

STUDENT TRANSCRIPTS

Generally

Secondary school transcripts contain information as specified by the Virginia Board of Education and are issued in accordance with the provisions of Policy JO: Student Records.

Test Record

Parents, guardians or others with legal control of a student can elect in writing to have the student’s test record excluded from the student transcript. Regulation JOA-R outlines the procedure for doing so. The test record includes at least the highest score earned, if applicable, on college performance-related standardized tests such as the SAT and ACT, excluding Standards of Learning (SOL) test scores.

High School Credit-Bearing Courses Taken in Middle School

For any high school credit-bearing course taken in middle school, parents may request that grades be omitted from the student's transcript and that the student not earn high school credit for the course. Regulation JOA-R specifies the deadline and procedure for making such a request. Notice of this provision is provided to parents.

Adopted: June 22, 2017

Amended: October 7, 2021

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-16, 22.1-23.3, 22.1-253.13:3.

8 VAC 20-131-90.

8 VAC 20-160-30.

Cross Refs.: JO Student Records
JOA-R Student Transcript Regulations