

**Robertson County Board of Education  
Special Board Meeting Minutes  
July 29, 2019  
6:30 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/DPP – Holly Linville, School Board Attorney – Ray Bogucki

Meeting was called to order by Chairman- Dr. John Burns at 6:34 pm.

**APPROVAL OF AGENDA  
BOARD ITEM 72919-1**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the agenda.

VOTE: 3-0

**REPORTS**

**ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville**

Holly Linville, D.P.P./IS/Assistant Superintendent, presented a report to the Board stating that the SAAR report submitted. A projected enrollment for the 2019-2020 school year was presented. Gear Up will be at the district this upcoming school year to help fund for testing. Engage New York will be the math curriculum used K-12 for the 2019-2020 school year. Iready online for reading and math will be used for interventions and to help pick out gaps.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for June 2019, a monthly financial report showing amounts budgeted and percent used up through June 2019, and all bills and claims final for June 2019 and July 2019. Ending cash balance as of 6/30/19 was discussed.

**BOARD ATTORNEY'S REPORT-Ray Bogucki**

Mr. Bogucki, Board Attorney, discussed recommended KSBA policies with the Board in detail. This will be continued at the next board meeting.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board how administration is preparing for the upcoming school year.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 72919-2**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the June 24, 2019 special board meeting minutes.

VOTE: 3-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 72919-3**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the July 2019 bills.

VOTE: 3-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 72919-4**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the following fundraisers/travel requests/out of state trips/building use requests and acknowledge personnel actions.

VOTE: 3-0

**Travel Request**

7/10/19-Sherry Myers to Standards Training at Carter Caves, KY

7/15/19-7/18/19-Sherry Myers to Victory Over Violence Conference in Covington, KY

7/23/19-7/26/19-Brandi Thayer to CTE Conference in Louisville, KY

7/24/19-7/26/19-Frank Gifford to CTE Conference in Louisville, KY

**School Related Student Trip Requests**

None.

**School Related Student Out of State Trip Requests**

None.

**School Fundraisers**

None.

**Building Use Request**

11/16/19-11/17/19-Samantha Woerner and Extension Office to use the Ag Barn for the Hunters for the Hungry meeting.

**Personnel**

**New Hires and Transfers:**

Certified Elementary Teacher: Susannah Treese (pending board requirements)

Instructional Assistants: Amanda Smoot (pending board requirements), Jennifer Fooks (pending board requirements), Susan Ashcraft (pending board requirements), Marlene Insko

Classified Substitutes: Autumn Turner (pending board requirements) and Jennifer Mains (pending board requirements)

Certified Substitutes: Autumn Turner (pending board requirements)

Principal: Aaron Massey

**DISCUSS/CONSIDER APPROVING 2<sup>ND</sup> READING OF POLICY AS ANNUALLY  
UPDATED BY KSBA  
BOARD ITEM 72919-5**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the 2<sup>nd</sup> reading of policy as annually updated by KSBA

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING FEDERAL PROGRAM DISTRICT FUNDING  
ASSURANCES 2019-2020 SCHOOL YEAR  
BOARD ITEM 72919-6**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve federal program district funding assurances 2019-2020 school year.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING SRO CONTRACT WITH KSP TROOPER  
DWAYNE ISON  
BOARD ITEM 72919-7**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to table the SRO contract.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING FOSTER GRANDPARENT PROGRAM  
CONTRACT 2019-2020  
BOARD ITEM 72919-8**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the foster grandparent program for contract 2019-2020.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING FIRST AMENDMENT TO THE SUPERINTENDENT SECOND CONTRACT  
BOARD ITEM 72919-9**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the first amendment of the Superintendent's second contract.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING FMLA FOR 2019-2020  
BOARD ITEM 72919-10**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve FMLA for an employee.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING REQUESTING A WAIVER FOR DISTRICT FACILITY PLAN FOR ROBERTSON COUNTY SCHOOL  
BOARD ITEM 72919-11**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve a waiver for the district facility plan for Robertson County School.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING PARTIAL & FINAL PAYMENT TO TRACE CREEK CONSTRUCTION FOR CONSTRUCTION PROJECT  
BOARD ITEM 72919-12**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve pay application #11 at this time and pay application #12 is contingent on the Superintendent's approval to Trace Creek Construction for construction project.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING PAYMENT TO ALT 32 ARCHITECTURAL FOR CONSTRUCTION PROJECT  
BOARD ITEM 72919-13**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve payment to Alt 32 Architectural for construction project is contingent on Superintendent's approval.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING 2019-2020 COMMUNITY EDUCATION CONTRACT  
BOARD ITEM 72919-14**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve 2019-2020 Community Education Contract.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING 2<sup>ND</sup> READING OF POLICY & PROCEDURES  
UPDATED BY FINANCE DIRECTOR  
BOARD ITEM 72919-15**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve 2<sup>ND</sup> reading of policy #04.3111 presented by Finance Officer.

VOTE: 3-0

**DISCUSS/CONSIDER APPROVING BG 4 & 5 TO CLOSE OUT BALLFIELDS AND BUS  
GARAGE PROJECT  
BOARD ITEM 72919-16**

No action taken.

**DISCUSS/CONSIDER APPROVING BG 1 TO PROVIDE ROBERTSON COUNTY  
SPORT LIGHTS AND BLACK TOP  
BOARD ITEM 72919-17**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve BG-1 for new construction project to provide Robertson County School sport lights and blacktop.

VOTE: 3-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS  
61.810(1)(b) TO DISCUSS PROPERTY. EXECUTIVE SESSION IS NECESSARY DUE  
TO DISCUSSION OF PROPERTY MAY EFFECT VALUE  
BOARD ITEM 72919-18**

None.

**CONSIDER MOTION TO RE-ENTER OPEN SESSION  
BOARD ITEM 72919-19**

None.

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION.  
BOARD ITEM 72919-20**

None.

**COMMUNICATIONS  
BOARD ITEM 72919-21**

None.


**ADJOURNMENT**


**BOARD ITEM 72919-22**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to adjourn the meeting.

Time: 7:55 pm

VOTE: 3-0

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Secretary

8-19-19 Date