

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

May 8, 2023

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: May 3, 2023

A meeting of the White Bear Lake Area School Board will be held on **Monday, May 8, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting is open to the public.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.

4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

1. Student Recognition
2. Recognition of Student Liaisons to the School Board
3. Superintendent's Report

D. DISCUSSION ITEMS

1. Building Assets Reducing Risks (BARR) Update
2. First Reading of School Board Policies:
 - a. 535, Service Animals on School Property
 - b. 604, Instructional Curriculum
 - c. 608, Instructional Services - Special Education
 - d. 624, Online Learning Options
 - e. 701.1, Modification of School District Budget
 - f. 709, Student Transportation Safety PolicyThe policies listed above will be on the June 12, 2023 agenda or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Action on Bids for Bald Eagle Avenue Road Improvements
2. Action on Teachers on Call Agreement

3. Action on School Board Policies:
 - a. 201, Legal Status of the School Board
 - b. 202, School Board Officers
 - c. 203, Operation of the School Board - Governing Rules
 - d. 203.2, Order of the Regular School Board Meeting
 - e. 203.5, School Board Meeting Agenda
 - f. 203.6, Consent Agenda
 - g. 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - h. 415, Mandated Reporting of Maltreatment of Vulnerable Adults
 - i. 605, Alternative Programs

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDED ACTION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Angela Thompson, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDED ACTION:

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, April 10, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Arcand, Daniels, Ellison, Newmaster. Absent: Beloyed, Thompson, Streiff Oji.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Arcand seconded to approve the agenda as presented. **Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
5. Arcand moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on March 13, 2023, and March 27, 2023;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
 - TERESA ANDERSON** – NS Assistant - Central Middle School
Employed by District 624 since 02/14/2022
Effective Date: 03/31/2023
 - ELIZABETH DEMARS** – Paraeducator - WBLAHS - North Campus
Employed by District 624 since 10/24/2023
Effective Date: 03/02/2023
 - KRISTIN GARNER** – Lunchroom Playground Supervisor - Oneka Elementary
Employed by District 624 since 08/29/2022
Effective Date: 03/31/2023
 - JOSEPH GUSTAFSON** – PT Custodian - Central Middle School
Employed by District 624 since 08/22/2022
Effective Date: 03/31/2023
 - LUKAS GILBERT** – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 11/14/2022
Effective Date: 03/03/2023
 - PRESTON MUELLER** – Nutrition Services Assistant - WBLAHS - North Campus
Employed by District 624 since 04/04/2022
Effective Date: 03/02/2023
 - BERNADETTE ST AMANT** – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/06/2022

- Effective Date: 03/21/2023
MITCHELL TORKELSON – Tier 1 Field Tech - WBLAHS - District Wide
Employed by District 624 since 08/29/2022
Effective Date: 03/17/2023
- **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**
EMILY BISKE – Science Teacher - Sunrise Park Middle School
Employed by District 624 since 08/20/2014
Effective Date: 06/12/2023
BRANDON BERGER – Music Teacher - WBLAHS - North Campus
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023
ELIZABETH MCBRIDE – Special Education Teacher - North Star Elementary
Employed by District 624 since 08/30/2021
Effective Date: 06/12/2023
NIKOLE REINECCIUS – 3rd Grade Teacher - Lincoln Elementary
Employed by District 624 since 08/21/2013
Effective Date: 06/12/2023
HEATHER SCHMIDT – Instructional Coach - Central Middle School
Employed by District 624 since 08/23/2001
Effective Date: 06/12/2023
GRACE SIMPSON – Music Teacher - Central Middle School
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023
- **RESIGNATION/TERMINATION/NON-RENEWAL – PROFESSIONAL STAFF**
JONATHAN LUKNIC – Principal - Birch Lake Elementary
Employed by District 624 since 07/01/2017
Effective Date: 06/30/2023
- **RETIREMENT – CLASSIFIED STAFF**
DONALD GRAY – Custodian - Lincoln Elementary & Sunrise Middle School
Employed by District 624 since 10/15/1991
Effective Date: 05/11/2023
PATTI PRICE – Administrative Assistant Operations - District Center
Employed by District 624 since 09/24/2012
Effective Date: 07/05/2023 (Revised)
- **RETIREMENT – CERTIFIED STAFF**
JULIE NASVIK – Physical Education & Dape Teacher - Sunrise Park Middle School
Employed by District 624 since 08/25/2005
Effective Date: 06/12/2023
TERESA WALD – Special Education Teacher - Sunrise Park Middle School
Employed by District 624 since 08/21/2003
Effective Date: 06/12/2023
ANN ZETTEL – ECFE Teacher - Normandy Park
Employed by District 624 since 08/20/2014
Effective Date: 06/12/2023
- **RETIREMENT – NON-AFFILIATED**
BETH SAMUELSON – Chemical Health Specialist - ALC

- Employed by District 624 since 11/30/1999
Effective Date: 06/09/2023
- **EXTRA ASSIGNMENT – CERTIFIED STAFF**
- ABIGAIL ANDERSON – .2 FTE Special Education Teacher - Central Middle School
BA, Step 3, \$6,408.68
Effective Date: 12/08/2022 through 06/12/2023
- ESSIA GARFIELD – .05 FTE Spanish Teacher - Otter Lake Elementary
MA + 60, Step 10, \$1,102.89
Effective Date: 03/29/2023 through 06/12/2023
- REBECCA HOLMAN – .2 FTE Special Education Teacher - Central Middle School
MA + 60, Step 10, \$9,946.14
Effective Date: 12/08/2022 through 06/12/2023
- KIM LACASSE – .2 FTE Special Education Teacher - Central Middle School
MA + 60, Step 13, \$13,165.20
Effective Date: 12/08/2022 through 06/12/2023
- CLAIRE LUGER – .2 FTE Special Education Teacher - Central Middle School
MA, Step 10, \$6,540.79
Effective Date: 02/02/2023 through 06/12/2023
- KARLIE MYETTE – .2 FTE Math Teacher - Central Middle School
MA + 60, Step 13, \$6,764.99
Effective Date: 03/13/2023 through 06/12/2023
- TIMOTHY LARSON – .2 FTE Math Teacher - Central Middle School
MA + 60, Step 13, \$6,502.53
Effective Date: 03/13/2023 through 06/12/2023
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
- JENNA GLASOW - Paraeducator - Sunrise Park Middle School
Increase in hours, From 6.5 hours to 6.75 hours per day
Effective Date: 03/28/2023
- **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
- MAGGIE CAPPELEN – Paraeducator - Sunrise Park Middle School
6.75 hrs per week changed to 4 hrs per week
Effective Date: 3/20/2023 - 6/9/2023
- **FULL TIME LEAVE OF ABSENCE – CLASSIFIED STAFF**
- RODNEY BEACH - Custodian - Lakeaires and Matoska Elementary
Employed by District 624 since 07/20/2015
Effective Date: 09/06/2022 through 12/16/2022
- GREG BRONSON - Custodian - Otter Lake Elementary
Employed by District 624 since 07/20/2015
Effective Date: 09/06/2022 through 12/12/2022
- COLLEEN CARLSON - Paraeducator - Willow Lane Elementary
Employed by District 624 since 09/03/2013
Effective Date: 09/06/2022 through 10/26/2022
- PATRICIA FRAZER - Bus Aide - District Wide
Employed by District 624 since 10/01/2015
Effective Date: 09/01/2022 through 11/15/2022
- EMILY MOUQSETE - OST Program Assistant - Lincoln Elementary
Employed by District 624 since 08/29/2016

Effective Date: 09/20/2022 through 06/30/2023
JESSICA REBEAU - Paraeducator - Otter Lake Elementary
Employed by District 624 since 03/29/2021

Effective Date: 09/20/2022 through 01/30/2023
DAVID SCWARTZ - Truck Driver - District Wide
Employed by District 624 since 03/19/2012

Effective Date: 09/15/2022 through 11/09/2022
BREENA SLIVIK - Paraeducator - TEC
Employed by District 624 since 09/04/2018

Effective Date: 09/20/2022 through 11/01/2022
JOANNE TOTO - Paraeducator - Birch Lake Elementary
Employed by District 624 since 09/03/2013

Effective Date: 09/26/2022 through 06/09/2023

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

GRACE BROWN – Spanish Teacher - Lakeaires Elementary
Employed by the District 624 since 08/20/2018

Effective Date: 03/31/2023 through 06/12/2023

KATHRYN CAIN – Speech Language Pathologist - Lincoln & Willow Lane
Elementary

Employed by the District 624 since 08/19/2019

Effective Date: 10/05/2022 through 03/24/2023

BRIDGET CWENGROS – Speech Language Pathologist - Lakeaires Elementary

Employed by the District 624 since 08/23/2021

Effective Date: 11/07/2022 through 02/03/2023

BIRTE FRETWELL – German Teacher - WBLAHS - South Campus

Employed by the District 624 since 08/30/2021

Effective Date: 02/23/2023 through 04/06/2023

EMILY GALLATIN – 3rd Grade Teacher - Otter Lake Elementary

Employed by the District 624 since 08/25/2005

Effective Date: 23-24 School Year

KENDALL GONZALEZ – Kindergarten Teacher - Lakeaires Elementary

Employed by the District 624 since 08/24/2011

Effective Date: 08/29/2023 through 10/17/2022

SAMANTHA JORGENSON – 1st Grade Teacher - Lakeaires Elementary

Employed by the District 624 since 03/24/2014

Effective Date: 08/29/2023 through 10/07/2022

CHRISTINE MOREN – Language Arts & AVID Teacher - Central Middle School

Employed by the District 624 since 08/22/2016

Effective Date: 12/09/2022 through 06/12/2023

STEPHANIE PETERSON – 1st Grade Teacher - Lakeaires Elementary

Employed by the District 624 since 08/24/2015

Effective Date: 02/13/2023 through 06/09/2023

ANGELA SAUER – Preschool Teacher - Oneka Elementary

Employed by the District 624 since 09/13/2021

Effective Date: 11/13/2022 through 03/13/2023

JENNA SAURO – Special Education Teacher - Central Middle School

Employed by the District 624 since 08/24/2020

Effective Date: 12/08/2022 through 06/12/2023

- KARI SOLHEIM – 1st Grade Teacher - Otter Lake Elementary
Employed by the District 624 since 08/24/1998
Effective Date: 09/19/2022 through 11/28/2022
- FULL TIME LEAVE OF ABSENCE – NON-AFFILIATED
- MOLLY KIEGER – OST Site Supervisor - Oneka Elementary
Employed by the District 624 since 01/03/2022
Effective Date: 08/17/2022 through 12/30/2022
- RICHARD PALME – Assistant Groundskeeper - Bus Garage
Employed by the District 624 since 01/06/2020
Effective Date: 09/16/2022 through 10/28/2022
- NEW PERSONNEL - CLASSIFIED STAFF
- LYNETTE ANDERSON – Bus Driver - Bus Garage
\$21.45 per hr., 25 hrs. per wk.
Effective Date: 04/25/2023
- FRANCISCA BELMARES – NS Assistant - Sunrise Park Middle School
\$17.50 per hr., 17.5 hrs. per wk.
Effective Date: 03/14/2023
- CARRIE ESTEY-DIX – Health Assistant - North Star Elementary
\$20.51 per hr., 37.5 hrs. per wk.
Effective Date: 03/20/2023
- KRISTIN GARNER – Behavior Assistant - North Star and Oneka Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 04/03/2023
- KURT HADLEY – Paraeducator - Birch Lake Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/20/2023
- COREY LARSON – Paraeducator - WBLAHS - North Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/14/2023
- JODY MINKE – Paraeducator - North Star Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/13/2023
- RILEY MOSSER – Paraeducator - Central Middle School
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/21/2023
- SHANTI MUSUNURI – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 14.999 hrs. per wk.
Effective Date: 03/16/2023
- NATALIE NAULT – OST Program Assistant - Lincoln Elementary
\$18.50 per hr., 22.49 hrs. per wk.
Effective Date: 03/13/2023
- DAVID SCHMIDT – Paraeducator - WBLAHS - South Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 03/13/2023
- NEW PERSONNEL – PROFESSIONAL
- RUSSELL REETZ – Unified High School Principal - WBLAHS
\$170,000
Effective Date: 07/01/2023

- **NEW PERSONNEL – NON-AFFILIATED STAFF**
 - KATHLEEN OLSON – Career Pathways Coordinator - WBLAHS - South Campus
\$97,546 (prorated \$26,262.38)
Effective Date: 03/27/2023
 - ERICA MATTICE – Controller - District Center
\$100,000 (prorated \$27,692.30)
Effective Date: 03/23/2023
 - **LONG TERM SUBSTITUTE - CLASSIFIED STAFF**
 - ALISON ARMSTRONG – Administrative Assistant Principal - Lakeaires
\$20 per hr., 40 hrs. per wk., \$11,520
Effective Date: 03/13/2023 through 04/21/2023
 - DKYZIAN CLARY – Paraeducator - TEC
\$20.61 per hr., 32.5 hrs. per wk., \$6,564.28
Effective Date: 02/13/2023 through 05/01/2023
 - **LONG TERM SUBSTITUTE - CERTIFIED STAFF**
 - SUE FISH – Spanish Teacher - Lakeaires Elementary
.8 FTE MA, Step 6, \$10,260.75
Effective Date: 04/03/2023 through 06/12/2023
 - KARLA KELLER – Intervention Teacher - Birch Lake Elementary
1.0 FTE MA, Step 6, \$22,495.93
Effective Date: 04/03/2023 through 06/12/2023
- g) Quarterly investment report.
Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.

B. PUBLIC FORUM - Tim Klecker, Will McBride, Marc Aune, and Rebekah Bradfield

C. INFORMATION ITEMS

1. Student Recognition - Students were recognized and congratulated by Dr. Kazmierczak for earning state recognition in Adapted Hockey, Speech, and Boys' Basketball.
2. Superintendent's Report - Dr. Kazmierczak gave information about some upcoming events, the Middle School Musical, a fraud prevention presentation at our Senior Center and the May 2nd Coffee with Dr. K. He spoke about Summer Program registration, and Kindergarten registration. He finished with information about the new Unified High School Principal.

D. DISCUSSION ITEMS

1. Central Middle School Design Update - Tim Wald, Assistant Superintendent for Finance and Operations, Central Middle School Principal Cathryn Peterson, and Paul Aplikowski and representatives from Wold Architects and Engineers provided an update on the Central Middle School Design.
2. First Reading of School Board Policies: a) 201, Legal Status of the School Board; b) 202, School Board Officers; c) 203, Operation of the School Board - Governing Rules; d) 203.2, Order of the Regular School Board Meeting; e) 203.5, School Board Meeting Agenda; f) 203.6, Consent Agenda; g) 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse; h) 415, Mandated Reporting of Maltreatment of Vulnerable Adults; and i) 605, Alternative Programs.

The policies listed above will be on the May 8, 2023 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Arcand moved and Daniels seconded to approve the action on Bids for Central Middle School Renovation and Gymnasium Addition in the amount of \$23,997,186. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays. Motion carried.**
2. Arcand moved and Daniels seconded to approve the action on FY 2021-22 Federal Single Audit. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
3. Daniels moved and Arcand seconded to approve the action on Foundation of Success. **Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
4. Daniels moved and Arcand seconded to approve the action on Resolution Proposing Placement of Continuing Contract Teachers on Unrequested Leaves of Absence. **Roll call vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
5. Daniels moved and Arcand seconded to approve the action on School Board Policies: a) 211, Criminal or Civil Action Against School District, School Board Member, Employee or Student; b) 212, School Board Member Development; c) 214, Out-of-State Travel by School Board Members; d) 215, School Board Member Code of Conduct; e) 410, Family and Medical Leave Policy; f) 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources; and g) 802, Disposition of Obsolete Equipment and Material. **Voice vote: Ayes, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:32 p.m. **Voice vote: Ayes, Arcand, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**

Submitted by: Margaret Newmaster, acting clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work session of the White Bear Lake Area School Board was held on **Monday, April 24, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order - Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Daniels, Ellison, Newmaster, Thompson, Arcand. Absent: Beloyed, Streiff Oji.

B. DISCUSSION ITEMS

1. Summer Programming Update - Tim Maurer, Director of Community Services and Recreation, Darcy Rodriguez, Early Childhood Coordinator, Nicole Oswald, Out of School Time Programs Coordinator, Jon Anderson, Adult Programs & Facilities Coordinator, and Matt Reibow, Rec Sports & Middle School Athletics Coordinator provided an update on summer learning programs and summer opportunities offered through Community Services & Recreation.
2. HBCU Field Trip - Brenton Shavers, Director of Educational Equity and Achievement, Patricia Ferrell, ELL Assistant, and students gave an update on the Historically Black Colleges and Universities field trip that took place at the beginning of April.
3. Partnering with Teachers on Call - Matt Mons, Director of Human Resources and General Counsel provided an overview of the services that Teachers on Call can offer to the district to improve substitute teacher services and fill rates.

C. ADJOURNMENT - Arcand moved and Daniels seconded to adjourn the meeting at 6:41 p.m. ***Voice vote: Ayes, Daniels, Ellison, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***

Submitted by: Angela Thompson, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of
Finance and Operations;
Andi Johnson, Director of Finance**

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDED ACTION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools

Electronic Transfers - April 2023

		<u>4/14/2023</u>	<u>4/28/2023</u>
Direct Deposit	900672034 - 900673531	2,242,814.42	
Direct Deposit	900673532 - 900675050		2,336,887.84

Check Number	Vendor	Amount	Check Date	Check Type
10085	POST, ADDISON O.	(\$46.58)	4/14/2023	V
131839	DILLON, ROBERT	\$3,900.00	4/7/2023	R
131840	GATEWAY MUSIC FESTIVALS & TOURS	\$2,465.00	4/7/2023	R
131841	KALPULLI KETZALCOATLICUE	\$500.00	4/7/2023	R
131842	MN INDIAN EDUC ASSOC	\$350.00	4/7/2023	R
131843	RAMSEY COUNTY	\$46.00	4/7/2023	R
131844	TITAN MACHINERY INC.	\$13,995.00	4/7/2023	R
131845	AALLWAYS ASSOCIATES INC	\$1,232.91	4/12/2023	R
131846	ABLE FENCE INC	\$320.00	4/12/2023	R
131847	ALL STRINGS ATTACHED	\$180.00	4/12/2023	R
131848	ALLIED OIL & SUPPLY, INC.	\$325.00	4/12/2023	R
131849	ALLSTREAM	\$3.08	4/12/2023	R
131850	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131851	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131852	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131853	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131854	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131855	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131856	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131857	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131858	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131859	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131860	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131861	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131862	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131863	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131864	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131865	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131866	AMAZON CAPITAL SERVICES	\$0.00	4/12/2023	C
131867	AMAZON CAPITAL SERVICES	\$13,466.09	4/12/2023	R
131868	ANDERSON, PATRICIA M.	\$68.00	4/12/2023	R
131869	ANOKA COUNTY PROPERTY TAX & TAXATION	\$294.24	4/12/2023	R
131870	APPLE INC.	\$419.00	4/12/2023	R
131871	ARISE OUTDOOR SERVICES LLC	\$1,100.00	4/12/2023	R
131872	ASCD	\$95.56	4/12/2023	R
131873	ASTLEFORD INTL MINNEAPOLIS	\$195.63	4/12/2023	R
131874	AVANT ASSESSMENT LLC	\$1,245.00	4/12/2023	R
131875	BERGER, EILEEN	\$32.00	4/12/2023	R
131876	BEST BUY BUSINESS ADVANTAGE ACCT	\$274.97	4/12/2023	R
131877	BEVSO	\$15,568.44	4/12/2023	R
131878	BIO-RAD LABORATORIES	\$613.45	4/12/2023	R
131879	BLUE CROSS / BLUE SHIELD OF MN	\$10,287.00	4/12/2023	R
131880	BORGMEIER, GENA	\$170.15	4/12/2023	R
131881	BSN SPORTS, LLC	\$0.00	4/12/2023	C

131882 BSN SPORTS, LLC	\$21,577.65	4/12/2023 R
131883 BURCH, JOHN C.	\$148.00	4/12/2023 R
131884 CAMBRIDGE-ISANTI HIGH SCHOOL	\$72.00	4/12/2023 R
131885 CAPITAL ONE TRADE CREDIT	\$25.16	4/12/2023 R
131886 CARBONES PIZZERIA	\$1,086.50	4/12/2023 R
131887 CARDINAL, KATHLEEN T.	\$283.90	4/12/2023 R
131888 CAROLINA BIOLOGICAL SUPPLY	\$137.55	4/12/2023 R
131889 CARROLL, RUTH	\$408.64	4/12/2023 R
131890 CENGAGE LEARNING INC	\$1,925.00	4/12/2023 R
131891 CENTENNIAL SPEECH	\$91.00	4/12/2023 R
131892 CHOUANARD, JANICE	\$58.65	4/12/2023 R
131893 CINTAS CORP	\$0.00	4/12/2023 C
131894 CINTAS CORP	\$0.00	4/12/2023 C
131895 CINTAS CORP	\$0.00	4/12/2023 C
131896 CINTAS CORP	\$1,891.33	4/12/2023 R
131897 CMRS-FP	\$6,000.00	4/12/2023 R
131898 COMMERCIAL KITCHEN SERVICES	\$1,247.00	4/12/2023 R
131899 COMO LUBE & SUPPLIES	\$91.11	4/12/2023 R
131900 CUMMINS SALES AND SERVICE	\$2,313.14	4/12/2023 R
131901 DEJARLAIS, MARILYN	\$408.64	4/12/2023 R
131902 DEMCO INC	\$412.08	4/12/2023 R
131903 DERAAD, MAX D.	\$1,019.20	4/12/2023 R
131904 DOMEIER, MARILYN	\$36.55	4/12/2023 R
131905 DOUGLAS, SANDRA L.	\$400.00	4/12/2023 R
131906 DEFINITIVE TECHNOLOGY SOLUTIONS	\$17,926.35	4/12/2023 R
131907 EAGAN FORENSICS BOOSTERS	\$72.00	4/12/2023 R
131908 ECKROTH MUSIC	\$0.00	4/12/2023 C
131909 ECKROTH MUSIC	\$959.23	4/12/2023 R
131910 EDUCERE LLC	\$3,231.50	4/12/2023 R
131911 FESTIVAL FOODS-KNOWLAN'S	\$270.14	4/12/2023 R
131912 FIDELITY SECURITY LIFE INSURANCE CO	\$5,614.29	4/12/2023 R
131913 FLAHERTY'S ARDEN BOWL	\$350.00	4/12/2023 R
131914 FORBES SOLUTIONS PLLC	\$4,250.00	4/12/2023 R
131915 GARVEY, PATRICIA	\$130.90	4/12/2023 R
131916 GEPHART TRUCKING	\$18,376.25	4/12/2023 R
131917 GOLD MEDAL MINNEAPOLIS ML55	\$191.85	4/12/2023 R
131918 GOODHEART-WILCOX PUBLISHER	\$5,754.53	4/12/2023 R
131919 GOPHER	\$441.70	4/12/2023 R
131920 GRANDMA'S BAKERY INC	\$391.10	4/12/2023 R
131921 HAAG, LOIS	\$92.65	4/12/2023 R
131922 HAGEN, TERRI	\$35.00	4/12/2023 R
131923 HALO TRANSPORTATION	\$43,300.00	4/12/2023 R
131924 HAMER, KAREN	\$63.33	4/12/2023 R
131925 HANDI MEDICAL SUPPLY	\$60.00	4/12/2023 R
131926 HANDLIN, BEATRICE R.	\$170.00	4/12/2023 R
131927 HEALTHPARTNERS	\$84,161.48	4/12/2023 R
131928 HEGGIES PIZZA	\$3,592.90	4/12/2023 R

131929 HISDAHL INC	\$140.00	4/12/2023 R
131930 HOFFMAN, JOAN K.	\$84.75	4/12/2023 R
131931 HOLMIN, CLEO A.	\$23.00	4/12/2023 R
131932 HOTSY MINNESOTA	\$451.64	4/12/2023 R
131933 HOYO, SBC	\$1,025.00	4/12/2023 R
131934 HRUBY, MICHAEL L.	\$48.00	4/12/2023 R
131935 HUBBARD, MICHELLE K.	\$53.60	4/12/2023 R
131936 IFD	\$0.00	4/12/2023 C
131937 IFD	\$0.00	4/12/2023 C
131938 IFD	\$0.00	4/12/2023 C
131939 IFD	\$0.00	4/12/2023 C
131940 IFD	\$201,929.80	4/12/2023 R
131941 INNOVATIVE OFFICE SOLUTIONS	\$341.51	4/12/2023 R
131942 INSTRUMENTALIST AWARDS	\$73.00	4/12/2023 R
131943 JANE MEJIA MANNETTER	\$330.00	4/12/2023 R
131944 JENSEN, ETOILE W.	\$117.60	4/12/2023 R
131945 JW PEPPER & SON INC	\$0.00	4/12/2023 C
131946 JW PEPPER & SON INC	\$788.84	4/12/2023 R
131947 KATH FUEL OIL SERVICE CO	\$27,589.59	4/12/2023 R
131948 KINDE, DANIELLE	\$15.00	4/12/2023 R
131949 LABORE, JULIE L.	\$35.20	4/12/2023 R
131950 LAKESHORE LEARNING STORE	\$57.48	4/12/2023 R
131951 LAKESHORE LEARNING MATERIALS	\$1,033.85	4/12/2023 R
131952 LANDGRAFF, MARCIA J.	\$557.80	4/12/2023 R
131953 LARSON, MARY I.	\$22.51	4/12/2023 R
131954 LEARNING WITHOUT TEARS	\$253.08	4/12/2023 R
131955 LIBERTY CLASSICAL ACADEMY	\$36,660.15	4/12/2023 R
131956 LISCANO, SARAH	\$80.70	4/12/2023 R
131957 LITCH, KARLA K.	\$145.50	4/12/2023 R
131958 LOCKMAN, MARY C.	\$58.40	4/12/2023 R
131959 LUNDGREN, JOANNE M.	\$159.80	4/12/2023 R
131960 MAC RUNNEL, MINDY L.	\$368.05	4/12/2023 R
131961 MACKIN EDUCATIONAL RESOURCES	\$387.96	4/12/2023 R
131962 MANITOU EVENT CENTER	\$1,759.49	4/12/2023 R
131963 MASE	\$987.00	4/12/2023 R
131964 METRO DEAF SCHOOL	\$18,217.88	4/12/2023 R
131965 METRO MEALS ON WHEELS INC	\$283.50	4/12/2023 R
131966 METROPOLITAN TRANSPORTATION NETWORK	\$108,712.63	4/12/2023 R
131967 MIDWEST BUS PARTS INC	\$1,138.15	4/12/2023 R
131968 MILLIGAN, THERESA	\$462.83	4/12/2023 R
131969 MINNESOTA REVENUE	\$463.00	4/12/2023 R
131970 MN SAFETY COUNCIL INC	\$1,035.00	4/12/2023 R
131971 MONKEY WRENCH PRODUCTION REPAIR LLC	\$37.91	4/12/2023 R
131972 MORITZ, CLAIRE S.	\$1,690.20	4/12/2023 R
131973 MWASSA, NAMBI N.	\$255.00	4/12/2023 R
131974 NARDINI FIRE EQUIPMENT CO INC	\$526.75	4/12/2023 R
131975 NATURESEAL INC	\$3,677.44	4/12/2023 R

131976 NORTH CENTRAL BLUE BIRD BUS SALES	\$210.20	4/12/2023 R
131977 NORTH CENTRAL INTERNATIONAL, LLC	\$0.00	4/12/2023 C
131978 NORTH CENTRAL INTERNATIONAL, LLC	\$2,447.54	4/12/2023 R
131979 O'NEIL, LOIS	\$40.38	4/12/2023 R
131980 O'REILLY AUTOMOTIVE INC	\$0.00	4/12/2023 C
131981 O'REILLY AUTOMOTIVE INC	\$687.08	4/12/2023 R
131982 OLSON, SUZANNE K.	\$154.69	4/12/2023 R
131983 OXYGEN SERVICE COMPANY INC	\$15.50	4/12/2023 R
131984 PAN-O-GOLD	\$3,316.36	4/12/2023 R
131985 PARTS TOWN, LLC	\$383.89	4/12/2023 R
131986 PAULSON, MICHAEL J.	\$258.40	4/12/2023 R
131987 PAYDHEALTH	\$38,437.67	4/12/2023 R
131988 PEDIATRIC HOME SERVICE	\$5,531.25	4/12/2023 R
131989 PICARD, ANNE	\$33.75	4/12/2023 R
131990 PITNEY BOWES PURCHASE POWER	\$133.38	4/12/2023 R
131991 PITTENGER, VICKI	\$40.80	4/12/2023 R
131992 PRESS PUBLICATIONS	\$1,906.80	4/12/2023 R
131993 PROJECT LEAD THE WAY	\$167.50	4/12/2023 R
131994 QUISTAD, IDA	\$123.25	4/12/2023 R
131995 R & R SPECIALTIES INC	\$37.50	4/12/2023 R
131996 RADAR CONSULTING LLC	\$5,800.00	4/12/2023 R
131997 RAMSEY COUNTY PARKS/REC DEPT	\$2,000.00	4/12/2023 R
131998 RAMSEY COUNTY	\$6,194.00	4/12/2023 R
131999 REGENTS OF THE UNIV OF MN	\$2,506.43	4/12/2023 R
132000 RINK-TEC INTERNATIONAL INC	\$367.97	4/12/2023 R
132001 ROETTGER, DEBRA	\$103.70	4/12/2023 R
132002 ROETTGER, DORIS	\$514.25	4/12/2023 R
132003 ROSEVILLE SPEECH	\$63.00	4/12/2023 R
132004 RUPP, HENRY J.	\$200.00	4/12/2023 R
132005 SCHOLASTIC BOOK FAIRS	\$2,255.22	4/12/2023 R
132006 SCHUTT SPORTS	\$15,128.90	4/12/2023 R
132007 SHAR PRODUCTS CO.	\$37.52	4/12/2023 R
132008 SKOW, KAREN L.	\$990.00	4/12/2023 R
132009 SKY ZONE INDOOR TRAMPOLINE PARK	\$325.42	4/12/2023 R
132010 SMITLEY, SHARON L.	\$125.00	4/12/2023 R
132011 SCHOOL NUTRITION ASSOC (SNA)	\$1,380.50	4/12/2023 R
132012 SOLIANT HEALTH, LLC	\$4,176.25	4/12/2023 R
132013 ST ANTHONY VILLAGE HIGH SCHOOL	\$77.00	4/12/2023 R
132014 STAFSHOLT, ANGELIKAH J.	\$23.80	4/12/2023 R
132015 STAPLES	\$0.00	4/12/2023 C
132016 STAPLES	\$0.00	4/12/2023 C
132017 STAPLES	\$1,056.26	4/12/2023 R
132018 STIMULUS ATHLETIC LLC	\$295.00	4/12/2023 R
132019 STRATEGIC STAFFING SOLUTIONS	\$16,457.76	4/12/2023 R
132020 STREAMLINE DESIGN INC	\$6,272.91	4/12/2023 R
132021 SUBURBAN SPORTSWEAR LLC	\$1,490.00	4/12/2023 R
132022 TEACHERS PAY TEACHERS	\$42.99	4/12/2023 R

132023	TRADE PRESS INC	\$159.00	4/12/2023	R
132024	TRANSLANGUAGES, LLC	\$1,307.33	4/12/2023	R
132025	TREASURED TRANSPORTATION LLC	\$40,230.60	4/12/2023	R
132026	TRIMARK MARLINN LLC	\$361.86	4/12/2023	R
132027	TRIO SUPPLY COMPANY	\$9,154.39	4/12/2023	R
132028	TWIN CITY JANITOR SUPPLY CO	\$582.00	4/12/2023	R
132029	TWIN CITIES TRANSPORT & RECOVERY INC	\$250.00	4/12/2023	R
132030	TWIN CITY TRANSPORTATION INC	\$57,853.10	4/12/2023	R
132031	UKPOKOLO, ANITA I.	\$0.00	4/12/2023	C
132032	UKPOKOLO, ANITA I.	\$680.00	4/12/2023	R
132033	ULINE	\$337.01	4/12/2023	R
132034	UNIVERSITY OF MINNESOTA WILLIAMSON HALL	\$7,685.00	4/12/2023	R
132035	VANG, STEPHANIE	\$455.00	4/12/2023	R
132036	WARREN, MICHELE	\$284.80	4/12/2023	R
132037	WHITE BEAR LAWN & SNOW	\$33,080.00	4/12/2023	R
132038	WHITE BEAR LAKE ROTARY CLUB	\$320.00	4/12/2023	R
132039	WHITE BEAR MAKERSPACE	\$80.00	4/12/2023	R
132040	WINDSTREAM	\$3,906.36	4/12/2023	R
132041	ACOUSTICS ASSOCIATES INC	\$2,090.00	4/12/2023	R
132042	ALL STATE COMMUNICATIONS	\$43,433.75	4/12/2023	R
132043	AMAZON CAPITAL SERVICES	\$650.45	4/12/2023	R
132044	AMERICAN MESSAGING SERVICES	\$14.38	4/12/2023	R
132045	ANCHOR SOLAR INVESTMENTS LLC	\$2,263.22	4/12/2023	R
132046	ARAMARK UNIFORM SERVICES	\$0.00	4/12/2023	C
132047	ARAMARK UNIFORM SERVICES	\$368.23	4/12/2023	R
132048	ATC GROUP SERVICES LLC	\$3,509.37	4/12/2023	R
132049	BATTERIES PLUS BULBS	\$47.85	4/12/2023	R
132050	THE BOELTER COMPANIES INC	\$15,614.05	4/12/2023	R
132051	BRAUN INTERTEC CORPORATION	\$25,150.75	4/12/2023	R
132052	BRETH-ZENZEN FIRE PROTECTION LLC	\$3,991.56	4/12/2023	R
132053	BSN SPORTS, LLC	\$5,800.00	4/12/2023	R
132054	CAP ELECTRIC INC	\$720.26	4/12/2023	R
132055	CAPITAL ONE TRADE CREDIT	\$1,241.93	4/12/2023	R
132056	CAPITAL CITY GLASS INC	\$12,495.13	4/12/2023	R
132057	CAPITAL ONE TRADE CREDIT	\$0.00	4/12/2023	C
132058	CAPITAL ONE TRADE CREDIT	\$0.00	4/12/2023	C
132059	CAPITAL ONE TRADE CREDIT	\$397.47	4/12/2023	R
132060	CARCIOFINI CO INC	\$1,632.10	4/12/2023	R
132061	CE, LLC	\$33,962.50	4/12/2023	R
132062	CINTAS CORP	\$57.27	4/12/2023	R
132063	CITY OF WHITE BEAR LAKE	\$3,552.97	4/12/2023	R
132064	COMMERCIAL DRYWALL INC	\$1,203.82	4/12/2023	R
132065	CONTINENTAL RESEARCH CORP	\$882.55	4/12/2023	R
132066	CUMMINS SALES AND SERVICE	\$0.00	4/12/2023	C
132067	CUMMINS SALES AND SERVICE	\$3,631.72	4/12/2023	R
132068	CUSTOM DRYWALL INC	\$2,148.90	4/12/2023	R
132069	DALCO CORPORATION	\$0.00	4/12/2023	C

132070 DALCO CORPORATION	\$0.00	4/12/2023 C
132071 DALCO CORPORATION	\$0.00	4/12/2023 C
132072 DALCO CORPORATION	\$0.00	4/12/2023 C
132073 DALCO CORPORATION	\$38,021.76	4/12/2023 R
132074 DAVIS MECHANICAL SYSTEMS INC	\$40,845.91	4/12/2023 R
132075 EAGLE BROOK CHURCH	\$9,886.98	4/12/2023 R
132076 EBERT INC	\$3,600.36	4/12/2023 R
132077 ECCO MIDWEST INC	\$18,900.00	4/12/2023 R
132078 ECSI SYSTEM INTEGRATORS	\$2,392.10	4/12/2023 R
132079 ENVIRONMENTAL PLANT SERVICES, INC	\$178,246.47	4/12/2023 R
132080 FLOORS BY BECKERS LLC	\$2,756.90	4/12/2023 R
132081 GEPHART ELECTRIC CO INC	\$19,047.50	4/12/2023 R
132082 GRAINGER	\$915.25	4/12/2023 R
132083 GREAT RIVER OFFICE PRODUCTS	\$100.00	4/12/2023 R
132084 HILLYARD INC MINNEAPOLIS	\$101.74	4/12/2023 R
132085 HOME DEPOT CREDIT SERVICES	\$558.75	4/12/2023 R
132086 HUGO FEED MILL & HARDWARE	\$28.22	4/12/2023 R
132087 JAYTECH INC	\$204.39	4/12/2023 R
132088 KELLEHER CONSTRUCTION INC	\$25,913.34	4/12/2023 R
132089 KELLINGTON CONSTRUCTION INC	\$12,752.13	4/12/2023 R
132090 KRAFT MECHANICAL LLC	\$2,405.70	4/12/2023 R
132091 KRAUS ANDERSON CONSTRUCTION CO	\$0.00	4/12/2023 C
132092 KRAUS ANDERSON CONSTRUCTION CO	\$0.00	4/12/2023 C
132093 KRAUS ANDERSON CONSTRUCTION CO	\$1,476,946.39	4/12/2023 R
132094 MEDCO SUPPLY CO	\$2,164.76	4/12/2023 R
132095 MID MINNESOTA STORAGE	\$2,730.00	4/12/2023 R
132096 MINVALCO INC	\$948.54	4/12/2023 R
132097 MN DEPT OF LABOR & INDUSTRY	\$300.00	4/12/2023 R
132098 MN ORCHESTRA	\$1,506.25	4/12/2023 R
132099 NAC MECHANICAL & ELECTRICAL SERV	\$37,428.85	4/12/2023 R
132100 NASSEFF MECHANICAL CONTRACTORS INC	\$7,362.50	4/12/2023 R
132101 NEW LOOK CONTRACTING INC	\$30,702.88	4/12/2023 R
132102 PARTS TOWN, LLC	\$206.89	4/12/2023 R
132103 PELCO CONSTRUCTION LLC	\$930.00	4/12/2023 R
132104 PETERSON BROS ROOFING & CONST	\$1,763.08	4/12/2023 R
132105 PHASOR ELECTRIC COMPANY	\$20,900.00	4/12/2023 R
132106 PRESS PUBLICATIONS	\$1,007.40	4/12/2023 R
132107 PRO-TEC DESIGN INC	\$41.98	4/12/2023 R
132108 RAMSEY COUNTY	\$3,786.00	4/12/2023 R
132109 RAMSEY EXCAVATING COMPANY	\$11,562.97	4/12/2023 R
132110 RED CEDAR STEEL ERECTORS INC	\$3,947.25	4/12/2023 R
132111 SAFETY-KLEEN SYSTEMS INC	\$319.56	4/12/2023 R
132112 SONUS INTERIORS INC	\$59,334.48	4/12/2023 R
132113 SPORTS IMPORTS	\$18,388.00	4/12/2023 R
132114 STERICYCLE, INC.	\$440.09	4/12/2023 R
132115 SWANSON & YOUNGDALE INC	\$651.56	4/12/2023 R
132116 TIM'S CONSTRUCTION GROUP LLC	\$32,577.32	4/12/2023 R

132117 TMI SYSTEMS CORPORATION	\$8,349.37	4/12/2023 R
132118 TR ENVIRONMENTAL CONSULTING LLC	\$12,088.00	4/12/2023 R
132119 TWIN CITY HARDWARE COMPANY INC	\$10,025.66	4/12/2023 R
132120 UHL COMPANY INC	\$2,654.60	4/12/2023 R
132121 VIKING AUTOMATIC SPRINKLER CO	\$3,920.00	4/12/2023 R
132122 VIKING ELECTRIC SUPPLY	\$0.00	4/12/2023 C
132123 VIKING ELECTRIC SUPPLY	\$883.87	4/12/2023 R
132124 WHITE BEAR GLASS INC	\$1,892.00	4/12/2023 R
132125 WOLD ARCHITECTS AND ENGINEERS	\$0.00	4/12/2023 C
132126 WOLD ARCHITECTS AND ENGINEERS	\$54,172.21	4/12/2023 R
132127 GURSTEL CHARGO ATTORNEYS AT LAW	\$322.35	4/14/2023 R
132128 MESSERLI & KRAMER PA	\$509.23	4/14/2023 R
132129 MEYER NJUS TANICK, P.A.	\$359.59	4/14/2023 R
132130 SCHWEIGERT, KLEMIN & MCBRIDE, P.C.	\$239.03	4/14/2023 R
132131 GREATER TWIN CITIES UNITED WAY	\$54.80	4/14/2023 R
132132 IUOE LOCAL 70	\$1,873.37	4/14/2023 R
132133 SCHOOL SERVICE EMPLOYEES	\$0.00	4/14/2023 C
132134 SCHOOL SERVICE EMPLOYEES	\$7,278.95	4/14/2023 R
132135 WBLA EDUCATIONAL FOUNDATION	\$687.00	4/14/2023 R
132136 4IMPRINT INC	\$3,910.09	4/26/2023 R
132137 ABDO PUBLISHING	\$798.30	4/26/2023 R
132138 ACCLAIM SERVICES INC	\$696.00	4/26/2023 R
132139 ACER SERVICE CORP	\$1,163.20	4/26/2023 R
132140 ACRYLIC STUDIO ART LLC	\$360.00	4/26/2023 R
132141 ADS ON BOARDS LLC	\$500.00	4/26/2023 R
132142 AGPARTS WORLDWIDE INC	\$5,196.50	4/26/2023 R
132143 AI TECHNOLOGIES LLC	\$5,572.50	4/26/2023 R
132144 ALL STRINGS ATTACHED	\$384.00	4/26/2023 R
132145 ALLEGRA	\$3,546.23	4/26/2023 R
132146 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132147 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132148 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132149 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132150 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132151 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132152 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132153 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132154 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132155 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132156 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132157 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132158 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132159 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132160 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132161 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132162 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132163 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C

132164	AMAZON CAPITAL SERVICES	\$0.00	4/26/2023	C
132165	AMAZON CAPITAL SERVICES	\$16,346.71	4/26/2023	R
132166	ANDERSON, JIM	\$0.00	4/26/2023	C
132167	ANDERSON, JIM	\$250.00	4/26/2023	R
132168	BEST BUY BUSINESS ADVANTAGE ACCT	\$674.97	4/26/2023	R
132169	BIDDLE, JUDITH L.	\$150.00	4/26/2023	R
132170	BLADE, JULIE M.	\$466.07	4/26/2023	R
132171	BOLDT, JAMES R.	\$0.00	4/26/2023	C
132172	BOLDT, JAMES R.	\$250.00	4/26/2023	R
132173	BOLDT, MARY C.	\$200.00	4/26/2023	R
132174	BONINE, ROBERT A.	\$0.00	4/26/2023	C
132175	BONINE, ROBERT A.	\$250.00	4/26/2023	R
132176	BOWMAN, DON	\$75.00	4/26/2023	R
132177	BSN SPORTS, LLC	\$16,173.27	4/26/2023	R
132178	CAMMACK, HANNAH	\$35.48	4/26/2023	R
132179	CAPITAL ONE TRADE CREDIT	\$96.01	4/26/2023	R
132180	CARBONES PIZZERIA	\$103.96	4/26/2023	R
132181	CDW GOVERNMENT INC	\$137.98	4/26/2023	R
132182	CHRISTIE, KATHRYN N.	\$200.00	4/26/2023	R
132183	CINTAS CORP	\$0.00	4/26/2023	C
132184	CINTAS CORP	\$0.00	4/26/2023	C
132185	CINTAS CORP	\$1,451.26	4/26/2023	R
132186	COMMERCIAL KITCHEN SERVICES	\$1,176.00	4/26/2023	R
132187	CONTINENTAL RESEARCH CORP	\$37.17	4/26/2023	R
132188	CRIST, JENELL M.	\$83.30	4/26/2023	R
132189	CUB FOODS OF WHITE BEAR TWSHP	\$535.69	4/26/2023	R
132190	CULINEX	\$214.25	4/26/2023	R
132191	CUMMINS SALES AND SERVICE	\$1,776.32	4/26/2023	R
132192	DERAAD, MAX D.	\$509.60	4/26/2023	R
132193	DEFINITIVE TECHNOLOGY SOLUTIONS	\$163.00	4/26/2023	R
132194	EARL F ANDERSEN INC	\$549.30	4/26/2023	R
132195	ECKROTH MUSIC	\$271.78	4/26/2023	R
132196	EDUCERE LLC	\$630.50	4/26/2023	R
132197	ENGELKING, JAMES E. JR	\$120.00	4/26/2023	R
132198	EVERETT, ROCHELLE A.	\$560.00	4/26/2023	R
132199	FESTIVAL FOODS-KNOWLAN'S	\$851.67	4/26/2023	R
132200	FISCHER, THOMAS	\$0.00	4/26/2023	C
132201	FISCHER, THOMAS	\$500.00	4/26/2023	R
132202	FOREST LAKE PRINTING	\$170.69	4/26/2023	R
132203	FORMATIVE	\$2,157.44	4/26/2023	R
132204	FROGGY HOPS LLC	\$1,310.19	4/26/2023	R
132205	FRONTRUNNER SCREEN PRINTING	\$407.00	4/26/2023	R
132206	GEBEKE, JILL	\$50.00	4/26/2023	R
132207	GEBEKE, MICHAEL	\$50.00	4/26/2023	R
132208	GRAPHIC OPTIONS LLC	\$11,480.00	4/26/2023	R
132209	GREATAMERICA FINANCIAL SERVICES	\$349.85	4/26/2023	R
132210	GROUP MEDICAREBLUE RX	\$13,648.50	4/26/2023	R

132211 HALO BRANDED SOLUTIONS INC	\$87.95	4/26/2023 R
132212 HANSEN, KRISTIN R.	\$14.20	4/26/2023 R
132213 HASTINGS CREAMERY LLC	\$790.40	4/26/2023 R
132214 HEALTHPARTNERS	\$84,579.49	4/26/2023 R
132215 HICKS, DOUGLAS M.	\$0.00	4/26/2023 C
132216 HICKS, DOUGLAS M.	\$250.00	4/26/2023 R
132217 HICKS, SUSAN L.	\$150.00	4/26/2023 R
132218 HISDAHL INC	\$56.00	4/26/2023 R
132219 HOSA - FUTURE HEALTH PROFESSIONALS	\$605.00	4/26/2023 R
132220 HUGO EQUIPMENT CO	\$549.76	4/26/2023 R
132221 IMAGE BUILDERS	\$1,635.00	4/26/2023 R
132222 INDIAN HILLS GOLF CLUB	\$1,513.99	4/26/2023 R
132223 INNOVATIVE OFFICE SOLUTIONS	\$40.18	4/26/2023 R
132224 INTERMEDIATE DISTRICT 287	\$2,287.60	4/26/2023 R
132225 INTERMIX BEVERAGE	\$306.64	4/26/2023 R
132226 ISD #832 MAHTOMEDI SCHOOL DIST	\$1,663.17	4/26/2023 R
132227 JANSEN, GLORIA K.	\$0.00	4/26/2023 C
132228 JANSEN, GLORIA K.	\$250.00	4/26/2023 R
132229 JERSEY MIKE'S SUBS, MAPLEWOOD	\$643.48	4/26/2023 R
132230 JOHNSON, PAULA J.	\$172.00	4/26/2023 R
132231 JW PEPPER & SON INC	\$129.87	4/26/2023 R
132232 KINNI SPORT & POWER	\$274.98	4/26/2023 R
132233 LA POBLANITA	\$1,562.00	4/26/2023 R
132234 LAKESHIRTS	\$2,761.44	4/26/2023 R
132235 LAKESHORE LEARNING STORE	\$114.43	4/26/2023 R
132236 LANGUAGE LINE SERVICES	\$475.60	4/26/2023 R
132237 LONG, MARTY D.	\$200.00	4/26/2023 R
132238 M-F ATHLETIC CO INC	\$934.00	4/26/2023 R
132239 MAC RUNNEL, MINDY L.	\$160.00	4/26/2023 R
132240 MACKIN EDUCATIONAL RESOURCES	\$783.25	4/26/2023 R
132241 MAGIC MAN INC	\$2,000.00	4/26/2023 R
132242 MAIJALA, GRACE K.	\$255.00	4/26/2023 R
132243 MALLEY, DAVID	\$64.00	4/26/2023 R
132244 MARSO, MICHAEL	\$83.00	4/26/2023 R
132245 MAYERON, JACK	\$200.00	4/26/2023 R
132246 MCCORMICK, ED	\$200.00	4/26/2023 R
132247 METRO DEAF SCHOOL	\$13,725.80	4/26/2023 R
132248 METRO ECSU	\$270.00	4/26/2023 R
132249 METRO MEALS ON WHEELS INC	\$6,713.30	4/26/2023 R
132250 MEUWISSEN, PAUL W.	\$0.00	4/26/2023 C
132251 MEUWISSEN, PAUL W.	\$500.00	4/26/2023 R
132252 MIDWEST BUS PARTS INC	\$152.34	4/26/2023 R
132253 MN SAFETY COUNCIL INC	\$345.00	4/26/2023 R
132254 MN STATE UNIV MANKATO	\$6,600.00	4/26/2023 R
132255 MN ZOO	\$492.00	4/26/2023 R
132256 MONKEY WRENCH PRODUCTION REPAIR LLC	\$387.65	4/26/2023 R
132257 MORCOMB, DEREK	\$75.00	4/26/2023 R

132258 MOUNDS VIEW HIGH SCHOOL	\$175.00	4/26/2023 R
132259 MRI SOFTWARE LLC	\$914.00	4/26/2023 R
132260 MUMBLEAU, JANE L.	\$0.00	4/26/2023 C
132261 MUMBLEAU, JANE L.	\$250.00	4/26/2023 R
132262 MUMBLEAU, RICHARD T.	\$0.00	4/26/2023 C
132263 MUMBLEAU, RICHARD T.	\$250.00	4/26/2023 R
132264 MURPHY, SEAN T.	\$50.00	4/26/2023 R
132265 NAPA AUTO PARTS	\$98.88	4/26/2023 R
132266 NAPA AUTO PARTS	\$351.98	4/26/2023 R
132267 NASP	\$136.00	4/26/2023 R
132268 NASP INC	\$1,595.00	4/26/2023 R
132269 NCPERS GROUP LIFE INS	\$96.00	4/26/2023 R
132270 NCS PEARSON INC	\$245.92	4/26/2023 R
132271 NEW DOMINION SCHOOL	\$994.62	4/26/2023 R
132272 NEWTRAX	\$2,983.50	4/26/2023 R
132273 NORCENTRONIX DISTRIBUTING	\$262.00	4/26/2023 R
132274 NORTH CENTRAL TRUCK EQUIPMENT	\$0.00	4/26/2023 C
132275 NORTH CENTRAL TRUCK EQUIPMENT	\$1,193.19	4/26/2023 R
132276 NORTH CENTRAL INTERNATIONAL, LLC	\$0.00	4/26/2023 C
132277 NORTH CENTRAL INTERNATIONAL, LLC	\$763.01	4/26/2023 R
132278 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$114,935.70	4/26/2023 R
132279 NORTHERN TOOL + EQUIPMENT	\$80.95	4/26/2023 R
132280 O'REILLY AUTOMOTIVE INC	\$0.00	4/26/2023 C
132281 O'REILLY AUTOMOTIVE INC	\$0.00	4/26/2023 C
132282 O'REILLY AUTOMOTIVE INC	\$0.00	4/26/2023 C
132283 O'REILLY AUTOMOTIVE INC	\$1,289.14	4/26/2023 R
132284 ON SITE SANITATION INC	\$1,001.44	4/26/2023 R
132285 OPITZ, LAURIE A.	\$1,587.00	4/26/2023 R
132286 OSMAN, NIHAD M.	\$17.65	4/26/2023 R
132287 OSPREY WILDS ENVIRONMENTAL LEARNING CENTER	\$2,149.50	4/26/2023 R
132288 OXYGEN SERVICE COMPANY INC	\$99.50	4/26/2023 R
132289 PAI	\$850.00	4/26/2023 R
132290 PAULSON, JULIANNE	\$0.00	4/26/2023 C
132291 PAULSON, JULIANNE	\$250.00	4/26/2023 R
132292 PAULSON, THOMAS M.	\$0.00	4/26/2023 C
132293 PAULSON, THOMAS M.	\$1,150.00	4/26/2023 R
132294 PEDIATRIC HOME SERVICE	\$2,475.00	4/26/2023 R
132295 PERSOON, JOHN	\$250.00	4/26/2023 R
132296 PODS COMPLETE CAR CARE	\$1,058.32	4/26/2023 R
132297 PRECISION PRO SPORTS, LLC	\$3,890.83	4/26/2023 R
132298 PRO-ED INC	\$272.80	4/26/2023 R
132299 PROJECT LEAD THE WAY	\$875.00	4/26/2023 R
132300 PUMP & METER SERVICE INC	\$77.96	4/26/2023 R
132301 PURINTON, KEITH	\$75.00	4/26/2023 R
132302 REDWOOD TOXICOLOGY LABORATORY	\$303.86	4/26/2023 R
132303 ROGERS, JENNIFER K.	\$25.00	4/26/2023 R
132304 RUPP ANDERSON SQUIRES	\$503.50	4/26/2023 R

132305 SAMUELSON, RICHARD T.	\$150.00	4/26/2023 R
132306 SARGENT-WELCH	\$423.92	4/26/2023 R
132307 SCHMITT MUSIC COMPANY	\$2,082.00	4/26/2023 R
132308 SCHROEDER, JULIE	\$324.00	4/26/2023 R
132309 SCHULTZ, PAUL	\$0.00	4/26/2023 C
132310 SCHULTZ, PAUL	\$500.00	4/26/2023 R
132311 SEEVER, GRAY	\$160.00	4/26/2023 R
132312 SITEONE LANDSCAPE SUPPLY	\$1,417.64	4/26/2023 R
132313 SKOW, KAREN L.	\$495.00	4/26/2023 R
132314 SOLIANT HEALTH, LLC	\$3,981.25	4/26/2023 R
132315 SPENCE, KEVIN	\$83.00	4/26/2023 R
132316 STANDARD INSURANCE COMPANY	\$39,404.57	4/26/2023 R
132317 STOLTZ, STEVEN J.	\$0.00	4/26/2023 C
132318 STOLTZ, STEVEN J.	\$250.00	4/26/2023 R
132319 SYNOVIA SOLUTIONS	\$11,907.60	4/26/2023 R
132320 TAMARACK NATURE CENTER	\$915.75	4/26/2023 R
132321 THE BAKER'S HORSE, LLC	\$875.00	4/26/2023 R
132322 THE MUSIC CONNECTION INC	\$2,059.00	4/26/2023 R
132323 THE TESSMAN COMPANY	\$7,192.00	4/26/2023 R
132324 TOOLS 4 READING LLC	\$172.00	4/26/2023 R
132325 TORGUSSON, CHRISTI	\$42.70	4/26/2023 R
132326 TRADE PRESS INC	\$1,642.00	4/26/2023 R
132327 TREASURE BAY INC	\$670.23	4/26/2023 R
132328 TRI-STATE BOBCAT	\$472.82	4/26/2023 R
132329 TRUE NORTH CONSULTING GROUP	\$7,175.00	4/26/2023 R
132330 TWIN CITIES TRANSPORT & RECOVERY INC	\$825.00	4/26/2023 R
132331 TWIN CITIES DOTS AND POP, LLC	\$729.60	4/26/2023 R
132332 UNIVERSITY OF NORTHWESTERN	\$375.00	4/26/2023 R
132333 UPS	\$17.09	4/26/2023 R
132334 US OMNI & TSACG COMPLIANCE SERVICES, INC	\$944.62	4/26/2023 R
132335 WALKER BOOKSTORE	\$1,674.17	4/26/2023 R
132336 WHITE BEAR CENTER FOR THE ARTS	\$6,375.00	4/26/2023 R
132337 WBLAHS GIRLS TRACK BOOSTERS CLUB, INC	\$3,000.00	4/26/2023 R
132338 WEIDT, KIMBERLY	\$193.00	4/26/2023 R
132339 WEINKAUF, AMANDA L.	\$275.00	4/26/2023 R
132340 WEST MUSIC COMPANY	\$400.00	4/26/2023 R
132341 WHOLE YOU NUTRITION LLC	\$50.00	4/26/2023 R
132342 WILLIAMS, MICHAEL J.	\$100.00	4/26/2023 R
132343 WINNICK SUPPLY	\$192.81	4/26/2023 R
132344 WOO THERAPY	\$20.72	4/26/2023 R
132345 YMCA CAMP ICAGHOWAN	\$6,930.60	4/26/2023 R
132346 ADVANCED SYSTEMS INTEGRATION, LLC	\$74,328.92	4/26/2023 R
132347 ALL STATE COMMUNICATIONS	\$175.00	4/26/2023 R
132348 AMAZON CAPITAL SERVICES	\$0.00	4/26/2023 C
132349 AMAZON CAPITAL SERVICES	\$1,306.69	4/26/2023 R
132350 AMERICAN TIME	\$1,605.55	4/26/2023 R
132351 ANCHOR SOLAR INVESTMENTS LLC	\$0.00	4/26/2023 C

132352 ANCHOR SOLAR INVESTMENTS LLC	\$2,263.22	4/26/2023 R
132353 ARAMARK UNIFORM SERVICES	\$0.00	4/26/2023 C
132354 ARAMARK UNIFORM SERVICES	\$468.21	4/26/2023 R
132355 AXEL H OHMAN INC	\$47,500.00	4/26/2023 R
132356 BARTHOLD	\$2,384.52	4/26/2023 R
132357 BERWALD ROOFING COMPANY INC	\$123,953.15	4/26/2023 R
132358 THE BOELTER COMPANIES INC	\$84,193.66	4/26/2023 R
132359 BROTHERS FIRE PROTECTION	\$22,248.81	4/26/2023 R
132360 CAP ELECTRIC INC	\$801.75	4/26/2023 R
132361 CAPITAL ONE TRADE CREDIT	\$0.00	4/26/2023 C
132362 CAPITAL ONE TRADE CREDIT	\$250.27	4/26/2023 R
132363 CENTURY CONSTRUCTION COMPANY	\$47,397.30	4/26/2023 R
132364 CHAPPELL CENTRAL INC	\$215,507.50	4/26/2023 R
132365 CITY OF VADNAIS HEIGHTS	\$2,002.65	4/26/2023 R
132366 CITY OF WHITE BEAR LAKE	\$8,670.82	4/26/2023 R
132367 CL BENSEN CO INC	\$1,928.94	4/26/2023 R
132368 COMMERCIAL DRYWALL INC	\$5,321.57	4/26/2023 R
132369 CONSTRUCTION SYSTEMS, INC	\$5,582.20	4/26/2023 R
132370 CONTINENTAL RESEARCH CORP	\$1,012.12	4/26/2023 R
132371 CRESCENT ELECTRIC SUPPLY CO	\$214.22	4/26/2023 R
132372 CUMMINS SALES AND SERVICE	\$4,724.31	4/26/2023 R
132373 DALCO CORPORATION	\$0.00	4/26/2023 C
132374 DALCO CORPORATION	\$0.00	4/26/2023 C
132375 DALCO CORPORATION	\$0.00	4/26/2023 C
132376 DALCO CORPORATION	\$0.00	4/26/2023 C
132377 DALCO CORPORATION	\$0.00	4/26/2023 C
132378 DALCO CORPORATION	\$0.00	4/26/2023 C
132379 DALCO CORPORATION	\$0.00	4/26/2023 C
132380 DALCO CORPORATION	\$0.00	4/26/2023 C
132381 DALCO CORPORATION	\$16,608.37	4/26/2023 R
132382 DOOR SERVICE COMPANY	\$2,362.00	4/26/2023 R
132383 EBERT INC	\$238,709.62	4/26/2023 R
132384 ECCO MIDWEST INC	\$1,040.00	4/26/2023 R
132385 ENVISION GLASS INC	\$209,950.00	4/26/2023 R
132386 GRAINGER	\$0.00	4/26/2023 C
132387 GRAINGER	\$2,038.36	4/26/2023 R
132388 H&B SPECIALIZED PRODUCTS INC	\$2,616.00	4/26/2023 R
132389 HALLBERG ENGINEERING INC	\$680.00	4/26/2023 R
132390 HILLYARD INC MINNEAPOLIS	\$347.39	4/26/2023 R
132391 IDEAL ENERGIES SOLAR LEASING LLC	\$7,394.96	4/26/2023 R
132392 JACON LLC	\$23,173.73	4/26/2023 R
132393 JOHN FOLEY MASONRY INC	\$297,123.90	4/26/2023 R
132394 KFI ENGINEERS	\$9,319.88	4/26/2023 R
132395 KRAFT MECHANICAL LLC	\$415.28	4/26/2023 R
132396 KULLY SUPPLY COMPANY	\$148.26	4/26/2023 R
132397 LIGHT SWITCH LLC	\$770.00	4/26/2023 R
132398 LINDE GAS & EQUIPMENT INC	\$67.75	4/26/2023 R

132399	MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$4,989.23	4/26/2023	R
132400	MIDWEST LOCK AND SAFE	\$2,801.22	4/26/2023	R
132401	MN POLLUTION CONTROL AGENCY	\$301.26	4/26/2023	R
132402	MURPHY WINDOW AND DOOR COMMERCIAL INC	\$2,613.45	4/26/2023	R
132403	MUSKA ELECTRIC COMPANIES	\$100,144.10	4/26/2023	R
132404	NAC MECHANICAL & ELECTRICAL SERV	\$72,390.00	4/26/2023	R
132405	NASSEFF MECHANICAL CONTRACTORS INC	\$20,812.60	4/26/2023	R
132406	NEO ELECTRICAL SOLUTIONS LLC	\$56,470.72	4/26/2023	R
132407	PHASOR ELECTRIC COMPANY	\$17,195.00	4/26/2023	R
132408	PRESS PUBLICATIONS	\$1,051.12	4/26/2023	R
132409	RACHEL CONTRACTING LLC	\$18,250.11	4/26/2023	R
132410	RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$0.00	4/26/2023	C
132411	RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$0.00	4/26/2023	C
132412	RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$0.00	4/26/2023	C
132413	RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	\$1,045.84	4/26/2023	R
132414	RAMSEY COUNTY	\$2,640.00	4/26/2023	R
132415	RED CEDAR STEEL ERECTORS INC	\$1,982.95	4/26/2023	R
132416	SA JORDAN CONSTRUCTION	\$141,318.68	4/26/2023	R
132417	SKOLD SPECIALTY CONTRACTING LLC	\$5,977.00	4/26/2023	R
132418	ST PAUL UTILITIES & EXCAVATING, INC.	\$12,298.00	4/26/2023	R
132419	STEINBRECHER PAINTING COMPANY	\$5,195.60	4/26/2023	R
132420	SUMMIT FIRE PROTECTION	\$2,007.50	4/26/2023	R
132421	SUPERSET TILE & STONE	\$40,992.50	4/26/2023	R
132422	TEKTON CONSTRUCTION COMPANY	\$3,864.31	4/26/2023	R
132423	TK ELEVATOR CORPORATION	\$4,232.72	4/26/2023	R
132424	TR ENVIRONMENTAL CONSULTING LLC	\$300.00	4/26/2023	R
132425	TRANE US INC	\$5,322.60	4/26/2023	R
132426	TWIN CITY JANITOR SUPPLY CO	\$3,549.55	4/26/2023	R
132427	TWIN CITY HARDWARE COMPANY INC	\$20,037.50	4/26/2023	R
132428	ULINE	\$130.82	4/26/2023	R
132429	ULTRA CONCRETE LLC	\$405,268.10	4/26/2023	R
132430	VIKING ELECTRIC SUPPLY	\$0.00	4/26/2023	C
132431	VIKING ELECTRIC SUPPLY	\$1,527.61	4/26/2023	R
132432	WHITE BEAR LOCKSMITH INC	\$35.00	4/26/2023	R
132433	WHITE BEAR TOWNSHIP	\$5,041.65	4/26/2023	R
132434	WEIDNER PLUMBING & HEATING CO	\$510,295.35	4/26/2023	R
132435	WELLS CONCRETE PRODUCTS CO	\$26,485.00	4/26/2023	R
132436	XCEL ENERGY	\$0.00	4/26/2023	C
132437	XCEL ENERGY	\$0.00	4/26/2023	C
132438	XCEL ENERGY	\$202,743.43	4/26/2023	R
132439	ZONEONE LOCATING	\$189.00	4/26/2023	R
132440	CITY OF WHITE BEAR LAKE	\$419.49	4/26/2023	R
132441	CITY OF WHITE BEAR LAKE	\$8,251.33	4/26/2023	R
132442	AMAZON CAPITAL SERVICES	\$958.58	4/27/2023	R
132443	ASL INTERPRETING SERVICES INC	\$132.00	4/27/2023	R
132444	CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	\$0.00	4/27/2023	C
132445	CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	\$389.00	4/27/2023	R

132446 DEMCO INC	\$177.79	4/27/2023 R
132447 DEFINITIVE TECHNOLOGY SOLUTIONS	\$234.00	4/27/2023 R
132448 DEFINITIVE TECHNOLOGY SOLUTIONS	\$701.80	4/27/2023 R
132449 ECKROTH MUSIC	\$191.00	4/27/2023 R
132450 FIRST STUDENT INC	\$302,465.29	4/27/2023 R
132451 JW PEPPER & SON INC	\$115.83	4/27/2023 R
132452 LIFETIME ATHLETIC	\$619.00	4/27/2023 R
132453 MEDTOX LABORATORIES	\$219.89	4/27/2023 R
132454 MN ZOO	\$1,008.00	4/27/2023 R
132455 ODP BUSINESS SOLUTIONS, LLC	\$85.20	4/27/2023 R
132456 PRESS PUBLICATIONS	\$457.56	4/27/2023 R
132457 PROFORMA	\$383.83	4/27/2023 R
132458 QUADIENT LEASING	\$474.42	4/27/2023 R
132459 RAMSEY COUNTY	\$0.00	4/27/2023 C
132460 RAMSEY COUNTY	\$0.00	4/27/2023 C
132461 RAMSEY COUNTY	\$0.00	4/27/2023 C
132462 RAMSEY COUNTY	\$0.00	4/27/2023 C
132463 RAMSEY COUNTY	\$0.00	4/27/2023 C
132464 RAMSEY COUNTY	\$0.00	4/27/2023 C
132465 RAMSEY COUNTY	\$0.00	4/27/2023 C
132466 RAMSEY COUNTY	\$23,224.44	4/27/2023 R
132467 WHITE BEAR LAKE ROTARY CLUB	\$160.00	4/27/2023 R
132468 GREATER TWIN CITIES UNITED WAY	\$54.80	4/28/2023 R
132469 IUOE LOCAL 70	\$1,906.12	4/28/2023 R
132470 SCHOOL SERVICE EMPLOYEES	\$7,644.11	4/28/2023 R
132471 WBLA EDUCATIONAL FOUNDATION	\$687.00	4/28/2023 R
132472 DS ERICKSON & ASSOC PLLC	\$285.52	4/28/2023 R
132473 GURSTEL CHARGO ATTORNEYS AT LAW	\$352.60	4/28/2023 R
132474 MESSERLI & KRAMER PA	\$509.23	4/28/2023 R
132475 MEYER NJUS TANICK, P.A.	\$390.64	4/28/2023 R
132476 RODENBURG LAW FIRM	\$918.21	4/28/2023 R
132477 SCHWEIGERT, KLEMIN & MCBRIDE, P.C.	\$275.84	4/28/2023 R
9994609 BMO	\$0.00	4/23/2023 C
9994610 BMO	\$0.00	4/23/2023 C
9994611 BMO	\$0.00	4/23/2023 C
9994612 BMO	\$0.00	4/23/2023 C
9994613 BMO	\$0.00	4/23/2023 C
9994614 BMO	\$0.00	4/23/2023 C
9994615 BMO	\$0.00	4/23/2023 C
9994616 BMO	\$0.00	4/23/2023 C
9994617 BMO	\$0.00	4/23/2023 C
9994618 BMO	\$0.00	4/23/2023 C
9994619 BMO	\$0.00	4/23/2023 C
9994620 BMO	\$0.00	4/23/2023 C
9994621 BMO	\$0.00	4/23/2023 C
9994622 BMO	\$0.00	4/23/2023 C
9994623 BMO	\$0.00	4/23/2023 C

9994624 BMO	\$0.00	4/23/2023 C
9994625 BMO	\$0.00	4/23/2023 C
9994626 BMO	\$0.00	4/23/2023 C
9994627 BMO	\$0.00	4/23/2023 C
9994628 BMO	\$0.00	4/23/2023 C
9994629 BMO	\$0.00	4/23/2023 C
9994630 BMO	\$0.00	4/23/2023 C
9994631 BMO	\$56,855.00	4/23/2023 R
9994632 AIG	\$6,519.82	4/14/2023 R
9994633 AMERICAN FUNDS	\$79,868.20	4/14/2023 R
9994634 AMERIPRISE FINANCIAL SERVICES	\$22,694.56	4/14/2023 R
9994635 AXA EQUITABLE	\$0.00	4/14/2023 C
9994636 AXA EQUITABLE	\$28,588.82	4/14/2023 R
9994637 BENEFIT RESOURCE, INC	\$112,132.33	4/14/2023 R
9994638 EDUCATION MN ESI BILLING TRUST	\$33,631.16	4/14/2023 R
9994639 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994640 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994641 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994642 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994643 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994644 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994645 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994646 INTERNAL REVENUE SERVICE	\$0.00	4/14/2023 C
9994647 INTERNAL REVENUE SERVICE	\$775,927.99	4/14/2023 R
9994648 METROPOLITAN LIFE	\$1,054.60	4/14/2023 R
9994649 MN DEPT OF HUMAN SERVICES	\$2,532.40	4/14/2023 R
9994650 MN DEPT OF REVENUE	\$0.00	4/14/2023 C
9994651 MN DEPT OF REVENUE	\$128,531.30	4/14/2023 R
9994652 MN REVENUE	\$1,377.50	4/14/2023 R
9994653 MN STATE RETIREMENT	\$5,095.87	4/14/2023 R
9994654 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	4/14/2023 R
9994655 PUBLIC EMP RETIREMENT ASSOC	\$0.00	4/14/2023 C
9994656 PUBLIC EMP RETIREMENT ASSOC	\$136,412.87	4/14/2023 R
9994657 TEACHERS RETIREMENT ASSOC	\$408,187.83	4/14/2023 R
9994658 VANGUARD SMALL BUSINESS SERVICES	\$40,265.63	4/14/2023 R
9994659 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$40,743.75	4/14/2023 R
9994660 SAM'S CLUB/SYNCHRONY BANK	\$0.00	4/20/2023 C
9994661 SAM'S CLUB/SYNCHRONY BANK	\$0.00	4/20/2023 C
9994662 SAM'S CLUB/SYNCHRONY BANK	\$4,712.55	4/20/2023 R
9994663 AIG	\$6,444.82	4/30/2023 R
9994664 AMERICAN FUNDS	\$79,942.35	4/30/2023 R
9994665 AMERIPRISE FINANCIAL SERVICES	\$21,269.56	4/30/2023 R
9994666 AXA EQUITABLE	\$28,880.44	4/30/2023 R
9994667 BENEFIT RESOURCE, INC	\$114,048.01	4/30/2023 R
9994668 EDUCATION MN ESI BILLING TRUST	\$34,319.52	4/30/2023 R
9994669 INTERNAL REVENUE SERVICE	\$0.00	4/30/2023 C
9994670 INTERNAL REVENUE SERVICE	\$0.00	4/30/2023 C

9994671	INTERNAL REVENUE SERVICE	\$0.00	4/30/2023	C
9994672	INTERNAL REVENUE SERVICE	\$813,032.90	4/30/2023	R
9994673	METROPOLITAN LIFE	\$1,054.60	4/30/2023	R
9994674	MN DEPT OF HUMAN SERVICES	\$2,676.50	4/30/2023	R
9994675	MN DEPT OF REVENUE	\$135,300.91	4/30/2023	R
9994676	MN REVENUE	\$535.81	4/30/2023	R
9994677	MN STATE RETIREMENT	\$5,095.87	4/30/2023	R
9994678	PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	4/30/2023	R
9994679	PUBLIC EMP RETIREMENT ASSOC	\$0.00	4/30/2023	C
9994680	PUBLIC EMP RETIREMENT ASSOC	\$142,247.51	4/30/2023	R
9994681	TEACHERS RETIREMENT ASSOC	\$411,430.39	4/30/2023	R
9994682	VANGUARD SMALL BUSINESS SERVICES	\$40,365.33	4/30/2023	R
9994683	WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$40,674.54	4/30/2023	R
222300960	ANDERSON, JON C.	\$564.22	4/12/2023	A
222300961	ANDERSON, TERRY R.	\$15.72	4/12/2023	A
222300962	BABIASH, JENNIFER M.	\$144.53	4/12/2023	A
222300963	BASHORE, MEGAN L.	\$54.17	4/12/2023	A
222300964	BEACH, RODNEY W.	\$293.65	4/12/2023	A
222300965	BURDICK, NATHAN I.	\$151.96	4/12/2023	A
222300966	BUSTOS, KELLY R.	\$26.20	4/12/2023	A
222300967	DIMEGLIO, JOSEPH V.	\$74.04	4/12/2023	A
222300968	EIBS, GRETCHEN M.	\$129.67	4/12/2023	A
222300969	EVERT, ELIZABETH M.	\$26.87	4/12/2023	A
222300970	FIERRO WESTBERG, MELINDA A.	\$78.08	4/12/2023	A
222300971	FRETWELL, JEFFREY A.	\$35.81	4/12/2023	A
222300972	FROST, MEGAN A.	\$56.92	4/12/2023	A
222300973	GARCIA, RACHEL M.	\$118.23	4/12/2023	A
222300974	GEDNALSKE, KIRK M.	\$42.95	4/12/2023	A
222300975	GEFRE, DEBRA L.	\$58.00	4/12/2023	A
222300976	GILL, PATRICIA C.	\$39.99	4/12/2023	A
222300977	GRAY, DONALD E.	\$218.77	4/12/2023	A
222300978	GRIEBENOW, BRIAN N.	\$119.96	4/12/2023	A
222300979	GUSTAFSON, JOSEPH P.	\$106.11	4/12/2023	A
222300980	GUTHRIE, ASHLEY M.	\$36.68	4/12/2023	A
222300981	HAGEN, CHERYL L.	\$727.00	4/12/2023	A
222300982	HAHN, LAURIE J.	\$595.93	4/12/2023	A
222300983	HENNESSEY, ALEXANDER M.	\$42.58	4/12/2023	A
222300984	HILDESTAD, JULIE A.	\$75.33	4/12/2023	A
222300985	HUBBARD, MICHELLE K.	\$131.98	4/12/2023	A
222300986	JOHNSEN, RUTH K.	\$207.00	4/12/2023	A
222300987	JORGENSON, AMY L.	\$469.91	4/12/2023	A
222300988	KAROUSO, ZEEBO B.	\$697.17	4/12/2023	A
222300989	KAZMIERCZAK, CLARE C.	\$138.53	4/12/2023	A
222300990	LAHR, KRISTINE	\$58.93	4/12/2023	A
222300991	LARSON, TIMOTHY J.	\$142.87	4/12/2023	A
222300992	LATTIMORE, BENJAMIN J.	\$390.16	4/12/2023	A
222300993	LEHN, BRIDGET N.	\$158.27	4/12/2023	A

222300994	LYDON, CASSANDRA K.	\$47.94	4/12/2023	A
222300995	MALONEY, JESSE E.	\$134.04	4/12/2023	A
222300996	MANLEY, KATHLEEN M.	\$50.00	4/12/2023	A
222300997	MARIER, JAMES J.	\$421.49	4/12/2023	A
222300998	MARSH, KATHERINE M.	\$189.84	4/12/2023	A
222300999	MENCKE, LAURIE A.	\$35.00	4/12/2023	A
222301000	MERSCH, NICOLE A.	\$110.57	4/12/2023	A
222301001	MOSENG, AMANDA R.	\$325.00	4/12/2023	A
222301002	MULLEN, ANGELA M.	\$105.00	4/12/2023	A
222301003	NACHTSHEIM, JOHN J.	\$87.41	4/12/2023	A
222301004	NADEAU, MEGHAN M.	\$22.80	4/12/2023	A
222301005	NEMETH, WANDA D.	\$500.00	4/12/2023	A
222301006	NGUYEN, HUY K.	\$320.64	4/12/2023	A
222301007	O'LEARY, CHADRICK J.	\$98.12	4/12/2023	A
222301008	OIAN, AMY M.	\$77.29	4/12/2023	A
222301009	OTTAVIANI, AMY M.	\$69.85	4/12/2023	A
222301010	PERRON, PAULA H.	\$47.16	4/12/2023	A
222301011	PRISSEL, JESSIE L.	\$2.25	4/12/2023	A
222301012	QUIRK, CHRISTINE N.	\$168.66	4/12/2023	A
222301013	RANCOUR, RACHEL	\$82.50	4/12/2023	A
222301014	ROLOFF, STEPHANIE H.	\$196.57	4/12/2023	A
222301015	SCHMIDT, LAURA M.	\$33.37	4/12/2023	A
222301016	SCHMID, NICOLE R.	\$82.86	4/12/2023	A
222301017	SCHULTE, VANESSA L.	\$26.25	4/12/2023	A
222301018	SELLKE, KELLY	\$107.26	4/12/2023	A
222301019	SHAVERS, BRENTON D.	\$94.98	4/12/2023	A
222301020	SICARD, HEIDI M.	\$94.06	4/12/2023	A
222301021	STANIUS, TAMARA L.	\$23.75	4/12/2023	A
222301022	SUOJA, WENDY T.	\$114.96	4/12/2023	A
222301023	TARNOWSKI, ERIN C.	\$14.99	4/12/2023	A
222301024	VULGAMOTT, MEGAN M.	\$51.88	4/12/2023	A
222301025	WEINHOLD, TODD J.	\$112.66	4/12/2023	A
222301026	ALTHOF, KATHRYN A.	\$5.90	4/26/2023	A
222301027	BAKKE, BRENT M.	\$14.74	4/26/2023	A
222301028	BEACH, RODNEY W.	\$252.15	4/26/2023	A
222301029	BERGANTINE, NICOLAS J.	\$17.55	4/26/2023	A
222301030	BERGER, BRANDON J.	\$58.95	4/26/2023	A
222301031	BERNIER, CARYN S.	\$85.16	4/26/2023	A
222301032	BURKE, GREGORY K.	\$505.97	4/26/2023	A
222301033	CALLEN, DENISE A	\$1,261.82	4/26/2023	A
222301034	CARLEY, ANDREA J.	\$101.10	4/26/2023	A
222301035	CASE, ABIGAIL H.	\$285.00	4/26/2023	A
222301036	DARR, SHELLY M.	\$58.84	4/26/2023	A
222301037	DEEN, DENISE T.	\$161.13	4/26/2023	A
222301038	DENUCCI, KRISTINA E.	\$31.35	4/26/2023	A
222301039	DERBY, SARA A.	\$92.71	4/26/2023	A
222301040	FERNANDEZ, KEVIN M.	\$43.00	4/26/2023	A

222301041 FORESTELL, SARAH T.	\$284.24	4/26/2023 A
222301042 GALYON, AMY R.	\$68.45	4/26/2023 A
222301043 GARCIA ANDERSON, ODELIS M.	\$73.36	4/26/2023 A
222301044 GARCIA, RACHEL M.	\$89.63	4/26/2023 A
222301045 GILLESPIE, ALISON C.	\$91.37	4/26/2023 A
222301046 GREENE, JENNIFER W.	\$75.40	4/26/2023 A
222301047 IMMEL, COLLEEN M.	\$235.48	4/26/2023 A
222301048 JOSEPHSON, AMANDA E.	\$13.46	4/26/2023 A
222301049 JUERGENS, KATIE M.	\$21.62	4/26/2023 A
222301050 KILGO, GRACE C.	\$75.39	4/26/2023 A
222301051 KRAMLINGER, TRACEY A.	\$51.96	4/26/2023 A
222301052 LAMWERS, LINDSAY M.	\$21.25	4/26/2023 A
222301053 LARGENT, ERICA A.	\$126.28	4/26/2023 A
222301054 NACHTSHEIM, JOHN J.	\$26.20	4/26/2023 A
222301055 NASVIK, CRAIG S.	\$1,768.70	4/26/2023 A
222301056 OLSON, KATHLEEN F.	\$76.35	4/26/2023 A
222301057 OSWALD, NICOLE M.	\$183.54	4/26/2023 A
222301058 OTTAVIANI, AMY M.	\$180.00	4/26/2023 A
222301059 PAULSON, THOMAS M.	\$164.99	4/26/2023 A
222301060 PELOQUIN, BRIAN F.	\$1,008.28	4/26/2023 A
222301061 REED, TAMMY L.	\$59.95	4/26/2023 A
222301062 SAMPOANG, DESSERAY R.	\$270.32	4/26/2023 A
222301063 SCHLOSSER, GABRIELLE A.	\$94.97	4/26/2023 A
222301064 SCHMID, NICOLE R.	\$62.31	4/26/2023 A
222301065 SIMPSON, GRACE M.	\$375.00	4/26/2023 A
222301066 SKOGEN, MATTHEW K.	\$33.84	4/26/2023 A
222301067 STOFFEL, JAMES E.	\$159.65	4/26/2023 A
222301068 THIBAUT, DEBRA S.	\$118.75	4/26/2023 A
222301069 VOLLMER, JENNA D.	\$3,432.55	4/26/2023 A
222301070 WEINHOLD, TODD J.	\$1,122.13	4/26/2023 A
222301071 YANG, SYRA	\$65.83	4/26/2023 A
	\$11,121,436.31	

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**
Andi Johnson, Director of Finance

Donation	Donor	Recipient
\$50.00	Rachael Lapinski	Vadnais Heights Elementary Food Service Angel Fund
\$500.00	VFW Post 1782	Lincoln Elementary School Patrol - Legionville Scholarships
\$25.00	Christian and Sarah Donahoe	Sunrise Park Middle School Teacher Appreciation Week
\$25.00	Joy Harper	Sunrise Park Middle School Teacher Appreciation Week
\$200.00	Shelby McQuay	Sunrise Park Middle School Teacher Appreciation Week
\$15.00	Lindsey Prigelmeier	Sunrise Park Middle School Teacher Appreciation Week
\$1,000.00	ACET Inc	Central Middle School "Escape the Vape" Top Performing School
\$15.00	Bakken Family	WBLAHS - South Campus Teacher Appreciation
\$5.00	Butters Family	WBLAHS - South Campus Teacher Appreciation
\$15.00	Casa De Calvo Family	WBLAHS - South Campus Teacher Appreciation
\$40.00	Christianson Family	WBLAHS - South Campus Teacher Appreciation
\$40.00	Cox Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Davis Family	WBLAHS - South Campus Teacher Appreciation

\$50.00	Drusch Family	WBLAHS - South Campus Teacher Appreciation
\$10.00	Durdle Family	WBLAHS - South Campus Teacher Appreciation
\$5.00	Femrite Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Flemino Family	WBLAHS - South Campus Teacher Appreciation
\$10.00	Fuhrman Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Gallatin Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Grosso Family	WBLAHS - South Campus Teacher Appreciation
\$100.00	Hanson Family	WBLAHS - South Campus Teacher Appreciation
\$10.00	Harding Family	WBLAHS - South Campus Teacher Appreciation
\$30.00	Hardy Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Harper Family	WBLAHS - South Campus Teacher Appreciation
\$30.00	Hovick Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Hulla Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Hulla Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Jacob Family	WBLAHS - South Campus Teacher Appreciation
\$5.00	Jensen Family	WBLAHS - South Campus Teacher Appreciation
\$10.00	McCabe Family	WBLAHS - South Campus Teacher Appreciation
\$40.00	McMonigal Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Mulier Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Northwood Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Olsen Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Olson Family	WBLAHS - South Campus Teacher Appreciation
\$10.00	Parker Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Peltier Family	WBLAHS - South Campus Teacher Appreciation
\$200.00	Proffitt Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Reeves Family	WBLAHS - South Campus Teacher Appreciation
\$20.00	Ryan Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Sandbakken Family	WBLAHS - South Campus Teacher Appreciation
\$25.00	Schuh-Mcfarlane Family	WBLAHS - South Campus Teacher Appreciation

\$25.00	Schuh-Mcfarlane Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Viker Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Viker Family	WBLAHS - South Campus Teacher Appreciation
\$50.00	Walhof Family	WBLAHS - South Campus Teacher Appreciation
\$500.00	WBLAEF	WBLAHS - South Campus Angel Fund - Student Activities
\$50.00	Janet Bowser	The Senior Center
lots of material	Susanne Meyer	The Senior Center
\$98.10	Thomson Reuters	WBLAS District Office
\$74.00	Thomson Reuters	WBLAS District Office

RECOMMENDED ACTION:

Approve.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy #610 – Field Trips, requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date and Destination	Requesting Staff Member	Grade/ Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Transportation
3/8 - 3/16/2024 Greece	Lindsay Lamwers and David Lamwers	Week Without Walls 9-12 grade	1	up to 18	\$3,500/student (approx)	\$3,500/student Families and fundraisers	Not using district transportation
3/8 - 3/17/2024 Costa Rica	Lindsay Lamwers and David Lamwers	Week Without Walls 6-8 grade with up to 3 high school leaders	1	up to 21	\$2,800/student (approx)	\$2,800/student Fundraisers, scholarships and families	Not using district transportation
3/7 - 3/15/2025 Japan	Lindsay Lamwers and David Lamwers	Week Without Walls 9-12 grade	1	up to 18	\$4,336/student (approx)	\$4,336/student Families and fundraisers	Not using district transportation

3/7 - 3/16/2025 Costa Rica	Lindsay Lamwers and David Lamwers	Week Without Walls 6-8 grade with up to 3 high school leaders	1	up to 21	\$2,800/ student (approx)	\$2,800/student Fundraisers, scholarships and families	Not using district transportation
3/9 - 3/18/2025 Egypt	Lindsay Lamwers and David Lamwers	Week Without Walls 9-12 grade	1	up to 18	\$3,831/ student (approx)	\$3,831/student Families and fundraisers	Not using district transportation

Purpose: Week Without Walls is a multi-day trip to an international destination during which students engage in experiential learning by partaking in service, action and investigations outside the classroom. The goal of Week Without Walls is to give students the ability to be the primary agent in their learning, to provide access to a broad range of opportunities for all students, to foster both local and global partnerships, and to immerse students in a culture different from their own.

RECOMMENDED ACTION:

Approve the field trips listed as recommended by the administration.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(e), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(e).

RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF

FRANCISCA BELMARES – NS Assistant - Sunrise Park Middle School

Employed by District 624 since 03/14/2023

Effective Date: 04/10/2023

FELICIA FRANKE – OST Assistant Leader - Vadnais Heights Elementary

Employed by District 624 since 01/25/2023

Effective Date: 04/20/2023

MONICA HEDTKE – NS Assistant - Central Middle School

Employed by District 624 since 10/31/2022

Effective Date: 06/08/2023

TERESA REINHOLDT – Para Educator - WBLAHS - North Campus

Employed by District 624 since 03/31/2003

Effective Date: 06/29/2023

RESIGNATION/TERMINATION/NON-RENEWAL - CERTIFIED STAFF

LYNN ALBEE – Intervention & Music Teacher - Birch Lake Elementary

Employed by District 624 since 08/23/2021

Effective Date: 06/12/2023

EMILY ANDERSON – Language Arts Teacher - Central Middle School

Employed by District 624 since 08/24/2020

Effective Date: 06/12/2023

LILY ANDERSON – 2nd Grade Teacher - Oneka Elementary

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

VICTORIA BEYER – Kindergarten Teacher - Willow Lane Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/12/2023

KELLY BUSTOS – FACS Teacher - Sunrise Park Middle School

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

KATHRYN CAIN – Speech Language Teacher - Lincoln & Willow Lane Elementary

Employed by District 624 since 08/19/2019

Effective Date: 06/12/2023

STEPHANIE DAVIDS – 1st Grade Teacher - Lincoln Elementary

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

DANIELLE DEWITT – Physical Education Teacher - Willow Lane Elementary

Employed by District 624 since 08/23/2021

Effective Date: 06/12/2023

BRITE FRETWELL – German Teacher - WBLAHS - South Campus

Employed by District 624 since 08/29/2021

Effective Date: 06/12/2023

SHAINA FAUTSCH – Kindergarten Teacher - Willow Lane Elementary

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

KRISTEN FOURNIER – Music Teacher - Vadnais Heights Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/12/2023

VICTORIA GREENE – Preschool Teacher - Lakeaires Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/02/2023

SOPHIE GUSTAFSON – 1st Grade Teacher - Birch Lake Elementary

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

BETHANY HIBBARD – 5th Grade Teacher - Otter Lake Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/12/2023

WILBER JOHNSON – Music Teacher - Central Middle School

Employed by District 624 since 01/03/2023

Effective Date: 06/12/2023

JASON KEHRER – Art Teacher - WBLAHS - North Campus

Employed by District 624 since 08/29/2022

Effective Date: 06/12/2023

KRISTINA KUEHN – Music Teacher - Central Middle School

Employed by District 624 since 08/24/2011

Effective Date: 06/12/2023

CHRISTINE LA PEAN – Kindergarten Teacher - Birch Lake Elementary
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023

CHELSEA LLOYD – Music Teacher - Sunrise Park Middle School
Employed by District 624 since 09/28/2022
Effective Date: 06/12/2023

ALYSSA LUNDENS – 4th Grade Teacher - Oneka Elementary
Employed by District 624 since 08/23/2021
Effective Date: 06/12/2023

ELIZABETH MCBRIDE – Special Education Teacher - North Star Elementary
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023

ALYSSA MORRISON – Social Studies Teacher - Central Middle School
Employed by District 624 since 08/31/2020
Effective Date: 06/12/2023

ELIZABETH PEINE – Kindergarten Teacher - North Star Elementary
Employed by District 624 since 08/30/2021
Effective Date: 06/12/2023

ZACHARY ROBERTS – Language Arts Teacher - WBLAHS - North Campus
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023

MICHAEL SANISLO – Science Teacher - WBLAHS - South Campus
Employed by District 624 since 08/29/2022
Effective Date: 06/12/2023

TERAH SISTAD – Science Teacher - Sunrise Park Middle School
Employed by District 624 since 01/04/2023
Effective Date: 06/12/2023

ANGELA SCHUEBEL – Music Teacher - Lincoln Elementary
Employed by District 624 since 08/22/2016
Effective Date: 06/12/2023

TYRIE WILLIAMS – Music Teacher - Matoska Elementary
Employed by District 624 since 08/24/2020
Effective Date: 06/12/2023

RETIREMENT - CLASSIFIED STAFF

JAMES BERNIER – Custodian - Otter Lake Elementary

Employed by District 624 since 08/27/2014

Effective Date: 06/09/2023

PATRICIA EGEMO – Instructional Assistant - Normandy Park

Employed by District 624 since 02/05/2018

Effective Date: 06/09/2023

WANDA PHETTEPLACE – OST Activity Leader - Otter Lake Elementary

Employed by District 624 since 07/01/2008

Effective Date: 06/09/2023

RETIREMENT - CERTIFIED STAFF

MARY MILES – Physical Therapist - Normandy Park

Employed by District 624 since 08/26/2004

Effective Date: 06/12/2023

MICHELE SEIFERT – Occupational Therapist - Normandy Park

Employed by District 624 since 08/20/2014

Effective Date: 06/12/2023

KAREN VOSS – Psychologist - Oneka Elementary

Employed by District 624 since 08/26/1993

Effective Date: 06/12/2023

EXTRA ASSIGNMENT - CERTIFIED STAFF

SARAH BRUEMMER – .2 FTE Math Teacher - WBLAHS - North Campus

MA + 60, Step 13, \$3,785.06

Effective Date: 04/19/2023 through 06/12/2023

JOANNA TRUDGEON – .2 FTE Math Teacher - WBLAHS - North Campus

MA + 60, Step 13, \$3,785.06

Effective Date: 04/19/2023 through 06/12/2023

AMANDA VERNON – .2 FTE Math Teacher - WBLAHS - North Campus

MA + 60, Step 13, \$3,785.06

Effective Date: 04/19/2023 through 06/12/2023

ALYSSA WEBER – .2 FTE Math Teacher - WBLAHS - North Campus
BA + 15, Step 8, \$2,308.79
Effective Date: 04/19/2023 through 06/12/2023

JACOB ZISLA – .2 FTE Math Teacher - WBLAHS - North Campus
MA + 60, Step 13, \$3,937.82
Effective Date: 04/19/2023 through 06/12/2023

CHANGE IN ASSIGNMENT - CLASSIFIED STAFF

LYNETTE ANDERSON - Bus Driver - Bus Garage
Increase in hours, From 5 hours to 6.4 hours per day
Effective Date: 04/25/2023

TEMPORARY CHANGE IN ASSIGNMENT - CLASSIFIED STAFF

MARIBETH SPREEMAN – From NS Assistant - Sunrise Park Middle School
To NS Assistant Manager - Sunrise Park Middle School
3.5 hrs per week changed to 5.75 hrs per week
Effective Date: 4/25/2023 through 06/09/2023

PART-TIME LEAVE OF ABSENCE - CERTIFIED STAFF

VANESSA HOUSE – School Nurse- Sunrise Park Middle School & Willow Lane Elementary
Position 1.0 FTE (Leave .2 FTE)
Effective Date: 05/01/2023 through 06/13/2023

TAMARA LEMIEUX – ECFE Teacher - Normandy Park
Position .8 FTE (Leave .3 FTE)
Effective Date: 2023-2024 School Year

FULL-TIME LEAVE OF ABSENCE - CERTIFIED STAFF

LEIGH ANDERSON – Instructional Coach - Willow Lane Elementary
Employed by District 624 since 08/27/2009
Effective Date: 03/27/2023 through 05/26/2023

MEGAN CHURCH – Kindergarten Teacher - Willow Lane Elementary
Employed by District 624 since 04/02/2013
Effective Date: 05/01/2023 through 06/12/2023

SAMANTHA JAMES – Science Teacher - Sunrise Park Middle School

Employed by District 624 since 08/19/2019
Effective Date: 04/17/2023 through 06/12/2023

STEVEN KEMPENICH – Kindergarten Teacher - Willow Lane Elementary

Employed by District 624 since 08/23/1999
Effective Date: 03/21/2023 through 06/12/2023

ALLISON MCCANN – Language Arts Teacher - WBLAHS - North Campus

Employed by District 624 since 08/20/2014
Effective Date: 02/06/2023 through 06/09/2023

KIMBERLY WAKEFIELD – Speech Language - Lincoln & Matoska Elementary

Employed by District 624 since 08/29/2022
Effective Date: 05/03/2023 through 06/12/2023

NEW PERSONNEL - CLASSIFIED STAFF

JESSICA BENNETT – NS Assistant - Central Middle School

\$17.50 per hr., 18.75 hrs. per wk.
Effective Date: 05/08/2023

KAREN HANSCOM – NS Assistant - Central Middle School

\$17.50 per hr., 22.5 hrs. per wk.
Effective Date: 04/25/2023

LAKISHA LIPSCOMB – Health Assistant - Otter Lake Elementary

\$20.51 per hr., 37.5 hrs. per wk.
Effective Date: 05/01/2023

REINEE MITSCH – OST Program Assistant - Oneka Elementary

\$18.50 per hr., 17.49 hrs. per wk.
Effective Date: 05/08/2023

TAYLER PLANTE – Administrative Assistant - Registrar/Records - WBLAHS - North Campus

\$20.51 per hr., 40 hrs. per wk.
Effective Date: 05/01/2023

THERESA RANCH – NS Assistant - Sunrise Park Middle School

\$17.50 per hr., 17.5 hrs. per wk.
Effective Date: 05/08/2023

MARIO SCHULLIAN – Custodian - WBLAHS - North & Central Middle School

\$20.20 per hr., 40 hrs. per wk.
Effective Date: 05/16/2023

MIKAYLA STOWE – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 15.99 hrs. per wk.
Effective Date: 05/15/2023

NEW PERSONNEL - PROFESSIONAL

AYAN IBRAHIM – Assistant Director of Educational Equity & Achievement - District Center
40 hrs. per wk. \$123,000 annually (prorated \$10,407.69)
Effective Date: 06/01/2023

NEW PERSONNEL - NON-AFFILIATED

PAIGE GREGOIRE – Out of School Time Activity Leader - Lincoln Elementary
\$21.75 per hr., 40 hrs. per wk.
Effective Date: 05/08/2023

BAYLEE HAMILTON – Out of School Time Activity Leader - Otter Lake Elementary
\$20.75 per hr., 40 hrs. per wk.
Effective Date: 05/08/2023

ALICIA LANDA – Educational Equity Specialist - Birch Lake, Matoska, Vadnais Heights
Elementary
40 hrs. per wk. \$62,526.62 annually (prorated \$10,261.99)
Effective Date: 05/08/2023

STACY MILES – Out of School Time Activity Leader - North Star Elementary
\$22.75 per hr., 40 hrs. per wk.
Effective Date: 05/08/2023

NEW PERSONNEL - CERTIFIED STAFF

JANET CARLSON-CASA DE CALVO – Physical Therapist - District Wide
0.6 FTE MA+15 Step 13
Effective Date: 08/28/2023

TEMPORARY - CERTIFIED STAFF

JANET CARLSON-CASA DE CALVO – Physical Therapist - District Wide
0.2 FTE MA+15 Step 13
Effective Date: 08/28/2023

LONG-TERM SUBSTITUTE - CERTIFIED STAFF

EMILY HONL – Kindergarten Teacher - Willow Lane Elementary

1.0 FTE BA, Step 5, \$8,335.60

Effective Date: 05/01/2023 through 06/12/2023

LINDSAY LANG – Science Teacher - Sunrise Park Middle School

1.0 FTE BA, Step 1, \$10,210.94

Effective Date: 04/17/2023 through 06/12/2023

RICHARD SAMUELSON – Social Studies Teacher - Sunrise Park Middle School

1.0 FTE MA + 45, Step 6, \$9,007.14

Effective Date: 05/05/2023 through 06/12/2023

B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

AGENDA ITEM: **Student Recognition**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Informational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**
Marisa Vette, Director of Communication and
Community Relations

BACKGROUND:

We will recognize students who represented the district at a state level during tonight's meeting. Certificates and Bear pins have been distributed to the students. Congratulations, students!

Honoree Name	Honor
Tobias Bruhn, 7th grade	State History Day Honorable Mention Award For the "J.R.R. Tolkien" Group Website
Aryanna Charles, 7th grade	State History Day 2nd Place and National History Day Qualifier For the "Loving v. Virginia" Individual Website
Lachlan Ellison, 7th grade	State History Day Honorable Mention Award For the "J.R.R. Tolkien" Group Website
Clara Esterly, 7th grade	State History Day Participant For the "Patsy Mink" Individual Exhibit
Eleanor Hern, 7th grade	State History Day 1st Place and National History Day Qualifier For the "Triangle Shirtwaist Factory Fire" Group Exhibit
Rita Kozhimannil, 7th grade	State History Day Honorable Mention Award For the "Roe v. Wade" Group Exhibit
Maeve O'Brien, 7th grade	State History Day 1st Place and National History Day Qualifier For the "Triangle Shirtwaist Factory Fire" Group Exhibit
Ava Schlotfeldt, 7th grade	State History Day Honorable Mention Award For the "Roe v. Wade" Group Exhibit

Brogyn Schmittiel, 7th grade	State History Day Honorable Mention Award For the "Transcontinental Railroad" Group Exhibit
Jake Smith, 7th grade	State History Day Honorable Mention Award For the "Transcontinental Railroad" Group Exhibit
Alexandra Utzka, 7th grade	State History Day Honorable Mention Award For the "Sister Elizabeth Kenny" Individual Exhibit
Seth Vlieger, 7th grade	State History Day Honorable Mention Award For the "J.R.R. Tolkien" Group Website
Juliette Weier-Rauscher, 7th grade	State History Day 1st Place and National History Day Qualifier For the "Triangle Shirtwaist Factory Fire" Group Exhibit
Caitlin Wrisky, 7th grade	State History Day Participant For the "Alexander Hamilton" Individual Research Paper
Morgan Andrie, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery State Tournament 7th Place Individual Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye Archery National Tournament Individual Qualifier in 3D
Joseph Arcand, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Sean Beloyed, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Brianna Berckes, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Daniel Boehm, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Zachary Brock, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Tanner Carlson, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery State Tournament 5th Place Individual Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye Archery National Tournament Individual Qualifier in 3D
Amara Chessnoe, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Celia Fuhrman, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Jack Gabrielson, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Danae Grund, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Ashleigh Hawkes, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Peyton Jordahl, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye

Tyler Josephs, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Shuayi Lee, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Zachary Long, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Anna Mencke, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Isabelle Pomorin, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Leilani Richnofsky, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Bane Richnofsky, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Leanna Rosario, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Branden Schmid, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Jonah Scott, 11th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Atticus Shoultz, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Kendall Smith, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Evelyn Steiner, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Gavin Tentis, 12th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Brianna Timermanis, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Nv Van Der Vaart, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Tori Wilson, 9th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Kara Windish, 11th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Megan Worms, 10th grade	Archery State Tournament 5th Place Team Finish in 3D Archery National Tournament Team Qualifier in 3D and Bullseye
Jack Janicki, 12th grade	Boys' Basketball Coaches Association State All-Star Team and McDonald's All-Star Nomination

Wyatt Hawks, 12th grade	Boys' Basketball Coaches Association State All-Star Team Nomination
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AGENDA ITEM: **Student Liaisons to the School Board Recognition**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Jessica Ellison, School Board Chair**

BACKGROUND:

The White Bear Lake Area School Board would like to commend and recognize **Lauren Collier**, 12th grade student, and Arianna **Vann-Cook**, 11th grade student, for their outstanding roles as the 2022-23 Student Representatives on the School Board.



Lauren Collier



Arianna Vann-Cook

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

AGENDA ITEM: **Teaching and Learning Update: Building Assets Reducing Risks (BARR) Program**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, will share a video that BARR (Building Assets Reducing Risks) recently created around BARR in White Bear Lake Area Schools. Staff members and Principals who recently presented at the National BARR conference will also be in attendance. Attendance at this conference was made possible with a combination of grant funding and district professional development funds.



BARR in WBLAS

Presented by: Dr. Alison Gillespie and Joe Held



Why BARR?

20 years
of research
and development

78 schools
involved in randomized
control research trials

20 areas
of statistically
significant outcomes

Student impacts:

1. Increase in Math achievement scores
2. Increase in English achievement scores
3. More credits earned
4. More courses passed
5. Higher GPA
6. Reduced chronic absenteeism
7. Greater rigor and expectations
8. More supportive relationships
9. Increased engagement
10. Stronger impacts on students of color
11. Stronger impacts on students in poverty
12. Stronger impacts on males
13. Stronger impact on struggling students
14. Closes achievement gap

Teacher impacts:

15. Increase in self-efficacy
16. View of school support
17. Use of data
18. Collaboration with colleagues
19. View of students' observed behavior
20. Perception of students' behavior

↑ **BARR increases academic achievement and engagement for all students, with largest impacts demonstrated for students farthest from opportunity including Black, Hispanic, and students in poverty.**

↓ **BARR reduces failure rates by an average of 35%**

↓ **BARR reduces the achievement gap**



BARR in WBLAS

- Elementary:

- Lakeaires: Principal- Cary Krusemark
- Vadnais Heights: Principal- Sara Svir
- Willow Lane: Principal- Matt Menier

- Middle School:

- Central: Principal- Cathryn Peterson
- Sunrise Park: Principal- Dr. Christina Pierre

- High School:

- WBLAHS: Principals- Ang Nelson and Don Bosch

Goal:

- All 9 Elementary Schools
- Examine implementation possibilities at Early Childhood, ALC, and TEC



WBLAS BARR Video



Conference Presenters

- **3+ Years in BARR: Big Block and Community Connect Meetings: Structure, Resources and the Role of Administration**
 - Panel Participant: Cathryn Peterson (Principal-Central)
- **3+ Years in BARR: Beyond I-Time Lessons: More than Meets the Eye**
 - Presenter: Amber Rustad (Center MS Teacher)
- **Increasing Staff Buy-In and Engagement: Middle and High School**
 - Panel Participant: Joe Held (Associate Principal- WBLAHS)
- **Successful Interventions**
 - Presenter: Amanda Schroeder (WBLAHS Teacher)
- **BARR at the Middle School**
 - Panel Participant: Tammy Dobbins (Central MS Teacher)



THANK YOU



Questions?



AGENDA ITEM: **Policy 535, Service Animals on School Property**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services**

BACKGROUND:

School Board Policy 535, Service Animals on School Property, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, IV, V, VI, and XII, and the legal references.

The purpose of this policy is to establish parameters for the use of service animals by students, employees and visitors on school district property or to a school-sponsored activity.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: December 8, 2014
Revised: June 8, 2020
Revised: _____

White Bear Lake Area
School District #624 Policy 535

535 SERVICE ANIMALS ON SCHOOL PROPERTY

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees and visitors on school district property or to a school-sponsored activity.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals on school district property or to a school-sponsored activity in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Service Animal

A "service animal" is a dog (regardless of breed or size) or miniature horse that is individually trained to perform "work or tasks" for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual's disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A "handler" is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, "handler" means the person who cares for and supervises the animal on the individual's behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

C. Work or Tasks

1. "Work or tasks" are those functions performed by the service animal.

2. Examples of "work or tasks" include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship are not "works or tasks" for the purpose of this policy.

D. Trainer

A "trainer" is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. ACCESS TO PROGRAMS AND ACTIVITIES: PERMITTED INQUIRIES

A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals on school district property or at a school-sponsored activity where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.

B. When an individual with a disability brings a service animal to a school district property or to a school-sponsored activity, school district employees shall not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:

1. Is the service animal required because of a disability; and
2. What work or tasks is the service animal trained to perform.

C. School district employees shall not make these inquiries of an individual with a disability bringing a service animal on school district property or to a school-sponsored activity when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual

with a disability has completed and submitted the request form described in Part VI., below.

- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safety, effect performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g. voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, ~~grooming the service animal, providing veterinary care to the service animal,~~ and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste. ~~The owner of the service animal is responsible for providing veterinary care to the service animal.~~
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise their service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise their service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H.F. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Individuals with a disability seeking to be accompanied by a service animal are required to submit a written request to the building principal or Human Resources office. The recipient of the request will notify the Director of Student Support Services to address such requests.
- B. Students or employees seeking to bring a service animal on school district property or to a school-sponsored activity are required to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property or a school-sponsored activity if:
 - 1. Any of the requirements described in Part V., above, are not met.
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of the service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health and safety of others, has a history of such behavior, and or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.
- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;

- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life-threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAM (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the written request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the individuals are required to submit a written request to the Human Resources office. The recipient of the request will notify the Director of Student Support Services to address such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employee.

XII. LIABILITY

- A. The owner of the service animal **or non-service animal** is responsible for any harm or injury to an individual and for property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in the person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973

28 C.F.R. § 35.014, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. §35.136
(ADA Regulations)

20 U.S.C. § ~~36~~.1400 *et seq.* (Individuals with Disabilities Education
Act)

Minn. Stat. § 256C.02 ~~28~~ (Public Accommodations ~~for Persons with
Disabilities~~)

Minn. Stat. § 363A.19 (Discrimination Against Blind, Deaf, or Other
Persons with Physical or Sensory Disabilities Prohibited)

Minn. Stat. § 609.226 (Harm Caused by Dog)

Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross-Reference: WBLASB Policy 402 (Disability Nondiscrimination Policy)
WBLASB Policy 521 (Student Disability Nondiscrimination)

AGENDA ITEM: **Policy 604, Instructional Curriculum**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 604, Instructional Curriculum, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, IV, V, and VI, and the legal references.

The purpose of this policy is to provide for the development of course offerings for students.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: September 8, 1997
Revised: January 10, 2011
Revised: March 11, 2013
Revised: February 10, 2014
Revised: _____

*White Bear Lake Area
School District #624 Policy 604*

Revised: June 8, 2020

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

- A. Instruction must be provided in at least the following subject areas:
1. Language arts and basic communication skills including reading, writing, literature, and fine arts;
 2. Mathematics and science;
 3. Social studies, including history, geography, economics, government, and citizenship;
 4. Health and physical education;
 5. Career and technical education; and
 6. World languages.
- B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education and all courses required in all elective subject areas. The instructional approach will be gender neutral and multicultural.
- C. Elementary and middle schools shall offer at least three, and require at least two, of the following four arts areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five arts areas: media arts, dance, music, theater, and visual arts.
- D. The School Board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other

relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.

- F. The Superintendent shall have discretionary authority to develop guidelines and directives to implement School Board policy relating to instructional curriculum.

III. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the School Board does not meet the concerns of the parent, guardian, or adult student. The School Board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

IV. CPR AND AED INSTRUCTION

- ~~G.~~—The school district will provide at least one unit in cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) procedures as part of its grade 7 to 12 curriculum ~~for all students in that grade beginning in the 2014-2015 school year and later.~~

~~A.1.~~ At the ~~in the~~ school district's discretion, training and instruction may result in CPR certification.

~~B.2.~~ CPR and AED instruction must include CPR and AED training that have been developed:

- ~~1.a.~~ by the American Heart Association or the American Red Cross, and incorporate psychomotor skills to support the instruction; or
- ~~2.b.~~ using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.

C.3. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.

D.4. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

V. COLLEGE AND CAREER PLANNING

A.H. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations, and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:

1. provide a comprehensive academic plan **to prepare** for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills ~~such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits~~;
2. **provide educational experiences designed to develop skills defined by the following learned attributes: fundamental learning, flexible and critical thinking, community engagement, character, communication, and teamwork;**
- 3.2.** emphasize academic rigor and high expectations and inform the student and the student's parent or guardian, if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
- 4.3.** help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
- 5.4.** set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
- 6.5.** help students access education and career options;

- 7.6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
- 8.7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
- 9.8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
- 10.9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial coursework ~~course-work~~.

B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select a career, career interest, employment goals, or related job training.

C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college-ready.

D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components

herein, the IEP satisfies the requirement, and no additional transition plan is needed.

F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

VI. CIVICS TEST

A.1. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions
<https://education.mn.gov/MDE/dse/stds/soc/MDE070267> correctly.

B.1. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States eCitizenship and iImmigration sServices officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.

C.2. The A-school or-district may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is inappropriate and establishes an alternative requirement.

D.3. The A-school or-district may administer the civics test questions in a language other than English to students who qualify for English learner services.

E.4. The Sschools-and districts may administer civics test questions as part of the social studies curriculum.

F.5. The school A district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.

G.6. The school district cannot charge a fee related to this requirement.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.20 (Parental Curriculum Review)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.125 (Planning for Students' Successful
Transition to Postsecondary Education and Employment; Personal
Learning Plans ~~Involuntary Career Tracking Prohibited~~)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and
Automatic External Defibrillator Instruction)

Cross References: WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 605 (Alternative Programs)

AGENDA ITEM: **Policy 608, Instructional Services - Special Education**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services**

BACKGROUND:

School Board Policy 608, Instructional Services - Special Education, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in the legal references.

The purpose of this policy is to set forth the position of the School Board on the need to provide special educational services to some students in the school district.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: September 8, 1997
Revised: November 8, 2010
Revised: July 12, 2021
Revised: _____

*White Bear Lake Area
School District #624 Policy 608*

608 INSTRUCTIONAL SERVICES - SPECIAL EDUCATION

I. PURPOSE

The purpose of this policy is to set forth the position of the School Board on the need to provide special educational services to some students in the school district.

II. GENERAL STATEMENT OF POLICY

The School Board recognizes that some students need special education, and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

III. RESPONSIBILITIES

- A. The School Board accepts the responsibility to identify, evaluate and provide special instruction and related services for children with disabilities who are properly the responsibility of the school district and who meet the criteria to qualify for special education and related services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all children with disabilities are provided the special instruction and services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with applicable federal and state law.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 125A.02 (~~Definition of~~ Child with a Disability
Defined)
Minn. Stat. § ~~125A.027~~; (Rulemaking)
Minn. Stat. § 125A.03; (Special Instruction for Children with a
Disability)
Minn. Stat. § 125A.08; (Individualized Education Programs)
Minn. Stat. § 125A.15; (Placement in Another District;
Responsibility)
Minn. Stat. § 125A.29 (Responsibilities of County Boards and
School Boards~~District Obligations~~)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education
~~Improvement Act of 2004~~)

Cross References: WBLASB Policy 402 (Disability Nondiscrimination)
WBLASB Policy 508 (Extended School Year for Certain Students
with Individual Education Plans)
WBLASB Policy 509 (Enrollment of Nonresident Students)
WBLASB Policy 521 (Student Disability Nondiscrimination)

AGENDA ITEM: **Policy 624, Online Learning Options**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 624, Online Learning Options, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, and IV, and the legal references.

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: June 8, 2020
Reviewed: _____

White Bear Lake Area
School District #624 Policy 624

624 ONLINE LEARNING OPTIONS

[Note: The provisions of this policy substantially reflect the statutory requirements of Minnesota Statutes section ~~Stat. §~~ 124D.095, the Online Learning Option Act.]

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district. An online learning provider must assist an online learning student whose family qualifies for education tax credit to acquire computer hardware and educational software for online learning purposes.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

[Note: The school district may itself offer digital learning to its enrolled students. Such digital learning does not generate online learning funds. To the extent digital learning is offered by the school district only to its enrolled students, it is not subject to the Minnesota Department of Education (MDE) reporting or review requirements unless the school

district is a full-time online learning provider. See Minnesota Statutes section. Stat. § 124D.095, subdivision Subd. 4(d) and (e).

To the extent the school district provides to resident students curriculum that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the home-schooled student or student’s parent or guardian, provided that the school district does not incur more than an incidental cost as a result of providing access electronically. See Minnesota Statutes section. Stat. § 123B.42.]

III. DEFINITIONS

- A. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- B. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- C. “Enrolling district” means the school district or charter school in which a student is enrolled under Minnesota Statutes section. Stat. § 120A.22, subdivision Subd. 4, for purposes of compulsory education.
- D. “Full-time online learning provider” means an enrolling school authorized by the Minnesota Department of Education (MDE) to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- E. “Online learning course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online learning course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student to teacher communications, and the academic support available to the online learning student.
- F. “Online learning” is a form of digital learning delivered by an approved online learning provider under Paragraph III.H.

- G. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.
- I. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with Minnesota Statutes sections. ~~Stat. §§~~ 120A.22 and 120A.24.
- J. “Supplemental online learning” means an online learning course taken in place of a course period at a local district school.

IV. PROCEDURES

- A. Dissemination and Receipt of Information
 - 1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
 - 2. The school district will receive and maintain information provided to it by online learning providers.
 - 3. The online learning provider must report or make available information on an individual student’s progress and accumulated credit to the student, the student’s parent, and the enrolling district in a manner specified by the Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.
 - 4. The enrolling district must designate a contact person to help facilitate and monitor the student’s academic progress and accumulated credits toward graduation.
- B. Student Enrollment

1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. The student and the student's parents must submit an application to the online learning provider and identify the student's reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student's parent must notify the online learning provider of the student's intent to enroll in online learning within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.
3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online learning course or program. An online learning provider must make available the supplemental online learning course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the enrolling district must notify the online learning provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.
4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online learning course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its

graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's parent, and the online learning provider; and the online learning provider may make available a response to the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.

5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.
7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.
2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an

enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.

4. The online learning provider, other than a digital learning provider offering digital learning to its enrolled students only under Minnesota Statutes section ~~Stat. §~~ 124D.095, subdivision ~~Subd.~~ 4(d), must give the Commissioner written assurance that all courses meet state academic standards and the online learning curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online learning course syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.
5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.
6. Weighted grades will also be applicable if the school district has adopted a policy to offer weighted grades.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)

Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 123B.42, Subd. 1a (Textbooks; Individual Instruction
or Cooperative Learning Material; Standard Tests Curriculum;
Electronic Components)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: WBLASB Policy 509 (Enrollment of Nonresident Students)
WBLASB Policy 605 (Alternative Programs)
WBLASB Policy 608 (Instructional Services - Special Education)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 620 (Credit for Learning)

AGENDA ITEM: **Policy 701.1, Modification of School District Budget**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

BACKGROUND:

School Board Policy 701.1, Modification of School District Budget, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section II, and the cross references.

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: December 10, 2012
Revised: December 12, 2016
Revised: June 10, 2019
Revised: _____

*White Bear Lake Area
School District #624 Policy 701.1*

701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the School Board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the Superintendent shall recommend the proposed changes to the School Board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the School Board to make an informed decision. A School Board member may also propose modifications on that Board member's own motion, provided, however, the School Board member is encouraged to review the proposed modifications with the Superintendent prior to their being proposed.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the School Board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues **of** the corresponding fund.
- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The Superintendent shall make recommendations to the School Board for appropriate revisions. If necessary, the School Board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References: Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Cross References: WBLASB Policy 701 (Establishment and Adoption of School District Budget)
~~MSBA Service Manual, Chapter 7, Education Funding~~

AGENDA ITEM: **Policy 709, Student Transportation Safety Policy**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

BACKGROUND:

School Board Policy 709, Student Transportation Safety Policy, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, IV, V, VI, VII, VIII, and X, and the legal references.

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

RECOMMENDED ACTION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 12, 2023 or a subsequent School Board meeting agenda for action.

Adopted: December 9, 1996
Revised: September 9, 2013
Revised: May 8, 2017
Revised: June 10, 2019

White Bear Lake Area
School District #624 Policy 709
Revised: _____

709 STUDENT TRANSPORTATION SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The first week of school is designated as school bus safety week. The National School Bus Safety week is the third week in October.

B. Student Training

The school district shall provide students enrolled in grades kindergarten through tenth with age appropriate school bus safety training. The training shall be results oriented and shall consist of both classroom instruction and practical training using a school bus. Upon completing the training, a student shall be able to demonstrate knowledge and understanding of the following:

1. the concept that transportation by school bus is a privilege, not a right;
2. district policies for student conduct and school bus safety;
3. appropriate conduct while on the bus;
4. the danger zones surrounding a school bus;
5. procedures for safely boarding and leaving a school bus;
6. procedures for safe vehicle lane crossing; and
7. school bus evacuation and other emergency procedures.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

- A. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic students.

B. Consequences for school bus/bus stop misconduct will be imposed by the building administrator. In addition, all school bus/bus stop misconduct will be reported to the district's Transportation Coordinator. Serious misconduct will be reported to the Department of Public Safety and, if appropriate, reported to local law enforcement.

1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. The school district's discipline procedures will be followed when a rule or rules are broken. In most situations consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to school district administration and document accordingly. All rules, responsibilities, and behavior standards are in addition to those listed in the White Bear Lake Area School District Code of Student Conduct.

2. Consequences of rule violation(s).

a. Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's eligibility to ride the bus in connection with co-curricular and extra-curricular events are at the sole discretion of the school district. Parents or guardians will be notified of any suspension of bus privileges.

Discipline will generally be progressive, as indicated below, but the school district reserves the right to vary from this sequence.

1st report: Warning with a copy of report sent home to parent/guardian.

2nd report: Student will be placed on probation and the parent/guardian will be notified that further behavior infractions will result in loss of ridership privileges.

3rd report: Student will be suspended from the bus for 3 days or longer.

4th report: Student will be suspended from the bus for 5 days or longer.

5th report: Student will be suspended from the bus for 10 days or loss of privileges for the remainder of the school year.

6th report: Meeting with parent/guardian. Possible loss of bus ridership privileges for the remainder of the school year.

b. Other Discipline

Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

c. Records

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of serious misconduct will be provided to the Department of Public Safety by the Transportation Safety Director in accordance with state and federal law.

d. Vandalism/Bus Damage

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within two weeks may result in the loss of bus privileges until damages are paid.

e. Notice

~~Students will be given a~~ A copy of school bus rules and the responsibilities, ~~and~~ behavior standards, and consequences for bus riders will be made available to students upon completion ~~before the end~~ of school bus safety training. The rules will also be posted on each bus and on the District webpage.

e. Criminal Conduct

In cases involving criminal conduct (e.g. assault, possession or use of weapons, possession/distribution of a controlled substance, vandalism), the Superintendent, local law enforcement officials and the Department of Public Safety will be informed.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent/Guardian Responsibilities for Transportation Safety:

1. Provide the school office with proper student information including the home address, home telephone number, and

telephone number at which the parent/guardian may be reached in the event of an emergency.

2. Provide the school office and the transportation office with accurate information regarding student name, address, phone number, emergency information and day care information. Immediately notify the school office of any changes.
3. Instruct children to be at the school bus stop at least five minutes **and, in inclement weather, not more than ten minutes** before the scheduled pick-up time. ~~Under no circumstances should students arrive at the bus stop more than ten minutes prior to the scheduled pick-up time.~~
4. Remain alert to impending weather patterns and have children properly clothed for the current weather conditions.
5. Discuss in advance with the child how long the child should wait at pick-up locations during conditions of extreme cold or extreme wind-chill conditions.
6. Know the school name and the route number of the bus. Students in K-2 should have a "bus pass" fastened to their book bag or backpack.
7. Provide the child with a book bag or backpack for books and loose papers, pencils, etc.

B. Parent and Guardian Notification:

A copy of the school district school bus and bus stop rules will be provided to each family at the beginning of the school year or at the time of enrollment if enrollment occurs during the school year. Parents/guardians are asked to review the rules with their students.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

All school bus drivers shall be adequately prepared, both physically and mentally, each day to perform required duties. These duties shall include:

- A. Operating the vehicle in a safe and efficient manner.
 1. Safety. The primary concern of each driver is safety. Drivers will exercise extreme caution during the loading and unloading process as well as when driving.
 2. Defensive Driving. All drivers are to drive defensively at all times. A definition of defensive driving is: driving in a manner to avoid

accident involvement despite adverse conditions created by roads, weather, traffic, or errors of other drivers or pedestrians.

3. Driving Adjustments. Winter and wet weather conditions require adjusting speed and normal driving practices to compensate for road conditions.
 4. Emergency Doors. Emergency doors must be free and operable. Under no circumstances may the doors be obstructed to prevent easy access.
 5. Service Door. The service door of the bus must be closed at all times while the bus is in motion.
 6. Overloads. The registration card in all vehicles designates the maximum number of passengers allowed. This limit cannot be exceeded. A driver is required to call the dispatch office for instructions should a vehicle become overloaded.
 7. Railroad Crossings. All vehicles must stop at railroad crossings, using required procedures, whether they are loaded or empty. Drivers shall not activate the eight-way lights; four-way hazard lights are to be used before stopping and when crossing the tracks.
 8. Speeding and Other Moving Violations. No district vehicle will travel faster than road, traffic and weather conditions safely permit, regardless of the posted speed limit. Any driver convicted of a moving violation with a school bus will face disciplinary action. Other reports or warnings regarding speeding will result in suspension and/or termination.
 9. Smoking Prohibited. Smoking or vaping by either the driver or the passengers is prohibited on any school bus, Type III vehicle, or on school property.
- B. Conducting thorough pre-trip and post-trip inspections of the vehicle and special equipment.
1. Bus Inspection. Drivers are required to make a pre-trip inspection of the bus before each trip. Failure to do so is a violation of State law. Defects are to be reported in writing. Drivers are required to check their buses for students, vandalism and articles left on the bus after each route segment.
 2. Safety Equipment. All drivers are responsible for ensuring that the necessary safety equipment is aboard the bus, including fire extinguisher, first aid kit, bodily fluids clean-up kit, flashlight,

reflectorized emergency warning device, and any additional items required by the district.

3. Bus Cleaning. Drivers are required to keep the interior of their buses swept and free of trash at all times.
 4. Fueling. The driver is responsible for ensuring that his or her assigned vehicle is adequately fueled before leaving the yard. Smoking is prohibited in the fueling area. The engine shall be turned off while fueling. It is against the law to fuel with passengers aboard.
- C. Ensuring the safety, welfare and orderly conduct of passengers while on the bus.
1. Drivers of vehicles for disabled students will have access to all student health information in hard copy or immediately accessible through a two-way communication system or by phone at all times a disabled student is on the bus.
 2. See Section II - Plan for Student Transportation Safety Training.
- D. Communicating effectively with school staff, students, parents/guardians, law enforcement officials and the motoring public.
1. Relations with Students. Bus drivers will treat students with respect and will refrain from any conduct which is intended or could be perceived as demeaning, intimidating or harassing.
 2. Relations with School Officials. School officials can and will be of considerable assistance to drivers. They are trained in the education of students and it is in a driver's best interest to work together with school officials to ensure that proper student behavior is maintained on the bus. Therefore, it is very important that drivers have good relationships with the school officials and give them full cooperation.
 3. Relations with the Public. To the general public, the driver represents the school district. Buses are among the most visible vehicles on the road. Drivers must deal with students, parents/guardians, pedestrians and other motorists in a polite, professional and considerate manner.
 4. Student Discipline. Although drivers are responsible for maintaining order on the bus, drivers must always remember that the types of actions they may use are governed by school district policy. Drivers must never, under any circumstances, use corporal punishment. Drivers have no authority to deny a child the privilege of riding the bus, or drop the student at any location

other than the designated stop. Denial of bus-riding privileges can come only from the school authorities.

5. Route Changes. Drivers may not make changes in the pick-up or drop-off schedule for his or her route without prior authorization. Bus stops may not be added, deleted or moved without approval. Drivers may not deviate from the established route without prior permission except as required by an emergency or temporary road conditions.
6. Route Problems. All problems encountered by a driver on the routes or trips should be brought to the attention of the Dispatch Specialist or the Transportation Supervisor as soon as possible.
7. Unauthorized Passengers. Only authorized passengers may be transported in a bus. Any other passenger must be specifically approved by the Transportation Supervisor.
8. Notices. It is the responsibility of the driver to check for notices each day and to check with his or her supervisor regularly.

E. Completing required reports.

It is the responsibility of the driver to completely fill out and turn in all reports, discipline referrals, time cards, and mechanical defect slips as required. This includes all requirements pertaining to pre-trip inspections and stop-arm violation reports.

F. Completing required training programs successfully.

The training program is outlined in the "Safe School Bus Driver Curriculum" and is available in the Transportation Department.

G. Providing maximum safety for passengers during loading and unloading.

1. Standees Prohibited. Standees are not allowed on a moving school bus. Drivers must not move a bus from a stopped position until all passengers are seated. Students are to remain seated until the bus has stopped.
2. Dangerous Articles. No weapons or articles that may be classified as dangerous may be transported on a school bus. This includes any and all weapons, gasoline cans, animals, and other dangerous or objectionable items. Possession of weapons on school property or the bus will not be tolerated. Companion dogs are allowed.
3. Bus drivers must wear a driver's seat belt whenever the bus is in motion. Additional driver duties and responsibilities may be found in the driver handbook. All bus driver dismissals will be reported

to the Department of Public Safety pursuant to Department of Public Safety directions.

VI. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. All routes shall be on file with the school district's transportation office. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.
2. Only students assigned to the school bus by the district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
3. Drivers are to enforce the provisions of the school bus and bus stop rules as appropriate. Students may be released from the bus at only two points, the designated bus stop or at school, except in case of an emergency or as otherwise authorized.
4. The parent/guardian may designate, pursuant to school district policy, a day care facility, respite care facility, the residence of a relative or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet other eligibility requirements.
5. Students who misbehave may be returned to the school immediately and reported to the building principal or designee.
6. Safety evacuation drills for the student passengers shall be conducted in compliance with state law.
7. There shall be no students in the bus while the fuel tank is being filled.
8. Upon leaving the vehicle when students are in the bus, the driver shall stop the bus, remove the ignition key, set the brakes and otherwise render the bus immobile.
9. Buses shall not be run backwards on the school grounds or any other point if it can be avoided. If it is necessary to run a bus backwards on school grounds, the driver shall have another responsible person act as a guard flagman in back of the bus to

keep other persons out of the path and to issue warnings to the driver of approaching traffic.

10. When arriving or leaving the school grounds, the driver must not follow closer than 50 feet from the vehicle directly in front of the bus or closer than 500 feet when traveling on the highway.
11. No school bus shall pull any trailer when students are being transported on regular routes to or from school.
12. In case of an accident or breakdown of the bus, the driver shall contact the dispatcher using the two-way radio or mobile phone.
~~If no radio or mobile phone contact is available, the driver shall not leave the bus but shall send two responsible students to the nearest house to summon help.~~
13. The district may adopt such additional operating rules as are deemed necessary to meet local conditions and needs, provided they do not conflict with state laws and regulations.

B. Use of Signals, Loading or Unloading

The driver shall follow the following procedures:

1. Activate the flashing 8-light system of the bus at least 300 feet before stopping to load or unload students when outside an incorporated municipality, and 100 feet when operating within an incorporated municipality, and shall not extinguish such lights until loading or unloading is completed and persons who must cross the roadway or highway are safely across.
2. Bring the vehicle to a complete stop in the right hand lane of the roadway parallel to the center line.
3. Prior to discharging students, open the door, activate the red flashing lights, and extend the stop arm. Discharge students only after all traffic (front and rear) has come to a complete stop.
4. Keep the door open and eight-light system operating until all students have been loaded or unloaded safely.
5. Avoid loading or unloading students where the view is obstructed to other motorists for 200 feet in either direction.
6. Do not allow students to stand or get on or off the bus while it is in motion.

7. Bring the bus to a full stop and ~~disengage gears by shifting the gear shift lever into the neutral position or selector~~ into neutral or park position before loading or unloading students.
8. The driver shall visually ascertain that students getting off the bus are out of the school bus danger zones and at safe distance before moving the vehicle.
9. Buses shall load and unload students only at designated locations.

C. Crossing Highways and Streets

1. Students shall pass approximately 10 feet in front of the school bus so as to be seen by the driver and cross the road only upon receiving a hand signal from the driver; or
2. Students shall pass approximately 10 feet in front of the school bus so as to be seen by the driver while being conducted across the road by the school bus patrol; or
3. The driver shall personally conduct the students across the road after following required procedures for disabling the bus.

D. Type III Vehicles

1. Any vehicle designed to carry more than 10 passengers must meet all legal requirements for a school bus. Any Type III vehicle used to transport students must carry all emergency equipment including: fire extinguisher, first aid kit, bodily fluids clean-up kit, flashlight, reflectorized emergency warning device, and any additional items required by the school district. If school district owned, the school district name and/or logo will be clearly marked on the side of the vehicle. All school-owned Type III vehicles will be properly licensed, insured, ~~and~~ inspected, and maintained.
2. Students will not be regularly transported in private vehicles. Emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a Type III vehicle. The school district has no system of inspection for private vehicles.
3. All drivers of Type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a Type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.

Any driver of **scheduled to drive** a type III vehicle that does not possess a school bus driver's license must pass the school van driver's test and provide a copy of their driver's license before driving the van.

VII. SCHOOL BUS DRIVER TRAINING

A. Training.

All new bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction before transporting students and shall meet the competencies specified by the Department of Public Safety. All school bus drivers shall receive in-service training annually in compliance with state law. The following driver training standards represent the minimum areas of training which each driver must receive prior to entering service to the school district. The school district shall forward to the Commissioner of Public Safety the certification of in-service training, including the number of hours and competency certification for each driver.

1. Pre-Trip Inspection

Both new and experienced drivers must be familiar with the elements of the mandatory pre-trip inspection required under Minnesota law including:

- a. The engine compartment - belts, valves, fluid leaks
- b. Engine start, warning lights, gauges, horn
- c. Fuel level
- d. Brakes - pedal reserve and air/vacuum gauges
- e. Interior - seats, floor, lights
- f. Electrical charging system
- g. Emergency door
 - (1) smooth latch operation
 - (2) alarm buzzer
- h. Entrance door operation
- i. Lift door operation and alarm
- j. Lift equipment for wheelchairs
- k. Wheels, service brakes, emergency brake
- l. Exterior Lights - headlights, brake lights, market lights, turn signals
- m. Exhaust system
- n. Windows, windshield, and inspection sticker
- o. Eight-light system and stop arm
- p. Emergency equipment – first aid kit, bodily fluids clean-up kit, flashlight, reflectors, two-way radio

2. Fundamentals and Techniques of School Bus Driving

The driver training program must include:

- a. Relevant laws
- b. Rules of the road and school district safety policies
- c. Defensive driving
- d. Driving in inclement weather conditions
 - (1) reduced visibility - rain, snow, fog
 - (2) wet roads
 - (3) icy roads
- e. Dealing with pedestrians and students in traffic
- f. Operation of the manual or automatic transmission
- g. The use of the **drivetrain** ~~drive-train~~ for stopping the school bus
- h. Situations where the hand brake will and will not stop a moving bus
- i. Steering and turning techniques
- j. Right and left turn maneuvers
- k. Gauging the speed of other vehicles on cross streets
- l. Use of mirrors
- m. Merging into traffic
- n. Visual perceptions
- o. Safe following distances
- p. Safe passing procedures
- q. Safe backing procedures
- r. Use of the eight-light system and school district policy regarding its use
- s. Loading and unloading procedures
- t. Knowledge of the danger zone concept
- u. Policies and procedures for grade level railroad crossings
- v. Emergency use of the public address system
- w. Response to an approaching emergency vehicle while unloading
- x. Procedure for leaving the bus unattended at school sites

3. Special Education Transportation

Special education transportation requires skills and abilities that exceed those required to provide normal school bus service. Drivers will be familiar with:

- a. What to do in a medical emergency
- b. Handling of wheelchairs
- c. Operating lift equipment
- d. Properly use of wheelchair securement devices
- e. School district policies on the use of seat belts on designated students
- f. Individual student needs
- g. Responsibilities of the bus driver and the bus aide

- h. School district policy in situations where a responsible person is not available to receive a student

4. Emergency Procedures

Drivers must be prepared to deal with emergency situations while operating on routes and field trips. Included in these emergency situations are mechanical breakdowns, fire, accident, or passenger injury. Drivers are to receive training in:

- a. Identifying the degree of an emergency before beginning an evacuation
- b. Identifying a safe evacuation unloading area
- c. Preplanning emergency evacuations for both conventional and lift busses
 - (1) front, rear, and both door evacuations
 - (2) evacuation of special education students
 - (3) evacuation of physically disabled students and students using wheelchairs
 - (4) placement of students in a safe location
- d. Cooperation in emergency evacuation drills
- e. Mechanical breakdowns
 - (1) stop bus in safe location
 - (2) keep passengers in bus if safe to do so
 - (3) take steps to warn motorists
 - (4) radio or call for assistance
- f. How to secure the school bus and place emergency triangles
- g. Use of the two-way communication system in an emergency
- h. When it is appropriate to evacuate the school bus
- i. How to supervise an emergency evacuation
- j. Emergency evacuation of the disabled
- k. Special considerations when evacuating a lift bus
- l. Lifting techniques for handling disabled students in an emergency situation
- m. Priorities when dealing with injured passengers
- n. How to use the school bus first aid kit
- o. Use and operation of the fire extinguisher
- p. Dealing with other motorists and the police
- q. Use of emergency reflectors and hazard lights
- r. Control of exposure to blood borne pathogens
- s. Use of body fluid clean-up kits
- t. School district policy on medical emergencies
- u. Recognition and handling of epileptic seizures
- v. How to respond if a passenger has a weapon on the bus

5. First Aid

All drivers must be trained in first aid, including the Heimlich maneuver, procedures for dealing with obstructed airways, shock, bleeding, and seizures.

6. Private or Confidential Student Information

All drivers should know the types of student data that are considered private or confidential under Minnesota Statutes

7. Student Discipline

All drivers are expected to know district policies/procedures on:

- a. Creating a positive attitude on the school bus
- b. Oral and visual communications skills between the driver and the passenger
- c. Dealing confidently with a disruptive student
- d. District discipline policy
- e. Developing and enforcing appropriate student behavior
- f. Incident report forms
- g. District policy on possession of weapons by a student
- h. District policy on sexual, racial and religious harassment/violence
- i. District policy on smoking

8. Human Relations

All drivers are expected to know district policies/procedures on:

- a. Appropriate driver behavior
- b. Sensitivity to a diverse student population
- c. Sensitivity to individual student needs
- d. Relations with parents and school staff
- e. Working with a special education bus aide

9. Chemical Abuse

All drivers are expected to know district policies/procedures on:

- a. How alcohol and/or drugs can affect driving skills
- b. Drug-testing programs
- c. State and federal requirements

B. Evaluation.

All drivers will be evaluated for the following competencies at least once annually:

1. Safely operate the type of school bus the driver will be driving;

2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handle incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road and local school bus safety policies;
5. Handling emergency situations;
6. Safely load and unload students, and;
7. Demonstrate proficiency in first aid and CPR procedures.

The evaluation must include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the Model School bus Driver Training Manual.

VIII. EMERGENCY PROCEDURES

A. Fire.

In the event of a fire, the first priority is to evacuate the bus. Drivers will make certain passengers are safe before attempting to put out the fire.

B. Injuries/Medical Emergencies.

1. Drivers will be familiar with first aid and CPR procedures.
2. If possible, school bus drivers or their supervisors shall call “911” or the local emergency phone number in the event of a serious emergency followed by contacting the dispatcher. Drivers should administer proper first aid in accordance with their training and level of ability. In the event an injured passenger is taken to the hospital, the driver is to record the student’s name and the name of the hospital where the student is sent.

C. Tornado.

If there is likelihood that a tornado will hit a vehicle, and there is no escape route available or no time to drive to a safe location, the driver should evacuate the bus, taking the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the bus far enough away from the bus so that the bus will not roll over on them and instruct them to cover their heads with their arms. If the students are wearing

coats or jackets, these can be used to provide additional protection for their heads and bodies. Drivers should take only the first aid kit from the bus.

If drivers are on the road when they hear a tornado warning or spot a funnel, and there is no time to evacuate the students after stopping the bus, drivers should have the students assume the protective position, remaining in their seats, with their heads below window level.

D. Evacuation.

Drivers should evacuate buses only when there is a danger of fire, collision or other potential hazard. Drivers should inform passengers that there is an emergency, and in very calm and precise terms, tell them exactly what they are to do. When safely possible, drivers will keep all evacuees a minimum of 100 feet from the bus. They should be loaded back onto the bus only when the driver has determined it is safe to do so.

E. Accident.

In case of an accident, the driver should immediately assess students for injuries and begin any emergency first aid procedures if necessary. The driver must also notify the school district and law enforcement of any school bus accidents immediately.

Upon providing emergency care and notifying the district, the driver shall:

1. In cooperation with police officers and/or ambulance service, assist with the care of students.
2. See that all injured students receive proper care.
3. Determine facts pertaining to the accident.
4. Call transportation/district staff to give a list of names and circumstances so they can begin calling parents/guardians.
5. Discuss the accident only with police and school district officials.
6. Record all students' names.
7. Not leave the scene of an accident until released by law enforcement.

Before leaving for the day, the driver shall fill out an accident report. All bus accidents resulting in death, personal injury, or apparent property damage of more than \$1,000 will be reported to the Department of

Public Safety. A school bus involved in such an accident may not transport pupils until it has been inspected by or has received a waiver from the State Patrol.

F. Cold Weather Stop.

If a driver is stuck or stalled in cold weather, the driver should call for assistance and wait for help. The driver should avoid relying on the engine to provide heat for the driver and passengers as long as possible. If it is necessary to run the engine to provide heat, the driver will make sure the exhaust pipe is clear of snow, open windows for ventilation, and check passengers frequently for headaches or drowsiness.

G. Dangerous Weapons

If a driver observes or learns that a passenger may have a dangerous weapon on the bus, he or she should remain calm and call for assistance ~~using a predetermined code~~. The driver should give the location of the bus to the dispatcher, continue the route and wait for assistance. The driver should not inform the passenger suspected of having the weapon that he or she knows of the weapon.

H. Lights.

In an emergency stop, the driver should turn on the four-way hazard warning lights, and running or clearance lights.

I. Getting Assistance.

The driver should use the two-way radio communications system to get assistance. Drivers should report the location and number of the bus, the nature of the problem, and the status of the passengers. If the driver cannot contact the dispatcher by radio or mobile phone he/she should ask a passerby or other motorist to attempt contact with the dispatcher. The driver should write out the number and location of the school bus, the nature of the emergency, and the status of the passengers.

IX. VEHICLE MAINTENANCE STANDARDS

A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district. A copy of this program shall be available in the Transportation Office.

B. All school vehicles shall be state inspected in accordance with legal requirements.

C. A copy of the current daily pre-trip inspection report must be documented electronically or carried in the bus. Daily pre-trip

inspections shall be maintained on file in accordance with the school district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.

- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION COORDINATOR

The school transportation coordinator shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation coordinator will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation coordinator shall certify annually to the School Board that each school bus driver meets the school bus driver training competencies required by Minnesota Statutes section ~~Stat. §~~ 171.321, ~~subdivision~~ ~~Subd.~~ 4. The transportation coordinator also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district Superintendent or the Superintendent of the school district where nonpublic students are transported, the school transportation coordinator also shall certify to the Superintendent that students have received school bus safety training in accordance with state law. The name, address, and telephone number of the school Transportation Safety Director are on file with the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation coordinator.

Legal References: Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
Minn. Stat. Ch. 169 (Traffic Regulations)
Minn. Stat. § 169.011, Subds. 15, 16, and 71 (Definitions)
Minn. Stat. § 169.02 (Scope)
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Safety of School Children; Training and Education Rules ~~Driver Training Programs~~)

Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
Minn. Stat. § 169.454 (Type III Vehicle Standards)
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)
Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)
Minn. Stat. § 171.168 (Notification of Conviction for Violation by a Commercial Driver)
Minn. Stat. § 171.169 (Notification of Suspension of License of Commercial Driver)
Minn. Stat. § 171.321 (Qualifications of School Bus Driver)
Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)
Minn. Stat. § 181.951 (Authorized Drug and Alcohol Testing)
Minn. Stat. Ch. 245C (Human Services Background Studies)
Minn. Stat. § 609.02 (Definitions)
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)
49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)
49 C.F.R. § 383.5 (Transportation Definitions)

Cross References: WBLASB Policy 416 (Drug and Alcohol Testing)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 707 (Transportation of Public Students)
WBLASB Policy 708 (Transportation of Nonpublic Students)
WBLASB Policy 710 (Extracurricular Transportation)

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Bids for Bald Eagle Avenue Road Improvements**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Dan Roeser, Director of Building Operations

BACKGROUND:

Attached please find the recommendation letter and bid tabulation sheet for the Bald Eagle Avenue Road Improvements. Bids were opened on April 6, 2023. After reviewing the bids with our Construction Manager, Kraus Anderson, it is recommended we award the bid to the low bidder, Bituminous Roadways Inc., with a total project bid of \$419,000.

RECOMMENDED ACTION:

Accept the overall bid for the Bald Eagle Avenue Road Improvements as presented to Bituminous Roadways Inc. for a total amount of \$419,000.



April 6th, 2023

Mr. Tim Wald
White Bear Lake Area Schools, ISD 624
4855 Bloom Avenue
White Bear Lake, MN 55110

RE: **White Bear Lake Area Schools – Bald Eagle Avenue Road Improvements**

Dear Mr. Wald

This letter is concerning the contract awards for the White Bear Lake Area Schools High School – Bald Eagle Avenue Road Improvements project that was bid on April 6th, 2023 Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their bid amount.

<u>Work Scope</u>		<u>Contractor, City, State</u>		<u>Bid Amount</u>
WS 31-A	Site Clearing, Earthwork & Utilities	Bituminous Roadways Inc.		Base Bid: \$419,000.00

Total : \$419,000.00

The total amount of the base bids is four hundred nineteen thousand dollars.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 480.369.2079.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

AJ Lillesve
Project Manager

Cc: Dan Roeser, White Bear Lake Area Schools
JoshBraid, Short Elliott Hendrickson, Inc.
Alex Balsiger, Kraus-Anderson Construction

AGENDA ITEM: **Action on Teachers on Call Agreement**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Matt Mons, Director of Human Resources and
General Counsel**

BACKGROUND:

At the April 24, 2023 Work Session Matt Mons, Director of Human Resources and General Counsel provided an overview of the services that Teachers on Call can offer to the district to improve substitute teacher services and fill rates.

RECOMMENDED ACTION:

Approve the Agreement with Teachers on Call.

AGENDA ITEM: **Policy 201, Legal Status of the School Board**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 201, Legal Status of the School Board, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in April and is being recommended for a second reading. The changes recommended to this policy are in section V, and the legal and cross references.

The purpose of this policy is to define the authority, duties and powers of the School Board in carrying out its mission.

RECOMMENDED ACTION:

Approve School Board Policy 201, Legal Status of the School Board, School Board Member, Employee or Student, as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 13, 1995
Revised: September 13, 1999
Revised: September 10, 2001
Revised: November 8, 2010
Revised: July 13, 2020

*White Bear Lake Area
School District #624 Policy 201*

Revised: November 13, 2017
Revised: _____

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management and control of the schools is vested by statutory and constitutional authority in the School Board. The School Board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties and powers of the School Board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The School Board is the governing body of the school district. As such, the School Board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the School Board have binding authority only when acting as a School Board legally in session, except where specific authority is provided to School Board members or officers individually. Generally, the School Board is not bound by an action or statement on the part of an individual School Board member unless the action is specifically directed or authorized by the School Board.

III. DEFINITION

“School Board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the School Board consists of seven elected directors. The term of office is four years.
- B. There may be other ex officio members of the School Board as provided by law. The Superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the School Board.

V. POWERS AND DUTIES

- A. The School Board has powers and duties specified by statute. The School Board's authority includes implied powers in addition to specific powers granted by the legislature.
- B. The School Board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The School Board shall superintend and ~~manage~~ govern the schools of the school district; adopt rules for their organization, government, and instruction; ~~prescribe textbooks and~~ approve courses of study; and make and authorize contracts.
- D. The School Board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The School Board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. approve contracts with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its ~~pupils~~ students;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, lease and exchange school district property and equipment as deemed necessary by the School Board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of ~~pupils~~ students to and from school, as governed by statute; and

10. procure insurance against liability of the school district, its officers and employees.

F. The School Board, at its discretion, may perform the following:

1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs and intersession classes of flexible school year programs;
2. furnish school meals for ~~pupils~~ students and teachers on such terms as the School Board determines;
3. enter into agreements with one or more other school districts to provide for agreed upon educational services;
4. lease rooms or buildings for school purposes;
5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
6. authorize co-curricular and extracurricular activities;
7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the School Board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References: Minn. Stat. § 123A.22 (Cooperative Centers for Vocational Education)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (~~School Board Powers~~ Boards of Independent School Districts)
Minn. Stat. § 123B.14 (~~School District~~ Officers of Independent School districts)
Minn. Stat. § 123B.23 (Liability Insurance; Officers and Employees)
Minn. Stat. § 123B.49 (~~Co-curricular and~~ Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings ~~Access for Noncurricular Purposes~~)
Minn. Stat. § 123B.85 (~~d~~ Definitions)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References: WBLASB Policy 101 (Legal Status of the School District)
WBLASB Policy 202 (School Board Officers)

WBLASB Policy 203 (Operation of the School Board-Governing Rules)

WBLASB Policy 205 (Open Meetings and Closed Meetings)

~~MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties~~

AGENDA ITEM: **Policy 202, School Board Officers**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 202, School Board Officers, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in April and is being recommended for a second reading. The changes recommended to this policy are in section IV, and the legal and cross references.

The purpose of this policy is to delineate the responsibilities for the care, management, and control of the public schools of the school district.

RECOMMENDED ACTION:

Approve School Board Policy 202, School Board Officers, as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 13, 1995
Revised: November 8, 2007
Revised: November 8, 2010
Revised: October 8, 2012
Revised: July 13, 2020

*White Bear Lake Area
School District #624 Policy 202*

Revised: July 10, 2017
Revised: _____

202 SCHOOL BOARD OFFICERS

I. PURPOSE

School Board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The School Board shall meet annually and organize by selecting a Chair, a Clerk, a Treasurer, and such other officers as determined by the School Board. At its option, the School Board may appoint a Vice-Chair to serve in the temporary absence of the Chair.
- B. The School Board shall appoint a Superintendent who shall be an ex officio, nonvoting member of the School Board.

III. ORGANIZATION

The School Board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a Chair, Vice-Chair, Clerk, Treasurer, and such other officers as determined by the School Board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of Clerk and Treasurer need not be members of the School Board.
- B. The School Board by resolution may combine the duties of the offices of Clerk and Treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

- A. Chair
 - 1. The Chair when present shall preside at all meetings of the School Board, countersign all orders upon the Treasurer for claims allowed by the School Board, represent the school district in all actions and perform all duties a Chair usually performs.

2. In case of absence, inability, or refusal of the Clerk to draw orders for the payment of money authorized by a vote of the majority of the School Board to be paid, the Chair may draw the orders, or the office of the Clerk may be declared vacant by the Chair and Treasurer and filled by appointment.

B. Treasurer

1. The Treasurer **or designee** shall deposit the funds of the school district in the official depository.
2. The Treasurer **or designee** shall make all reports which may be called for by the School Board and perform all duties a Treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the Treasurer **or designee**, the Treasurer **or designee** shall receive, endorse, and process the orders in accordance with Minnesota Statutes, ~~section~~ **§ 124.06 123B.12**.

C. Clerk

1. The Clerk shall keep a record of all meetings in the books provided.
2. On or before September 15 of each year, the Clerk or designee shall:
 - a. file with the School Board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the Commissioner of the Minnesota Department of Education **(Commissioner)** certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the **e**Commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the **e**Commissioner.
3. The Clerk or designee shall ensure that all records required are maintained as required by statute including the proceedings of

any meeting, and an itemized account of all expenses of the school district.

4. The Clerk or designee shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the Clerk's record, showing the amount of proposed property tax voted by the school district or the School Board for school purposes.
5. The Clerk or designee shall draw and sign all orders upon the Treasurer for the payment of money for bills allowed by the School Board for salaries of officers and for teachers' wages and all claims, to be countersigned by the Chair.
6. The Clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
7. The Clerk shall perform the duties of the Chair in the event of the Chair's and Vice-Chair's temporary absences.

D. Vice-Chair

The Vice-Chair shall perform the duties of the Chair in the event of the Chair's temporary absence.

E. Superintendent

1. The Superintendent shall be an ex officio, nonvoting member of the School Board.
2. The Superintendent shall perform the following:
 - a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the School Board;
 - b. recommend to the School Board employment and dismissal of teachers;
 - c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - d. superintend school grading practices and examinations for promotions;
 - e. make reports required by the commissioner; and
 - f. perform other duties prescribed by the School Board.

Legal References: Minn. Stat. § 123B.12 (**Insufficient Funds to Pay Orders Finance**)
Minn. Stat. § 123B.14 (**Officers of Independent School Districts**)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

Cross References: WBLASB Policy 101 (Legal Status of the School District)
WBLASB Policy 201 (Legal Status of the School Board)
WBLASB Policy 203 (Operation of the School Board-Governing Rules)
~~MSBA/MASA Service Manual, Chapter 1, School District Governance, Powers and Duties~~

AGENDA ITEM: **Policy 203, Operation of the School Board - Governing Rules**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 203, Operation of the School Board - Governing Rules, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section III, and the legal references.

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board.

RECOMMENDED ACTION:

Approve School Board Policy 203, Operation of the School Board - Governing Rules, as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 13, 1995
Revised: November 8, 2010
Revised: November 13, 2017
Revised: July 13, 2020

*White Bear Lake Area
School District #624 Policy 203*

Revised: _____

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board.

II. GENERAL STATEMENT OF POLICY

An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for School Board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the School Board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order*, Revised (latest edition) where not inconsistent with A and B above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7 and 10 (**Boards of Independent School Districts**~~School Board Matters~~)
Minn. Stat. § 123B.14 (Officers **of Independent School Districts**)

Cross References:

AGENDA ITEM: **Policy 203.2, Order of the Regular School Board Meeting**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 203.2, Order of the Regular School Board Meeting, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section III, and the legal references.

The purpose of this policy is to ensure consistency in the order of business at regular School Board meetings.

RECOMMENDED ACTION:

Approve School Board Policy 203.2, Order of the Regular School Board Meeting, as recommended by the School Board Policy Committee and Cabinet.

Adopted: January 24, 2000
Revised: November 8, 2007
Revised: February 13, 2017
Revised: July 13, 2020

White Bear Lake Area
School Board District #624 Policy 203.2

Revised: _____

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular School Board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the School Board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The School Board shall conduct an orderly School Board meeting. The School Board will, at all regular School Board meetings, follow an agenda order similar to:

1. Call to order
2. Approval of agenda
3. Consent agenda
 - a) Approval of minutes
 - b) Payment of invoices
 - ~~c) Correspondence~~
 - d) Acceptance of gifts
 - e) Field trip requests
 - f) Personnel items
4. Public Forum
5. Information Items
6. Discussion Items
7. Operational Items
8. Board Forum
9. Adjournment

- B. The School Board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (**Boards of Independent School Districts**~~School Board Powers~~)

Cross Reference: WBLASB Policy 203 (Operation of the School Board - Governing Rules)
WBLASB Policy 203.5 (School Board Meeting Agenda)
WBLASB Policy 203.6 (Consent Agenda For Regular School Board Meetings)

AGENDA ITEM: **Policy 203.5, School Board Meeting Agenda**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 203.5, School Board Meeting Agenda, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section III, and the legal references.

The purpose of this policy is to provide procedures for the preparation of the School Board meeting agenda to ensure that the School Board can accomplish its business as efficiently and expeditiously as possible.

RECOMMENDED ACTION:

Approve School Board Policy 203.5, School Board Meeting Agenda, as recommended by the School Board Policy Committee and Cabinet.

Adopted: January 24, 2000
Revised: November 8, 2004
Revised: March 9, 2009
Revised: November 8, 2010
Revised: July 13, 2020

*White Bear Lake Area
School District #624 Policy 203.5*
Revised: November 11, 2013
Revised: _____

203.5 SCHOOL BOARD MEETING AGENDA

I. PURPOSE

The purpose of this policy is to provide procedures for the preparation of the School Board meeting agenda to ensure that the School Board can accomplish its business as efficiently and expeditiously as possible.

II. GENERAL STATEMENT OF POLICY

The policy of the School Board is that School Board meetings shall be conducted in a manner that allows the School Board to accomplish its business while allowing reasoned debate and discussion of agenda items.

III. PROCEDURES

- A. While all School Board members may provide input, it shall be the responsibility of the School Board Chair and Superintendent to develop, prepare, and arrange the order of **the** tentative School Board meeting agenda for each School Board meeting.
- B. Persons wishing to place an item on the agenda must make a request to the School Board Chair or Superintendent in a timely manner. The person making the request is encouraged to state the person's name, address, purpose of the item, action desired and pertinent background information. The Chair and Superintendent shall determine whether to place the matter on the tentative agenda.
- C. The tentative agenda and supporting documents shall be sent to the School Board members at least 3 days prior to the scheduled School Board meeting.
- D. Except for added agenda items addressed in III.B. above, items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the School Board meeting shall include a description of the item.
- E. At least one copy of any printed materials, including electronic communications, relating to the agenda items of the meeting prepared or distributed by or at the direction of the School Board or district employees and: (i) distributed at the meeting to all members of the governing body; (ii) distributed before the meeting to all members; or

(iii) available in the meeting room to all members shall be available in the meeting room for inspection by the public while the School Board considers the subject matter. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

Legal References: Minn. Stat. 13D.01, Subd. 6 (Open Meeting Law)
Minn. Stat. 123B.09, Subd. 7 (**Boards of Independent School Districts**~~School Board Powers~~)
Dept. of Admin. Advisory Op. No. 10-013 (April 29, 2010)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 13-015 (December 23, 2013)

Cross Reference: WBLASB Policy 203 (Operation of the School Board - Governing Rules)
WBLASB Policy 203.2 (Order of the Regular School Board Meeting)
WBLASB Policy 203.6 (Consent Agenda)
WBLASB Policy 204 (School Board Meeting Minutes)
WBLASB Policy 207 (Public Hearings)

AGENDA ITEM: **Policy 203.6, Consent Agenda**
MEETING DATE: **May 8, 2023**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 203.6, Consent Agenda, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections II, III, and the legal references.

The purpose of this policy is to allow the use of a consent agenda.

RECOMMENDED ACTION:

Approve School Board Policy 203.6, Consent Agenda, as recommended by the School Board Policy Committee and Cabinet.

Adopted: May 18, 1996
Revised: July 15, 2002
Revised: May 12, 2008
Revised: February 13, 2017
Revised: _____

*White Bear Lake Area
School District #624 Policy 203.6*

Revised: July 13, 2020

203.6 CONSENT AGENDA

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of School Board meetings, the School Board may elect to use a consent agenda for the passage of **noncontroversial routine** items of a similar nature.

III. PROCEDURES

- A. The Superintendent, in consultation with the School Board Chair, may place items on the consent agenda. By using a consent agenda, the School Board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to School Board action, are **noncontroversial routine** and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda upon timely request by an individual School Board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the School Board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.

- D. Consent agenda items are approved in mass by one vote of the School Board. The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. 123B.09, Subd. 7 (**Boards of Independent School Districts**~~School Board Powers~~)

Cross Reference: WBLASB Policy 203.2 (Order of the Regular School Board Meeting)
WBLASB Policy 203.5 (School Board Meeting Agenda)
WBLASB Policy 204 (School Board Meeting Minutes)

AGENDA ITEM: **Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services;**
Matt Mons; Director of Human Resources and General Counsel

BACKGROUND:

School Board Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections II, III, IV, and V, and the Legal References.

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

RECOMMENDED ACTION:

Approve School Board Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse, as recommended by the School Board Policy Committee and Cabinet.

Adopted: April 29, 1996
Revised: September 9, 2002
Revised: January 10, 2005
Revised: May 12, 2008
Revised: January 11, 2010
Annual Review: September 10, 2012
Annual Review: December 9, 2013
Annual Review: December 8, 2014
Annual Review: March 1, 2021
Annual Review: _____

*White Bear Lake Area
School District #624 Policy 414*

Revised: October 11, 2010
Revised: November 14, 2011
Annual Review: July 11, 2016
Annual Review: January 8, 2018
Annual Review: March 4, 2019
Annual Review: May 9, 2022

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn~~esota Statutes chapter. Stat. §~~ 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of ~~child neglect, or physical or sexual abuse~~ **maltreatment** when the school personnel knows or has reason to believe a child is being ~~neglected or physically or sexually abused~~ **maltreated** or has been ~~neglected or physically or sexually abused~~ **maltreated** within the preceding three years.

III. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence of an event ~~which~~ **that**:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. is occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of the event.
- B. “Child” means a person under the age of 18, and, for purposes of Minn~~esota Statutes chapter. Stat. Ch.~~ 260C (~~Child Protection~~ **Juvenile Safety and Placement**) and Minn~~esota Statutes chapter. Stat. Ch.~~ 260D (~~Child in Voluntary Foster Care~~ **Foster Care Benefits Past Age 18**)

~~for Treatment~~), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).

- C. “Immediately” means as soon as possible, but in no circumstance longer than 24 hours.
- D. “Mandated reporter” means any school personnel, as defined in this policy, who knows or has reason to believe a child is being **maltreated** ~~neglected or physically or sexually abused~~, or has been **maltreated** ~~neglected or physically or sexually abused~~ within the preceding three years.
- E. “Mental Injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.
- F. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
 - 1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical **care**, or other care required for the child’s physical or mental health when reasonably able to do so, ~~including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect~~;
 - 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health, when reasonably able to do so, **including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect**;
 - 3. failure to provide for necessary supervision or appropriate child care arrangements after considering factors ~~such~~ as the child’s age, mental ability and physical condition; the length of absence, or environment, when the child is unable to care for **the child’s** ~~his or her~~ own basic needs or safety, or the basic needs or safety of another child in **their** ~~his or her~~ care;
 - 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide **their** ~~his or her~~ child with sympathomimetic medications;
 - 5. prenatal exposure to a controlled substance **as defined in state law** used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s

birth, ~~or~~ medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;

6. medical neglect as defined by Minnesota Statutes section ~~Stat. §~~ 260C.007, subdivision ~~6~~, ~~C~~ clause (5);
7. chronic and severe use of alcohol or a controlled substance by a ~~parent or~~ person responsible for the care of the child that adversely affects the child's basic needs and safety; or
8. emotional harm from a pattern of behavior ~~that which~~ contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect ~~does not occur solely because the child's parent, guardian, or other person responsible for the child's care in good faith selects and depends upon spiritual means or prayer for treatment or care of disease or remedial care of the child in lieu of medical care. does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.~~

- G. "Non-maltreatment mistake" ~~occurs when~~ ~~means~~: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minnesota. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar non maltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minnesota. Rules ~~chapter Ch.~~ 9503.
- H. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or

other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.

- I. “Physical abuse” means any physical injury, mental injury (under subdivision 13), or threatened injury (under subdivision 23), inflicted by a person responsible for the child’s care on a child other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child’s history of injuries, or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minnesota Statutes section. Stat §125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian that ~~which~~ does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minnesota Statutes section. Stat § 121A.582.

Actions that ~~which~~ are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions that ~~which~~ result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child’s breathing; (6) threatening a child with a weapon, as defined in Minnesota Statutes section. Stat § 609.02, Subdivision. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances that ~~which~~ were not prescribed for the child by a practitioner, in order to control or punish the child, or ~~giving the child~~ other substances that substantially affect the child’s behavior, motor coordination, or judgment, or that result in sickness or internal injury, or that subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minnesota Statutes section. Stat § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child’s care that is a violation under Minnesota Statutes section. Stat § 121A.58.

Neither physical abuse or neglect includes a non maltreatment mistake.

- J. “Report” means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes maltreatment ~~neglect or physical or sexual abuse~~ of a child and contains sufficient content to identify the child and any person believed to be responsible for the maltreatment ~~neglect or abuse~~, if known.

- K. “School personnel” means professional employee or a professional’s delegate of the school district who provides health, educational, social, psychological, law enforcement or child care services.
- L. “Sexual abuse” means the subjection of a child by a person responsible for the child’s care, by a person who has a significant relationship to the child (as defined in Minnesota Statutes section ~~Stat §~~ 609.341, Subd. 15), or by a person in a current or recent position of authority (as defined in Minnesota Statutes section ~~Stat §~~ 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor ~~that~~ ~~which~~ constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse, ~~that~~ ~~which~~ includes the status of a parent or household member who has committed a violation which requires registration under Minnesota Statutes section ~~Stat §~~ 243.166, Subd. 1b(a) or (b). ~~(Registration of Predatory Offenders.)~~
- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has (1) subjected the child to, or failed to protect a child from, ~~an overt act or condition that constitutes~~ egregious harm; ~~or a person whose parental rights were involuntarily terminated;~~ (2) been found to be palpably unfit; (3) ~~committed an act that resulted in an involuntary termination of parental rights;~~ (4) or committed an act that resulted in the involuntary transfer of permanent legal and physical custody of a child to a relative. ~~or one from whom legal and physical custody of a child has been involuntarily transferred to another.~~

IV. REPORTING PROCEDURES

- A. A mandated reporter shall immediately report the ~~information neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years,~~ to the building principal or appropriate administrator and the local welfare agency, ~~agency responsible for assessing or investigating the report,~~ police department, ~~or~~ county sheriff, tribal social services, or tribal police department. The reporter will include ~~their~~ ~~his or her~~ name and address in the report.

- B. ~~If the immediate report has been made orally,~~ An oral report shall be made immediately by telephone or otherwise, ~~the~~ The oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff or local welfare agency, or agency responsible for assessing ~~assisting~~ or investigating the report ~~maltreatment~~. ~~The written~~ Any report shall be of sufficient content to identify the child, any person believed to be responsible for the maltreatment ~~abuse or neglect~~ of the child, the nature and extent of the maltreatment ~~abuse or neglect~~ and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of custodial or parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a healthcare professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, including possible termination of employment.
- G. An employer of a mandated reporter shall not retaliate against the person for reporting in good faith maltreatment against a child with respect to whom a report is made, because of the report. ~~Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment or the child's access to school.~~
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, plus

costs and reasonable attorney fees. ~~The~~ Knowingly or ~~recklessly~~ making ~~of~~ a false report also may also result in employee discipline.

V. INVESTIGATION

- A. The responsibility for assessing or investigating reports of suspected maltreatment ~~neglect or physical or sexual abuse~~ rests with the appropriate state, county, ~~state,~~ or local agency or agencies. The agency responsible for assessing or investigating reports of ~~child~~-maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged offender ~~perpetrator~~, and any other person with knowledge of the maltreatment ~~abuse or neglect~~ for the purpose of gathering ~~the~~ facts, assessing safety and risk to the child, and formulating a plan. The interview may take place outside the presence of the alleged offender or parent, legal guardian, or ~~a~~ school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian, or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property must ~~will~~ be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged offender ~~perpetrator~~ is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, and/or school employees when an interview is conducted on school premises.
- D. Where the alleged offender ~~perpetrator~~ is believed to be a school official or employee, the school district shall conduct its own investigation independent of any other governmental agency including

the Minnesota Department of Education (MDE) and, if involved, the local welfare or law enforcement agency.

- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school district, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter: Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 United States Code section: S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district shall have a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166 subd. 1b(a-b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, subd. 6, clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. ~~Ch. §~~ 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 609.02, subd. 6 (Definitions - Dangerous Weapon)
Minn. Stat. § 609.341, subd. 10 (Definitions - Position of Authority)
Minn. Stat. § 609.341, subd. 15 (Definitions - Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
~~Minn. Stat. § 626.556 et. seq. (Reporting of Maltreatment of Minors)~~
~~Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)~~
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: WBLASB Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

AGENDA ITEM: **Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services;**
Matt Mons, Director of Human Resources and General Counsel

BACKGROUND:

School Board Policy 415, Mandated Reporting Maltreatment of Vulnerable Adults, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections II, III, IV, and VI, and the legal and cross references.

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

RECOMMENDED ACTION:

Approve School Board Policy 415, Mandated Reporting Maltreatment of Vulnerable Adults, as recommended by the School Board Policy Committee and Cabinet.

Adopted: April 29, 1996
Revised: August 25, 2003
Revised: January 11, 2010
Annual Review: August 8, 2011
Annual Review: December 9, 2013
Annual Review: November 9, 2015
Annual Review: March 4, 2019
Annual Review: March 1, 2021
Annual Review: _____

*White Bear Lake Area
School District #624 Policy 415*

Annual Review: September 10, 2012
Annual Review: October 13, 2014
Annual Review: January 8, 2018
Annual Review: June 8, 2020
Annual Review: May 9, 2022

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to ~~fully~~ comply **fully** with **Minnesota Statutes section** ~~Stat. §~~ 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or who has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

- A. "Abuse" means:
 - 1. ~~(a)~~ An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in **Minnesota Statutes** sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in **Minnesota Statutes** section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in **Minnesota Statutes** section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in **Minnesota Statutes** sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction.
 - 2. ~~(b)~~ Conduct which is not an accident or therapeutic conduct as defined in ~~this~~ **Minnesota Statutes** section **626.5572**, which

produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under Minnesota Statutes section 245.825.

3. ~~(c)~~ Any sexual contact or penetration as defined in Minnesota Statutes section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility.

4. ~~(d)~~ The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another.

Abuse does not include actions specifically excluded by Minnesota Statutes section ~~Stat. §~~ 626.5572, Subd. 2.

B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.

C. "Common entry point" means the entity responsible for receiving reports of alleged or suspected maltreatment of a vulnerable adult and designated by the Commissioner of the Minnesota Department of Human Services as the MN Adult Abuse Reporting Center (MAARC).

D. ~~C.~~ "Financial ~~E~~xploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion or enticement to cause a

vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.

- E.D.** "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.
- F.E.** "Mandated **R**eporters" means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.
- G.F.** "Maltreatment" means the neglect, abuse, or financial exploitation of a vulnerable adult.
- H.G.** "Neglect" means failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct. Neglect also **means includes** the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult's health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by **Minnesota Statutes section. Stat. § 626.5572, Subd. 17.**
- I.H.** "School **P**ersonnel" means professional employees or their delegates engaged in providing health, educational, social, psychological, law enforcement or other caretaking services of vulnerable adults.
- J.I.** "Vulnerable **A**adult" means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed under **Minnesota Statutes chapter. Stat. Ch. 245A**, except as excluded under **Minnesota Statutes section. Stat. § 626.5572, Subd. 21(a)(2)**; (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or **whether any** type of service **is** received, possesses a physical or mental infirmity or other physical, mental or emotional dysfunction that impairs the individual's ability to **adequately** provide **adequately for the person's individual's** own care without assistance or supervision and because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individuals self from maltreatment.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point ~~(as defined under Minn. Stat. § 626.5572)~~ responsible for receiving reports.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The reporter, shall, to the extent possible, identify the vulnerable adult; the caretaker; the nature and extent of the suspected maltreatment; any evidence of previous maltreatment; the name and address of the reporter; the time, date, and location of the incident; and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose not public data as defined under Minnesota Statutes section ~~Stat. §~~ 13.02 to the extent necessary to comply with the above reporting requirements.
- D. A person mandated to report suspected neglect or abuse of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting or who intentionally fails to provide all the material circumstances surrounding the reported incident is guilty of a misdemeanor.
- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against a vulnerable adult who is named in a report, is prohibited.
- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy ~~shall~~ should appear in school personnel handbooks ~~where~~ as appropriate.
- B. The school district will develop a method of discussing this policy with employees ~~where~~ as appropriate.
- C. This policy ~~shall~~ should be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 13.02 (Government Data Practices; Collection, Security, and Dissemination of Records; Definitions)
Minn. Stat. Ch. 245A (Human Services Licensing)
Minn. Stat. § 245.825 (Aversive and Deprivation procedures; Licensed Facilities and Services)
Minn. Stat. § 609.221-609.224 (Assault)
Minn. Stat. § 609.23~~2~~4 (Crimes Against Vulnerable Adults; Definitions ~~the Person~~)
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: WBLASB Policy 103 (Complaints-Students, Employees, Parents, Other Persons)
WBLASB Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
WBLASB Policy 403 (Discipline Suspension and Dismissal of School District Employees)
WBLASB Policy 406 (Public and Private Personnel Data)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)

AGENDA ITEM: **Policy 605, Alternative Programs**

MEETING DATE: **May 8, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 605, Alternative Programs, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections I, II, and III, and the legal references.

The purpose of this policy is to recognize the need for alternative educational services for some school district students.

RECOMMENDED ACTION:

Approve School Board Policy 605, Alternative Programs, as recommended by the School Board Policy Committee and Cabinet.

Adopted: September 8, 1997
Revised: November 8, 2010
Revised: May 10, 2021
Revised: _____

White Bear Lake Area
School District #624 Policy 605

605 ALTERNATIVE **EDUCATIONAL SERVICES** ~~PROGRAMS~~

I. PURPOSE

The purpose of this policy is to recognize the need for alternative educational **services** ~~programs~~ for some school district students.

II. GENERAL STATEMENT OF POLICY

The School Board recognizes the importance of alternative **educational services** ~~program options~~ for some students. Circumstances may be such that some students are put at risk of being unable to continue or to complete their education programs. It is the policy of the **school district** ~~School Board~~ that options shall be made available for some students to select educational alternatives that will enhance their opportunity to complete their education programs, recognizing that some students may become successful learners if given an opportunity to learn in a different environment and through a different learning style.

III. RESPONSIBILITY

A. Any student who is 17 years old who seeks to withdraw from school, and the student's parent or guardian must attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities and sign a written election to withdraw from school.

~~B.A.~~ It shall be the responsibility of the Superintendent to identify alternative **educational** ~~program~~ opportunities to be made available to students who may be at risk, to recommend such alternative **services** ~~programs~~ to the School Board for approval, and to familiarize students and parents with the availability of such alternative **educational services** ~~programs~~. The Superintendent shall, through cooperative efforts with other schools, agencies and organizations, periodically recommend additional or modified alternative educational **services** ~~programs~~ to the School Board.

~~C.B.~~ The Superintendent shall have discretionary authority to develop guidelines and directives to implement School Board policy relating to alternative **educational services** ~~programs~~.

Legal References: Minn. Stat. § 120A.22, Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.41, Subd. 11 (Definitions—~~Alternative Educational Services~~)

Minn. Stat. § 121A.45, Subd. 1 (Grounds for Dismissal)
Minn. Stat. § 123A.06 (State-Approved Alternative Programs and Services)
Minn. Stat. § 124D.66 (Assurance of Mastery Programs)
Minn. Stat. § 124D.68 (Graduation Incentives Programs)
Minn. Stat. § 124D.74 (American Indian Language and Cultural Educational Programs)
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)

Cross References: WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 604 (Instructional Curriculum)