

**Robertson County Board of Education
Board Meeting Minutes
November 18, 2019
6:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Wendell Hagg, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/DPP – Holly Linville, Principal-- Aaron Massey, School Board Attorney – Ray Bogucki

Others: Ross Becker, Teresa Becker, Savannah Marsh, Alexis Holbrook, Stephanie Bogucki, Mary Lauren Hendrix, Kenton Hendrix, Madison Luman, Emma Adamson, Candace Adamson, Christy Hoots

Meeting was called to order by Chairman- Dr. John Burns at 6:00 pm.

**APPROVAL OF AGENDA
BOARD ITEM 111819-1**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adopt the agenda.

VOTE: 4-0

STUDENTS OF THE MONTH

The following students of the month were recognized and encouraged to keep up the good work: Madison Luman, Kenton Hendrix, Brandon Earlywine, Emma Adamson, Ross Becker, and Carolyn Highlander.

**MOTION TO RECESS
BOARD ITEM 111819-2**

Motion was made by Mrs. Jones and seconded by Mr. Haag to recess for three minutes.

VOTE: 4-0

REPORTS

PRINCIPAL-Aaron Massey

Mr. Massey, Principal, presented a report to the Board stating they have had advisors come and help with observations and walkthroughs to get more feedback that could benefit the school on how to improve instruction even further. The 1st meeting of the principal's student advisory council has met. They had a lot of great ideas.

ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville

Holly Linville, D.P.P./IS/Assistant Superintendent, presented a report to the Board stating the year to date attendance average is at 96.83%. The district has applied for a new standards grant and the 21st century grant.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Tracy Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for October 2019, a monthly financial report showing amounts budgeted and percent used up through October 2019, and all bills and claims final for October 2019 and bills for November 2019. Cash flow projection estimating ending cash balance as of 6/30/20 was reviewed.

BOARD ATTORNEY'S REPORT-Ray Bogucki

Mr. Bogucki, Board Attorney, discussed with the Board current issues. Vocational building lease agreement has been reviewed. Meeting has been held with city regarding requests made, and a meeting has been held with multistack regarding HVAC system issues. Will report back more on these two issues at next board meeting.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board how that the district has received Ad Hoc donations again this year. Reported on the KidSpirit awards trip. The 1st meeting of the Superintendent student advisory council was held. They are currently working with architect on plans for sport lights and blacktopping project.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 111819-3

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the October 21, 2019 board meeting minutes.

VOTE: 4-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 111819-4

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/STUDENT FEES/PERSONNEL ACTIONS

BOARD ITEM 111819-5

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the following fundraisers/travel requests/out of state trips/building use requests/student fees and acknowledge personnel actions.

VOTE: 4-0

Travel Request

Tammy Leadingham to Special Education Updates in VI, Preschool, & Dose trainings on 11/1/19, 11/7/19, 11/13/19, 11/14/19, 11/15/19, 11/20/19, 11/24/19, 11/25/19, and 11/26/19 in Maysville, Ashland, Louisville, and Morehead, KY.

Trisha Dice to Special Education Transitional Ed training on 11/9/19 in Ashland, KY.

Patrick Kelsch to KEDC Transition Cadre training on 10/1/19 and 11/8/19 in Ashland, KY.

School Related Student Trip Requests

Frank Gifford and FFA students to MSU Farm for regional FFA day on 10/24/19 in Morehead, KY.

Sherry Myers and archery team to archery shoot on 11/23/19 in Maysville, KY.

Preschool – 2nd grade to Santa Clause lane on 12/5/19 in Brooksville, KY.

Valerie Creasman to take students to health career expo on 12/6/19 in Lexington, KY.

School Related Student Out of State Trip Requests

Frank Gifford and FFA students to National FFA convention on 10/30-19 – 11/1/19 in Indianapolis, IN.

School Fundraisers

None

Building Use Request

None

Student Fees

Varsity cheerleaders will be paying for bodysuits (2) 1 red, 1 white, briefs, socks, shoes (only for those who need them), and bows (only for those who need them).

Personnel

Hire:

Baseball Coach – Darrin Martin

Varsity Girls Assistant Coach – William McKay

Certified Sub – Amanda Gray

Classified Sub – Samantha Hensley

**DISCUSS/CONSIDER APPROVING 2ND READING OF FUNDRAISING POLICY
09.33.**

BOARD ITEM 111819-6

Motion was made by Mr. Haag and seconded by Mrs. Jones for approving 2nd reading of fundraising policy 09.33.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING KETS OFFER OF ASSISTANCE

BOARD ITEM 111819-7

Motion was made by Mrs. Jones and seconded by Mrs. Haag to approve to match 1st KETS offer of assistance for 2019-2020 totaling \$3,316.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 2ND READING OF ATHLETIC ATTENDANCE
POLICY TO IMPLEMENT 20-21 SCHOOL YEAR**

BOARD ITEM 111819-8

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve 2nd reading of athletic attendance policy to implement 2020-2021 school year.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING DESIGN DEVELOPMENT PLANS FOR THE
SPORT LIGHT AND BLACKTOP PROJECT**

BOARD ITEM 111819-9

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve design development plans for the sports light and blacktop project.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING BG2 FOR THE SPORT LIGHT AND BLACKTOP
PROJECT**

BOARD ITEM 111819-10

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve BG2 for the sport light and blacktop project.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING BG3 FOR THE SPORT LIGHT AND BLACKTOP
PROJECT**

BOARD ITEM 111819-11

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve BG3 for the sport light and blacktop project.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING VOCATIONAL BUILDING LEASE
BOARD ITEM 111819-12**

Motion was made by Mr. Haag seconded by Mrs. Jones for approving vocational building lease.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING MOTION TO RECESS AND GO INTO
ROBERTSON COUNTY FINANCE CORPORATION MEETING
BOARD ITEM 111819-13**

Recess Time: 7:20 pm

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to recess and go into Robertson County Finance Corporation meeting.

VOTE: 4-0

**CONSIDER/CONSIDER APPROVING MOTION TO COME OUT OF RECESS
BOARD ITEM 111819-14**

Time Out of Recess: 7:36 pm

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to come out of recess.

VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS
61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY
AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY DUE TO
LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE OF THE
PROPERTY OR LITIGATION.**

BOARD ITEM 111819-15

Time Entered: 7:38 pm

Motion was made by Mrs. Jones and seconded by Mr. Haag to enter executive session pursuant to KRS 61.810(1)(b) to discuss future acquisition or sale of real property and possible litigation. Executive session is necessary due to likelihood that public discussion could affect the value of the property or litigation.

VOTE: 4-0

CONSIDER MOTION TO RE-ENTER OPEN SESSION

BOARD ITEM 111819-16

Time Re-Entered: 7:43 pm

Motion was made by Mrs. Jones and seconded by Mr. Haag to re-enter open session.

VOTE: 4-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN
EXECUTIVE SESSION.**

BOARD ITEM 111819-17

Motion was made by Mrs. Jones and seconded by Mr. Haag to create an instructional assistant position for 2019-2020 school year.

VOTE: 4-0

COMMUNICATIONS
BOARD ITEM 111819-18

None.

ADJOURNMENT
BOARD ITEM 111819-19

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to adjourn the meeting.
Time: 8:27 pm

VOTE: 4-0



Board Chair



Secretary

12/16/19 Date