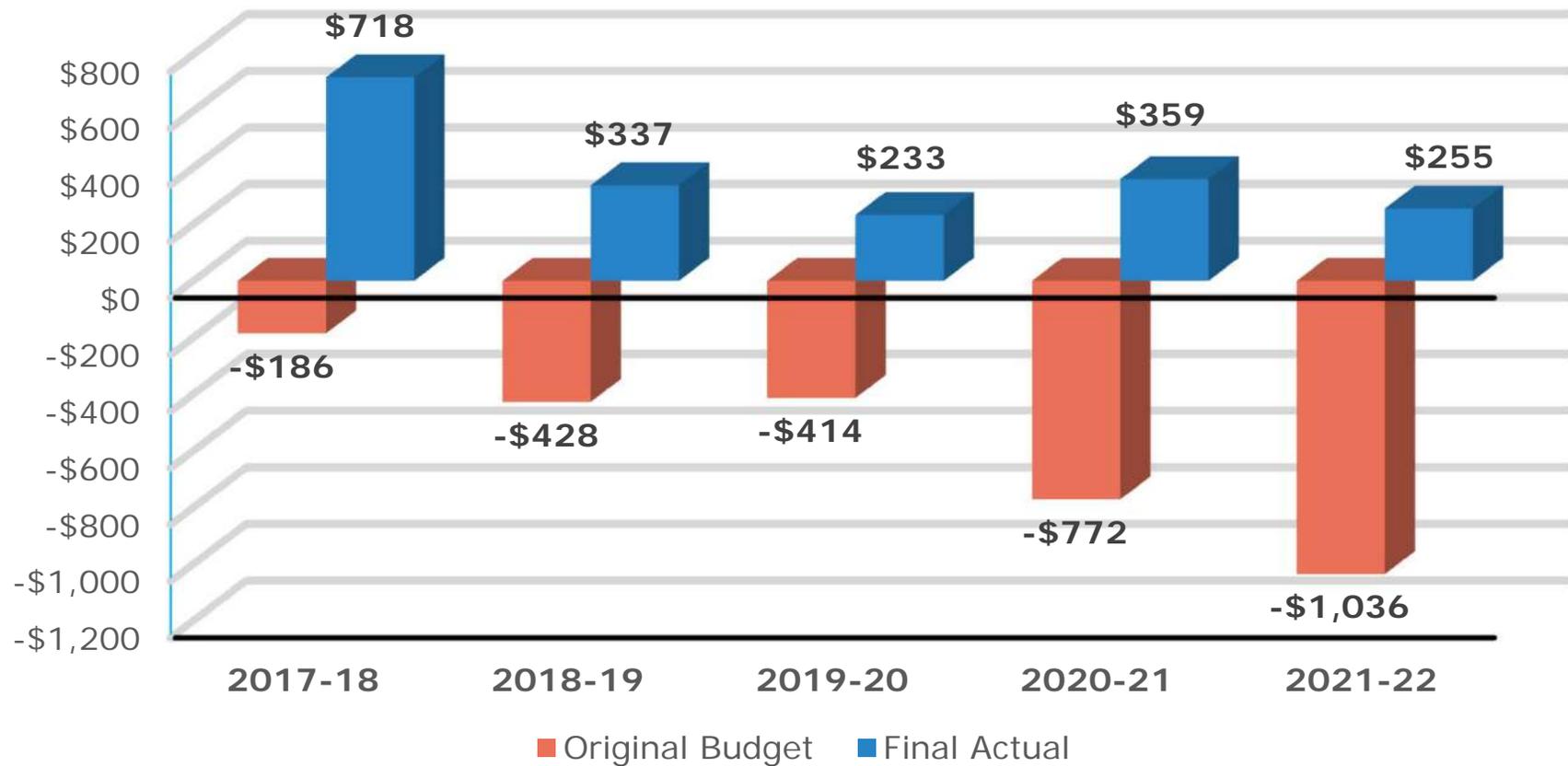
# Fund Balance General Education

(in Millions)



# Original Budget vs Final Actual Fund Balance History General Education Fund

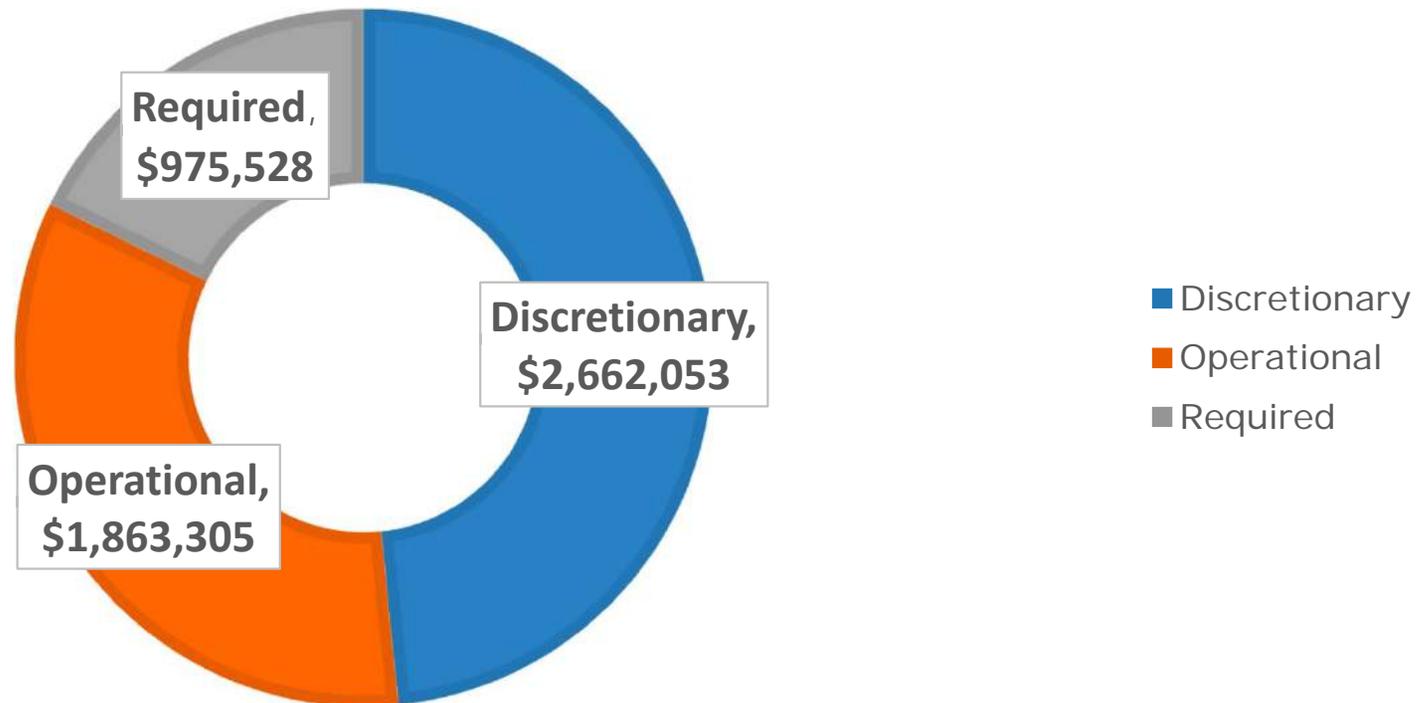
In Thousands



# Analysis of General Ed Fund Non-Project/Grant Expenditures

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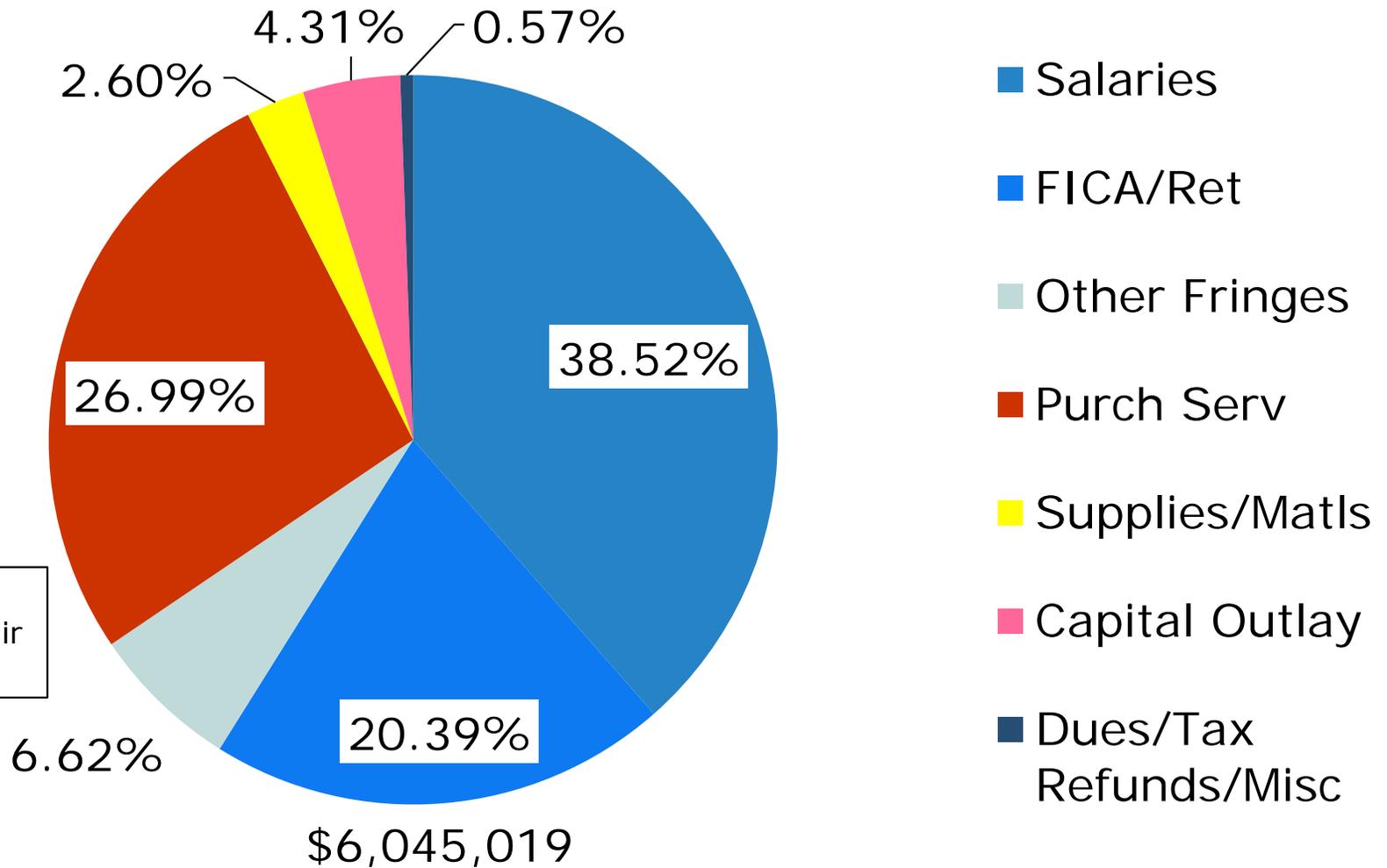
(by Cost Category)



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Note: Amounts are shown net of related revenue

# General Ed Fund Expenditures (Excl Grants & Projects)



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Thank you.



**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
GENERAL EDUCATION BUDGET 4/11/23**

**RESOLVED**, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2023-2024; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total revenue, including a tax levy of **.0937 mills**, and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2023-2024 as follows:

| <b>REVENUES</b>                              | <u>Original</u>            |
|----------------------------------------------|----------------------------|
| Local Revenue                                | \$ 4,018,469               |
| State Revenue                                | 14,568,254                 |
| Federal Revenue                              | 6,300,571                  |
| Incoming Transfers & Other Transactions      | 4,601,837                  |
| Fund Modifications                           | <u>46,088</u>              |
| <b>TOTAL REVENUE AND INCOMING TRANSFERS</b>  | <b>\$ 29,535,219</b>       |
| <br>                                         |                            |
| FUND BALANCE AS OF JULY 1ST                  | \$ 4,354,947               |
| Less Appropriated Fund Balance               |                            |
| <b>FUND BALANCE AVAILABLE TO APPROPRIATE</b> | <b><u>\$ 4,354,947</u></b> |
| <br>                                         |                            |
| <b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b> | <b>\$ 33,890,166</b>       |

**BE IT FURTHER RESOLVED**, that \$30,221,808 of the total available to appropriate in the **GENERAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

| <b>EXPENDITURES</b>                     |                             |
|-----------------------------------------|-----------------------------|
| Basic Programs, Instruction             | \$ 1,874,911                |
| Added Needs, Instruction                | -                           |
| Adult Continuing Education              | 400,034                     |
| Pupil Support                           | 2,226,197                   |
| Instructional Support                   | 6,957,945                   |
| General Administration                  | 799,325                     |
| School Administration                   | 99,584                      |
| Business Support                        | 381,965                     |
| Operations/Maintenance                  | 439,270                     |
| Transportation                          | 92,267                      |
| Central Services                        | 4,300,496                   |
| Other Support Services                  | 130,453                     |
| Community Services                      | <u>1,690,549</u>            |
|                                         | <b>\$ 19,392,996</b>        |
| Outgoing Transfers & Other Transactions | 10,828,812                  |
| Other Financing Uses                    | -                           |
| Fund Modifications                      | -                           |
| <b>TOTAL APPROPRIATED</b>               | <b><u>\$ 30,221,808</u></b> |
| <br>                                    |                             |
| <b>FUND BALANCE ENDING JUNE 30TH</b>    | <b><u>\$ 3,668,358</u></b>  |

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
GENERAL EDUCATION BUDGET COMPARISON  
2023-2024 BUDGET REVIEW**

| <b>REVENUES</b>                                  | 2021-22<br>Actual Revenue<br>& Expenses | 2022-23<br>Amended 1/24/23<br>Budget | 2023-24<br>Projected<br>Budget |
|--------------------------------------------------|-----------------------------------------|--------------------------------------|--------------------------------|
| Local Revenue 100                                | \$ 2,585,806                            | \$ 3,426,532                         | \$ 4,018,469                   |
| State Revenue 300                                | 14,341,927                              | 16,896,298                           | 14,568,254                     |
| Federal Revenue 400                              | 7,638,823                               | 8,197,696                            | 6,300,571                      |
| Incoming Transfers & Other Transactions 500      | 2,487,530                               | 4,296,405                            | 4,601,837                      |
| Fund Modifications 600                           | 46,372                                  | 76,562                               | 46,088                         |
| <b>TOTAL REVENUE AND INCOMING TRANSFERS</b>      | <b>\$ 27,100,458</b>                    | <b>\$ 32,893,493</b>                 | <b>\$ 29,535,219</b>           |
| <b>EXPENDITURES</b>                              |                                         |                                      |                                |
| Basic Programs, Instruction 110                  | \$ 508,423                              | \$ 1,894,911                         | \$ 1,874,911                   |
| Added Needs, Instruction 120                     | 38,511                                  | 61,177                               | -                              |
| Adult and Continuing Education 130               | 331,403                                 | 279,348                              | 400,034                        |
| Pupil Support 210                                | 1,824,325                               | 3,223,588                            | 2,226,197                      |
| Instructional Support 220                        | 4,744,221                               | 6,882,276                            | 6,957,945                      |
| General Administration 230                       | 492,494                                 | 765,425                              | 799,325                        |
| School Administration 240                        | 56,703                                  | -                                    | 99,584                         |
| Business Support 250                             | 403,694                                 | 452,346                              | 381,965                        |
| Operations/Maintenance 260                       | 399,180                                 | 790,526                              | 439,270                        |
| Transportation 270                               | 58,019                                  | 110,463                              | 92,267                         |
| Central Services 280                             | 3,387,346                               | 4,227,376                            | 4,300,496                      |
| Other Support Services 290                       | 103,700                                 | 119,894                              | 130,453                        |
| Community Services 300                           | 1,210,146                               | 1,422,931                            | \$ 1,690,549                   |
| <b>TOTAL EXPENDITURES</b>                        | <b>\$ 13,558,165</b>                    | <b>\$ 20,230,261</b>                 | <b>\$ 19,392,996</b>           |
| Outgoing Transfers & Other Transactions 400      | 13,074,767                              | 13,230,118                           | 10,828,812                     |
| Other financing uses                             | 166,614                                 | 21,900                               | -                              |
| Fund Modifications 600                           | -                                       | 300,912                              | -                              |
| <b>TOTAL EXPENDITURES AND OTHER TRANSACTIONS</b> | <b>\$ 26,799,546</b>                    | <b>\$ 33,783,191</b>                 | <b>\$ 30,221,808</b>           |
| <b>EXCESS REVENUE OR (EXPENDITURES)</b>          | <b>\$ 300,912</b>                       | <b>\$ (889,698)</b>                  | <b>\$ (686,589)</b>            |
| <b>FUND BALANCE AS OF JULY 1ST</b>               | <b>4,943,733</b>                        | <b>\$ 5,244,645</b>                  | <b>\$ 4,354,947</b>            |
| <b>FUND BALANCE ENDING JUNE 30TH</b>             | <b>\$ 5,244,645</b>                     | <b>\$ 4,354,947</b>                  | <b>\$ 3,668,358</b>            |

| General Education<br>2023-24    |                     | 1069<br>Colligan<br>REMC<br>2024 | 2251<br>Heaviland<br>Mental Health and<br>Support Services<br>2021 | 2252<br>Heaviland<br>Mental Health and<br>Support Services<br>2022 | 2253<br>Heaviland<br>Mental Health and<br>Support Services<br>2023 | 2273<br>Heaviland<br>ISD Mental<br>Health Admin<br>2023 |
|---------------------------------|---------------------|----------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| TITLES                          | REGULAR<br>BUDGET   |                                  |                                                                    |                                                                    |                                                                    |                                                         |
| <b>REVENUES</b>                 |                     |                                  |                                                                    |                                                                    |                                                                    |                                                         |
| Local Sources                   | \$ 2,258,143        | \$ -                             | \$ 94,880                                                          | \$ 81,780                                                          | \$ 86,383                                                          | \$ -                                                    |
| State Sources                   | 2,889,621           | -                                | 231,022                                                            | 748,210                                                            | 274,438                                                            | 18,071                                                  |
| Federal Sources                 |                     | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Incoming Transfers/Other        | 363,936             | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Fund Modifications              | 46,088              | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| <b>TOTAL REVENUES</b>           | <b>\$ 5,557,788</b> | <b>\$ -</b>                      | <b>\$ 325,902</b>                                                  | <b>\$ 829,990</b>                                                  | <b>\$ 360,821</b>                                                  | <b>\$ 18,071</b>                                        |
| <b>EXPENDITURES</b>             |                     |                                  |                                                                    |                                                                    |                                                                    |                                                         |
| Basic Programs, Instruct. 110   | \$ 1,700            | \$ -                             | \$ -                                                               | \$ -                                                               | \$ -                                                               | \$ -                                                    |
| Added Needs, Instruct. 120      | -                   | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Adult Continuing Education 130  | -                   | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Pupil Support 210               | 173,655             | -                                | 241,409                                                            | 651,161                                                            | 226,307                                                            | -                                                       |
| Instructional Staff Support 220 | 2,066,671           | 3,400                            | 84,493                                                             | 178,829                                                            | 134,514                                                            | -                                                       |
| General Administration 230      | 799,325             | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| School Administration 240       | -                   | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Business Support 250            | 248,331             | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Operations /Maintenance 260     | 430,270             | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Transportation 270              | 72,267              | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Central Support 280             | 2,146,108           | -                                | -                                                                  | -                                                                  | -                                                                  | 18,071                                                  |
| Other Support 290               | 130,453             | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Community Services 300          | -                   | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| <b>TOTAL EXPENDITURES</b>       | <b>\$ 6,068,780</b> | <b>\$ 3,400</b>                  | <b>\$ 325,902</b>                                                  | <b>\$ 829,990</b>                                                  | <b>\$ 360,821</b>                                                  | <b>\$ 18,071</b>                                        |
| Outgoing Transfers/Other 400    | 34,643              | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| Other Financing Uses 500        | \$ -                | \$ -                             | \$ -                                                               | \$ -                                                               | \$ -                                                               | \$ -                                                    |
| Fund Modifications 600          | (58,404)            | -                                | -                                                                  | -                                                                  | -                                                                  | -                                                       |
| <b>TOTAL APPROPRIATED</b>       | <b>\$ 6,045,019</b> | <b>\$ 3,400</b>                  | <b>\$ 325,902</b>                                                  | <b>\$ 829,990</b>                                                  | <b>\$ 360,821</b>                                                  | <b>\$ 18,071</b>                                        |
| EXCESS REV/EXPENSE              | \$ (487,231)        | \$ (3,400)                       | \$ -                                                               | \$ -                                                               | \$ -                                                               | \$ -                                                    |
| BEGINNING FUND BALANCE          | \$ 4,354,947        | \$ -                             | \$ -                                                               | \$ -                                                               | \$ -                                                               | \$ -                                                    |
| ENDING FUND BALANCE             | <b>\$ 3,867,716</b> | <b>\$ (3,400)</b>                | <b>\$ -</b>                                                        | <b>\$ -</b>                                                        | <b>\$ -</b>                                                        | <b>\$ -</b>                                             |





| General Education<br>2023-24    | 9615<br>Hierman<br>Umatter<br>2024 | 9625<br>Norman<br>Wash County<br>Savings Plan<br>2024 | 9633<br>Heaviland<br>Cradle to Career<br>2024 | 9634<br>Norman<br>Justice Leaders<br>2024 | 942-9640<br>Colligan<br>Mich Virtual<br>University<br>2024 | 943-9640<br>Colligan<br>Follett<br>2024 | 947-9640<br>Colligan<br>LEA Fiber<br>Pole Fees<br>2024 | 949-9640<br>Colligan<br>PSSE<br>Gen Ed 504<br>2024 | 9660<br>Colligan<br>LEA Tech<br>Services<br>2024 |
|---------------------------------|------------------------------------|-------------------------------------------------------|-----------------------------------------------|-------------------------------------------|------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|
| TITLES                          |                                    |                                                       |                                               |                                           |                                                            |                                         |                                                        |                                                    |                                                  |
| <b>REVENUES</b>                 |                                    |                                                       |                                               |                                           |                                                            |                                         |                                                        |                                                    |                                                  |
| Local Sources                   | \$ 543,784                         | \$ 276,861                                            | \$ 241,642                                    | \$ -                                      | \$ -                                                       | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |
| State Sources                   | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Federal Sources                 | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Incoming Transfers/Other        | -                                  | -                                                     | -                                             | 20,000                                    | 1,873,211                                                  | 98,768                                  | 15,319                                                 | 9,045                                              | 1,159,258                                        |
| Fund Modifications              | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| <b>TOTAL REVENUES</b>           | <b>\$ 543,784</b>                  | <b>\$ 276,861</b>                                     | <b>\$ 241,642</b>                             | <b>\$ 20,000</b>                          | <b>\$ 1,873,211</b>                                        | <b>\$ 98,768</b>                        | <b>\$ 15,319</b>                                       | <b>\$ 9,045</b>                                    | <b>\$ 1,159,258</b>                              |
| <b>EXPENDITURES</b>             |                                    |                                                       |                                               |                                           |                                                            |                                         |                                                        |                                                    |                                                  |
| Basic Programs, Instruct. 110   | \$ -                               | \$ -                                                  | \$ -                                          | \$ -                                      | \$ 1,873,211                                               | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |
| Added Needs, Instruct. 120      | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Adult Continuing Education 130  | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Pupil Support 210               | 241,668                            | -                                                     | 241,642                                       | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Instructional Staff Support 220 | 227,140                            | -                                                     | -                                             | 150,000                                   | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| General Administration 230      | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| School Administration 240       | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Business Support 250            | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Operations /Maintenance 260     | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Transportation 270              | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Central Support 280             | -                                  | -                                                     | -                                             | -                                         | -                                                          | 98,768                                  | 15,319                                                 | 9,045                                              | 1,104,854                                        |
| Other Support 290               | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Community Services 300          | 74,976                             | 276,861                                               | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| <b>TOTAL EXPENDITURES</b>       | <b>\$ 543,784</b>                  | <b>\$ 276,861</b>                                     | <b>\$ 241,642</b>                             | <b>\$ 150,000</b>                         | <b>\$ 1,873,211</b>                                        | <b>\$ 98,768</b>                        | <b>\$ 15,319</b>                                       | <b>\$ 9,045</b>                                    | <b>\$ 1,104,854</b>                              |
| Outgoing Transfers/Other 400    | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | -                                                |
| Other Financing Uses 500        | \$ -                               | \$ -                                                  | \$ -                                          | \$ -                                      | \$ -                                                       | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |
| Fund Modifications 600          | -                                  | -                                                     | -                                             | -                                         | -                                                          | -                                       | -                                                      | -                                                  | 54,404                                           |
| <b>TOTAL APPROPRIATED</b>       | <b>\$ 543,784</b>                  | <b>\$ 276,861</b>                                     | <b>\$ 241,642</b>                             | <b>\$ 150,000</b>                         | <b>\$ 1,873,211</b>                                        | <b>\$ 98,768</b>                        | <b>\$ 15,319</b>                                       | <b>\$ 9,045</b>                                    | <b>\$ 1,159,258</b>                              |
| EXCESS REV/EXPENSE              | \$ -                               | \$ -                                                  | \$ -                                          | \$ (130,000)                              | \$ -                                                       | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |
| BEGINNING FUND BALANCE          | \$ -                               | \$ -                                                  | \$ -                                          | \$ -                                      | \$ -                                                       | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |
| ENDING FUND BALANCE             | \$ -                               | \$ -                                                  | \$ -                                          | \$ (130,000)                              | \$ -                                                       | \$ -                                    | \$ -                                                   | \$ -                                               | \$ -                                             |

| General Education<br>2023-24    | 9670<br>Heaviland<br>Homeless<br>Donations Rest<br>2024 | 9675<br>Banks<br>Teacher<br>Action Research<br>2024 | 9685<br>Heaviland<br>Health School<br>MDHHS<br>2024 | 9700<br>Higgins<br>Fingerprinting<br>and ICHAT<br>2024 | 9749<br>Banks<br>RTC<br>2024 | 9751<br>Banks<br>GOISD RMI<br>Tri County<br>2024 | 9785<br>Long<br>Success by 6<br>Early Childhood<br>2024 |
|---------------------------------|---------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------|------------------------------|--------------------------------------------------|---------------------------------------------------------|
| TITLES                          |                                                         |                                                     |                                                     |                                                        |                              |                                                  |                                                         |
| <b>REVENUES</b>                 |                                                         |                                                     |                                                     |                                                        |                              |                                                  |                                                         |
| Local Sources                   | \$ 20,000                                               | \$ -                                                | \$ -                                                | \$ 78,000                                              | \$ -                         | \$ -                                             | \$ 162,762                                              |
| State Sources                   | -                                                       | -                                                   | 126,685                                             | -                                                      | -                            | -                                                | -                                                       |
| Federal Sources                 | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Incoming Transfers/Other        | -                                                       | 60,000                                              | -                                                   | 20,000                                                 | 393,000                      | 510,000                                          | -                                                       |
| Fund Modifications              | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| <b>TOTAL REVENUES</b>           | <b>\$ 20,000</b>                                        | <b>\$ 60,000</b>                                    | <b>\$ 126,685</b>                                   | <b>\$ 98,000</b>                                       | <b>\$ 393,000</b>            | <b>\$ 510,000</b>                                | <b>\$ 162,762</b>                                       |
| <b>EXPENDITURES</b>             |                                                         |                                                     |                                                     |                                                        |                              |                                                  |                                                         |
| Basic Programs, Instruct. 110   | \$ -                                                    | \$ -                                                | \$ -                                                | \$ -                                                   | \$ -                         | \$ -                                             | \$ -                                                    |
| Added Needs, Instruct. 120      | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Adult Continuing Education 130  | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Pupil Support 210               | -                                                       | -                                                   | 122,685                                             | -                                                      | -                            | -                                                | -                                                       |
| Instructional Staff Support 220 | -                                                       | 50,000                                              | -                                                   | -                                                      | 393,000                      | 510,000                                          | 52,595                                                  |
| General Administration 230      | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| School Administration 240       | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Business Support 250            | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Operations /Maintenance 260     | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Transportation 270              | 20,000                                                  | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Central Support 280             | -                                                       | -                                                   | -                                                   | 163,958                                                | -                            | -                                                | -                                                       |
| Other Support 290               | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Community Services 300          | -                                                       | -                                                   | -                                                   | -                                                      | -                            | -                                                | 110,167                                                 |
| <b>TOTAL EXPENDITURES</b>       | <b>\$ 20,000</b>                                        | <b>\$ 50,000</b>                                    | <b>\$ 122,685</b>                                   | <b>\$ 163,958</b>                                      | <b>\$ 393,000</b>            | <b>\$ 510,000</b>                                | <b>\$ 162,762</b>                                       |
| Outgoing Transfers/Other 400    | -                                                       | 10,000                                              | -                                                   | -                                                      | -                            | -                                                | -                                                       |
| Other Financing Uses 500        | \$ -                                                    | \$ -                                                | \$ -                                                | \$ -                                                   | \$ -                         | \$ -                                             | \$ -                                                    |
| Fund Modifications 600          | -                                                       | -                                                   | 4,000                                               | -                                                      | -                            | -                                                | -                                                       |
| <b>TOTAL APPROPRIATED</b>       | <b>\$ 20,000</b>                                        | <b>\$ 60,000</b>                                    | <b>\$ 126,685</b>                                   | <b>\$ 163,958</b>                                      | <b>\$ 393,000</b>            | <b>\$ 510,000</b>                                | <b>\$ 162,762</b>                                       |
| EXCESS REV/EXPENSE              | \$ -                                                    | \$ -                                                | \$ -                                                | \$ (65,958)                                            | \$ -                         | \$ -                                             | \$ -                                                    |
| BEGINNING FUND BALANCE          | \$ -                                                    | \$ -                                                | \$ -                                                | \$ -                                                   | \$ -                         | \$ -                                             | \$ -                                                    |
| ENDING FUND BALANCE             | \$ -                                                    | \$ -                                                | \$ -                                                | \$ (65,958)                                            | \$ -                         | \$ -                                             | \$ -                                                    |

| General Education<br>2023-24    |           | 9790<br>Kruk<br>Coordinated<br>Funding<br>2024 | 9875<br>Norman<br>My Brothers<br>Keeper<br>2024 | 9894<br>Heaviland<br>SNAP - Ed<br>Banks<br>2024 | 9895<br>Heaviland<br>Adjudicated<br>Jail<br>2024 | TOTALS               |
|---------------------------------|-----------|------------------------------------------------|-------------------------------------------------|-------------------------------------------------|--------------------------------------------------|----------------------|
| TITLES                          |           |                                                |                                                 |                                                 |                                                  |                      |
| <b>REVENUES</b>                 |           |                                                |                                                 |                                                 |                                                  |                      |
| Local Sources                   | \$        | 47,519                                         | \$ 70,715                                       | \$ -                                            | \$ 56,000                                        | 4,018,469            |
| State Sources                   |           | -                                              | -                                               | -                                               | -                                                | 14,568,254           |
| Federal Sources                 |           | -                                              | -                                               | 319,379                                         | -                                                | 6,300,571            |
| Incoming Transfers/Other        |           | -                                              | 55,000                                          | -                                               | 24,300                                           | 4,601,837            |
| Fund Modifications              |           | -                                              | -                                               | -                                               | -                                                | 46,088               |
| <b>TOTAL REVENUES</b>           | <b>\$</b> | <b>47,519</b>                                  | <b>\$ 125,715</b>                               | <b>\$ 319,379</b>                               | <b>\$ 80,300</b>                                 | <b>\$ 29,535,219</b> |
| <b>EXPENDITURES</b>             |           |                                                |                                                 |                                                 |                                                  |                      |
| Basic Programs, Instruct. 110   | \$        | -                                              | \$ -                                            | \$ -                                            | \$ -                                             | 1,874,911            |
| Added Needs, Instruct. 120      |           | -                                              | -                                               | -                                               | -                                                | -                    |
| Adult Continuing Education 130  |           | -                                              | -                                               | -                                               | 415                                              | 400,034              |
| Pupil Support 210               |           | 47,519                                         | -                                               | -                                               | 30,564                                           | 2,226,197            |
| Instructional Staff Support 220 |           | -                                              | 125,715                                         | 319,379                                         | 44,754                                           | 6,957,945            |
| General Administration 230      |           | -                                              | -                                               | -                                               | -                                                | 799,325              |
| School Administration 240       |           | -                                              | -                                               | -                                               | 4,567                                            | 99,584               |
| Business Support 250            |           | -                                              | -                                               | -                                               | -                                                | 381,965              |
| Operations /Maintenance 260     |           | -                                              | -                                               | -                                               | -                                                | 439,270              |
| Transportation 270              |           | -                                              | -                                               | -                                               | -                                                | 92,267               |
| Central Support 280             |           | -                                              | -                                               | -                                               | -                                                | 4,300,496            |
| Other Support 290               |           | -                                              | -                                               | -                                               | -                                                | 130,453              |
| Community Services 300          |           | -                                              | -                                               | -                                               | -                                                | 1,690,549            |
| <b>TOTAL EXPENDITURES</b>       | <b>\$</b> | <b>47,519</b>                                  | <b>\$ 125,715</b>                               | <b>\$ 319,379</b>                               | <b>\$ 80,300</b>                                 | <b>19,392,996</b>    |
| Outgoing Transfers/Other 400    |           | -                                              | -                                               | -                                               | -                                                | 10,828,812           |
| Other Financing Uses 500        | \$        | -                                              | \$ -                                            | \$ -                                            | \$ -                                             | -                    |
| Fund Modifications 600          |           | -                                              | -                                               | -                                               | -                                                | -                    |
| <b>TOTAL APPROPRIATED</b>       | <b>\$</b> | <b>47,519</b>                                  | <b>\$ 125,715</b>                               | <b>\$ 319,379</b>                               | <b>\$ 80,300</b>                                 | <b>\$ 30,221,808</b> |
| EXCESS REV/EXPENSE              | \$        | -                                              | \$ -                                            | \$ -                                            | \$ -                                             | (686,589)            |
| BEGINNING FUND BALANCE          | \$        | -                                              | \$ -                                            | \$ -                                            | \$ -                                             | 4,354,947            |
| ENDING FUND BALANCE             | <b>\$</b> | <b>-</b>                                       | <b>\$ -</b>                                     | <b>\$ -</b>                                     | <b>\$ -</b>                                      | <b>3,668,358</b>     |

**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET 4/11/23**

**RESOLVED**, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2023-2024; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total revenue, including a tax levy of **5.1774 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2023-2024 as follows:

| <b>REVENUES</b>                         | Original       |
|-----------------------------------------|----------------|
| Local Revenue                           | \$ 108,686,277 |
| State Revenue                           | 18,011,513     |
| Federal Revenue                         | 12,339,885     |
| Incoming Transfers & Other Transactions | 346,604        |
| Fund Modifications                      | 136,766        |
| TOTAL REVENUE AND INCOMING TRANSFERS    | \$ 139,521,045 |
| <br>                                    |                |
| FUND BALANCE AS OF JULY 1ST             | \$ 3,000,000   |
| Less Appropriated Fund Balance          |                |
| FUND BALANCE AVAILABLE TO APPROPRIATE   | \$ 3,000,000   |
| <br>                                    |                |
| TOTAL AMOUNT AVAILABLE TO APPROPRIATE   | \$ 142,521,045 |

**BE IT FURTHER RESOLVED**, that \$139,521,045 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

| <b>EXPENDITURES</b>                     |                |
|-----------------------------------------|----------------|
| Basic Programs, Instruction             | \$ -           |
| Added Needs, Instruction                | \$ 21,012,864  |
| Pupil Support                           | \$ 21,594,955  |
| Instructional Support                   | \$ 5,165,022   |
| General Administration                  | \$ 334,123     |
| School Administration                   | \$ 311,417     |
| Business Support                        | \$ 1,692,705   |
| Operations/Maintenance                  | \$ 2,438,840   |
| Transportation                          | \$ 70,890      |
| Central Services                        | \$ 3,866,641   |
| Other Support Services                  | \$ 21,240      |
| Community Services                      | \$ 224,229     |
|                                         | \$ 56,732,926  |
| Outgoing Transfers & Other Transactions | 81,269,825     |
| Other Financing Uses                    | 993,294        |
| Fund Modifications                      | 525,000        |
| TOTAL APPROPRIATED                      | \$ 139,521,045 |
| <br>                                    |                |
| FUND BALANCE ENDING JUNE 30TH           | \$ 3,000,000   |

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET COMPARISON  
2023-2024 BUDGET REVIEW/ADOPTION**

| <b>REVENUES</b>                                  | 2021-22<br>Actual Revenue<br>& Expenses | 2022-23<br>Amended 1/24/23<br>Budget | 2023-24<br>Projected<br>Budget |
|--------------------------------------------------|-----------------------------------------|--------------------------------------|--------------------------------|
| Local Revenue 100                                | \$ 99,088,356                           | \$ 99,900,860                        | \$ 108,686,277                 |
| State Revenue 300                                | 16,370,559                              | 17,804,640                           | 18,011,513                     |
| Federal Revenue 400                              | 12,587,030                              | 15,283,313                           | 12,339,885                     |
| Incoming Transfers & Other Transactions 500      | 243,452                                 | 467,231                              | 346,604                        |
| Fund Modifications 600                           | 308,300                                 | 136,766                              | 136,766                        |
| <b>TOTAL REVENUE AND INCOMING TRANSFERS</b>      | <b>\$ 128,597,697</b>                   | <b>\$ 133,592,810</b>                | <b>\$ 139,521,045</b>          |
| <b>EXPENDITURES</b>                              |                                         |                                      |                                |
| Basic Programs, Instruction 110                  | \$ -                                    | \$ -                                 | \$ -                           |
| Added Needs, Instruction 120                     | 14,798,628                              | 19,637,085                           | 21,012,864                     |
| Pupil Support 210                                | 15,094,717                              | 18,083,927                           | 21,594,955                     |
| Instructional Support 220                        | 3,329,393                               | 4,703,526                            | 5,165,022                      |
| General Administration 230                       | 212,183                                 | 319,739                              | 334,123                        |
| School Administration 240                        | 269,787                                 | 304,413                              | 311,417                        |
| Business Support 250                             | 1,398,329                               | 1,535,617                            | 1,692,705                      |
| Operations/Maintenance 260                       | 2,406,806                               | 2,393,908                            | 2,438,840                      |
| Transportation 270                               | 8,716                                   | 70,890                               | 70,890                         |
| Central Services 280                             | 2,598,497                               | 3,589,602                            | 3,866,641                      |
| Other Support Services 290                       | 17,136                                  | 19,676                               | 21,240                         |
| Community Services 300                           | 245,469                                 | 224,229                              | 224,229                        |
| <b>TOTAL EXPENDITURES</b>                        | <b>\$ 40,379,662</b>                    | <b>\$ 50,882,612</b>                 | <b>\$ 56,732,926</b>           |
| Outgoing Transfers & Other Transactions 400      | 85,392,036                              | 82,676,227                           | 81,269,825                     |
| Other Financing Uses 500                         | 895,496                                 | 918,809                              | 993,294                        |
| Fund Modifications 600                           | 508,430                                 | 627,238                              | 525,000                        |
| <b>TOTAL EXPENDITURES AND OTHER TRANSACTIONS</b> | <b>\$ 127,175,625</b>                   | <b>\$ 135,104,886</b>                | <b>\$ 139,521,045</b>          |
| <b>EXCESS REVENUE OR (EXPENDITURES)</b>          | <b>\$ 1,422,072</b>                     | <b>\$ (1,512,076)</b>                | <b>\$ -</b>                    |
| <b>FUND BALANCE AS OF JULY 1ST</b>               | <b>3,090,004</b>                        | <b>\$ 4,512,076</b>                  | <b>\$ 3,000,000</b>            |
| <b>FUND BALANCE ENDING JUNE 30TH</b>             | <b>\$ 4,512,076</b>                     | <b>\$ 3,000,000</b>                  | <b>\$ 3,000,000</b>            |

Special Education  
2023-24

| TITLES                       | REGULAR<br>BUDGET     | 1034<br>Marcel<br>Juv Dtn<br>St Aid<br>2024 | 3263/3264<br>Pogliano<br>Early on 54D<br>2023 / 2024 | 6164<br>Vannatter<br>Title I<br>Part D<br>2024 | 7574<br>Pogliano<br>Early On<br>2024 | 8014<br>Vannatter<br>IDEA<br>Flowthrough<br>2024 |
|------------------------------|-----------------------|---------------------------------------------|------------------------------------------------------|------------------------------------------------|--------------------------------------|--------------------------------------------------|
| <b>REVENUES</b>              |                       |                                             |                                                      |                                                |                                      |                                                  |
| Local Sources 100            | \$ 108,633,391        | \$ -                                        | \$ -                                                 | \$ -                                           | \$ -                                 | \$ -                                             |
| State Sources 300            | 16,333,274            | 1,355,700                                   | 322,539                                              | -                                              | -                                    | -                                                |
| Federal Sources 400          | -                     | -                                           | -                                                    | 71,600                                         | 350,688                              | 11,424,549                                       |
| Incoming Transfers/Other 500 | 100,000               | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Fund Modifications 600       | 136,766               | -                                           | -                                                    | -                                              | -                                    | -                                                |
| <b>TOTAL REVENUES</b>        | <b>\$ 125,203,431</b> | <b>\$ 1,355,700</b>                         | <b>\$ 322,539</b>                                    | <b>\$ 71,600</b>                               | <b>\$ 350,688</b>                    | <b>\$ 11,424,549</b>                             |
| <b>EXPENDITURES</b>          |                       |                                             |                                                      |                                                |                                      |                                                  |
| Basic Programs, Instr. 110   | \$ -                  | \$ -                                        | \$ -                                                 | \$ -                                           | \$ -                                 | \$ -                                             |
| Added Needs 120              | 20,605,948            | -                                           | -                                                    | -                                              | -                                    | 129,211                                          |
| Pupil Support 210            | 19,050,997            | -                                           | 218,104                                              | 71,600                                         | 209,199                              | 113,154                                          |
| Instructional Staff 220      | 3,902,968             | -                                           | 104,435                                              | -                                              | 141,489                              | 296,931                                          |
| General Administration 230   | 334,123               | -                                           | -                                                    | -                                              | -                                    | -                                                |
| School Administration 240    | 311,417               | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Business Support 250         | 1,692,705             | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Operations /Maintenance 260  | 2,438,840             | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Transportation 270           | 70,890                | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Central Support Services 280 | 3,866,641             | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Pupil Activites 290          | 21,240                | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Community Services 300       | 10,000                | -                                           | -                                                    | -                                              | -                                    | 214,229                                          |
| <b>TOTAL EXPENDITURES</b>    | <b>\$ 52,305,769</b>  | <b>\$ -</b>                                 | <b>\$ 322,539</b>                                    | <b>\$ 71,600</b>                               | <b>\$ 350,688</b>                    | <b>\$ 753,525</b>                                |
| Outgoing Transfers/Other 400 | 69,007,867            | 1,355,700                                   | -                                                    | -                                              | -                                    | 10,602,024                                       |
| Other financing uses 500     | 993,294               | -                                           | -                                                    | -                                              | -                                    | -                                                |
| Fund Modifications 600       | 451,500               | -                                           | -                                                    | -                                              | -                                    | 69,000                                           |
| <b>TOTAL APPROPRIATED</b>    | <b>\$ 122,758,430</b> | <b>\$ 1,355,700</b>                         | <b>\$ 322,539</b>                                    | <b>\$ 71,600</b>                               | <b>\$ 350,688</b>                    | <b>\$ 11,424,549</b>                             |
| EXCESS REV/EXPENSE           | \$ 2,445,001          | \$ -                                        | \$ -                                                 | \$ -                                           | \$ -                                 | \$ -                                             |
| BEGINNING FUND BALANCE       | \$ 3,000,000          | \$ -                                        | \$ -                                                 | \$ -                                           | \$ -                                 | \$ -                                             |
| ENDING FUND BALANCE          | <b>\$ 5,445,001</b>   | <b>\$ -</b>                                 | <b>\$ -</b>                                          | <b>\$ -</b>                                    | <b>\$ -</b>                          | <b>\$ -</b>                                      |

Special Education  
2023-24

36274

| TITLES                       | 8054<br>Vannatter<br>IDEA<br>Preschool<br>2024 | 8114<br>Vannatter<br>Se Supervision<br>2024 | 9829<br>Vannatter<br>EMU Para<br>2024 | 9835<br>Vannatter<br>HP Donations<br>2024 | 9840-015<br>Vannatter<br>Nursing Services<br>Milan & Lincoln | 9840-021<br>Vannatter<br>Psych Services<br>Lincoln |
|------------------------------|------------------------------------------------|---------------------------------------------|---------------------------------------|-------------------------------------------|--------------------------------------------------------------|----------------------------------------------------|
| <b>REVENUES</b>              |                                                |                                             |                                       |                                           |                                                              |                                                    |
| Local Sources 100            | \$ -                                           | \$ -                                        | \$ -                                  | \$ 52,886                                 | \$ -                                                         | \$ -                                               |
| State Sources 300            | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Federal Sources 400          | 304,234                                        | 188,814                                     | -                                     | -                                         | -                                                            | -                                                  |
| Incoming Transfers/Other 500 | -                                              | -                                           | -                                     | -                                         | 24,600                                                       | 11,614                                             |
| Fund Modifications 600       | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| <b>TOTAL REVENUES</b>        | <b>\$ 304,234</b>                              | <b>\$ 188,814</b>                           | <b>\$ -</b>                           | <b>\$ 52,886</b>                          | <b>\$ 24,600</b>                                             | <b>\$ 11,614</b>                                   |
| <b>EXPENDITURES</b>          |                                                |                                             |                                       |                                           |                                                              |                                                    |
| Basic Programs, Instr. 110   | \$ -                                           | \$ -                                        | \$ -                                  | \$ -                                      | \$ -                                                         | \$ -                                               |
| Added Needs 120              | \$ -                                           | \$ -                                        | \$ -                                  | \$ -                                      | \$ -                                                         | \$ -                                               |
| Pupil Support 210            | -                                              | 66,029                                      | -                                     | -                                         | 313,618                                                      | 148,070                                            |
| Instructional Staff 220      | -                                              | 118,285                                     | 548,028                               | 52,886                                    | -                                                            | -                                                  |
| General Administration 230   | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| School Administration 240    | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Business Support 250         | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Operations /Maintenance 260  | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Transportation 270           | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Central Support Services 280 | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Pupil Activites 290          | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Community Services 300       | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| <b>TOTAL EXPENDITURES</b>    | <b>\$ -</b>                                    | <b>\$ 184,314</b>                           | <b>\$ 548,028</b>                     | <b>\$ 52,886</b>                          | <b>\$ 313,618</b>                                            | <b>\$ 148,070</b>                                  |
| Outgoing Transfers/Other 400 | 304,234                                        | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Other financing uses 500     | -                                              | -                                           | -                                     | -                                         | -                                                            | -                                                  |
| Fund Modifications 600       | -                                              | 4,500                                       | -                                     | -                                         | -                                                            | -                                                  |
| <b>TOTAL APPROPRIATED</b>    | <b>\$ 304,234</b>                              | <b>\$ 188,814</b>                           | <b>\$ 548,028</b>                     | <b>\$ 52,886</b>                          | <b>\$ 313,618</b>                                            | <b>\$ 148,070</b>                                  |
| EXCESS REV/EXPENSE           | \$ -                                           | \$ -                                        | \$ (548,028)                          | \$ -                                      | \$ (289,018)                                                 | \$ (136,456)                                       |
| BEGINNING FUND BALANCE       | \$ -                                           | \$ -                                        | \$ -                                  | \$ -                                      | \$ -                                                         | \$ -                                               |
| ENDING FUND BALANCE          | \$ -                                           | \$ -                                        | \$ (548,028)                          | \$ -                                      | \$ (289,018)                                                 | \$ (136,456)                                       |

Special Education  
2023-24

| TITLES                       | 9840-075<br>Vannatter<br>Adaptive PE<br>Ann Arbor | 9840-061<br>Vannatter<br>TC Svs<br>WTMC | 9840-196<br>Vannatter<br>TC Svs<br>Dexter TA | 9850-061TC<br>Vannatter<br>Ancillary Svs<br>WAVE | 9855<br>Vannatter<br>Ancillary Svs<br>ECA | 9859<br>Vannatter<br>Ancillary Svs<br>IB - WIHI | 9895<br>Adjudicated Jail<br>Vannatter<br><br>2023 |
|------------------------------|---------------------------------------------------|-----------------------------------------|----------------------------------------------|--------------------------------------------------|-------------------------------------------|-------------------------------------------------|---------------------------------------------------|
| <b>REVENUES</b>              |                                                   |                                         |                                              |                                                  |                                           |                                                 |                                                   |
| Local Sources 100            | \$ -                                              | \$ -                                    | \$ -                                         | \$ -                                             | \$ -                                      | \$ -                                            | \$ -                                              |
| State Sources 300            | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Federal Sources 400          | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Incoming Transfers/Other 500 | 5,602                                             | 9,880                                   | 21,783                                       | 48,597                                           | 11,607                                    | 25,962                                          | 86,959                                            |
| Fund Modifications 600       | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| <b>TOTAL REVENUES</b>        | <b>\$ 5,602</b>                                   | <b>\$ 9,880</b>                         | <b>\$ 21,783</b>                             | <b>\$ 48,597</b>                                 | <b>\$ 11,607</b>                          | <b>\$ 25,962</b>                                | <b>\$ 86,959</b>                                  |
| <b>EXPENDITURES</b>          |                                                   |                                         |                                              |                                                  |                                           |                                                 |                                                   |
| Basic Programs, Instr. 110   | \$ -                                              | \$ -                                    | \$ -                                         | \$ -                                             | \$ -                                      | \$ -                                            | \$ -                                              |
| Added Needs 120              | \$ -                                              | \$ -                                    | \$ 277,705                                   | \$ -                                             | \$ -                                      | \$ -                                            | \$ -                                              |
| Pupil Support 210            | 71,418                                            | 125,961                                 | -                                            | 619,548                                          | 169,304                                   | 330,994                                         | 86,959                                            |
| Instructional Staff 220      | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| General Administration 230   | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| School Administration 240    | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Business Support 250         | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Operations /Maintenance 260  | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Transportation 270           | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Central Support Services 280 | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Pupil Activities 290         | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Community Services 300       | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| <b>TOTAL EXPENDITURES</b>    | <b>\$ 71,418</b>                                  | <b>\$ 125,961</b>                       | <b>\$ 277,705</b>                            | <b>\$ 619,548</b>                                | <b>\$ 169,304</b>                         | <b>\$ 330,994</b>                               | <b>\$ 86,959</b>                                  |
| Outgoing Transfers/Other 400 | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Other financing uses 500     | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| Fund Modifications 600       | -                                                 | -                                       | -                                            | -                                                | -                                         | -                                               | -                                                 |
| <b>TOTAL APPROPRIATED</b>    | <b>\$ 71,418</b>                                  | <b>\$ 125,961</b>                       | <b>\$ 277,705</b>                            | <b>\$ 619,548</b>                                | <b>\$ 169,304</b>                         | <b>\$ 330,994</b>                               | <b>\$ 86,959</b>                                  |
| EXCESS REV/EXPENSE           | \$ (65,816)                                       | \$ (116,081)                            | \$ (255,922)                                 | \$ (570,951)                                     | \$ (157,697)                              | \$ (305,032)                                    | \$ -                                              |
| BEGINNING FUND BALANCE       | \$ -                                              | \$ -                                    | \$ -                                         | \$ -                                             | \$ -                                      | \$ -                                            | \$ -                                              |
| ENDING FUND BALANCE          | <b>\$ (65,816)</b>                                | <b>\$ (116,081)</b>                     | <b>\$ (255,922)</b>                          | <b>\$ (570,951)</b>                              | <b>\$ (157,697)</b>                       | <b>\$ (305,032)</b>                             | <b>\$ -</b>                                       |

Special Education  
2023-24

| TITLES                       | TOTALS                |
|------------------------------|-----------------------|
| REVENUES                     |                       |
| Local Sources 100            | \$ 108,686,277        |
| State Sources 300            | \$ 18,011,513         |
| Federal Sources 400          | \$ 12,339,885         |
| Incoming Transfers/Other 500 | \$ 346,604            |
| Fund Modifications 600       | \$ 136,766            |
| <b>TOTAL REVENUES</b>        | <b>\$ 139,521,045</b> |
| EXPENDITURES                 |                       |
| Basic Programs, Instr. 110   | \$ -                  |
| Added Needs 120              | \$ 21,012,864         |
| Pupil Support 210            | \$ 21,594,955         |
| Instructional Staff 220      | \$ 5,165,022          |
| General Administration 230   | \$ 334,123            |
| School Administration 240    | \$ 311,417            |
| Business Support 250         | \$ 1,692,705          |
| Operations /Maintenance 260  | \$ 2,438,840          |
| Transportation 270           | \$ 70,890             |
| Central Support Services 280 | \$ 3,866,641          |
| Pupil Activites 290          | \$ 21,240             |
| Community Services 300       | \$ 224,229            |
| <b>TOTAL EXPENDITURES</b>    | <b>\$ 56,732,926</b>  |
| Outgoing Transfers/Other 400 | \$ 81,269,825         |
| Other financing uses 500     | \$ 993,294            |
| Fund Modifications 600       | \$ 525,000            |
| <b>TOTAL APPROPRIATED</b>    | <b>\$ 139,521,045</b> |
| EXCESS REV/EXPENSE           | \$ -                  |
| BEGINNING FUND BALANCE       | \$ 3,000,000          |
| <b>ENDING FUND BALANCE</b>   | <b>\$ 3,000,000</b>   |

**ISD BUDGET RESOLUTION**

Dexter Community Schools, Michigan (the “District”)

A meeting of the Board of Education of the district was held in the Bates Boardroom in the District, on the 22<sup>nd</sup> day of May, 2023, at 7:00 o’clock in the PM.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by

Member \_\_\_\_\_.

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2023.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Dexter Community Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 22, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

---

Secretary, Board of Education

**Disapproval of Budget**

## ISD BUDGET RESOLUTION

Dexter Community Schools, Michigan (the "District")

A meeting of the Board of Education of the district was held in the Bates Boardroom in the District, on the 22<sup>nd</sup> day of May, 2023, at 7:00 o'clock in the PM.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

### **WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2023.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Dexter Community Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 22, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education

To: Board of Education

From: Sharon Raschke

Date: April 28, 2023

RE: Financial Update – March 31, 2023

Financial updates to the Board are provided at the close of November, March, May, and June each year. The purpose of this memo is to provide an overview of financial performance through March 31, 2023. Included with this Financial Update is a compilation of individual financial narratives that were prepared by the administrators, department managers, and program directors.

The “Board Monthly Financial Report” summarizes the revenue and expenditures of the General Fund, Community Services Fund, Food Services Fund, and Student/School Activity Fund to the functional level, consistent with the actual Board adopted budget. The Board receives this report monthly.

#### Financial Summary

The budget is developed based on planned funding, staff, and programs with the most accurate information available at the time. Consistent with what we have done historically, we budget based on full staffing and do not prorate based on vacancies that might occur due to mid-year turnover or leaves of absence. Administrators, directors, and managers are conservative and careful in authorizing spending. Some expenses, such as utilities, can be volatile and may be somewhat unpredictable. Other expenses, such as tax refunds and deductibles on property insurance claims, are budgeted based on historical data, but favorable circumstances may allow us to minimize such expenditures in a given year. Inherent to our philosophy, budgets are not spent out simply because money has been approved. When final results come in under budget the excess funds are either carried over to the following year, when applicable by board policy, or added to fund balance.

#### COVID

COVID funds continued to provide supplemental one-time revenue in this fiscal year. The expenditures, revenues, spending requirements, and timelines cross over multiple fiscal years. Some funding was used to offset normal operating costs that will free up General Fund dollars. Some funding was used for the extra expenses necessary for our Continuity of Learning response to the COVID pandemic. Attached to this narrative is an updated summary of the one-time funds.

#### Review of Revenue Budget Categories

General Fund Revenue – Revenue amounts are projected or estimated based on the amount and timing of payments for state aid per pupil foundation, number of students, local property taxes, federal grants, state grants, local grants, and other local revenue.

Foundation – The state aid per pupil foundation was based on \$9,150, a \$450 increase from 2021-22. The 2022-23 foundation is paid based on 90% October 2022 and 10% February 2022 student counts. The October 2022 student count of 3,370 was a decrease of 46 students from October 2021.

Retirement One-Time Deposit – In February, we learned that the State of Michigan will be making one-time flow through payments to all school districts to record a pay down of the MPERS unfunded liability. In accordance with GASB 68, we are required to report this as revenue and an equal amount of expenditure on our general ledger. We will be receiving \$2,586,436 in additional revenue and \$2,586,436 in additional expenses.

Other State Categoricals – Also included are the Foundation Guarantee, Early Literacy, Data Collection, First Robotics, Bilingual Education, Retirement Rate offsets, Retirement Reform Payment, and Retirement unfunded stabilization payments.

Other Financing Sources – The budgeted transfers into General Fund are 10% of the expenditures of Food & Nutrition (\$195,492), Community Education (\$100,681), and ECLC Jenkins/Bates (\$112,208) self-supporting programs. Transfers through March 31 were \$108,786, \$54,387, and \$81,146, respectively. All programs will be financially able to return 10% to help offset a portion of the indirect costs of their operations.

#### Review of Expense Budget Categories

The percentage of expenses used that are reported in the financial reports include expenses paid and encumbered (open purchase orders). Buildings and other programs have varying levels of purchase orders that have been issued for anticipated expenses. This may be misconstrued that a building or department has spent a larger portion of its annual budget or is doing better or worse than previous years. Please be cautious of making judgments without having the background information that supports the budget information presented.

Payroll – Expenses for salaries affect every building/program area with staff. The budget for salaries is based on annualized contracts. Year to date payroll is approximately 58% complete for teaching staff and 75% complete for non-teaching staff.

Each full time DEA member is to receive \$430 in April 2023 under the terms of the Letter of Understanding with the DEA. The off-schedule payment was not budgeted in 2022-23. The cost is \$160,000. A budget revision in June will be necessary to provide appropriation in the specific functional areas.

Leaves of absence affect overall results compared to budget. When staff has enough sick days banked to be paid for the duration of the leave, we incur the cost of the absent staff plus the cost of a substitute for that position. When a portion of the leave of absence is unpaid the lower cost of the substitute results in a reduced cost of coverage for a particular position. So far this year we have managed or are managing leaves of absence for 37 employees, including 26 teachers, 3 B&G, 1 admin, and 7 paraeducators. Paid leaves create vacancies that need to be filled with sub employees and result in a negative variance to budget. For teachers whose leave of absence was the entire school year, we already adjusted the budget for the savings due to the unpaid portion of the leave.

Health Related Benefits – The 2022-23 budget for health related expenses is a combination of MESSA fully insured medical, dental, vision, LTD, Life, and BCBS fully insured medical. At this time, 9/12 of the annual budget has been recorded. The total health benefit budget is \$4,300,000. The health costs will vary from budget mostly because of unfilled positions, periods of unpaid leave outside FMLA, and enrollment changes at open enrollment.

MESSA renews on a calendar year. MESSA PPO rates increased 2.4% and MESSA HDHP rates increased 2% on January 1, 2023. The District contribution for DAA, DEA, DESPA, and individual contracted employees increased up to 8% based on the contract settlements. Most MESSA participants saw a decrease in employee contribution on January 1, 2023. Bus drivers subscribe to Blue Care Network (BCN) which renews each July 1. The 2022-23 BCN rates increased 6.27% on July 1, 2022. The District contribution for Bus Drivers increased 4% based on the contract settlement. The group declined to pursue alternative plans.

Retirement Costs – Expenses for MPSERS retirement affect every building/program area with staff. The rate charged per employee is completely dependent on the individual employee's retirement elections. The employer contribution to the defined benefit plan is 20.96%-28.23%. The employer contribution to the defined contribution plan is 3%-9%. The District's MPSERS liability and rate stabilization rate is estimated to be 16.65% of the budgeted 2022-23 wages. The amount paid for the rate stabilization flows through our books, meaning we receive revenue to match the expenses billed by MPSERS. The majority of employees' elections require the District to pay 44.83% in total. We pay as much as 45.21% for employees electing the newest defined benefit plan. The District pays 46.61% for newly hired employees who completely opt out of the State Retirement system and make contributions on their own toward retirement. The General Fund budget for retirement is \$11,070,000, or 20.6% of the General Fund expenses. After offsetting \$4,895,000 from funding categoricals, the net MPSERS retirement cost budget is \$6,175,000, or 12.6% of the budget. The state categorical funding is not guaranteed. If eliminated, the full retirement cost would be a district obligation.

Retirement One-Time Deposit – As indicated previously, we will be receiving \$2,586,436 in additional revenue and record \$2,586,436 in additional expenses. A budget revision in June will be necessary to provide appropriation in the specific functions where we need to record the MPSERS one-time deposit. The net to fund balance is \$0.

Payroll Taxes/FICA – Employees are participating in our Section 125/Cafeteria programs for pretax payroll deductions of health insurance premiums, Dependent Care FSA, Medical Care FSA, and Health Savings Accounts. Consequently, wages are exempt from FICA and Medicare payroll taxes. This saves both the employee and employer portions. The employer savings on FICA and Medicare create a positive variance on the related benefit lines. In addition, deductions for the MPSERS ORS Healthcare fund are also exempt. We anticipate approximately \$148,000 favorable variance due to FICA savings this year.

Board of Education – This category includes activities of the Board of Education including board stipends, workshops, legal, unemployment, audit, and election costs. The new State grant for Board training provided \$1,437 towards the professional development opportunities for our Board members. Expenditures exceed the budget by \$971, but are offset by State revenue. Legal

expenses are tracking at 50% to budget, with less consultation of legal counsel needed this year. Expecting continued low usage of management consulting services and limited unemployment exposure, a positive variance is likely.

Executive Administration – This category is for the office of the superintendent. The budget includes superintendent and per contractual obligations. No major variances are expected at this time.

Business Office – This category includes the business office and associated services. We had a long-term employee move out of state for her husband's job. Fortunately, she provided a 3-month notice, so we were able to transition smoothly. Our rehired Accounting Supervisor had previously done most of the responsibilities. Changing staff throughout the district, turnover of our own staff, changes in legislation, and chasing the requirements of the many grants, continue to put strain on our otherwise smooth operation.

Business Services – This category includes severance payments, board insurance, non-health claim deductibles, interest expense, and tax refunds/collection costs. No major variances are expected at this time.

Utilities/Security – This category includes district utilities, the liaison officer, and property insurance. No major variances are expected at this time.

Supporting Services Central – This category includes communication services, personnel, and data collection/reporting. Human Resources added a part time person to assist. A budget revision may be necessary for this added cost.

Other Financing Uses – This category is for recording transfers out of General Fund, primarily for subsidizing other Funds of the District. No transfers out are planned this year. Athletics subsidy was prefunded and removed from the necessary budget for the next three years. If the District takes actions that increase the costs of our Athletic Programs a transfer would again be necessary.

Debt Services – This category is for the Common Debt Retirement of the 1998 Debt, 2017 Building and Site and Refunding Debt, and 2021 Taxable Refunding Debt. The 2023 Building and Site bonds were issued in March 2023. Debt service payments on the 2023 debt will begin in May 2024.

Revenues are property tax collections. Expenditures are principal and interest payments on the bonded debt. No borrowing was necessary from the School Bond Loan Fund to cover our obligations for the November 1, 2022 debt interest payments, although we did temporarily transfer \$17,000 from the General Fund, which has since been repaid. We will not need to borrow for the May 1, 2023 debt principal and interest payments. Our School Bond Loan Fund balance is nominally \$1,000 due to the refinancing completed in 2020-21. We structured the debt to minimize the need to borrow from School Bond Loan Fund going forward. However, the account is still open and available if the need arises. Our final payoff requirement for the School Bond Loan Fund is 2034.

While the goal is that these funds have revenue equal to expenses and no fund balance, the timing of payments on the debt and the taxes received from collections generate some fluctuation in balances.

To: Board Of Education

From: Sharon Raschke

Date: April 28, 2023

RE: Building/Department Financial Narratives – March 31, 2023

The following is a compilation of information received from administrators and program directors/managers regarding the budget status as of March 31, 2023.

**Dexter Early Elementary Complex (DEEC)** – Anchor and Beacon Elementary Schools are currently operating within the budget established at the beginning of the 2022-23 school year, with expenditures comparable to previous years. Anchor has spent 65% of its budget and Beacon has spent 68% of its budget. This is on target with previous years. At this time, the DEEC anticipates that it will continue to operate within its budgetary constraints for the remainder of the school year. The remaining carryover money and supply monies will be used to replace consumables, provide supplies for students and classrooms, and support our literacy efforts with texts for classroom libraries.

Our parent group, DEEC PTO, continues to supplement our budgets by providing grants for student programs, such as assemblies and field trips, and additional classroom needs (additional decodable texts, sensory items, and diverse texts for March is Reading Month). These grants have provided a varied learning experience for all students.

**Wylie** – Wylie Elementary expenses continue to be in line with expenditures from previous years. Wylie is currently operating within its budget for the 2022-23 school year. We have spent 68% of our budget. We continue to use some of our budget to support Spark learning experiences for our students. We are helping to fund a tree project connected to Arbor Day in downtown Dexter as well as our upcoming Dexter Stories community event. We added additional flexible seating to our common learning space. The Wylie PTT hosted STEAM Night for our students and families which was a wonderful learning event. Our students are so excited to go on multiple field trips this spring thanks to funding from our PTT. We have planned for our 2022-23 purchases and anticipate staying within the established budget.

**Creekside** – Creekside Intermediate School is operating within the budget established for the 2022-23 school year and expenses have been consistent with expenditures from last year and are similar to other buildings. We have spent 67% of our budget as of March 31. Staffing has remained fairly consistent and we are maintaining a healthy budget. We anticipate carrying over a portion of our budget.

**Mill Creek** - Mill Creek Middle School continues to operate under the budget estimated at the start of the fiscal year. Expenses for 2022-23 have been consistent with expenditures from

previous years. As of March 31, we have spent 68% of our budget. I do not anticipate any fiscal challenges that will alter our original plan of operating under the established budget.

**Dexter High School** - Dexter High School is currently operating well within its budget for the 2022-23 school year. Our expense areas are all well within the normal spending ranges. We are operating at 66% of our budget this year and we have only six weeks left of the school year. We experienced no major issues with the budget this year. We are also on track to underspend our per-pupil accounts. We had a decent amount of carryover from last year and are trying to take advantage of that savings. Overall, we are pleased with the utilization of our resources this year and feel our budget expectations were realized.

**Dexter Alternative School** – Dexter Alternative School is currently operating within its budget for the 2022-23 school year. As of March 31, we have spent 57% of our budget and do not anticipate any fiscal challenges that will significantly alter our budgeting expectations.

**Special Education** - The Special Education Department is currently operating within its budget established for the 2022-23 school year. Based on Spring count data the district is supporting 456 students who are identified as needing special education and are receiving services within the district.

While our overall budget is within budget allowances, we have exceeded our testing budget line. The Special Education Department continues to receive a high number of special education evaluation requests and has the federal requirement to reevaluate students with IEPs every three years. So far this school year, our Special Education teams have completed 169 Special Education evaluations and are currently working on 48 initial evaluations. Throughout the school year we have purchased various software for differentiated curriculum for cognitively impaired students, academic intervention, and accessibility.

Expenditures this school year have also been used to purchase updated equipment, software and technology as well as curriculum resources and materials. In addition, funds have been utilized to enhance our Peer-to-Peer programming and Community-Based Instruction programming.

**Curriculum and Instruction** - The Improvement of Instruction budget is an essential aspect of any educational institution's financial plan. As of March 31, we have spent 73% of our budget for the year. The remaining 27% of the budget presents an opportunity to make strategic investments that can enhance the quality of instruction within the institution.

At this point of the year we begin to plan and budget for professional development for the 2023-24 school year, evaluate software licenses for renewal or termination, and begin to budget for curricular resources and materials that will be necessary to start the 2023-24 school year.

As we close out the 2022-23 school year we will continue to support the literacy review happening in grades K-4 including the purchase of materials for pilots, support for additional meetings for staff, and training opportunities. We have also been able to provide training and support for Y5-2 staff with a new assessment tool to better gauge the literacy growth and development of our students and inform instruction.

We forecast that we will be able to finish the year within the budgetary parameters set at the beginning of the year. We look forward to continuing to support teaching and learning across the district.

## **Community Services Programs –**

### Athletics Program

Fall and Winter seasons are completed and we have transitioned into our Spring season. The Winter season was very successful for Dexter athletics. Girls Varsity Basketball won a MHSAA District Title. We had other great successes this winter with teams and individuals competing at the state level in Boys Swim and Wrestling.

Our budget remains stable and we have been working to maintain our budget. Transportation for athletics is always difficult. Our transportation department has done a great job getting our athletes to and from events. We are utilizing our transportation department as much as we can but we will need private bus transportation. This will impact our Spring sports budget.

Scholarships have risen this spring as we are seeing families struggle. The need for scholarships is important for athletes to continue to participate. We are grateful to give students from all socioeconomic backgrounds the ability to participate. We will continue to work with ABCD to help defer some of the cost of scholarships for the year.

As a department we have had some unexpected, but necessary, expenses such as touch pads for the pool and new goals for the soccer field and twin turf fields.

We are excited for several renovation projects scheduled for this summer so that we can provide our athletes with great facilities and equipment to best represent the Dexter community.

### Community Education Rec/Ed Program

The status of each Community Ed program as of March 31 is as follows:

- After Care and Special Day Programs: We have expanded our capacity for After Care and Special Day Programs to 138 students (from 108). The State adjusted licensing requirements to allow staff to be 16 years old, so we hired high school students to be able to expand our capacity to serve our families. Fiscal year to date revenue is \$257,815 with \$45,203 in expenses.
- Recreation and Education Programs: We now offer weekend open swim on most Sundays, weekday morning open lap swim for seniors and adults, and private pool parties. We offered swim lessons with the help of Dexter Community Aquatic Club in April. This was well received by the community and the registrations for the classes were sold out. We have collected \$4,733 in open swim and pool parties.
- Adult and Youth programming: Our Spring 2023 programming is underway. Adult Enrichment has generated \$18,696 revenue against expenses of \$7,389. Youth Enrichment has generated \$117,648 of revenue against expenses of \$68,283 and included the mother-son event, a magic show, and our popular Daddy Daughter dance. Our Youth Sports continues to be busy generating \$282,234 of revenue while incurring \$134,764 in expenses. We also handled the registration and oversight of the summer camps funded by the General Fund which provided 1,600 camper experiences. Registration for Spring catalog offerings opened in March.
- Camp Dexter: Camp Dexter Summer 2023 registration opened in March and is sold out, with a waitlist of 40 campers. We are looking at ways to expand our program so all interested can participate.

- The Childcare Stabilization Grant has provided funding amounts of: Spring 2022 \$185,312 and Summer 2022 \$137,875.
- Facility requests and payments are all handled through Eleyo which is much more streamlined for both the community and staff.

#### Early Childhood Learning Center (ECLC) Jenkins/Bates Program

Jenkins Early Childhood Learning Center (ECLC) is operating within the budget established for the 2022-23 school year. We are beginning our fall enrollment period using the anticipated increased tuition rates. We are planning to open an additional preschool classroom in our Bates building to better fulfill the needs of our community. We are continuing to explore new options for potential employees to help grow our program while focusing on ways to attract and retain early childhood teachers. Jenkins ECLC revenue is exceeding our expenses and we will return 10% for indirect costs to General Fund this fiscal year.

**Buildings and Grounds** – The Buildings and Grounds department is currently operating within its budget for the 2022-23 school year. The overall budget spent at this time is 76%, compared to 72% of the overall budget spent last year through March 31. We anticipate ending this fiscal year within the current remaining allocation.

**Principal for Operations** – Emergency repairs on the Mill Creek roof began on April 21. We are currently in the process of installing heaters and boilers at Creekside and DHS. The new chiller and cooling tower at Mill Creek are set to be installed at the end of the summer cooling season. We have been assured the equipment will be available and on site. Series II bond projects are in the final design phases and will be bid by the end of May. The South & West Washtenaw Consortium Building Trade students have completed two storage sheds. They are now installing new metal roofs on the freshman baseball field dugouts.

Upcoming projects scheduled for this summer include a new pool scoreboard, turf and track area renovations, and the installation of numbered safety signs on the interior and exterior of all doors. The projects will be funded with a combination of General Fund, Series II Bond Funds, and a State Grant. The replacement of the artificial turf at Al Ritt and track resurfacing was budgeted from General Fund reserves. However, due to the budgeted shortfall and long term trend to draw on the Fund Balance, the expenses for this project will be paid for from Series II of the 2017 Bond.

Our Buildings and Grounds team will continue to facilitate improvements around the district both in the buildings and to our grounds.

**Food and Nutrition** – Food and Nutrition, adjusted for revenue accruals and expenses encumbered, are \$1,357,125 revenue and \$1,309,765 expenses through March 31. The Food Service fund balance available to appropriate is \$947,000. However, as reflected in the December budget revision, we plan to spend down \$377,000 of our fund balance, as required by our excess fund balance spenddown plan. Only \$60,890 have been spent thus far.

Our revenue reflects reduced participation due to the elimination of COVID waivers. Students are again paying for meals. Accordingly, expenses have dropped. We have observed an increase in participation from pre-pandemic rates. We continue to be affected by national supply chain challenges and inflation.

Detailed budget information is available upon request.

**Technology** - The Technology Department is on track to meet this year's overall budget. We continue to meet the challenge of maintaining aging equipment that is beyond the manufacturers' life cycle. We are preparing for technology upgrades this summer. We are having teachers try the latest interactive flat panels along with classroom sound systems. We continue to prioritize network and server security as we remediate software vulnerabilities found in vendor programs. We were awarded \$395,000 for school safety under Section 97. We are using the grant to increase the number of security cameras throughout the district and upgrade existing cameras. The camera upgrades will provide clearer detail. Our current cameras were 2.5 megapixels. The new cameras will be 9 megapixels.

**Transportation** - The Transportation Department continues to operate with a limited number of staff. We are currently operating within our allotted budget and anticipate staying within budget for the remainder of the year. To the enjoyment of our staff and students, we are experiencing an increase in field trips this year. We have collapsed routes to respond to our driver shortage. Fuel costs continue to drop.

We have one bus monitor vacancy for our special needs route. We are doing our best to transport our Spring athletic teams to avoid outside contractor expenses.

Our onsite random drug testing program has been well received by our staff, as it eliminated the need to drive to Chelsea for the random testing. This spring, some of our drivers will receive specialized training for Proactive Response, Signs of Suicide, Stop the Bleed, and Drug Recognition.

**Dexter Community Schools  
COVID Grants Overview**

| Grant Description                                                                 | Grant | 2019-20    | 2020-21      | 2021-22      | 2022-23    | 2023-24<br>estimate | Use of Funds                                                          |
|-----------------------------------------------------------------------------------|-------|------------|--------------|--------------|------------|---------------------|-----------------------------------------------------------------------|
| COVID-ESSER CARES                                                                 | 7960  | \$ 174,666 |              |              |            |                     | Anchor K-2 Virtual/Hybrid Teachers                                    |
| School emergency relief formula                                                   |       |            |              |              |            |                     |                                                                       |
| CPVOD - Child Care Block Grant                                                    | 7970  | \$ 38,769  | \$ 38,769    |              |            |                     | Offset of costs for child care operations during COVID                |
|                                                                                   |       | \$ 19,312  | \$ 20,311    |              |            |                     | Tuition relief for parents for child care during COVID                |
| COVID-District Covid CRF 103(2) paid by State Aid Status 7/2020                   | 7980  |            | \$ 44,690    |              |            |                     | Anchor K-2 Virtual/Hybrid Teachers                                    |
| COVID-11p CRF \$350pp paid by State Aid Status 8/2020                             | 7990  |            | \$ 1,269,618 |              |            |                     | 74.5 days of Anchor K-2 Virtual/Hybrid Teachers                       |
|                                                                                   |       |            |              |              |            |                     | 3.09% off schedule payment for virtual/hybrid instruction development |
| 31o School Support                                                                | 2380  |            |              | \$ 443,926   | \$ 292,991 | \$ 147,975          | District + K-2 Counselor \$261,790                                    |
|                                                                                   |       |            |              |              |            |                     | Psych .2 increase \$23,093                                            |
|                                                                                   |       |            |              |              |            |                     | District + K-2 Social Worker \$260,813                                |
| 31aa Mental Health                                                                | 2490  |            |              |              | \$ 393,979 |                     | District wide counseling services                                     |
| State Equalization Formula 11r(4) State makeup to \$450 pp based on 3573 students | 3870  |            | \$ 798,676   |              |            |                     | 62.5 days of Anchor K-2 Virtual/Hybrid Teachers                       |
| Innovative Practices State Section 23b(2d) \$100 pp                               | 3880  |            |              | \$ 226,563   |            |                     | SPARK development 68 days 3/9-6/18/2021                               |
|                                                                                   |       |            |              |              |            |                     | Additional Summer curriculum development                              |
| ESSER II Summer School                                                            | 4310  |            |              | \$ 1,222,100 |            |                     | Additional staff, camps, and supplies \$360,964                       |
|                                                                                   |       |            |              |              |            |                     | Additional Transportation \$100,673                                   |
| Section 23b(2a) \$550 pp                                                          |       |            |              |              |            |                     | SPARK development 44 days 1/4-3/8/2021                                |
| K-8 Dreads Summer                                                                 |       |            |              |              |            |                     | \$130,246                                                             |
|                                                                                   |       |            |              |              |            |                     | Admin summer \$370,274                                                |
|                                                                                   |       |            |              |              |            |                     | Summer B&G \$259,943                                                  |
| ESSER II HS Credit Recovery Section 23b(2b) \$550 pp                              | 4320  |            |              | \$ 485,650   |            |                     | Additional staff, camps \$67,413                                      |
| 9-12 Summer Credit recovery                                                       |       |            |              |              |            |                     | HS Counselors \$73,821                                                |
|                                                                                   |       |            |              |              |            |                     | Admin summer \$196,752                                                |
|                                                                                   |       |            |              |              |            |                     | Summer B&G \$147,664                                                  |
| ESSER II After School Section 23b(2c) \$25,000                                    | 4330  |            |              | \$ 25,000    |            |                     | Development of programming K-6                                        |
|                                                                                   |       |            |              |              |            |                     |                                                                       |

**Dexter Community Schools  
COVID Grants Overview**

| Grant Description                                                                                 | Grant | 2019-20 | 2020-21    | 2021-22      | 2022-23      | 2023-24<br>estimate | Use of Funds                                                         |
|---------------------------------------------------------------------------------------------------|-------|---------|------------|--------------|--------------|---------------------|----------------------------------------------------------------------|
| ESSER II Teacher/Support Stipend<br>Section 23c(4a-b) \$1000/teacher<br>\$250/support             | 4340  |         |            | \$ 93,000    |              |                     | Additional expenses of staff stipends                                |
|                                                                                                   |       |         |            |              |              |                     | Grant award \$318,750                                                |
|                                                                                                   |       |         |            |              |              |                     | (prorated based on actual payout)                                    |
| ESSER III<br>20% Learning Loss                                                                    | 4350  |         |            | \$ 495,451   | \$ 952,015   |                     | Anchor K-2 Teachers 43 days (2021-22) 87 days<br>(2022-23)           |
|                                                                                                   |       | 4351    |            | \$ 371,876   |              |                     | Intervention Instruction K-4 \$230,570                               |
|                                                                                                   |       |         |            |              |              |                     |                                                                      |
| IDEA Preschool ARP                                                                                | 4370  |         |            | \$ 9,639     |              |                     | Special Education early intervention                                 |
| ESSER III State Equalization 11t                                                                  | 4410  |         |            | \$ 1,430,890 | \$ 655,363   |                     | Intervention K-12 \$422,434 (22-23 \$385,930)                        |
|                                                                                                   |       |         |            |              |              |                     | Counselors K-8 \$493,678 (22-23 \$269,433)                           |
|                                                                                                   |       |         |            |              |              |                     | Nurse \$75,423                                                       |
|                                                                                                   |       |         |            |              |              |                     | Curriculum Leadership \$439,355                                      |
| ESSER II Benchmark Assessment<br>Section 104a                                                     | 4430  |         |            | \$ 27,975    | \$ 27,900    |                     | NWEA to support students with learning loss                          |
| ESSER II Learning Loss 98c                                                                        | 4510  |         |            |              | \$ 176,393   |                     | Tutoring services, instructional coaches, and<br>intervention staff  |
| ESSER II Formula 11r(2)<br><br>Section 11r(2) 43.6% of ESSERII<br>Section 11r(2) 56.4% of ESSERII | 4850  |         | \$ 352,948 |              |              |                     | 31 days of Anchor K-2 Virtual/Hybrid Teachers                        |
|                                                                                                   |       |         |            | \$ 456,564   |              |                     | 40 days of Anchor K-2 Teachers                                       |
|                                                                                                   |       |         |            |              |              |                     |                                                                      |
| MDHHS Health Resource Advocate                                                                    | 6180  |         |            | \$ 100,000   | \$ 100,000   |                     | Additional Nurse + tracing supports                                  |
| Pandemic-EBT Local Costs                                                                          | 6640  |         |            | \$ 614       | \$ 628       |                     | Admin costs of reporting for Pandemic Electronic<br>Benefit Transfer |
| IDEA ARP Flowthrough                                                                              | 9830  |         |            |              | \$ 119,626   |                     | Special Education services                                           |
| 97 School Safety                                                                                  | 2440  |         |            |              | \$ 395,007   |                     | District wide cameras                                                |
| 97b School Resource Officer                                                                       | 2540  |         |            |              | \$ -         |                     | Funding Denied                                                       |
| 97c Risk Assessments                                                                              | 2550  |         |            |              | \$ 26,000    |                     | District wide site assessment                                        |
| 97d Critical Incident Mapping                                                                     | 2560  |         |            |              | \$ 65,000    |                     | Critical incident mapping                                            |
| Future Educator Stipend                                                                           | 0     |         |            |              | \$ 9,600     |                     | Student Teaching Expenses                                            |
| 147c2 MPSERS One-Time Deposit                                                                     | 2630  |         |            |              | \$ 2,586,346 |                     | Retirement costs                                                     |
| CRF- MAISA Device Purch Prog                                                                      | 4830  |         | \$ 23,947  |              |              |                     | Rebates for tech devices purchased through Bond                      |
|                                                                                                   |       |         | \$ 29,103  |              |              |                     | Rebate for virtual learning and connectivity                         |

**Dexter Community Schools  
COVID Grants Overview**

| Grant Description                                                     | Grant | 2019-20           | 2020-21             | 2021-22             | 2022-23             | 2023-24<br>estimate | Use of Funds                                                                                                                                                           |
|-----------------------------------------------------------------------|-------|-------------------|---------------------|---------------------|---------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unanticipated School Closure<br>Summer Food Service Program<br>(SFSP) | 8580  | \$ 730,812        | \$ 1,064,551        | \$ 97,806           |                     |                     | Additional expenses of staff and supplies for<br>community food meal kits and free breakfast and<br>lunch meals for all students (thru 8/30/2021)                      |
| National School Breakfast (NSLP)                                      | 8500  |                   |                     | \$ 183,667          |                     |                     | Free breakfast for students (2021-22 school year)                                                                                                                      |
| National School Lunch (NSLP)                                          | 8510  |                   |                     | \$ 1,461,659        |                     |                     | Free lunch for students (2021-22 school year)                                                                                                                          |
| National School Lunch Snack (NSLP)                                    | 8610  |                   |                     | \$ 13,388           |                     |                     | Free snack milk for students (2021-22 school<br>year)                                                                                                                  |
| 10 Cents A Meal for Michigan Kids<br>and Farms                        | 0     |                   |                     |                     | \$ 28,200           |                     | Fresh produce from local vendors                                                                                                                                       |
| Supply Chain Assistance Funds                                         | 8510  |                   |                     | \$ 68,885           | \$ 36,028           |                     | Offset increased food costs due to supply chain<br>issues                                                                                                              |
| Child Care Relief Fund Grant                                          | 7010  |                   |                     | \$ 229,960          |                     |                     | Fall 2021-Jenkins/ECLC staff bonuses, staff raises,<br>reimbursed parent tuition for days closed due to<br>COVID, reimburse 2020-21 excess cost of<br>childcare staff. |
|                                                                       |       |                   |                     | \$ 225,020          | \$ 34,000           |                     | Spring 2022-Jenkins/ECLC additional grant for<br>operations, Staff bonus (paid 8/2022)                                                                                 |
|                                                                       |       |                   |                     | \$ 173,313          | \$ 15,500           |                     | Spring 2022-Community Ed Rec/Ed staff pay, staff<br>bonus (paid 8/2022)                                                                                                |
|                                                                       |       |                   |                     |                     | \$ 178,760          |                     | Summer 2022-Jenkins/ECLC additional grant for<br>operations                                                                                                            |
|                                                                       |       |                   |                     |                     | \$ 137,875          |                     | Summer 2022-Community Ed Rec/Ed additional<br>grant for operations                                                                                                     |
| General Fund Revenue                                                  |       | \$ 193,978        | \$ 2,515,346        | \$ 5,389,248        | \$ 5,800,848        | \$ 147,975          | \$ 14,047,395                                                                                                                                                          |
| Capital Projects Fund Revenue                                         |       | \$ -              | \$ 23,947           | \$ -                | \$ -                | \$ -                | \$ 23,947                                                                                                                                                              |
| Food Service Fund Revenue                                             |       | \$ 730,812        | \$ 1,064,551        | \$ 1,825,405        | \$ 64,228           | \$ -                | \$ 3,684,997                                                                                                                                                           |
| Community Services Fund                                               |       | \$ 38,769         | \$ 38,769           | \$ 628,293          | \$ 366,135          | \$ -                | \$ 1,071,966                                                                                                                                                           |
| <b>Total Covid Funding</b>                                            |       | <b>\$ 963,559</b> | <b>\$ 3,642,613</b> | <b>\$ 7,842,946</b> | <b>\$ 6,231,211</b> | <b>\$ 147,975</b>   | <b>\$ 18,828,304</b>                                                                                                                                                   |



# Board Monthly Financial Report

Fiscal Year to Date 03/31/23

| Sub Function Code                                                     | Amended Budget         | Current Month Actual  | Actual FYTD            | Encumbrances        | Budget - Actual        | % Rec'd/Spent | Prior Year FYTD        |
|-----------------------------------------------------------------------|------------------------|-----------------------|------------------------|---------------------|------------------------|---------------|------------------------|
| <b>Fund(COA) 11 - General Fund</b>                                    |                        |                       |                        |                     |                        |               |                        |
| Account Type <b>Revenue</b>                                           |                        |                       |                        |                     |                        |               |                        |
| Function Code <b>R100 - Local Sources - 100</b>                       |                        |                       |                        |                     |                        |               |                        |
|                                                                       | 6,117,212.00           | 672,015.46            | 5,668,358.77           | .00                 | 448,853.23             | 93            | 5,171,315.29           |
| Function Code <b>R100 - Local Sources - 100 Totals</b>                | <b>\$6,117,212.00</b>  | <b>\$672,015.46</b>   | <b>\$5,668,358.77</b>  | <b>\$0.00</b>       | <b>\$448,853.23</b>    | <b>93 %</b>   | <b>\$5,171,315.29</b>  |
| Function Code <b>R200 - Non-Education Sources - 200</b>               |                        |                       |                        |                     |                        |               |                        |
|                                                                       | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | .00                    |
| Function Code <b>R200 - Non-Education Sources - 200 Totals</b>        | <b>\$0.00</b>          | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$0.00</b>       | <b>\$0.00</b>          | <b>+++</b>    | <b>\$0.00</b>          |
| Function Code <b>R300 - State Sources - 300</b>                       |                        |                       |                        |                     |                        |               |                        |
|                                                                       | 34,132,942.00          | 4,484,006.28          | 20,779,199.50          | .00                 | 13,353,742.50          | 61            | 17,623,608.33          |
| Function Code <b>R300 - State Sources - 300 Totals</b>                | <b>\$34,132,942.00</b> | <b>\$4,484,006.28</b> | <b>\$20,779,199.50</b> | <b>\$0.00</b>       | <b>\$13,353,742.50</b> | <b>61 %</b>   | <b>\$17,623,608.33</b> |
| Function Code <b>R400 - Federal Sources - 400</b>                     |                        |                       |                        |                     |                        |               |                        |
|                                                                       | 2,885,458.00           | 955,100.00            | 1,129,626.00           | .00                 | 1,755,832.00           | 39            | 2,463,121.00           |
| Function Code <b>R400 - Federal Sources - 400 Totals</b>              | <b>\$2,885,458.00</b>  | <b>\$955,100.00</b>   | <b>\$1,129,626.00</b>  | <b>\$0.00</b>       | <b>\$1,755,832.00</b>  | <b>39 %</b>   | <b>\$2,463,121.00</b>  |
| Function Code <b>R500 - ISD / Other Sources - 500</b>                 |                        |                       |                        |                     |                        |               |                        |
|                                                                       | 5,641,363.00           | 310.00                | 3,277,124.59           | .00                 | 2,364,238.41           | 58            | 3,257,493.53           |
| Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>          | <b>\$5,641,363.00</b>  | <b>\$310.00</b>       | <b>\$3,277,124.59</b>  | <b>\$0.00</b>       | <b>\$2,364,238.41</b>  | <b>58 %</b>   | <b>\$3,257,493.53</b>  |
| Function Code <b>R600 - In from other Funds - 600</b>                 |                        |                       |                        |                     |                        |               |                        |
|                                                                       | 420,879.00             | 121,737.14            | 252,166.01             | .00                 | 168,712.99             | 60            | 124,693.18             |
| Function Code <b>R600 - In from other Funds - 600 Totals</b>          | <b>\$420,879.00</b>    | <b>\$121,737.14</b>   | <b>\$252,166.01</b>    | <b>\$0.00</b>       | <b>\$168,712.99</b>    | <b>60 %</b>   | <b>\$124,693.18</b>    |
| Account Type <b>Revenue Totals</b>                                    | <b>\$49,197,854.00</b> | <b>\$6,233,168.88</b> | <b>\$31,106,474.87</b> | <b>\$0.00</b>       | <b>\$18,091,379.13</b> | <b>63 %</b>   | <b>\$28,640,231.33</b> |
| Account Type <b>Expense</b>                                           |                        |                       |                        |                     |                        |               |                        |
| Function Code <b>&lt;N/A&gt; - &lt;No Function defined&gt;</b>        |                        |                       |                        |                     |                        |               |                        |
|                                                                       | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | .00                    |
| Function Code <b>&lt;N/A&gt; - &lt;No Function defined&gt; Totals</b> | <b>\$0.00</b>          | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$0.00</b>       | <b>\$0.00</b>          | <b>+++</b>    | <b>\$0.00</b>          |
| Function Code <b>R400 - Federal Sources - 400</b>                     |                        |                       |                        |                     |                        |               |                        |
|                                                                       | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | .00                    |
| Function Code <b>R400 - Federal Sources - 400 Totals</b>              | <b>\$0.00</b>          | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$0.00</b>       | <b>\$0.00</b>          | <b>+++</b>    | <b>\$0.00</b>          |
| Function Code <b>100 - Instruction</b>                                |                        |                       |                        |                     |                        |               |                        |
| Sub Function Code 110 - Basic Functions - 110                         | 23,624,861.00          | 3,408,854.08          | 15,597,180.75          | 16,742.24           | 8,010,938.01           | 66            | 12,743,353.74          |
| Sub Function Code 120 - Added Needs - 120                             | 7,798,253.00           | 510,416.21            | 5,036,118.93           | 19,828.80           | 2,742,305.27           | 65            | 4,841,121.11           |
| Function Code <b>100 - Instruction Totals</b>                         | <b>\$31,423,114.00</b> | <b>\$3,919,270.29</b> | <b>\$20,633,299.68</b> | <b>\$36,571.04</b>  | <b>\$10,753,243.28</b> | <b>66 %</b>   | <b>\$17,584,474.85</b> |
| Function Code <b>200 - Supporting Services</b>                        |                        |                       |                        |                     |                        |               |                        |
| Sub Function Code 210 - Support Services-Pupil - 210                  | 5,989,056.00           | 465,988.42            | 3,501,822.31           | 76,814.50           | 2,410,419.19           | 58            | 3,115,186.08           |
| Sub Function Code 220 - Support Services-Instructional - 220          | 2,987,240.00           | 236,612.78            | 2,214,314.27           | 6,180.00            | 766,745.73             | 74            | 2,531,106.71           |
| Sub Function Code 230 - Support Services-Administration - 230         | 859,230.00             | 45,328.16             | 582,423.79             | 688.00              | 276,118.21             | 68            | 453,703.67             |
| Sub Function Code 240 - Support Services-School Admin - 240           | 2,743,367.00           | 220,072.17            | 1,943,285.46           | 1,200.00            | 798,881.54             | 71            | 1,611,290.32           |
| Sub Function Code 250 - Support Services-Business - 250               | 729,509.00             | 82,671.04             | 559,937.45             | .00                 | 169,571.55             | 77            | 602,602.59             |
| Sub Function Code 260 - Operations and Maintenance - 260              | 6,351,131.00           | 479,652.71            | 3,687,455.67           | 577,258.14          | 2,086,417.19           | 58            | 2,945,422.88           |
| Sub Function Code 270 - Pupil Transportation - 270                    | 1,874,235.00           | 130,734.48            | 1,235,285.25           | 28,101.37           | 610,848.38             | 66            | 1,167,844.77           |
| Sub Function Code 280 - Support Services-Central - 280                | 685,312.00             | 48,448.68             | 469,396.66             | 20,100.00           | 195,815.34             | 68            | 398,110.07             |
| Function Code <b>200 - Supporting Services Totals</b>                 | <b>\$22,219,080.00</b> | <b>\$1,709,508.44</b> | <b>\$14,193,920.86</b> | <b>\$710,342.01</b> | <b>\$7,314,817.13</b>  | <b>64 %</b>   | <b>\$12,825,267.09</b> |
| Function Code <b>300 - Community Services</b>                         |                        |                       |                        |                     |                        |               |                        |
| Sub Function Code 320 - Community Recreation - 320                    | 201,965.00             | 31,624.62             | 193,056.25             | 30,709.80           | (21,801.05)            | 96            | 154,811.35             |
| Sub Function Code 330 - Community Activities - 330                    | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | .00                    |
| Sub Function Code 350 - Care of Children - 350                        | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | .00                    |
| Sub Function Code 370 - Non Public School Pupils - 370                | 7,747.00               | (394.40)              | 985.00                 | .00                 | 6,762.00               | 13            | 896.08                 |
| Sub Function Code 390 - Other Community Services - 390                | .00                    | .00                   | .00                    | .00                 | .00                    | +++           | (53,902.63)            |
| Function Code <b>300 - Community Services Totals</b>                  | <b>\$209,712.00</b>    | <b>\$31,230.22</b>    | <b>\$194,041.25</b>    | <b>\$30,709.80</b>  | <b>(\$15,039.05)</b>   | <b>93 %</b>   | <b>\$101,804.80</b>    |



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| Sub Function Code                                                           | Amended Budget   | Current Month Actual | Actual FYTD      | Encumbrances   | Budget - Actual | % Rec'd/Spent | Prior Year FYTD  |
|-----------------------------------------------------------------------------|------------------|----------------------|------------------|----------------|-----------------|---------------|------------------|
| Function Code <b>400 - Government Agencies &amp; Prior Period</b>           |                  |                      |                  |                |                 |               |                  |
| Sub Function Code 400 - Other Government Agencies - 400                     | .00              | 9,600.00             | 9,600.00         | .00            | (9,600.00)      | +++           | .00              |
| Function Code <b>400 - Government Agencies &amp; Prior Period</b><br>Totals | \$0.00           | \$9,600.00           | \$9,600.00       | \$0.00         | (\$9,600.00)    | +++           | \$0.00           |
| Function Code <b>500-600 - Other Financing Uses</b>                         |                  |                      |                  |                |                 |               |                  |
| Sub Function Code 600 - Fund Modifications - 600                            | .00              | .00                  | .00              | .00            | .00             | +++           | 173,289.58       |
| Function Code <b>500-600 - Other Financing Uses</b> Totals                  | \$0.00           | \$0.00               | \$0.00           | \$0.00         | \$0.00          | +++           | \$173,289.58     |
| Account Type <b>Expense</b> Totals                                          | \$53,851,906.00  | \$5,669,608.95       | \$35,030,861.79  | \$777,622.85   | \$18,043,421.36 | 65 %          | \$30,684,836.32  |
| Fund(COA) <b>11 - General Fund</b> Totals                                   | (\$4,654,052.00) | \$563,559.93         | (\$3,924,386.92) | (\$777,622.85) | \$47,957.77     | 84 %          | (\$2,044,604.99) |



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| Sub Function Code                                                   | Amended Budget        | Current Month Actual  | Actual FYTD           | Encumbrances          | Budget - Actual     | % Rec'd/Spent | Prior Year FYTD       |
|---------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|---------------|-----------------------|
| <b>Fund(COA) 23 - Community Service Fund</b>                        |                       |                       |                       |                       |                     |               |                       |
| Account Type <b>Revenue</b>                                         |                       |                       |                       |                       |                     |               |                       |
| Function Code <b>R100 - Local Sources - 100</b>                     |                       |                       |                       |                       |                     |               |                       |
|                                                                     | 3,030,835.00          | 279,236.90            | 2,283,911.14          | .00                   | 746,923.86          | 75            | 1,947,045.75          |
| Function Code <b>R100 - Local Sources - 100 Totals</b>              | <b>\$3,030,835.00</b> | <b>\$279,236.90</b>   | <b>\$2,283,911.14</b> | <b>\$0.00</b>         | <b>\$746,923.86</b> | <b>75 %</b>   | <b>\$1,947,045.75</b> |
| Function Code <b>R300 - State Sources - 300</b>                     |                       |                       |                       |                       |                     |               |                       |
|                                                                     | 72,856.00             | .00                   | 1,280.00              | .00                   | 71,576.00           | 2             | 4,266.20              |
| Function Code <b>R300 - State Sources - 300 Totals</b>              | <b>\$72,856.00</b>    | <b>\$0.00</b>         | <b>\$1,280.00</b>     | <b>\$0.00</b>         | <b>\$71,576.00</b>  | <b>2 %</b>    | <b>\$4,266.20</b>     |
| Function Code <b>R400 - Federal Sources - 400</b>                   |                       |                       |                       |                       |                     |               |                       |
|                                                                     | 503,820.00            | .00                   | 409,770.92            | .00                   | 94,049.08           | 81            | 284,843.68            |
| Function Code <b>R400 - Federal Sources - 400 Totals</b>            | <b>\$503,820.00</b>   | <b>\$0.00</b>         | <b>\$409,770.92</b>   | <b>\$0.00</b>         | <b>\$94,049.08</b>  | <b>81 %</b>   | <b>\$284,843.68</b>   |
| Function Code <b>R500 - ISD / Other Sources - 500</b>               |                       |                       |                       |                       |                     |               |                       |
|                                                                     | .00                   | .00                   | .00                   | .00                   | .00                 | +++           | .00                   |
| Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>        | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>+++</b>    | <b>\$0.00</b>         |
| Function Code <b>R600 - In from other Funds - 600</b>               |                       |                       |                       |                       |                     |               |                       |
|                                                                     | .00                   | .00                   | .00                   | .00                   | .00                 | +++           | 350,000.00            |
| Function Code <b>R600 - In from other Funds - 600 Totals</b>        | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>+++</b>    | <b>\$350,000.00</b>   |
| Account Type <b>Revenue Totals</b>                                  | <b>\$3,607,511.00</b> | <b>\$279,236.90</b>   | <b>\$2,694,962.06</b> | <b>\$0.00</b>         | <b>\$912,548.94</b> | <b>75 %</b>   | <b>\$2,586,155.63</b> |
| Account Type <b>Expense</b>                                         |                       |                       |                       |                       |                     |               |                       |
| Function Code <b>100 - Instruction</b>                              |                       |                       |                       |                       |                     |               |                       |
| Sub Function Code <b>110 - Basic Functions - 110</b>                | 153,744.00            | 14,849.36             | 99,438.61             | .00                   | 54,305.39           | 65            | 84,085.47             |
| Function Code <b>100 - Instruction Totals</b>                       | <b>\$153,744.00</b>   | <b>\$14,849.36</b>    | <b>\$99,438.61</b>    | <b>\$0.00</b>         | <b>\$54,305.39</b>  | <b>65 %</b>   | <b>\$84,085.47</b>    |
| Function Code <b>200 - Supporting Services</b>                      |                       |                       |                       |                       |                     |               |                       |
| Sub Function Code <b>220 - Support Services-Instructional - 220</b> | 3,844.00              | 34.81                 | 313.29                | .00                   | 3,530.71            | 8             | .00                   |
| Sub Function Code <b>250 - Support Services-Business - 250</b>      | .00                   | .00                   | .00                   | .00                   | .00                 | +++           | .00                   |
| Sub Function Code <b>260 - Operations and Maintenance - 260</b>     | 142,550.00            | 2,846.23              | 43,262.25             | 22,071.12             | 77,216.63           | 30            | 35,207.98             |
| Sub Function Code <b>270 - Pupil Transportation - 270</b>           | .00                   | .00                   | .00                   | .00                   | .00                 | +++           | 168.55                |
| Sub Function Code <b>290 - Support Services-Other - 290</b>         | 1,526,146.00          | 219,920.77            | 1,011,106.01          | 489,899.77            | 25,140.22           | 66            | 837,758.12            |
| Function Code <b>200 - Supporting Services Totals</b>               | <b>\$1,672,540.00</b> | <b>\$222,801.81</b>   | <b>\$1,054,681.55</b> | <b>\$511,970.89</b>   | <b>\$105,887.56</b> | <b>63 %</b>   | <b>\$873,134.65</b>   |
| Function Code <b>300 - Community Services</b>                       |                       |                       |                       |                       |                     |               |                       |
| Sub Function Code <b>310 - Community Services Direction - 310</b>   | 273,018.00            | 25,157.30             | 178,691.47            | .00                   | 94,326.53           | 65            | 127,010.46            |
| Sub Function Code <b>320 - Community Recreation - 320</b>           | 417,723.00            | 40,259.96             | 216,796.65            | 1,295.00              | 199,631.35          | 52            | 228,321.32            |
| Sub Function Code <b>350 - Care of Children - 350</b>               | 1,166,584.00          | 92,335.18             | 829,141.77            | .00                   | 337,442.23          | 71            | 705,535.49            |
| Sub Function Code <b>390 - Other Community Services - 390</b>       | 112,500.00            | 5,961.88              | 70,998.43             | .00                   | 41,501.57           | 63            | 73,995.92             |
| Function Code <b>300 - Community Services Totals</b>                | <b>\$1,969,825.00</b> | <b>\$163,714.32</b>   | <b>\$1,295,628.32</b> | <b>\$1,295.00</b>     | <b>\$672,901.68</b> | <b>66 %</b>   | <b>\$1,134,863.19</b> |
| Function Code <b>500-600 - Other Financing Uses</b>                 |                       |                       |                       |                       |                     |               |                       |
| Sub Function Code <b>600 - Fund Modifications - 600</b>             | 226,746.00            | 58,211.70             | 142,759.09            | .00                   | 83,986.91           | 63            | 123,837.90            |
| Function Code <b>500-600 - Other Financing Uses Totals</b>          | <b>\$226,746.00</b>   | <b>\$58,211.70</b>    | <b>\$142,759.09</b>   | <b>\$0.00</b>         | <b>\$83,986.91</b>  | <b>63 %</b>   | <b>\$123,837.90</b>   |
| Account Type <b>Expense Totals</b>                                  | <b>\$4,022,855.00</b> | <b>\$459,577.19</b>   | <b>\$2,592,507.57</b> | <b>\$513,265.89</b>   | <b>\$917,081.54</b> | <b>64 %</b>   | <b>\$2,215,921.21</b> |
| Fund(COA) <b>23 - Community Service Fund Totals</b>                 | <b>(\$415,344.00)</b> | <b>(\$180,340.29)</b> | <b>\$102,454.49</b>   | <b>(\$513,265.89)</b> | <b>(\$4,532.60)</b> | <b>-25 %</b>  | <b>\$370,234.42</b>   |



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| Sub Function Code                                        | Amended Budget | Current Month Actual | Actual FYTD    | Encumbrances   | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|----------------------------------------------------------|----------------|----------------------|----------------|----------------|-----------------|---------------|-----------------|
| <b>Fund(COA) 25 - School Lunch Fund</b>                  |                |                      |                |                |                 |               |                 |
| <b>Account Type Revenue</b>                              |                |                      |                |                |                 |               |                 |
| <b>Function Code R100 - Local Sources - 100</b>          |                |                      |                |                |                 |               |                 |
|                                                          | 854,011.00     | 118,316.82           | 744,017.10     | .00            | 109,993.90      | 87            | 148,505.47      |
| Function Code R100 - Local Sources - 100 Totals          | \$854,011.00   | \$118,316.82         | \$744,017.10   | \$0.00         | \$109,993.90    | 87 %          | \$148,505.47    |
| <b>Function Code R300 - State Sources - 300</b>          |                |                      |                |                |                 |               |                 |
|                                                          | 73,602.00      | 3,705.21             | 34,731.23      | .00            | 38,870.77       | 47            | 39,037.10       |
| Function Code R300 - State Sources - 300 Totals          | \$73,602.00    | \$3,705.21           | \$34,731.23    | \$0.00         | \$38,870.77     | 47 %          | \$39,037.10     |
| <b>Function Code R400 - Federal Sources - 400</b>        |                |                      |                |                |                 |               |                 |
|                                                          | 649,827.00     | 68,140.56            | 306,020.18     | .00            | 343,806.82      | 47            | 869,151.63      |
| Function Code R400 - Federal Sources - 400 Totals        | \$649,827.00   | \$68,140.56          | \$306,020.18   | \$0.00         | \$343,806.82    | 47 %          | \$869,151.63    |
| <b>Function Code R500 - ISD / Other Sources - 500</b>    |                |                      |                |                |                 |               |                 |
|                                                          | 195,500.00     | (760.00)             | 86,183.64      | .00            | 109,316.36      | 44            | 101,828.51      |
| Function Code R500 - ISD / Other Sources - 500 Totals    | \$195,500.00   | (\$760.00)           | \$86,183.64    | \$0.00         | \$109,316.36    | 44 %          | \$101,828.51    |
| Account Type Revenue Totals                              | \$1,772,940.00 | \$189,402.59         | \$1,170,952.15 | \$0.00         | \$601,987.85    | 66 %          | \$1,158,522.71  |
| <b>Account Type Expense</b>                              |                |                      |                |                |                 |               |                 |
| <b>Function Code 200 - Supporting Services</b>           |                |                      |                |                |                 |               |                 |
| Sub Function Code 210 - Support Services-Pupil - 210     | .00            | .00                  | .00            | .00            | .00             | +++           | .00             |
| Sub Function Code 260 - Operations and Maintenance - 260 | 3,480.00       | 1,122.00             | 3,064.70       | .00            | 415.30          | 88            | 2,617.70        |
| Sub Function Code 290 - Support Services-Other - 290     | 1,951,442.00   | 135,554.07           | 1,084,790.41   | 171,121.63     | 695,529.96      | 56            | 1,204,706.76    |
| Function Code 200 - Supporting Services Totals           | \$1,954,922.00 | \$136,676.07         | \$1,087,855.11 | \$171,121.63   | \$695,945.26    | 56 %          | \$1,207,324.46  |
| <b>Function Code 500-600 - Other Financing Uses</b>      |                |                      |                |                |                 |               |                 |
| Sub Function Code 600 - Fund Modifications - 600         | 195,492.00     | 63,525.44            | 108,785.51     | .00            | 86,706.49       | 56            | 120,732.45      |
| Function Code 500-600 - Other Financing Uses Totals      | \$195,492.00   | \$63,525.44          | \$108,785.51   | \$0.00         | \$86,706.49     | 56 %          | \$120,732.45    |
| Account Type Expense Totals                              | \$2,150,414.00 | \$200,201.51         | \$1,196,640.62 | \$171,121.63   | \$782,651.75    | 56 %          | \$1,328,056.91  |
| Fund(COA) 25 - School Lunch Fund Totals                  | (\$377,474.00) | (\$10,798.92)        | (\$25,688.47)  | (\$171,121.63) | (\$180,663.90)  | 7 %           | (\$169,534.20)  |



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| Sub Function Code                                         | Amended Budget        | Current Month Actual | Actual FYTD         | Encumbrances      | Budget - Actual       | % Rec'd/Spent | Prior Year FYTD     |
|-----------------------------------------------------------|-----------------------|----------------------|---------------------|-------------------|-----------------------|---------------|---------------------|
| <b>Fund(COA) 29 - Student/School Activity Fund</b>        |                       |                      |                     |                   |                       |               |                     |
| Account Type <b>Revenue</b>                               |                       |                      |                     |                   |                       |               |                     |
| Function Code <b>R100 - Local Sources - 100</b>           |                       |                      |                     |                   |                       |               |                     |
|                                                           | 1,969,496.00          | 68,558.16            | 830,525.03          | .00               | 1,138,970.97          | 42            | 539,655.59          |
| Function Code <b>R100 - Local Sources - 100 Totals</b>    | <b>\$1,969,496.00</b> | <b>\$68,558.16</b>   | <b>\$830,525.03</b> | <b>\$0.00</b>     | <b>\$1,138,970.97</b> | <b>42 %</b>   | <b>\$539,655.59</b> |
| Account Type <b>Revenue Totals</b>                        | <b>\$1,969,496.00</b> | <b>\$68,558.16</b>   | <b>\$830,525.03</b> | <b>\$0.00</b>     | <b>\$1,138,970.97</b> | <b>42 %</b>   | <b>\$539,655.59</b> |
| Account Type <b>Expense</b>                               |                       |                      |                     |                   |                       |               |                     |
| Function Code <b>200 - Supporting Services</b>            |                       |                      |                     |                   |                       |               |                     |
| Sub Function Code 290 - Support Services-Other - 290      | 1,969,496.00          | 52,152.39            | 541,391.93          | 475.25            | 1,427,628.82          | 27            | 381,073.37          |
| Function Code <b>200 - Supporting Services Totals</b>     | <b>\$1,969,496.00</b> | <b>\$52,152.39</b>   | <b>\$541,391.93</b> | <b>\$475.25</b>   | <b>\$1,427,628.82</b> | <b>27 %</b>   | <b>\$381,073.37</b> |
| Account Type <b>Expense Totals</b>                        | <b>\$1,969,496.00</b> | <b>\$52,152.39</b>   | <b>\$541,391.93</b> | <b>\$475.25</b>   | <b>\$1,427,628.82</b> | <b>27 %</b>   | <b>\$381,073.37</b> |
| Fund(COA) <b>29 - Student/School Activity Fund Totals</b> | <b>\$0.00</b>         | <b>\$16,405.77</b>   | <b>\$289,133.10</b> | <b>(\$475.25)</b> | <b>(\$288,657.85)</b> | <b>+++</b>    | <b>\$158,582.22</b> |
| Grand Totals                                              | (\$5,446,870.00)      | \$388,826.49         | (\$3,558,487.80)    | (\$1,462,485.62)  | (\$425,896.58)        | 65 %          | (\$1,685,322.55)    |



# Dexter Community Schools

## Nice Job Notes

### FEB 2023

|                      |                    |                       |
|----------------------|--------------------|-----------------------|
| Scott Bartz          | Kellison Kohler    | Wylie Special Ed Team |
| Lisa Bauer           | Kirsten Korff      | Roger Sprau           |
| Kylie Benson         | Dave Kozakiewicz   | Tracy Stahl           |
| Cassandra Benson     | Dave Ledwidge      | Leah Tatara           |
| Meghan Buckler       | Marisa Lerner      | Lauren Thompson (2)   |
| Matt Caves           | Deb Marsh          | Kaitlyn Tietsema      |
| Krickett Chamberlain | Joe Martin         | Chris Timmis          |
| Angela Chea          | Craig McCalla (2)  | Gerrod Visel          |
| Trina Cox            | Katie McClellan    | Anouk Weiss (2)       |
| B&G Department       | Melanie McIntyre   | Jenny Whipple         |
| Krista Early         | Jane Montero       | Aaron Whitaker        |
| Laurie Farmer        | Ken Moore          | Josh Whitaker         |
| Ryan Fisher          | Kalli Nowitzke (2) | Steve Wincent         |
| Jackie Gariepy       | Erin Palmer (2)    | Dan Witte             |
| Celeste Gentile      | Stacey Plott       | Scott Bartz           |
| Ruth Hamilton        | Sarah Russell      | Lisa Bauer            |
| Torie Hoffman        | Kathryn Schmid     |                       |
| Sarah Hunt           | Lori Schmidt       |                       |
| Phil Jacobs          | Brian Schuler      |                       |
| Rose Jerome          | Angie Scott        |                       |
| Jennifer Johnson     | Katie See          |                       |
| Susan Kemble         | Deneen Smith       |                       |
| Anthony Koch         | Beth Smith         |                       |

FEBRUARY 2023 = 65

RUNNING TOTAL = 40173



# Dexter Community Schools

## Nice Job Notes

### MARCH 2023

Connie Agostini  
Vicki Allie  
Joel Anderson  
Lisa Bauer  
Britnie Bell (4)  
Jen Boyce  
Jen Boyce  
Candice Brown  
Ryan Bruder  
Lisa Burgess  
Alison Campbell  
Amanda Chrzasz-Reedy  
Jill Covington (2)  
Cheryl Darnton  
Martha DeCamp  
Matt Deloria  
Allison Denisco (2)  
Melanie Dever  
Band Directors  
Chris Donoghue  
Kristie Doyle  
Lisa Dunn  
Nicole Durbin  
Kim Easterday  
Adrian Edwards  
Trina Gale  
Lisa Glover  
Catherine Hoffman  
Torie Hoffman  
Sarah Hunt  
Matt Inch (2)  
Brandy Jacobs  
Shannon Jarvis  
Amara Karapas  
Amara Karapas  
Mollie Kemp (2)

Beau Kimmey (2)  
Ken Koenig  
Paige Lumpiesz  
Kathryn Luxon  
Leslie Madill  
Rebecca Mann (2)  
Jennifer Mattison  
Roxanne Maze  
Jennifer McGill  
Lisa Melvin  
Robin Mentzer  
Jason Miller  
Nancy Miller  
Deanna Mudloff  
Hannah Nalepa  
Melanie Nowak  
Jody O'Bryan  
Natalie Park  
Alex Pattenaude  
Jennifer Porcaro  
Carrie Ragnes  
Doreen Reardon  
Sarah Redman  
Drake Reinert (2)  
Katie Robinson  
Anna Romano  
Sarah Russell  
Shelley Rychener  
Margaret Scheurer  
Richard Schlanderer  
Steve Schuler  
Brian Semple  
Michelle Sherman  
David Sinopoli-Smith  
Al Snider  
John Sperendi (2)

Shelly Sprague  
Hannah Stewart  
Kasey Straub  
Amy Sumner  
Scott Theisen  
Karen Touchstone  
Cheyanne Weber  
Anouk Weiss (2)  
Jenny Whipple  
Jenny Whipple  
Angela Williams (2)  
Tricia Winder  
Crystal Zurek (3)

**MARCH = 90**

**RUNNING TOTAL = 40263**