

**Robertson County Board of Education
Board Meeting Minutes
November 21, 2022
6:00 pm**

Present: Board Members – Darlene Gifford, Brandy Sutton, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, DPP/IS – Aaron Massey, Assistant Superintendent/Principal—Jonathan Slone

Others- Denise Keene-Auditor

Meeting was called to order by Darlene Gifford at 6:03 pm. All members present except Dr. Burns and Mrs. Jones.

**APPROVAL OF AGENDA
BOARD ITEM 112122-1**

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve the agenda.

VOTE: 3-0

REPORTS

ASSISTANT SUPERINTENDENT/PRINCIPAL'S REPORT-Johnathan Slone

Mr. Slone, Assist. Sup. /Principal, was not present for the meeting however, Mr. Holbrook reported on his behalf that Mr. Slone's last day at Robertson County School will be on 11/30/22. They will get a committee together and the position will be posted around Christmas break.

DPP/INSTRUCTIONAL SUPERVISOR'S REPORT-Aaron Massey

Mr. Massey, IS/DPP, presented to the Board current enrollment is at 475 not including head start students. The attendance % for 3rd month is 89.89%. The school had an attendance audit today that went well. They were pleased with us and only a few issues to correct.

BOARD ATTORNEY'S REPORT-Claire Estill

Mrs. Estill, Board Attorney, was not present for the meeting.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end September 2022 and the general fund 1 ending cash balance as October 31, 2022. The finance department has been working with the district auditor for completion of the audit. Mrs. Keene is present at the meeting and will be giving her report. The annual financial report was submitted by 11/15/22. We have been analyzing seek calculation for next year and getting ready to begin on draft budget that the board will review at the January board meeting. We will be reviewing food service participation numbers and analyzing revenues and expenses to get balance up.

AUDITOR'S REPORT- Denise Keene

Denise M. Keene, Auditor, presented the audit report for FY22 and asked for questions.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board and update on seek numbers.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 112122-2

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the October 17, 2022 regular call board meeting minutes.

VOTE: 3-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 112122-3

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 3-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 112122-4

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 3-0

Travel Request

10/12/22- Kenneth Brockman to Galls in Lexington, KY

10/28/22- John Slone to Leadership meeting in Louisville, KY

11/15/22- Samantha Montgomery to KEDC in Ashland, KY

11/20/22-11/22/22- Samantha Montgomery to SPED conference in Louisville, KY

11/20/22-11/22/22- Tamara Leadingham Jones to SPED conference in Louisville, KY

11/20/22-11/22/22- John Brown to SPED conference in Louisville, KY

11/20/22-11/22/22- Shannon Schalch to SPED conference in Louisville, KY

12/9/22- Billie Jo Gifford to DTC meeting in Paintsville, KY

1/30/23-2/3/23- Kenneth Brockman to DOCJT in Richmond, KY

2/13/23-2/17/23- Kenneth Brockman to DOCJT in Richmond, KY

3/15/23-3/17/23- Billie Jo Gifford and Ashlee Shugars to 2023 KySTe Conference in Louisville, KY

4/19/23- Billie Jo Gifford and Ashlee Shugars to state STLP competition in Lexington, KY

School Related Student Trip Requests

11/16/22- Sarah Jones to take 11th and 12th grades to NKU in Highland Heights, KY

11/17/22- Academic Team to Limestone League Tournament in Flemingsburg, KY

11/19/22- RCS Archery Shoot to Maysville, KY

11/19/22- RCS Boys Varsity Basketball in Rockcastle County, KY

11/19/22- RCS Girls Varsity Basketball in Bellevue, KY

11/26/22- RCS Boys Varsity Basketball in Nicholas County, KY

11/28/22- RCS Middle School Boys Basketball in Bracken County, KY

11/28/22- RCS Girls Varsity Basketball in Bracken County, KY

11/30/22- RCS Boys Freshmen to Sayre in Lexington, KY

11/30/22- RCS Girls Varsity Basketball at St. Pat in Maysville, KY

12/2/22- RCS Boys Varsity Basketball in Ashland, KY

12/2/22- RCS Girls Varsity Basketball in Williamstown, KY

12/2/22- 5th Grade to the Lexington Children's Theatre in Lexington, KY

12/3/22- RCS Boys Varsity Basketball in Berea, KY

12/10/22- RCS Boys Varsity Basketball in Frankfort, KY

12/10/22- RCS Girls Varsity Basketball in Bellevue, KY

12/12/22- RCS Girls Varsity Basketball in Frankfort, KY

12/14/22- RCS Girls Varsity Basketball in Fleming County, KY

12/16/22- RCS Boys Varsity Basketball in Nicholas County, KY

12/16/22- RCS Girls Varsity Basketball in Nicholas County, KY

12/20/22- RCS Boys Varsity Basketball in Louisville, KY

12/27/22, 12/28/22, 12/29/22- RCS Girls Varsity Basketball in Bourbon County, KY

1/7/23- RCS Boys Varsity Basketball in Paris, KY

1/7/23- RCS Girls Varsity Basketball in Paris, KY

1/9/23- RCS Boys Varsity Basketball in Covington, KY

1/13/23- RCS Boys Varsity Basketball in Pendleton County, KY
1/13/23- RCS Girls Varsity Basketball in Pendleton County, KY
1/17/23- RCS Boys Varsity Basketball in Augusta, KY
1/18/23- RCS Boys Varsity Basketball in Bracken County, KY
1/21/23- RCS Boys Varsity Basketball in Morgan County, KY
1/21/23- RCS Girls Varsity Basketball in Ludlow, KY
1/23/23- RCS Girls Varsity Basketball in Augusta, KY
2/1/23- RCS Boys Varsity Basketball in Nicholas County, KY
2/1/23- RCS Girls Varsity Basketball in Dayton, KY
2/3/23- RCS Boys Varsity Basketball in Harrison County, KY
2/3/23- RCS Girls Varsity Basketball in Harrison County, KY
2/6/23- RCS Boys Varsity Basketball in Mason County, KY
2/8/23- RCS Girls Varsity Basketball in Lewis County, KY
2/10/23- RCS Boys Varsity Basketball in Fleming County, KY
2/10/23- RCS Girls Varsity Basketball at Richmond Model in Richmond, KY
2/11/23- RCS Boys Varsity Basketball in Jackson City, KY
2/11/23- RCS Girls Varsity Basketball in Gallatin County, KY
2/17/23- RCS Boys Varsity Basketball at Villa Madonna in Villa Hills, KY
4/19/23- Billie Jo Gifford to take students to STLP State Competition in Lexington, KY

Out of State Trip Requests

10/21/22- Fifth grade to the Cincinnati Zoo in Cincinnati, OH
10/24/22-10/28/22- FFA and Frank Gifford to National FFA Convention in Indianapolis, IN
12/13/22 or 12/14/22- Third grade to go to Taft Theatre in Cincinnati, OH

School Fundraisers

11/12/22- Class of 2023 to do a Holiday Wreath Event fundraiser.
11/14/22-12/16/22- 5th Grade Class to do a Lollipop fundraiser.

11/20/22-12/17/22- Class of 2025 do a Christmas Money Giveaway fundraiser.

Building Use Request

Sarah Robinson with Girl Scouts to utilize RCS Cafeteria for 16 meetings:

10/26/22, 11/9/22, 11/22/22, 12/14/22, 1/11/23, 1/25/23, 2/8/23, 3/8/23, 3/29/23, 4/19/23, 5/3/23, 5/17/23

12/16/22- Robertson County Education Foundation and climate committee to hold an elementary Christmas dance.

Student Fees

None.

Personnel

Resignations:

Jamie Massey- Instructional Assistant

John Slone- Principal/Assistant Superintendent

Gary Steven Tuel- Transportation Director and Maintenance Director

New Hire: (pending all board requirements)

Brandi Monroe- Girls' Assistant Varsity Basketball Coach

Jason Case- Sub Maintenance

Barbara Kuhl- FRYSC Center Assistant

DISCUSS/CONSIDER APPROVING 2021/2022 ROBERTSON COUNTY SCHOOL AUDIT REPORT

BOARD ITEM 112122-5

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve the 2021-2022 Robertson County School audit report as presented.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING NEW PAYROLL DEDUCTION FOR FAMILY HERITAGE INSURANCE

BOARD ITEM 112122-6

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve the new payroll deduction for Family Heritage Insurance.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING TWO FMLA (FAMILY MEDICAL LEAVE ACT) REQUEST

BOARD ITEM 112122-7

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve a FMLA request effective 1/4/23 and FMLA request effective 2/13/23.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING ATTENDANCE CODING FOR INFINITE CAMPUS

BOARD ITEM 112122-8

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve attendance coding for Infinite Campus.

VOTE: 3-0

COMMUNICATIONS

BOARD ITEM 112122-9

None.


ADJOURNMENT

BOARD ITEM 112122-10

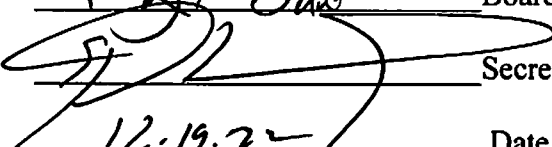
Motion was made by Mrs. Sutton and seconded by Mr. Haag to adjourn the meeting.

Time: 6:34 pm

VOTE: 3-0



Board Chair



Secretary

12.19.22

Date