



TOWN OF SUFFIELD

**MEETING MINUTES
PERMANENT BUILDING COMMISSION
REGULAR MEETING
May 4, 2023 7:00 p.m.
IN-PERSON MEETING ONLY**

**Location: Town Hall Meeting Room
83 Mountain Road Suffield, CT**

Meeting Name: Permanent Building Commission

By: Rebecca Sypek - Recording Secretary

Type of Meeting: Regular Meeting

Permanent Building Commission Members Present

Kevin Goff, Chairman
Glenn Neilson, Vice Chairman
Joe Sangiovanni, Member
Brian Baril, Alternate Member
Marty Page, Alternate Member
Cathie Ellithorpe, Member

Also Present

Christopher Matejek, Facilities Manager

Absent

Heather Van Deusen, Member
Billy Gozzo, Member

Chairman Kevin Goff called the Regular Meeting of the Permanent Building Commission to order for Thursday, May 4, 2023 at 7:04 p.m. He asked for a roll call identifying members present at the meeting.

Public Comment

One member of public present just to listen in.

Approval of the Minutes from the Special Meeting held on November 17, 2022

Approval of the Minutes from the Special Meetings held on November 17, 2022. Glenn Neilson motioned to approve the minutes, and Cathie Ellithorpe seconded. Joe Sangiovanni abstained because he wasn't present at the meeting. Motion passed unanimously.

Chairman Update

School facilities is still looking into a project to update the middle school; however, nothing has been put into action yet. There was also potential discussion of firehouse updates but, again, nothing has been put into action.

Christopher Matejek discussed the possibility of adding a cold storage building for the Public Works department. He met with a few building and architect options to get potential proposals but the RFP is still out for review. Hopefully they will get approval in the next few weeks.

Chris brought up other miscellaneous future facilities projects around town, such as roofs, columns and boilers, but nothing is being initiated.

Committee Updates

None

Project Update

All mentioned under Chairman Update.

New Business

Potentially an auditorium roof replacement or firehouse repairs may come in the future.

Mention was made of complaints of heating and cooling irregularities in the town hall. Chris said it's been worked on numerous times and is still being addressed.

Public Comment

None

The next Regular Meeting of the Permanent Building Commission is scheduled for Thursday, June 1, 2023 at 7 p.m.

Glenn Neilson motioned to adjourn the meeting, and Cathie Ellithorpe seconded. Motion passed unanimously. The meeting adjourned at 7:30 p.m.

Respectfully submitted,
Rebecca Sypek
Recording Secretary