

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE MEETING**

**April 3, 2023**

MEMBERS PRESENT:

**ASHLAND**

**FRAMINGHAM**

Michele Burns  
Sara Hamerla  
Linda Fobes  
Rick Gallagher  
Maria Martinez  
Bill Phillips  
Brandon Ward

**HOLLISTON**

Sarah Commerford  
Barry Sims

**HOPKINTON**

Ruth Knowles  
Jaime Shepard

**NATICK**

Elizabeth Smith-Freedman

**ALSO PRESENT:**

Jonathan Evans, Superintendent  
Shannon Snow - Principal  
Dolores Sharek, Director of Finance & Business Operations  
William Hurley - Treasurer  
Karen Ward, Recording Secretary

*Vice Chairperson Commerford called the meeting to order at 7:05 PM*

## **GUESTS AND VISITORS**

Superintendent Evans reported that two NEASC Coordinators, Kathy Conole and Suzanne Green, are attending this evenings School Committee Meeting. Superintendent Evans also reported that Liam Regan, his parents and family members are also here with us this evening in order to be recognized by the Committee for Liam's accomplishments.

## **SUPERINTENDENT DIRECTOR'S REPORT**

- Outstanding Vocation Student (Appendix 2023-25)

Superintendent Evans introduced Liam Regan, a special young man who is being recognized as an Outstanding Vocational Student of the Year at a banquet in Worcester on April 13th. Dr. Snow reported that each year we are able to nominate one student to receive this award. She reported that Liam and his family will attend a banquet where he will be invited on stage to receive his award and to be recognized for his hard work. Dr. Snow reported that Liam has a passion for welding and metal fabrication. His academic curiosity has led him to pursue a degree in Mechanical Engineering Technology. Upon graduation, Liam will be attending Rochester Institute of Technology.

## **APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 6, 2023**

Vice Chairperson Commerford asked for a motion to approve the minutes of the regular meeting of March 6, 2023. MS. SMITH-FREEDMAN MADE A MOTION, SECONDED BY MR. SIMS, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 6, 2023. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

## **CHAIRMAN'S REPORT**

- Update on Superintendent Evaluation Sub-Committee

Sub-Committee Chair Commerford reported the Superintendent Evaluation Sub-Committee met earlier this evening. Mrs. Commerford reported the sub-committee has finished reviewing the Superintendent's evidence binder and District Improvement Plan. She reported that based on collective Sub-Committee ratings and feedback, that she will prepare a coordinated report and

recommendations to be presented to the full Committee for their vote in June. Following this presentation, the Committee will be asked to vote on the official ratings for the Superintendent for the 22-23 school year. Mrs. Commerford reported that if any member of the Committee would like to review the evidence binders, to please contact the Superintendent's Office to schedule a time to come in to the office. Mrs. Commerford said if members have any questions regarding the binders, please reach out to her directly.

### **PUBLIC HEARING ON SCHOOL CHOICE**

Vice Chairperson Commerford asked for a motion to open the Public Hearing on School Choice. MRS. FOBES MADE A MOTION SECONDED BY MS. SMITH-FREEDMAN, TO ENTER INTO THE PUBLIC HEARING ON SCHOOL CHOICE. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. No members of the public were present. Superintendent Evans reported that a vote regarding School Choice will take place later in the meeting. MRS. BURNS MADE A MOTION SECONDED BY MRS. SHEPARD TO CLOSE THE PUBLIC HEARING ON SCHOOL CHOICE. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

### **SUPERINTENDENT DIRECTOR'S REPORT**

- NEASC Update

Superintendent Evans introduced the NEASC Team to the Committee. Superintendent Evans reported that we had our major review five years ago. Superintendent Evans reported that Mrs. Conole and Dr. Green arrived at Keefe Tech this morning to begin our Five Year Focus Visit. The NEASC Team, at their Decennial Review, made some recommendations for us to review. Superintendent Evans reported that both Mrs. Conole and Dr. Green are very familiar with Career and Technical Education and in particular are very familiar with Keefe Tech. Superintendent Evans said we are very appreciative of their time spent here and the recommendations they make to Keefe Tech. He reported that we are always open to new ideas and we are always transparent regarding our practices.

- MSBA Statement of Interest (Appendix 2023-22)

Superintendent Evans reported that Dr. Snow and her team, and Mr. Jannetti and his team, have done a tremendous job preparing the updated Statement of Interest to submit to the Massachusetts School Building Authority. He reported this is another step in a journey that may take several years.

THE FOLLOWING MOTION WAS MADE BY MRS. FOBES, SECONDED BY MRS. KNOWLES.

AT A DULY CALLED PUBLIC MEETING OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT SCHOOL COMMITTEE ON APRIL 3, 2023, THE SCHOOL COMMITTEE, ACTING ON BEHALF OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT HAVING CONVENED IN AN OPEN MEETING ON **APRIL 3, 2023** PRIOR TO THE SOI SUBMISSION CLOSING DATE, THE **SCHOOL COMMITTEE OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT/ JOSEPH P. KEEFE TECHNICAL SCHOOL, IN FRAMINGHAM, MA**, IN ACCORDANCE WITH ITS CHARTER, BY-LAWS, AND ORDINANCES, TO **AUTHORIZE THE SUPERINTENDENT** TO SUBMIT TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY THE STATEMENT OF INTEREST FORM DATED **APRIL 3, 2023** FOR THE **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT /JOSEPH P. KEEFE TECHNICAL SCHOOL LOCATED AT 750 WINTER STREET, FRAMINGHAM, MA 01702** WHICH DESCRIBES AND EXPLAINS THE FOLLOWING DEFICIENCIES AND THE PRIORITY CATEGORY(S) FOR WHICH AN APPLICATION MAY BE SUBMITTED TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN THE FUTURE **PRIORITY (4)** PREVENTION OF SEVERE OVERCROWDING EXPECTED TO RESULT FROM INCREASED ENROLLMENTS. THE 2022 DRA FACILITIES ASSESSMENT REPORT SPACE SUMMARY ANALYSIS CONCLUDES THAT, BASED ON CURRENT ENROLLMENT, THE MAJORITY OF CTE AREAS AND OTHER INSTRUCTIONAL SPACES ARE UNDERSIZED. THERE ARE NO AVAILABLE SPACES FOR EXPANSION AND SEVERE OVERCROWDING IS EXPECTED TO RESULT FROM INCREASED ENROLLMENTS. **PRIORITY (5)** REPLACEMENT, RENOVATION OR MODERNIZATION OF SCHOOL FACILITY SYSTEMS, SUCH AS ROOFS, WINDOWS, BOILERS, HEATING AND VENTILATION SYSTEMS, TO INCREASE ENERGY CONSERVATION AND DECREASE ENERGY RELATED COSTS IN A SCHOOL FACILITY. PER THE 2022 DRA FACILITIES ASSESSMENT REPORT, MANY BUILDING COMPONENTS AND THE MAJORITY OF BUILDING SYSTEMS ARE OPERATING BEYOND THEIR USEFUL LIVES AND SHOULD BE REPLACED. THE REPORT ALSO HIGHLIGHTS MANY AREAS WHERE THE BUILDING IS NOT IN COMPLIANCE WITH CURRENT ADA ACCESSIBILITY STANDARDS. **PRIORITY (7)**

REPLACEMENT OF OR ADDITION TO OBSOLETE BUILDINGS IN ORDER TO PROVIDE FOR A FULL RANGE OF PROGRAMS CONSISTENT WITH STATE AND APPROVED LOCAL REQUIREMENTS. UNDERSIZED INSTRUCTIONAL AREAS, DEFICIENT BUILDING COMPONENTS AND SYSTEMS, AND ADA ACCESSIBILITY CONSTRAINTS IMPEDE THE DISTRICT'S ABILITY TO PROVIDE FOR A FULL RANGE OF PROGRAMS CONSISTENT WITH STATE AND APPROVED LOCAL REQUIREMENTS; AND HEREBY FURTHER SPECIFICALLY ACKNOWLEDGES THAT BY SUBMITTING THIS STATEMENT OF INTEREST FORM, THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN NO WAY GUARANTEES THE ACCEPTANCE OR THE APPROVAL OF AN APPLICATION, THE AWARDING OF A GRANT OR ANY OTHER FUNDING COMMITMENT FROM THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY, OR COMMITS THE **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT/ JOSEPH P. KEEFE TECHNICAL SCHOOL**, TO FILING AN APPLICATION FOR FUNDING WITH THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY. THE VOTE IN FAVOR OF THE MOTION WAS MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- School Choice Decision (Appendix 2023-23)

Superintendent Evans provided a memo that was presented at the March 6, 2023 meeting. Superintendent Evans' recommendation is that the school not be a school choice district for the reasons stated in his memorandum to the full Committee.

A committee member expressed concern that, while the district is at capacity, the decision on school choice should not be determined by financial factors. Superintendent Evans clarified that the \$5,000 benefit for accepting a school choice student would not be well received by our district communities. However, the major determining factor for his recommendation is that we have a capacity based waiting list that prevents us from reaching non-resident students as we had in previous years.

MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. SHEPARD TO NOT BE A SCHOOL CHOICE DISTRICT. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, AND MR. WARD VOTED IN

FAVOR OF THE MOTION; MS. SMITH-FREEDMAN OPPOSED. THE VOTE IN FAVOR OF THE MOTION PASSED WITH A MAJORITY VOTE.

- School Calendar/Committee Meeting Dates (Appendix 2023-24)

Superintendent Evans reported that the School Calendar will be presented at the May meeting for School Committee review. Superintendent Evans presented Committee meeting dates for the 2023-2024 School year for approval of the Committee, which will be included on the School Calendar. MRS. BURNS MADE A MOTION SECONDED BY MRS. FOBES TO APPROVE THE SCHOOL COMMITTEE MEETING DATES FOR THE 2023-2024 SCHOOL YEAR. MRS. BURNS, MRS. COMMERTON, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Update of Municipal Meetings

Superintendent Evans reported that he and Mrs. Sharek have attended two meetings in Natick and have received positive accolades for our procedures and our transparency. He reported we received support from their Finance Sub-Committee for both the FY24 Budget and the request to establish a Capital Stabilization Account. He reported that the Natick Education and Learning Sub-Committee supported our FY24 Budget. Superintendent Evans reported that he and Mrs. Sharek will attend the Natick Town meeting to present and hopefully receive approval of both the FY24 Budget and the Capital Stabilization Account. Superintendent Evans said he and Mrs. Sharek also met with the Framingham City Council Finance Sub-Committee, and did receive approval for the establishment of the Capital Stabilization Account, and have yet to address the FY24 Budget. Superintendent Evans reported that he and Mrs. Sharek will be presenting to the Holliston Finance Committee tomorrow evening and are scheduled to present in Ashland on April 11th. He said he will continue to inform members of meetings scheduled with their town/city. Superintendent Evans said he has communicated with Hopkinton and they are aware of their assessment request amounts. Superintendent Evans said that all five communities have been supportive of our district and our work with students. Superintendent Evans thanked Committee members who have attend their town/city meetings and appreciates their support.

- Program License Update

Superintendent Evans reported he would have loved to have a major update on the hoisting issue we continue to work to resolve, but unfortunately, we continue to work to get to a resolution. We continue to push for legislative solutions and also are working with multiple organizations such as the Future Farmers of America and the Massachusetts Association of Vocational Administrators (MAVA). He reported many schools are now experiencing the same situation we have, and we have become somewhat of a mentor to help understand this process. Superintendent Evans reported we have 16 students ready to take the test and our instructors are working with the Department of Professional Licensure to get this scheduled. Instructors are working to prepare students for the exam, which focuses more on regulations than on operations.

- Facility Update

Superintendent Evans reported that the Modular structure is well under way. He said he is expecting to do a walkthrough this week and will start to make decision how to utilize the area for the 2023-2024 school year. He reported that it's exciting to see it come together and is pleased with the space it will give us going into the fall.

- Out of State Field Trip Requests – Carpentry Program and Job Entry Program (Appendix 2023-26)

Superintendent Evans provided the Committee with an Out of State Field Trip Request for Carpentry students to attend the JLC Live Convention in Providence, RI and for the Job Entry Training program to attend Canobie Lake Park in Salem, NH. Superintendent Evans reported the Job Entry Training program (JET) is being phased out and will end enrollment this year. This trip to Canobie Lake Park will serve as an end of the program gathering for students in this program.

MRS. COMMERFORD MADE A MOTION, SECONDED BY MRS. SHEPARD TO APPROVE THE OUT OF STATE FIELD TRIP REQUESTS FOR STUDENTS TO ATTEND A CONFERENCE IN PROVIDENCE, RI AND STUDENTS GO TO CANOBIE LAKE PARK IN SALEM, NH. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Personnel Activity (Appendix 2023-27)

Superintendent Evans presented two Advisory Board applications for the Electrical program and one for the Dental Assisting program, for the review of the Committee. MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. BURNS TO APPROVE THE THREE ADVISORY BOARD APPLICATIONS. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Non-Salary Financial Expenditure Report (Appendix 2023-28)

Members received the Non-Salary Expenditure Report along with some highlights. Mrs. Sharek said we have spent 63.5% to date. Mrs. Sharek said we are in line with where we would expect to be at this point in the fiscal year. Mrs. Sharek said she and her team are continuing to discuss accounts with department heads so they can prepare budget transfers for their accounts. Mrs. Sharek reminded Committee members that we are approaching the second optional year for transportation. Mrs. Sharek said she will be analyzing the contract and going rates with other districts and will present her recommendation at the next School Committee meeting.

- Budget Transfer (Appendix 2023-29)

Mrs. Sharek presented the request for a budget transfer. Mrs. Sharek reported the transfer is due to the additional costs incurred for the change in the Student Information System Database. Surplus is available in the Salary Variance account. DR. HAMERLA MADE A MOTION SECONDED BY MR. SIMS TO APPROVE THE BUDGET TRANSFER. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

## **COMMUNICATION**

An article from the Worcester Telegram & Gazette highlighting local high school baseball teams playing at Polar Park for tripleheader, was made available to the Committee. Superintendent Evans reported that Keefe Tech baseball players were very happy to have been able to play at Polar Park this evening.



Unfortunately, they did not win their game, but we were very pleased that our students were able to participate.

**OLD BUSINESS**

There was no old business

**NEW BUSINESS**

There was no new business

**EXECUTIVE SESSION**

Vice Chairperson Commerford asked for a motion that the Committee go into Executive session pursuant to G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have detrimental effect on the bargaining or litigating position of the Committee and the Vice Chairperson so declares for the purpose of approving the March 6, 2023 executive session minutes only. This requires a majority vote of the entire committee by a roll call vote. The School Committee will adjourn at the conclusion of the executive session. This requires a majority vote of the entire committee by a roll call vote. The School Committee will adjourn at the conclusion of the executive session. MR. GALLAGHER MADE A MOTION SECONDED BY MRS. SHEPARD TO ENTER INTO EXECUTIVE SESSION AND TO ADJOURN AT THE END OF EXECUTIVE SESSION AND NOT RECONVENE IN OPEN SESSION. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The meeting adjourned at 7:40 p.m.

The next meeting is May 8, 2023

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – April 3, 2023

**ACTION SHEET**

- ❖ MS. SMITH-FREEDMAN MADE A MOTION, SECONDED BY MR. SIMS, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 6, 2023. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
- ❖ MRS. FOBES MADE A MOTION SECONDED BY MS. SMITH-FREEDMAN, TO ENTER INTO THE PUBLIC HEARING ON SCHOOL CHOICE. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
- ❖ MRS. BURNS MADE A MOTION SECONDED BY MRS. SHEPARD TO CLOSE THE PUBLIC HEARING ON SCHOOL CHOICE. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
- ❖ THE FOLLOWING MOTION WAS MADE BY MRS. FOBES, SECONDED BY MRS. KNOWLES. AT A DULY CALLED PUBLIC MEETING OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT SCHOOL COMMITTEE ON APRIL 3, 2023, THE SCHOOL COMMITTEE, ACTING ON BEHALF OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT HAVING CONVENED IN AN OPEN MEETING ON **APRIL 3, 2023** PRIOR TO THE SOI SUBMISSION CLOSING DATE, THE **SCHOOL COMMITTEE OF THE SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT/ JOSEPH P. KEEFE TECHNICAL SCHOOL, IN FRAMINGHAM, MA**, IN ACCORDANCE WITH ITS CHARTER, BY-LAWS, AND ORDINANCES, TO **AUTHORIZE**

**THE SUPERINTENDENT TO SUBMIT TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY THE STATEMENT OF INTEREST FORM DATED **APRIL 3, 2023** FOR THE **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT /JOSEPH P. KEEFE TECHNICAL SCHOOL LOCATED AT 750 WINTER STREET, FRAMINGHAM, MA 01702** WHICH DESCRIBES AND EXPLAINS THE FOLLOWING DEFICIENCIES AND THE PRIORITY CATEGORY(S) FOR WHICH AN APPLICATION MAY BE SUBMITTED TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN THE FUTURE **PRIORITY (4)** PREVENTION OF SEVERE OVERCROWDING EXPECTED TO RESULT FROM INCREASED ENROLLMENTS. THE 2022 DRA FACILITIES ASSESSMENT REPORT SPACE SUMMARY ANALYSIS CONCLUDES THAT, BASED ON CURRENT ENROLLMENT, THE MAJORITY OF CTE AREAS AND OTHER INSTRUCTIONAL SPACES ARE UNDERSIZED. THERE ARE NO AVAILABLE SPACES FOR EXPANSION AND SEVERE OVERCROWDING IS EXPECTED TO RESULT FROM INCREASED ENROLLMENTS. **PRIORITY (5)** REPLACEMENT, RENOVATION OR MODERNIZATION OF SCHOOL FACILITY SYSTEMS, SUCH AS ROOFS, WINDOWS, BOILERS, HEATING AND VENTILATION SYSTEMS, TO INCREASE ENERGY CONSERVATION AND DECREASE ENERGY RELATED COSTS IN A SCHOOL FACILITY. PER THE 2022 DRA FACILITIES ASSESSMENT REPORT, MANY BUILDING COMPONENTS AND THE MAJORITY OF BUILDING SYSTEMS ARE OPERATING BEYOND THEIR USEFUL LIVES AND SHOULD BE REPLACED. THE REPORT ALSO HIGHLIGHTS MANY AREAS WHERE THE BUILDING IS NOT IN COMPLIANCE WITH CURRENT ADA ACCESSIBILITY STANDARDS. **PRIORITY (7)** REPLACEMENT OF OR ADDITION TO OBSOLETE BUILDINGS IN ORDER TO PROVIDE FOR A FULL RANGE OF PROGRAMS CONSISTENT WITH STATE AND APPROVED LOCAL REQUIREMENTS. UNDERSIZED INSTRUCTIONAL AREAS, DEFICIENT BUILDING COMPONENTS AND SYSTEMS, AND ADA ACCESSIBILITY CONSTRAINTS IMPEDE THE DISTRICT'S ABILITY TO PROVIDE FOR A FULL RANGE OF PROGRAMS CONSISTENT WITH STATE AND APPROVED LOCAL REQUIREMENTS; AND HEREBY FURTHER SPECIFICALLY ACKNOWLEDGES THAT BY SUBMITTING THIS STATEMENT OF INTEREST FORM, THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN NO WAY GUARANTEES THE ACCEPTANCE OR THE APPROVAL OF AN APPLICATION, THE AWARDED OF A GRANT OR ANY OTHER FUNDING COMMITMENT FROM THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY, OR COMMITS THE **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT/ JOSEPH P.****

**KEEFE TECHNICAL SCHOOL, TO FILING AN APPLICATION FOR FUNDING WITH THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY. THE VOTE IN FAVOR OF THE MOTION WAS MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.**

- ❖ **MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. SHEPARD TO NOT BE A SCHOOL CHOICE DISTRICT. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, AND MR. WARD VOTED IN FAVOR OF THE MOTION; MS. SMITH-FREEDMAN OPPOSED. THE VOTE IN FAVOR OF THE MOTION PASSED WITH A MAJORITY VOTE.**
  
- ❖ **MRS. BURNS MADE A MOTION SECONDED BY MRS. FOBES TO APPROVE THE SCHOOL COMMITTEE MEETING DATES FOR THE 2023-2024 SCHOOL YEAR. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.**
  
- ❖ **MRS. COMMERFORD MADE A MOTION, SECONDED BY MRS. SHEPARD TO APPROVE THE OUT OF STATE FIELD TRIP REQUESTS FOR STUDENTS TO ATTEND A CONFERENCE IN PROVIDENCE, RI AND STUDENTS GO TO CANOBIE LAKE PARK IN SALEM, NH. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.**
  
- ❖ **MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. BURNS TO APPROVE THE THREE ADVISORY BOARD APPLICATIONS. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.**

- ❖ DR. HAMERLA MADE A MOTION SECONDED BY MR. SIMS TO APPROVE THE BUDGET TRANSFER. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
- ❖ MR. GALLAGHER MADE A MOTION SECONDED BY MRS. SHEPARD TO ENTER INTO EXECUTIVE SESSION AND TO ADJOURN AT THE END OF EXECUTIVE SESSION AND NOT RECONVENE IN OPEN SESSION. MRS. BURNS, MRS. COMMERFORD, DR. HAMERLA, MRS. FOBES, MR. GALLAGHER, MRS. KNOWLES, MRS. MARTINEZ, MR. PHILLIPS, MRS. SHEPARD, MR. SIMS, MS. SMITH-FREEDMAN, AND MR. WARD VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.