

**Robertson County Board of Education**  
**Regular Board Meeting Minutes**  
**August 20, 2018**  
**6:30 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Kevin Dotson, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/DPP--Holly Linville, Assistant Principal--Aaron Massey, Board Attorney--Ray Bogucki

Others: Mike Sparkman-The Architect, Christy Hoots-Reporter with the Ledger Independent, Cody Hughes, Lauren Hughes, Jason Highes, Cathy Stewart, Billie Jo Gifford

Meeting was called to order by Chairman- Dr. John Burns at 6:33 pm.

**APPROVAL OF AGENDA**  
**BOARD ITEM 82018-1**

Motion was made by Mr. Dotson and Mrs. Gifford to approve the agenda.

VOTE: 5-0

**RECOGNIZE STUDENTS**

Cody Hughes, FFA member/officer, presented a report to the Board regarding his state fair exhibit entry.

**MOTION TO RECESS**  
**BOARD ITEM 82018-2**

Motion was made by Mrs. Jones and seconded by Mr. Haag to recess for three minutes.

VOTE: 5-0

**REPORTS**

**ASSISTANT PRINCIPLE'S REPORT-Aaron Massey**

Mr. Massey, Assistant Principal, presented to the Board that they are currently on day eight of school and have had a successful start to the new school year. His goal is to get in all classrooms on a regular basis. Mr. Massey has been in all classrooms so far observing. He will be starting a Principal Advisory Council this year for students to participate in. Growth plans have been started and they have until end of September to complete. Mr. Massey is looking forward to a great year!

## **ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville**

Mrs. Linville, Assistant Superintendent/DPP, reported current enrollment at 393 students K-12. There are 446 students currently in the building if you include preschool and head start students. Current attendance average so far is at 98.95%. The school has ten exchange students this school year. Curriculum has changed from lexia reading and symphony math to a new program called Iready.

## **FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for July 2018, a monthly financial report showing amounts budgeted and % used up through June 30, 2019, and all bills and claims for August 2018. The district received bond funding for the new construction project on July 30, 2018.

## **BOARD ATTORNEY'S REPORT-Ray Bogucki**

Mr. Bogucki, Board Attorney, reported he is working on title documents and preparation for cross-country team at RCS.

## **DISTRICT TECHNOLOGY COORDINATOR'S REPORT-Billie Jo Gifford**

Mrs. Gifford, District Technology Coordinator, submitted a data security and privacy presentation for the Board to review.

## **SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board that school being closed on Friday 8/17/18 will be made up on November 5, 2018 and that the students will not lose a day of instruction. Robertson County School is starting a cross-country team this year for students. Current enrollment was highlighted. The new morning drop off system at RCS is going good at RCS. The 4<sup>th</sup> grade and seniors will be attending the state fair on Wednesday.

## **APPROVAL OF BOARD MEETING MINUTES**

### **BOARD ITEM 82018-3**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the July 24, 2018 special board meeting minutes.

VOTE: 5-0

## **APPROVE BILLS AND CLAIMS**

### **BOARD ITEM 82018-4**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the August 2018 bills.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 82018-5**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the following fundraisers/travel requests/out of state trips/building use requests and acknowledge personnel actions.

VOTE: 5-0

**Travel request**

8/14/18—Frank Gifford to KY State Fair in Louisville, KY

8/21/18—Patrick Kelsch to KEDC PD in Ashland, KY

8/22/18—Shannon Bretz to Career to Work Conference in Lexington, KY

8/22/18—Sandi Edwards to Career to Work Conference in Lexington, KY

8/22/18—Patrick Kelsch to KEDC PD in Lexington, KY

8/22/18—John Brown to CETS training in Lexington, KY

8/22/18—Tamara Leadingham to Career to Work Conference in Lexington, KY

8/24/18—Tamara Leadingham to Dose training in Ashland, KY

8/31/18—Tamara Leadingham to Career to Work Conference in Ashland, KY

8/27/18—Frank Gifford to KY State Fair in Louisville, KY

8/29/18-8/30/18—Patrick Kelsch to KEDC PD in Ashland, KY

**School related student trip requests**

8/15/18-8/17/18--Frank Gifford with FFA to KY State Fair in Louisville, KY

8/31/18—Tamara Leadingham with students to Career to Work Conference in Morehead, KY

9/11/18—Cayeann Cowan with the Academic Team to a game in Maysville, KY

9/12/18—Deana Rosenthal's 4<sup>th</sup> Grade to Kentucky Horse Park in Lexington, KY

9/27/18—Cayeann Cowan with the Academic Team to a game

10/18/18—Cayeann Cowan with the Academic Team to a game

10/19/18—Treva and Tiffany’s 5<sup>th</sup> Grade to the Underground Railroad in Washington, KY

11/8/18—Cayeann Cowan with the Academic Team to a game

3/29/19—Deana Rosenthal with the Media Lab to KET Studio in Lexington, KY

**School related out of state student trip requests**

None.

**School Fundraisers**

9/14/18-9/28/18--Primary-2<sup>nd</sup> grade classrooms for Cookie Sales for the Fall Fundraiser

9/16/18—Class of 2022 with Mrs. Shanda to have a Fish Fry for the Fall Fundraiser

9/22/18--Robertson County Athletic Boosters to have the 3 on 3 Basketball Tournament

12/12/18—6<sup>th</sup> grade class to have a chili supper during basketball game.

**Building use request**

9/20/18, 9/21/18, 9/23/18--Robertson County Farm Bureau to utilize the Ag barn, restrooms, parking lots, Ag shop, and the break room in main office at Robertson County School.

**Acknowledgement of the following personnel actions**

**New Hires:**

Aaron Massey: Assistant Principal

Instructional Assistant: Heather Sumpter

School Nurse: Vicki Morgan

**Certified Teachers:**

Levi Gallagher and Lex Turner

**Certified Substitutes:**

Felicia Felice (pending meeting all board requirements)

Mandy McKee (pending meeting all board requirements)

Jamie Lytle (pending meeting all board requirements)

Rebecca Perkins (pending meeting all board requirements)

Classified Substitutes:

Michelle Workman (pending meeting all board requirements)

Rebecca Perkins (pending meeting all board requirements)

Jamie Lytle (pending meeting all board requirements)

Kristi Allison

Kyle Case (bus monitor)

**DISCUSS/CONSIDER APPROVING UPDATED FIDELITY BONDS 2018-2019  
BOARD ITEM 82018-6**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to update fidelity bonds 2018-2019. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING UPDATED CHECK SIGNERS FOR RCS  
BOARD ITEM 82018-7**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to update check signers for RCS. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING FOSTER GRANDPARENT PROGRAM 2018-2019  
BOARD ITEM 82018-8**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the foster grandparent program 2018-2019. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING EARLY CHILDHOOD GRANT CONTRACT 2018-2019  
BOARD ITEM 82018-9**

Motion was made by Mrs. Gifford and seconded by Mr. Dotson to approve early childhood grant contract 2018-2019. VOTE:5-0

**DISCUSS/CONSIDER APPROVING BREAKFAST PRICE OF \$2.25 AND LUNCH PRICE OF \$3.60  
BOARD ITEM 82018-10**

Motion was made by Mr. Haag and seconded by Mr. Dotson to approve the breakfast price of \$2.25 and lunch of \$3.60 for adults. All Robertson County School students eat free with the CEP Program. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING 2 SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT POSITIONS FOR SPECIAL ED DEPT.**

**BOARD ITEM 82018-11**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve two special education instructional assistant positions for special education department.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING SPANISH TEACHER CONTRACT WITH AUGUSTA INDEPENDENT 2018-2019**

**BOARD ITEM 82018-12**

Motion was made by Mr. Dotson and seconded by Mrs. Jones to approve the Spanish contract with Augusta Independent Board of Education for 2018-2019.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING CHANGE ORDER #1 FOR BUS GARAGE AND BALL FIELDS CONSTRUCTION PROJECT**

**BOARD ITEM 82018-13**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the change order #1 for bus garage and ball field construction project.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING PARTIAL PAYMENT TO TRACE CREEK CONSTRUCTION FOR CONSTRUCTION PROJECT**

**BOARD ITEM 82018-14**

Motion was made by Mr. Haag and Mr. Dotson to approve partial payment to Trace Creek Construction for construction project.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING PAYMENT TO ALT 32 FOR WORK DONE ON CONSTRUCTION PROJECT**

**BOARD ITEM 82018-15**

Motion was made by Mrs. Jones and Mrs. Gifford to approve payment to Alt 32 for current construction project.

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION**

**BOARD ITEM 82018-16**

Motion was made by Mrs. Jones and seconded by Mr. Dotson to enter executive session.  
Time Entered: 7:59 pm

**CONSIDER MOTION TO RE-ENTER OPEN SESSION**

**BOARD ITEM 82018-17**

Motion was made by Mrs. Jones and seconded by Mr. Haag to re-enter open session.  
Time Out: 8:20 pm

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION  
BOARD ITEM 82018-18**

None.

**COMMUNICATIONS  
BOARD ITEM 82018-19**

None.

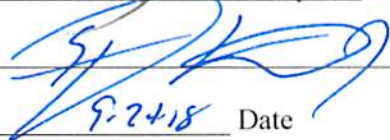
**ADJOURNMENT  
BOARD ITEM 82018-20**


Motion was made by Mrs. Gifford and seconded by Mr. Dotson to adjourn the meeting.

Time: 8:30 pm

VOTE: 5-0

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date