

**Western Technology Center
Regular Meeting for the Board of Education
Western Technology Center Administration Building, Seminar Center, 621 Sooner
Drive, Burns Flat, Oklahoma 73624
Tuesday, May 9, 2023, at 12:00 PM**

AGENDA

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on April 11, 2023.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2022-23 General Fund Encumbrance No. 1083 to 1164; 70253 to 70258; and any change orders that apply to approved purchase orders.
7. Financial Reports
 - 7.A. Activity Fund and Transfer Reports
 - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2022-23 as listed on agenda as Attachment "A".
10. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
11. Vote on renewal of tuition reciprocity agreement with Southwest Oklahoma technology centers for 2023-24.
12. Vote on renewal of the technology centers' cooperative agreement with the Gooden Group of Edmond, Oklahoma for marketing/public relations services with Meridian Technology Center as fiscal agent for 2023-24.

13. Vote on the technology centers' Statewide Marketing Cooperative Agreement for marketing/public relations services with Autry Technology Center as fiscal agent for 2023-24.

14. Vote on renewal of school membership in the Oklahoma State School Boards Association Employment Services Program for 2023-24 for unemployment services.

15. Vote on renewal of workman's compensation policy with OSIG-Insurica/Berrong Insurance, Agent for 2023-24.

16. Vote to enter into a credit card agreement with Texas Independent Bankers (TIB) to provide credit cards and card processing services to the District, and with Square and Jumbula to provide customer point of sale and online sales card processing services.

17. Vote on additions/amendments to the Western Technology Center student handbook for 2023-24.

18. Vote on additions and amendments to the Western Technology Center's Policy and Procedure Manual regarding Use of Tobacco or Vapor Products, Suspension of Students and Regulations, Releasing Students to Police, Care of School Property, and Administration of Opiate Antagonists.

19. Vote on the resignation of Jonathan Villanueva, Culinary Arts Food Prep Aide, effective April 14, 2023, and possibly seek replacement.

20. Vote on the resignation of Marie Pool, Biomedical Instructor, effective December 31, 2023, and possibly seek replacement.

21. Vote on interview committee's recommendation to hire an Academic Center Instructor at the Burns Flat Campus, effective August 1, 2023, contingent upon satisfactory National Criminal History Records Search.

22. Presentation by HOSA Medical Innovations team.

23. Vote on out-of-state travel request and expenses for two HOSA-Future Health Professionals-Biomedical sponsors, the Parliamentary Procedure Team (six students), and the Medical Innovations team (three students) to attend the International HOSA-Future Health Professionals Convention on June 21-25, 2023 in Dallas, TX.

24. Superintendent's Report

24.A. Update on graduation ceremonies.

25. Proposed executive session for the purpose of discussing:

25.A. the re-employment of any or all instructors and staff of the district for fiscal year 2023-24 as listed on Attachment "C" and

25.B. addendum to contracts of regular instructors and staff for fiscal year 2022-23.

The President of the Board will designate the executive session minutes compliance clerk. 25 O.S. §307(B)(1).

26. Vote to convene or not convene in executive session.

27. Acknowledge board's return to open session.

28. Executive session compliance announcement.

29. Minutes compliance clerk will report on executive session.

30. Vote on the re-employment of any or all of the instructors and staff of the district for fiscal year 2023-24 as listed on Attachment "C".

31. Vote on addendum to contracts of regular instructors and staff for fiscal year 2022-23.

32. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

33. Announcements.

34. Adjourn.

Attachment "A" to the May 9, 2023 Agenda

**Western Technology Center
Temporary Employee/Extra Duty Contracts
2022-2023**

Gail Elizondo
Daniel O'Connor
Karla Wedel
Carla Yeates

Dental Interpreter
Night Class Supv
Skills Contest, Asst
Dental Adjunct

**Attachment "B" to the May 9, 2023 Agenda
Surplus Inventory List**

Asset ID	Description
2262	Palm Tungsten C Handheld #471505
3087	Office Swivel Chair - Broken
3421	Sony A/V Selector,4 Port, SBV405
3888	Hawking Wireless Bridge
6065	Dell OptiPlex 790 mini tower, Core i5 3.1ghz, 4gb DDR3, 320gb HD (E2)
6068	Dell OptiPlex 790 mini tower, Core i5 3.1ghz, 4gb DDR3, 320gb HD (E4)
6512	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6513	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6514	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6517	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6519	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6523	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6527	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6528	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6530	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
6538	Lenovo ThinkCentre M81, 3.1GHz Core i5 4GB RAM 500GB HD, Win7 pro
7450	Kitchenmate 2-Speed Food Prossesor
7827	Gray Guest Chair - Broken
8512	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8516	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8517	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8948	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8950	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8951	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8952	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8953	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8954	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8955	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8956	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8957	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
8959	Lenovo ThinkCentre E73 2.9GHz Core i5 8GB RAM 500GB
11193	Lenovo Chromebook
No/Id	Box of Electronic Misc.
No/Id	HP LazerJet P1102w Printer
No/Id	Box of Textbooks
No/Id	Square Cafeteria Table - Broken

Attachment “C” to May 9, 2023 Agenda

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY CENTER
INSTRUCTORS AND STAFF
for
FY 2023-24**

BURNS FLAT CAMPUS

*Jessica Anthony	Academic Center Instr/Special Needs Rep.—Carl Perkins
Alana Badillo	Printing Technician
Linda Badillo	Health CCP Instructor
Daniel Boling	HVAC Instructor
Shane Brashears	Biomedical Instructor
Loretta Brewer	Auto Complex Admin. Asst.
Monica Brinkley	Biomedical Instructor
Barbara Brownridge	Building Maintenance
Teresa Burkart	Building Maintenance
Michelle Campbell	Activity Fund Custodian/Finance Asst.
Chris Carpenter	Automotive Collision Technology Instructor
Shalyn Carpenter	Teacher Prep Instructor
*Stephanie Costello	Career Specialist—Carl Perkins
Rochell Donaldson	Admin. Asst. BIS Division
Ronnie Dupree	Mathematics Instructor
Dana Ellis	Financial Aid Coordinator
Andy Gearhart	Diesel Service Technology Instructor
Shelby Gladd	Practical Nursing Instructor
Don Hart	Welding Instructor
Sarah Hirschman	Marketing Communication Specialist
Serenna Hitter	Director of Human Resources
Dara Holt	Receptionist/Admin. Asst.
Colten Huntzinger	Network Technician
Kevin Intemann	Industrial/Safety Coordinator
Lori Jett	Bldg. Maintenance/Bus Driver
Nova Johnson	Accounts Payable Clerk
Stephen Josey	Computer Repair Networking/Security Instructor
Lena Lewallen	Pre-Engineering Instructor
Lindsey Martin	Financial Administrative Assistant
Zachary Mattox	Construction Trades Instructor
Kaden Matuszewski	Maintenance
Christy May	Practical Nursing Coordinator/Instructor
Kimberly McClure	Health Programs Asst.
Cindy Morse	Payroll/Finance Asst./Minute Clerk
Leticia Munoz	Central Receiving and Inventory Clerk
Ethan Newman	Bldg. Maintenance
Glenn Nightingale	Maintenance Team Leader
Janelle Pease	Culinary Arts Instructor
Lori Piercey	Accounts Payable Clerk/District Treasurer

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY CENTER
INSTRUCTORS AND STAFF
for
FY 2023-24**

BURNS FLAT CON'T

*Sheryl Ponce	ABE Director (part-time)
Marie Pool	Biomedical Instructor
Michelle Potter	Business Technology Instructor
Gladys Puente	Cosmetology Instructor
Bobby Reed	Bldg. Maintenance
Deborah Reed	Bldg. Maintenance
Shelby Reimer	Student Services Specialist
Beth Richert	Pre-Engineering Instructor
Deborah Sanders	Mathematics Instructor
Lisa Scott-Holman	Practical Nursing Instructor
Sandra Sheets	Student Records-Registrar
Sadie Shirley	Admin. Asst. BIS/Health Programs
Shelly Tate	Teaching Asst., Cosmetology
Katrina Thomas	Snack Bar Coordinator
Faith Vanderwork	Testing Specialist
Greg Wedel	Service Careers Instructor
Karla Wedel	Counselor
Denise Wilkinson	Multimedia Technology Instructor
Janice Williams	Short-term Adult Education Coordinator
Ricky Willingham	Network Technician
Ann Worthington	PN Admin. Asst.
David Wright	Automotive Technology Instructor
Nova Wright	Student Accounts Manager
Filled	Academic Center Instructor
*Filled	Academic Center Coord./Instructor—Carl Perkins
OPEN	Teaching Asst., Culinary Arts
OPEN	Food Prep Aide
OPEN	Bldg. Maintenance/Bus Driver

WEATHERFORD CAMPUS

Cathy Carter	Receptionist/Admin. Asst. Safety Complex
Aaron Donaldson	Safety Instructor/District Safety Officer
Kelly Pease	Dental Assisting Instructor
Joseph Ray	Network Technician
Bradley Rhodes	Maintenance
Tricia Riley	Receptionist/Admin. Asst. BIS-Activity Fund Custodian
Julie Schneberger	Dental Hygiene Instructor
Evelyn Tilson	Receptionist/Admin. Asst. Dental Complex
Tina Tuck	Dental Hygiene Coord/Instructor

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY CENTER
INSTRUCTORS AND STAFF
for
FY 2023-24**

SAYRE CAMPUS

Cathy Alexander	Academic Center Instructor (part-time)
Louis Brittain	Building/Grounds Maintenance (part-time)
Kylee Chapman	Health CCP Instructor
Brent Clark	Building/Grounds Maintenance/Bus Driver
Bill Helton	Cosmetology Instructor
Rick McCain	Criminal Justice Instructor
Linda Maberry	Counselor
Susanne Silk	Business Technology Instructor
Catelynn Spieker	Receptionist/Admin. Asst.-Activity Fund Custodian
Kelly Vanderwork	Welding Instructor

HOBART CAMPUS

Open	Industrial/Safety Coord./Campus Coordinator
Josie Lesley	Receptionist/Admin. Asst.-Activity Fund Custodian
Kim Moore	Building Maintenance

ELK CITY CAMPUS

Todd Brooks	Safety Instructor
Courtney McHenry	Receptionist/Admin. Asst.-Activity Fund Custodian
Rick Mitchell	Building/Grounds Maintenance

*These positions will be considered contingent upon receiving adequate federal funding for FY2023-24.