

**Robertson County Board of Education  
Board Meeting Minutes  
October 16, 2017  
6:30 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others: Principal-Jamey Johnson, DPP/IS-Holly Linville, Lori Cochlin, Don Cochlin, Jason Workman, Michelle Workman, Joe Bane, Brandi Thayer, Lenita Henderson, Tom Workman, Martha Workman, Cheyenne White, Carolyn Highlander, Lisa Highlander

Meeting was called to order by Chairman- Dr. John Burns at 6:31 pm. All members present.

**APPROVAL OF AGENDA  
BOARD ITEM 101617-1**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the agenda and agenda amendment to change Item #7 to discuss purchase and/or sale of land instead of data security.

VOTE: 3-0

**RECOGNIZE STUDENTS OF THE MONTH**

The following students of the month were recognized and encouraged to keep up the good work: Krystina Noble, Joe Workman, Brooke Berry, Tristin Allen, Brandy Earlywine, and Tre Allen.

**MOTION TO RECESS  
BOARD ITEM 101617-2**

Motion was made by Mrs, Jones and seconded by Mr. Gifford to recess for three minutes.

VOTE: 3-0

**Board Member-Wendell Haag arrived to meeting at 6:37 pm.**

**REPORTS**

**PRINCIPAL’S REPORT-Jamey Johnson**

Mr. Johnson, Principal, presented his Principal’s report to the Board by reviewing KPREP test results with them. He discussed with the Board an assessment data analysis tool. This compared test scores of 15-16 average scores and state average scores to 16-17 average scores and state averages. The school scored overall above the state average on 16-17 testing areas but needs improvement in middle and high school math areas. The school is working diligently to develop ways to improve in math areas at the middle and high school level.

## **DPP REPORT/INSTRUCTIONAL SUPERVISOR-Holly Linville**

Mrs. Linville, D.P.P./IS, presented an attendance report to the Board stating attendance at month two is at 97.17%. Last year at month two the district attendance average was at 97.46%. Current enrollment is at 375. The school has been working to refocus high school RTI to target math. The LEAD report has been submitted and approved. Sources of Strength training for students and staff will begin tomorrow and is a program to help with bullying. The district is currently working on ways to make improvements on ACT scores.

## **FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for September 2017 to the Board. An available cash balance of each fund was discussed, total funds cash ending balance, total revenues and disbursements for the month, the bank reconciliation, and Board members reviewed a cash flow projection up through the end of the end of the school year. The Board reviewed the general fund monthly financial report showing percentages of revenues received for the year and expenditures paid to date compared to amounts budgeted. A list of all bills for October 2017 was presented and received by Board members.

## **PLC PRESENTATIONS**

The following teachers were presented PLC presentations to the Board: Mrs. Thayer, Mrs. Henderson, and Mr. Bane.

## **SUPERINTENDENT REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board how the school had a fun day for students to reward them for attendance, and on October 6<sup>th</sup>, 2017 they recognized students and staff for 16-17 test score achievements. The district is currently in negotiation with Morehead State University on some upcoming ideas for RCS students.

## **APPROVAL OF BOARD MEETING MINUTES BOARD ITEM 101617-3**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve September 18, 2017 and September 19, 2017 meeting minutes.

VOTE: 4-0

## **APPROVE BILLS AND CLAIMS BOARD ITEM 101617-4**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the October 2017 bills and claims previously mailed and/or presented.

VOTE: 4-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/PERSONNEL ACTIONS  
BOARD ITEM 101617-5**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the following fundraisers/ travel requests/out of state trips and acknowledge personnel actions.

VOTE: 4-0

**Fundraisers:**

09/29/17-10/13/17- Can You Spare a Dollar for classrooms 3<sup>rd</sup>-5<sup>th</sup> Grades

10/10/17, 10/11/17, 10/24/17, 10/26/17, 11/1/17, 11/9/17-Robertson County Athletic Boosters Season Pass Raffle

11/17-12/17-Class of 2023 and Robertson County Foundation to have fall raffle

**Travel and Trip Requests:**

9/22/17-Cayeann Cowan to Governor's Cup Training in Louisville KY.

9/27/17-Diana Wells to Family Court Community Partners Meeting in Cynthiana KY.

10/3/17-Holly Linville to PD Eprove Training in Bowling Green KY.

10/5, 10/13, 10/17, 10/25, 10/26, 10/27, and 10/31/17- Tamara Leadingham to VI and DOSE training in Ashland and Morehead, KY.

10/9/17-Thomas Mitchell to KCEA Executive Committee Meeting in Versailles KY.

10/16/17-10/17/17-Valerie Creasman to Sources of Strength Training in Maysville KY.

10/18/17-Thomas Mitchell to KCEA Legislative Breakfast and Budget Meeting in Mount Sterling KY.

10/19/17-Valerie Creasman to MCTC for Discover the Difference Forum in Maysville KY.

10/23/17-10/24/17-Holly Linville to PD DAC Assessment Conference in Louisville KY.

11/2/17 & 11/9/17-Erica Carpenter to Rowan County High School Band Auditions in Morehead KY.

11/3/17-Holly Linville PD to DPP Regional Meeting in Flemingsburg KY.

11/15/17-11/17/17-Thomas Mitchell to KCEA and FRYSC Fall Institute Meeting in Lexington KY.

11/21/17-Holly Linville to PD DAC Cadre in Lexington KY.

12/7/17-12/8/17-Holly Linville to PD Infinite Campus Interchange in Louisville KY.

1/23/18-Holly Linville to PD DAC Cadre in Lexington KY.

3/13/18-Holly Linville to PD DAC Cadre in Lexington KY.

**School Related Student Trip Requests**

10/13/17-Tamara Leadingham to Morehead State University with Juniors and Seniors

10/17/17-Tamara Leadingham to the Heartland Lodge in Rush, KY for a Visual Impairment Awareness Event

10/27/17-Tamara Leadingham to Morehead Conference Center with Juniors and Seniors

**Out of State Trips:**

March 9-15, 2018 Aaron Massey with senior class of 2018 to Jacksonville, FL to travel by bus and cruise ship.

**Building Use Request:**

None

**Acknowledge Personnel Actions:**

Heather Sumpter-Classified Substitute (hired pending all board requirements)

Trisha Dice-Certified Substitute (hired pending all board requirements)

Greg King-Certified Substitute (hired pending all board requirements)

**Board Member Kevin Dotson joined the meeting via telephone conference call at 6:57 pm.**

**DISCUSS/CONSIDER APPROVING NEW SPECIAL NEED INSTRUCTIONAL AIDE POSITION FOR 2017-18 SCHOOL YEAR  
BOARD ITEM 101617-6**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the new special need instructional aide position for 2017-18 school year.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING THE INITIAL BG1 FOR CAPITAL CONSTRUCTION PROJECT BASEBALL & SOFTBALL FIELD AND BUS GARAGE  
BOARD ITEM 101617-7**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the initial BG1 for capital construction project for new bus garage, baseball, and softball fields.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING LOCAL PLANNING COMMITTEE RECOMMENDATIONS REGARDING FINDINGS/ADJUSTMENTS TO DISTRICT FACILITY PLAN**

**BOARD ITEM 101617-8**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the LPC's (Local Planning Committee) recommendations regarding findings/adjustments to District Facility Plan.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING CAPITAL FUNDS REQUEST FOR THE 2017-18 SCHOOL YEAR**

**BOARD ITEM 101617-9**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve capital funds request for the 17-18 school year IN THE AMOUNT OF \$65,000.

VOTE: 5-0

**DISCUSS/CONSIDER PENDING APPROVAL OF THE BG1 BY THE KENTUCKY DEPARTMENT OF EDUCATION, BOARD TO CONTRACT WITH ALT32 ARCHITECTURE DESIGN AS DESIGN PROFESSIONAL FOR THE CAPITAL CONSTRUCTION PROJECT OF: BASEBALL FIELD, SOFTBALL FIELD, AND BUS GARAGE**

**BOARD ITEM 101617-10**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the BG1 by the Kentucky Department of Education, board to contract with alt32 Architecture Design as design professional for the capital construction project of: baseball field, softball field, and bus garage.

**DISCUSS/CONSIDER APPROVING AMENDED SALARY SCHEDULED FOR SUBSTITUTE TEACHERS 2017-18 SCHOOL YEAR**

**BOARD ITEM 101617-11**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the amended salary scheduled for substitute teachers 2017-18 school year.

VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810  
(1) (B) TO DISCUSS DUE THE PURCHASE OR SALE OF LAND  
BOARD ITEM 101617-13**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to enter executive session pursuant to KRS 61.810 (1) (b) to discuss due the purchase or sale of land.

Time Entered: 8:01 pm

VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION  
BOARD ITEM 101617-14**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to re-enter open session.

Time Re-entered: 8:20 pm

VOTE: 5-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION  
BOARD ITEM 101617-15**

Motion made by Mrs. Jones and Mr. Haag to authorize Mr. Holbrook to sell parcel 2 of Deming property for \$15,000.

VOTE: 5-0

Motion made by Mrs. Jones and Mrs. Gifford to accept the donation of the Gerald Dryden house and property on 440 North Main Street, Mount Olivet, Ky.

VOTE: 5-0

**COMMUNICATIONS  
BOARD ITEM 101617-16**

None.

**ADJOURNMENT  
BOARD ITEM 101617-17**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adjourn the meeting.

Time: 8:34 pm

VOTE: 5-0

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Secretary

\_\_\_\_\_ Date